

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – September 23, 2014**

TIME AND PLACE: The regular meeting of the Board of Education was held on September 23, 2014 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 8, 2014.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:38 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Paymon Jelvani
	Anthony Planer, Vice President	Jill Lonergan
	Michael DeSapio	Kimberly Malina
	Donna Herbel	Lance Riggio

Absent: Kathleen Racile

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Teachers: E. Hurley & N. Kapsimalis
Parent: Mrs. Drake & Mrs. Lightner

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- NJSBA Convention October 28th - 30th
- NJSBA Delegate Assembly – November 15, 2014
- Standard & Poor's Rating Summary for the Kingwood Township BOE
 - Acknowledgment of Reading the KTEA Negotiated Agreement

Action 15-047**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to amend #6.4 and #8.2.7, and add #8.1.5 and #8.3.4. Moved by A. Planer and seconded by L. Riggio. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-048**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*August 26, 2014 – Regular Meeting Minutes
August 26, 2014 – Executive Session Minutes*

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-049**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the August 2014 Payroll, FICA and DCRP as follows:

<i>August 2014 Net Payroll</i>	<i>\$55,620.84</i>
<i>August 2014 Agency</i>	<i>\$32,497.89</i>
<i>August 2014 Board Share FICA</i>	<i>\$6,000.65</i>
<i>August 2014 Board Share DCRP</i>	<i>\$50.00</i>
<i>TOTAL PAYROLL AUGUST 2014</i>	<i>\$ 94,169.38</i>

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-050**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill list:

September 2014 General Fund.....\$232,489.98

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-051**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the August 2014 line-item appropriation transfers attached to and made a part of these minutes. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-052**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of August 2014; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2014-2015 District Goals

- Maintain the board's focus on student achievement as its highest priority
- Continue to broaden our outreach to the community
- Successfully negotiate a contract with the Kingwood Township Education Association
- Continue to work as a cohesive board while maintaining our committees

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Teacher In-Service Days
- Building Update
- New Open House Schedule
- The 2nd Annual Huffin' for Stuffin' 5K
- Meetings Attended

Action 15-053**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Uniform Memorandum of Agreement between Education and Law Enforcement Officials. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2014-2015 District Goals

- **Continue to Improve Student Achievement:**
 - Refine and assess literacy initiatives for the upcoming year and expand the

- Writers and Readers Workshop to grades 5 through 8.
 - Prepare our students to transition to the PARCC
 - Utilize Study Island to help benchmark our students
- **Continue to Enhance Community Relations:**
 - Utilize the information from the surveys to identify strengths and weaknesses and then develop a plan of action for improvement
- **Continue to Maintain and Improve Facilities:**
 - Develop a plan of action to address the school parking lot

EDUCATION COMMITTEE – Update on Meeting.

Action 15-054

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2014-2015 Field Trips:

*State House & Barracks – Trenton, NJ – 4th Grade
 DVRHS Tournament of Champions – Frenchtown, NJ
 Rowan University – Glassboro, NJ – Jazz Band
 DVRHS Music and Art Festival – Frenchtown, NJ – Music 5th – 8th Grade
 Bridgewater Middle School – Bridgewater, NJ – Jazz Band
 Princeton High School, Princeton, NJ – Jazz Band
 Alexandria Middle School – Pittstown, NJ – Jazz Band
 Dorney Park/Fleetwood High School – Allentown & Fleetwood, PA -
 Music - 5th – 8th Grade*

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-055

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraising Activities:

*Water/Beverage Sale – Huffin’ for Stuffin’ 5K – Student Council
 Halloween Costume Tickets – Student Council
 Gertrude Hawk Candy Sale – KTS Band & Chorus*

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-056

RESOLUTION

BE IT RESOLVED that the Board of Education approves a STEM Enrichment Club, as per the attached criteria. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-057**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to accept the 2014 REAP Grant in the amount of \$33,427.00. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-058**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached tuition contract with the State of New Jersey, for Student #15-003, at a rate of \$75.95 for the 2014-2015 school year. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE**Action 15-059****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following teachers for the Title I Parent Compact meeting for one hour each, at the contractual rate of \$45.00 per hour, as recommended by the Chief School Administrator:

Sara Alpaugh Deanna Mizin

Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-060**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following overnight chaperones for the Fairview Lake Trip for two (2) nights at the contractual rate of \$202 per night, as recommended by the Chief School Administrator:

*David Bacon David Moscowitz
Tanya Brooks Charlie Shlimbaum*

Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-061**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Margaret McPherson, Substitute Nurse, for the Fairview Lake field trip for Alexandria, Frenchtown, Milford and Kingwood Township schools, with Kingwood Township's portion totaling \$370.00. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-062**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a mentorship between Jordyn Russo, mentee, and Deanna Mizin, mentor, in the amount of \$550.00, the transaction of payment from the mentee to the mentor will be via the Kingwood Township payroll. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-063**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to revise the ELA team to add Stacey Michalski in place of Deanna Mizin for 20 hours at the contractual rate of \$45.00 per hour, as recommended by the Chief School Administrator. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-064**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Kyle Lippincott as a substitute custodian for the 2014-2015 school year, as recommended by the Chief School Administrator. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-065**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-066**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the revised contract for Kerri Svec, LDTC, as a Disability Leave Replacement, effective September 1, 2014 through November 30, 2014 at a prorated annual salary of (.6) Step 9 MA+30 - \$35,709, as recommended by the Chief School Administrator. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-067**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the revised Disability and Federal Family and Medical Leave for Delia Gardiner:

*Disability Leave from 9/2/14 to 9/19/14
FMLA from 9/22/14 to 11/30/14*

Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting.**Action 15-068****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Obsolete Equipment and place for Public Donation:

Wenger – Marker Board

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-069**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following change order for Roof Management, Inc.:

Deduct \$9,270.00 – for Replacement of the Music Room Carpet

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-070**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached contract for Engineering Services for a backup well installation with Natural Systems Utilities, Hillsborough, NJ, in the amount of \$9,600.00. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-071**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached contract for architectural services with Spiegle Architectural Group, Inc, for a backup well installation in the amount of \$5,800.00. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE**Action 15-072****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies and Regulations:

*#4125 - Employment of Support Staff Members
#5512.01 - Harassment, Intimidation and Bullying
#R5512.01 - Harassment, Intimidation and Bullying*

Moved by L. Riggio, seconded by D. Herbel. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE**Action 15-073****RESOLUTION**

BE IT RESOLVED that the Board of Education approves and adopts the attached Flexible Benefits Plan under Section 125 of the Internal Revenue Code of 1986. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-074**RESOLUTION**

BE IT RESOLVED that the Board of Education approves transferring \$50,851.00 from surplus and increase line 11-190-100-610 in the 2014-2015 Budget for the 2013-2014 Extraordinary Aid of \$50,851.00 received in September 2014. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-075**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to offer additional Health Care Plans through Horizon Blue Cross/Blue Shield of NJ at the attached rates, and hold an Open Enrollment in the month of October to offer our employees a choice of all four Health Care Plans to be effective December 1, 2014 through June 30, 2015. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

COMMUNICATIONS COMMITTEE**STANDING COMMITTEE REPORTS**

- Hunterdon County School Boards – Update Meeting
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting
- KTEA – Update on Meeting

NEW BUSINESS - None

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**

Teachers: E. Hurley & N. Kapsimalis
Parent: Mrs. Drake & Mrs. Lightner

Action 15-076**RESOLUTION**

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:45 p.m. Moved by A. Planer, seconded by K. Malina. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,

Bobbie Beriont

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 09/24/14
Minutes remain unofficial until Board approval.

Approved:

[Signature]
Board President