

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – September 24, 2013

TIME AND PLACE: The regular meeting of the Board of Education was held on September 24, 2013, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 2, 2013.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:34 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:

Joseph DePinto, President
Kevin Bloom, Vice President
Paymon Jelvani
Gary Karlsrud

Jill Lonergan
Kimberly Malina
Anthony Planer
Laurie Willard

Absent:

Lance Riggio

DISTRICT ADMINISTRATORS

PRESENT:

Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary
Scott Yerger, Supervisor of Curriculum/Asst. Principal

RECOGNITION OF PUBLIC:

Teachers: Ella Hurley, Nina Kapsamalis
Parent: Mrs. Drake, Mrs. Sklodowski, Mrs. Combs

Action 14-051**RESOLUTION**

BE IT RESOLVED that the Board of Education entered Executive Session at 7:38 p.m. to discuss the terms and conditions of employment of an employee whose name is on file in the Board of Education Office. Moved by A. Planer, seconded by K. Malina. Resolution was ADOPTED as follows: ayes, 8; nays, 0.

The Board returned to open session at 8:04 p.m. All Board members were present.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- NJSBA Convention October 22nd – 24th
- New Bus Routes/Bus Accident

Action 14-052**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to add the following addendum item to the agenda #8.1.6 and amend 6.4. Moved by G. Karlsrud and seconded by J. Lonergan. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-053**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

August 27, 2013 – Regular Meeting Minutes

Moved by K. Bloom, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0; Abstain, 1 (Karlsrud).

Action 14-054**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the August 2013 Payroll, FICA and DCRP as follows:

<i>August 2013 Net Payroll</i>	<i>\$51,725.39</i>
<i>August 2013 Agency</i>	<i>\$33,672.75</i>
<i>August 2013 Board Share FICA</i>	<i>\$5,883.09</i>
<i>August 2013 Board Share DCRP</i>	<i>\$0</i>
<i>TOTAL PAYROLL AUGUST 2013</i>	<i><u>\$ 91,281.23</u></i>

Moved by K. Bloom, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-055

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

September 2013 General Fund..... \$186,748.55

Moved by K. Bloom, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-056

RESOLUTION

BE IT RESOLVED that the Board of Education approves the August 2013 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Bloom, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-057

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of August 2013; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Bloom, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2013-2014 Kingwood Township Board of Education Goals:

- Maintain the board's focus on student achievement as its highest priority (Professional Development Improvement Plan will include: board adopting district and board goals, developing a schedule for monitoring progress toward achievement of district goals, board evaluating CSA based on progress toward district goals and evaluation of leadership qualities, board submits written performance report to CSA.)
- Continue to broaden our outreach to the community

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Professional Development
- Building Update
- iPad Distribution
- Visit from Author Elizabeth Gilbert
- Hunterdon County 300 Year Anniversary
- Meetings Attended

Mr. Yerger gave a presentation about the Kingwood Township Community and the Board's affirmation on signing the HIB Summary Report.

Action 14-058**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Kingwood Township Nursing Service Plan for the 2013-2014 school year. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2013-2014 District Goals:

- **Student Achievement:**
 - Implement Literacy and Writing initiatives and assess and validate effectiveness
 - Analyze the NJASK scores to identify weak clusters and determine and execute intervention strategies to improve student achievement
- **Community Relations:**
 - Promote school goals through improved community relations
- **Facilities:**
 - Continue to maintain and improve facilities

EDUCATION COMMITTEE**Action 14-059****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2013-2014 Field Trips:

*State House & Barracks – Trenton, NJ – 4th Grade
DVRHS Tournament of Champions – Frenchtown, NJ
Howell Living Farm - Lambertville, NJ – 2nd Grade*

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-060

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraising Activities:

- Homestead Coffee Sale – 8th Grade*
- Halloween Costume Tickets – Student Council*
- Gertrude Hawk Candy Sale – KTS Band & Chorus*

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-061

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the following KTEF Grants:

- “Making Good Choices” – Romane Paul - \$1,000.00*
- “Peacemaker” – George Street Playhouse - \$800.00*

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-062

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Professional Development School Network Articulation Agreement with The College of New Jersey for teacher resources and professional development opportunities at a cost of \$.75 per student totaling \$276.75. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-063

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the 2013 REAP Grant in the amount of \$34,503.00. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-064

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached contract for consulting services with “The Pat Iyer Group, LLC”, Flemington, NJ, at a cost of \$225.00 an hour, not to exceed \$2,250.00. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE

Action 14-065

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following teachers for the Title I

Parent Compact meeting at the contractual rate of \$51.00 per hour, as recommended by the Chief School Administrator:

Sara Alpaugh – 1.5 hours

Deanna Mizin – 1.5 hours

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-066

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following overnight chaperones for the Fair View Lake Trip for two (2) nights at the contractual rate of \$196 per night, as recommended by the Chief School Administrator:

David Bacon

David Moscowitz

Rose Russano

Charlie Shlimbaum

Maureen Silva

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-067

RESOLUTION

BE IT RESOLVED that the Board of Education approves Heather Gares as the Girls Basketball Coach for the 2013-2014 school year at a rate of \$2,934.00, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-068

RESOLUTION

BE IT RESOLVED that the Board of Education approves, as an emergent hire, Laura Wierzbicki, World Language Teacher, PCN# TCH-EL-FLNG-FL-1, Step 7 MA - \$54,710.00, effective September 1, 2013, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-069

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-070

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following course for the 2013-2014

school year at West Chester University for Ian White:

Research Report on Efficacy of Technology in Music - \$1,102.80

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE

POLICY COMMITTEE – Update on Meeting

Action 14-0471

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following policies and regulations:

- #3232 - Tutoring Services*
- #5117 - Interdistrict Public School Choice*
- #5120 - Assignment of Pupils*
- #5516 - Use of Electronic Communications and Recording Devices (ECRD)*
- #5533 - Pupil Smoking*
- #7434 - Smoking in school Buildings and on School Grounds*
- R3232 - Tutoring Services*
- R5117 - Interdistrict Public School Choice*
- R5600 - Pupil Discipline Code of Conduct*

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-072

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following policies:

- #3144.3 – Suspension upon Certification of Tenure Charge*
- #3144.12 – Certification of Tenure Charges Inefficiency*
- #3372 – Teaching Staff Member Tenure Acquisition*

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE

Action 14-073

RESOLUTION

BE IT RESOLVED that the Board of Education approves and adopts the attached Flexible Benefits Plan under Section 125 of the Internal Revenue Code of 1986. Moved by K. Malina, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-074

RESOLUTION

BE IT RESOLVED that the Board of Education approves transferring \$55,274.00 from surplus and increase line 11-190-100-610 in the 2013-2014 Budget for the 2012-2013 Extraordinary Aid received in August 2013. Moved by K. Malina, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting
- KTEA – Update on Meeting

NEW BUSINESS

Mrs. Beriont had kind words to say about the passing of Mrs. Susan Schaffner, the Business Administrator for Milford, Frenchtown and Alexandria.

Mr. DePinto discussed the Delaware Valley Regional High School Strategic Plan and the cooperation and coordination with the Kingwood Township School District.

OLD BUSINESS

**RECOGNITION
OF THE PUBLIC:**

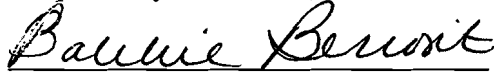
Teachers: Ella Hurley, Nina Kapsamalis
Parent: Mrs. Drake, Mrs. Sklodowski, Mrs. Combs

Action 14-075

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:50 p.m. Moved by A. Planer, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,

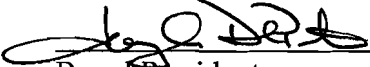


Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 09/25/13

Minutes remain unofficial until Board approval.

Approved:


Board President