

**KINGWOOD TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – September 22, 2015**

**TIME AND PLACE:** The regular meeting of the Board of Education was held on September 22, 2015 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 7, 2015.

**CALL TO ORDER:** The meeting was called to order by President, Joseph DePinto at 7:30 p.m.

Pledge of Allegiance.

**ROLL CALL:**

<b>Present:</b>	Joseph DePinto, President	Jill Lonergan
	Anthony Planer, Vice President	Kimberly Malina
	Michael DeSapio	Shannon Sklodowsky
	Donna Herbel	

**Absent:** Paymon Jelvani, Kathleen Racile

**DISTRICT ADMINISTRATORS**

**PRESENT:** Rick Falkenstein, Chief School Administrator  
Ray Krov, Interim Business Administrator/Board Secretary

**RECOGNITION OF PUBLIC:**

Teachers: Eileen Ricardo, Stacey Michalski

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT** – R. Krov  
Interim Business Administrator

- NJSBA Convention October 27th-October 29<sup>th</sup>
- NJSBA Delegate Assembly – November 21, 2015

- NJSBA New Field Service Rep: Gwen Thorpe
- Update on Board Training
- Transportation: Monitored arrival times, worked with DVRHS to adjust route times.
- Parking Lot Project Update: Complete except for punch list items.

**Action 16-038**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:*

*August 18, 2015 – Regular Meeting Minutes*

*Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0; 2 Abstain (K. Malina & J. DePinto).*

**Action 16-039**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the August 2015 Payroll, FICA and DCRP as follows:*

August 2015 Net Payroll	\$53,844.39
August 2015 Agency	\$26,976.26
August 2015 Board Share FICA	\$3,779.43
August 2015 State Share FICA	\$2,081.86
August 2015 Board Share DCRP	\$51.26
<b>TOTAL PAYROLL AUGUST 2014</b>	<b>\$ 86,733.20</b>

*Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-040**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following bill lists:*

August 2015 (final) .....	\$282,069.82
September 2015 (partial) .....	\$333,478.03

*And authorizes payment of additional September 2015 invoices, which will be submitted for Board approval at the October 2015 meeting.*

*Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*



**Action 16-041****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the August 2015 line-item appropriation transfers attached to and made a part of these minutes. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-042****RESOLUTION**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of August 2015; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

*Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**CHIEF SCHOOL ADMINISTRATOR'S REPORT** – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Staffing Update
- Opening of school, added 10 minutes to the school day. Chrome books were distributed and the Middle School Code of Conduct has been reviewed.
- QSAC review by the DOE is this year. Last review the district was considered High Performing and therefore we are eligible for an equivalency waiver.
- Back to School Night was a huge success.
- KTEF Comedy Night, Friday, October 23, 2015.
- The Fountas & Pinnell Benchmark Assessment System is being administered.
- Girls' volleyball team update.
- The district was honored at the HART awards breakfast for Environmental Education for Jr. Sprint Cars, Safe Routes to School and for Bike to Work programs.

**EDUCATION COMMITTEE** – Update on meeting

**Action 16-043**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following 2015-2016 Field Trips:*

*Alexandria Airport, Pittstown, NJ – 6<sup>th</sup> Grade  
Howell Living Farm, Lambertville, NJ – 2<sup>nd</sup> Grade  
Rowan University Jazz Fest, Glassboro, NJ – Jazz Band  
DVRHS, Frenchtown, NJ – Band/Chorus  
Princeton High School, Princeton, NJ – Jazz Band  
Bridgewater Middle School – Bridgewater, NJ – Jazz Band  
Alexandria Middle School – Pittstown, NJ – Jazz Band  
Dorney Park/Fleetwood High School – Allentown & Fleetwood, PA -  
Music 5<sup>th</sup> – 8<sup>th</sup> Grade  
Washington Crossing Historic Park, Washington Crossing, PA – 4<sup>th</sup>  
Grade  
Tournament of Champions, DVRHS, Frenchtown, NJ – Special Ed.  
Washington, D.C. – 8<sup>th</sup> Grade  
DVRHS Placement Testing - 8<sup>th</sup> Grade*

*Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-044**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraising Activities:*

*Halloween Items Sale – Student Council  
Halloween Costume Tickets – Student Council  
Maddalena Cheesecake/Pie Sale – Student Council/Community  
Events  
Gertrude Hawk Candy Sale – KTS Band & Chorus*

*Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-045**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Scott Johnson, Teacher, to collect donations from the 5<sup>th</sup> grade towards Heifer Global Poverty Assistance. Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*



**Action 16-046****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the parent paid pre-school student tuition contract for the 2015-2016 school year, at a rate of \$6,000.00 per school year for full day. Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-047****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to accept tuition student #16-002 from the State of New Jersey and approves the 2015-2016 tuition contract in the amount of \$15,227.00. Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-048****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the 2015-2016 NJ QSAC Statement of Assurances. Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**PERSONNEL COMMITTEE****Action 16-049****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following teachers for the Title I Parent Compact meeting for one hour each, at the contractual rate of \$45.00 per hour, as recommended by the Chief School Administrator:*

*Sara Alpaugh     Allison Okolichany*

*Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-050****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following overnight chaperones for the Fairview Lake Trip for two (2) nights at the contractual rate of \$207.00 per night, as recommended by the Chief School Administrator:*

*David Bacon             David Moscowitz  
Tanya Brooks          Charlie Shlimbaum  
Nina Kapsimalis*

*Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-051**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves, Margaret McPherson, Substitute Nurse, for the Fairview Lake field trip for Alexandria, Holland, Frenchtown, Milford and Kingwood Schools, with Kingwood's portion totaling \$301.00. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-052**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following graduate course for Scott Yerger, Supervisor of Instruction/Asst. Principal, at Lehigh University, PA and rescinds the coursework previously approved in action 16-028, as recommended by the Chief School Administrator:*

*Leading Inclusive Learning Styles  
(EDL 423) – Fall - \$1,895.00*

*Moved by A. Planer seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-053**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to revise the 2015-2016 Co-Curricular Stipend for Student Council between the following teachers as recommended by the Chief School Administrator:*

*Deanna Mizin - \$1,228.50  
Serrina Hutka - \$1,228.50*

*Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 16-054**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**OPERATIONS COMMITTEE**

**Action 16-055**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to dispose of obsolete computers and*



monitors. (The complete list is available in the Business Office). Moved by S. Sklodowsky, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

**Action 16-056****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following change orders for Glen G. Hale, Inc:

<u>C/O</u>	<u>Description</u>	<u>Amount</u>
3	Unsuitable sub-grades/drainage	\$18,033.93
4	Unsuitable sub-grades, additional topsoil/seeding and drainage	<u>\$28,661.91</u>
	Total	<u>\$46,695.84</u>

Note: 92% of the change order costs were attributed to unsuitable sub-grades and drainage.

Moved by S. Sklodowsky, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

**Action 16-057****RESOLUTION**

BE IT RESOLVED that the Board of Education approves Simple Computer Solutions, Flemington, NJ, to provide additional summer technology services at a rate of \$85.00 per hour, not to exceed \$5,500.00. Moved by S. Sklodowsky, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

**Action 16-058****RESOLUTION**

Motion to approve the 2015-2016 coordinated transportation agreement with the Hunterdon County Educational Services Commission. Moved by S. Sklodowsky, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

**POLICY COMMITTEE** – Update on meeting**Action 16-059****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following Policy and Regulation:

Policy#5511 – Dress and Grooming  
R#5440 – Honoring Pupil Achievement

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

**Action 16-060****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the first reading of the following Policies:*

*Policy#5339 Screening for Dyslexia  
 Policy#5615 Suspected Gang Activity  
 Policy#8540 School Nutrition Programs  
 Policy#8550 Outstanding Food Service Charges  
 Note: Using "Option 1" page one  
 Policy#8820 Opening Exercises-Ceremonies*

*Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**FINANCE COMMITTEE****Action 16-061****RESOLUTION**

*BE IT RESOLVED that the Board of Education authorizes the transfer of \$46,695.84 from the Capital Reserve account for the parking lot reconstruction project. Moved by A. Planer, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**Action 16-062****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts the 2015 New Jersey Schools Insurance Group ERIC West Safety Grant in the amount of \$1,900.00. Moved by A. Planer, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**Action 16-063****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts the 2015-2016 REAP Grant in the amount of \$30,873.00. Moved by A. Planer, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**Action 16-064****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts the 2015-2016 No Child Left Behind Grants as follows:*

<i>Title I:</i>	<i>\$26,397.00</i>
<i>Title IIA:</i>	<i>\$ 8,316.00</i>
<i>Total</i>	<i><u>\$34,713.00</u></i>

*Moved by A. Planer, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as*



*follows: ayes, 7; nays, 0.*

**Action 16-065**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts the 2015-2016 Disabilities Education Act (IDEA) Grant as follows:*

<i>IDEA Basic:</i>	<i>\$76,069.00</i>
<i>IDEA Pre-School:</i>	<i>\$ 3,543.00</i>
<i>Total</i>	<i><u>\$79,612.00</u></i>

*Moved by A. Planer, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**Action 16-066**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education authorizes the participation as a Norwescap Pre-School provider during the 2015-2016 school year. Participation would allow Norwescap to provide a subsidy of the pre-school tuition cost for qualified households. Moved by A. Planer, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**STANDING COMMITTEE REPORTS**

- Hunterdon County School Boards – No update
- School Boards Association – No update
- Hunterdon County ESC – Update on meeting
- KTS PTA – No update
- KTEA – Update on meeting

**NEW BUSINESS –**

- Kingwood Jazz Band did a great job at Community Day.
- October BOE Meeting will be covered by Meaghan Emmons, Asst. to the School Business Administrator

**OLD BUSINESS –** None

**RECOGNITION  
OF THE PUBLIC:**

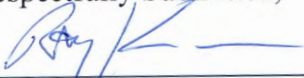
Teachers: Mrs. Eileen Ricardo & Mrs. Stacey Michalski  
No one spoke

Action 16-067

**RESOLUTION**

*BE IT RESOLVED that the Board of Education adjourned the meeting at 8:40 p.m. Moved by A. Planer, seconded by S. Sklodowsky. Resolution was ADOPTED as follows: ayes 7; nays, 0.*

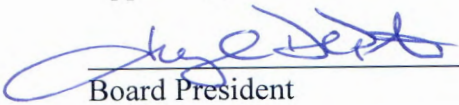
Respectfully Submitted,



\_\_\_\_\_  
Ray Krov  
Interim School Business Administrator

Minutes prepared 09/23/15  
Minutes remain unofficial until Board approval.

Approved:



\_\_\_\_\_  
Board President