

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
October 26, 2020 7:30 p.m.**

TIME AND PLACE: The regular meeting of the Board of Education was held on October 26, 2020, by the Board of Education of the Kingwood Township School District, Hunterdon County, from the Kingwood Township School, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and published in the *Hunterdon Democrat*, on October 8, 2020.

CALL TO ORDER: The meeting was called to order by Board Vice President, Kevin Bloom at 7:31 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:

Kevin Bloom	Russell Pitzner
Brandon Chadwick	Shannon Sklodowsky
Sara Daly- Padron	Donna Ray

ABSENT: Donna Herbel, Paymon Jelvani and Jill Lonergan

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Superintendent
Michele McCann, Business Administrator/Board Secretary

PUBLIC: There were community members present

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY - M. McCann

- Mandated training
- Locations for Ballots

Action 20-730

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

September 22, 2020 - Meeting Minutes
September 22, 2020 - Executive Meeting Minutes

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays,0.

Action 20-731

RESOLUTION

BE IT RESOLVED that the Board of Education approves the September 2020 Payroll, FICA and DCRP as follows:

September 2020 Net Payroll	\$242,766.45
September 2020 Agency	\$148,261.81
September 2020 Board Share FICA	\$26,565.92
September 2020 State Share FICA	\$283.68
September 2020 Board Share DCRP	\$652.30
Total Payroll September 2020	\$418,350.16

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays,0.

Action 20-732

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill lists:

September 23-30, 2020 General Fund	\$139,167.93
October 26, 2020 General Fund	\$170,879.25

Moved by . R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays,0.

Action 20-733

RESOLUTION

BE IT RESOLVED that the Board of Education approves the September 2020 line-item appropriation transfers as per the attached report.

Moved by . R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays,0.

Action 20-734

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of September 2020; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by . R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays,0.

SUPERINTENDENT'S REPORT - R. Falkenstein

- Reviewed the first reading of HIB
- Dr. Falkenstein thanked Eric Carr and Nancy Marmorato for their work in maintaining the building's cleanliness health and well being
- Presentation by Guidance Counselor, Jennifer Petronzi, regarding high school learning options
- Parent/Teacher conferences via Zoom were successful

Action 20-735

RESOLUTION

BE IT RESOLVED that the Board of Education approve to the following resolution:

WHEREAS, Eileen Ricardo has served the students of Kingwood Township School as a dedicated educator as a Kindergarten Teacher since 1998; and

WHEREAS, Eileen Ricardo provided students with an exceptional first experience in school that supports academic and social/emotional development as the Kindergarten Teacher; and

WHEREAS, Eileen Ricardo has been a mentor and embodied all the elements of a highly effective teacher; and

WHEREAS, Eileen Ricardo never rested on her laurels and embraced the redesign of the KTS Early Childhood Program to ensure that all children were provided with a high quality program; and

WHEREAS, Eileen Ricardo has truly cared for every one of her students and dedicated countless hours to planning her lessons to ensure their happiness and success; and

WHEREAS, although Eileen Ricardo will be missed by students and parents, her mark upon the district will forever be left; and

NOW, THEREFORE, BE IT RESOLVED that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Eileen Ricardo for her many years of exceptional service and dedication to the children of Kingwood Township; and

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms, as recommended by the Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-745 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitute for the 2020-2021 school year, as recommended by the Superintendent:

Ellen Gordon	Sub Teacher/Aide
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Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-746 RESOLUTION

BE IT RESOLVED that the Board of Education amends the motion terminating Laura Hanson, Cafeteria Aide, SPT-EL-CAFT-NA-3, effective October 8, 2020, as recommended by the Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-747 RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Shared Services Employment Agreement of Superintendent of Schools, between Erik Falkenstein, Superintendent, ADM-EL-SUPT-NA-1-S, with Kingwood Township Board of Education and the Borough of Milford Board of Education, effective July 1, 2020 through June 30, 2025; pending approval by the Executive County Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-748 RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached five (5) year employment contract with Erik Falkenstein, Superintendent, ADM-EL-SUPT-NA-1-S, with Kingwood Township Board of Education and the Borough of Milford Board of Education, effective July 1, 2020 through June 30, 2025; pending approval by the Executive County Superintendent, at the following annual salary:

July 1, 2020 - June 30, 2021 - \$208,485.00
July 1, 2021 - June 30, 2022 - \$212,655.00
July 1, 2022 - June 30, 2023 - \$216,908.00
July 1, 2023 - June 30, 2024 - \$222,331.00
July 1, 2024 - June 30, 2025 - \$227,889.00

BE IT RESOLVED that the Board of Education that upon approval that the prior contract will be dissolved effective date by the Executive County Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-748 RESOLUTION

BE IT RESOLVED that the Board of Education accepts the resignation of Nicole Marinelli, Payroll Clerk, STP-EL- BKPR-NA-1, effective October 29, 2020, as recommended by the Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-749 RESOLUTION

BE IT RESOLVED that the Board of Education approves Jennifer Petronzi, Guidance Counselor, for HIB stipend of \$6,842.56 for the 2020-2021 school year, as recommended by the Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-750 RESOLUTION

BE IT RESOLVED that the Board of Education approves Charles Shlimbaum, Teacher, as the Sports Director for the 2020-2021 school year at the contractual stipend amount of \$3,532.00, as recommended by the Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-751 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Child Study Team staff for IEP work, as required, on a per diem basis, as recommended by the Chief School Administrator:

Staff:	Position	Not to Exceed
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Mary Ann Ferraro	CST-EL-LDC-NA-1	\$799.20
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Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows, ayes, 6; nays, 0

OPERATIONS COMMITTEE

Action 20-752

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities, as listed in the attached document for the various school facilities of the Kingwood Township School District, are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE BE IT RESOLVED, that the Kingwood Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Kingwood Township School District in compliance with Department of Education requirements.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows, ayes, 6; nays, 0

Action 20-753

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Kingwood Township School Maintenance Budget Amount Worksheet (Form M-1) and the detailed actual expenditure worksheet and authorizes its submission to the Executive County Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows, ayes, 6; nays, 0

Action 20-754

RESOLUTION

BE IT RESOLVED that the Board of Education amends the existing five-year Long Range Facility Plan (LRFP) to update the expected completion date for all unfinished LRFP, due to amount of maintenance and upkeep required as well as efficiency, for the 2021-2022 school year as outlined on the attached schedule.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-755

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

BE IT RESOLVED, that the Kingwood Township School District's five-year Long Range Facility Plan has identified 12 projects to be completed; and,

WHEREAS, these projects have a total estimated cost over the five-year period of \$4,880,000; and,

WHEREAS, the total cost of these projects would be reduced by up to forty percent or \$1,952,000 if State grant funds were available, leaving the estimated local share of these projects at \$2,928,000; and

WHEREAS, no State grant funds are currently available for Long Range Facility Projects;

NOW, THEREFORE, BE IT RESOLVED, that the total cost of the 12 projects is \$4,660,000.00, the maximum Capital Reserve Account balance is \$2,7960,000., and the existing Capital Reserve fund balance on June 30, 2020 is \$1,966,456.52

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-756

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following School Bus Emergency Evacuation Drill Statement as stipulated by 6A:27-11.2:

On Friday, October 16, 2020 for routes #1, #2, and #3, and on Wednesday, October 14, 2020 for routes #4, #5, and #6, on Thursday, October 15, 2020 #7 and #8; the School Business Administrator of Kingwood Township School, Tim Loveland oversaw the school bus emergency evacuation drills. The drills were held at approximately 8:45 a.m. at the school.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-757

RESOLUTION

BE IT RESOLVED that the Board of Education approves DeSapio Construction, Inc. Contractors

and Suppliers for snow removal and salting on an as needed basis for the 2020-2021 school year, in the amount of \$400 per occurrence for salting and snow plowing at \$150 per hour.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-758

RESOLUTION

BE IT RESOLVED that the Board of Education approves Pat's Lawn Care, for snow removal and salting on an as needed basis for the 2020-2021 school year, in the amount of \$800 per occurrence for salting and snow removal at \$1,200 for snow removal of up to 2 inches, and an incremental additional cost for every additional each 2 inches.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-759

RESOLUTION

BE IT RESOLVED that the Board of Education declares the attached fixed assets as surplus property with no value and authorize the Business Administrator to dispose of the property pursuant to N.J.S.A. 18A:18A-45, as recommended by the Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

FINANCE COMMITTEE

Action 20-760

RESOLUTION

BE IT RESOLVED that the Board of Education approves the 2021-2022 Budget calendar attached.

Moved by S. Sklodowsky, seconded by, R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-760

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the ERIC West Safety Grant in the amount of \$4,300.00 for the 2019-2020 school year.

Moved by S. Sklodowsky, seconded by, R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

POLICY COMMITTEE

Action 20-761

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies/Regulations:

Policy Number/Regulation Number	Title
1581	DOMESTIC VIOLENCE
1648.02	REMOTE LEARNING OPTIONS FOR FAMILIES
1648.03	RETART AND RECOVERY PLAN FULL TIME REMOTE INSTRUCTION
2464	GIFTED & TALENTED STUDENTS
5200	ATTENDANCE
5610	SUSPENSION
7243	SUPERVISION OF CONSTRUCTION
8320	PERSONNEL RECORDS
R 1581	DOMESTIC VIOLENCE
R 5610	SUSPENSION
R 8320	PERSONNEL RECORDS

Moved by R. Pitzner, seconded by, S. Daly-Padron , on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

Action 20-762

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Second reading of the following Policies/Regulations:

Policy Number/Regulation Number	Title
2622	STUDENT ASSESMENT
5111	ELIGIBILITY OF RESIDENT NONRESIDENT STUDENTS
R 5111	ELIGIBILITY OF RESIDENT NONRESIDENT STUDENTS

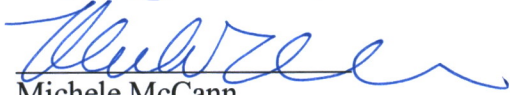
Moved by R. Pitzner, seconded by, S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0

COMMUNICATION COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards - No Update.

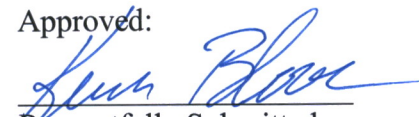
Respectfully Submitted,



Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on November 17, 2020

Approved:



Respectfully Submitted,

