

KINGWOOD TOWNSHIP SCHOOL DISTRICT MIDDLE SCHOOL STUDENT CODE OF CONDUCT

The Kingwood Township School District expects pupils to treat others with civility and lead by setting positive examples. The following middle school student code of conduct classifies misbehavior into three levels (1 to 3) for students in grades 5-8. Each infraction has been assigned a point value and assigns specific consequences based upon the type of behavior. Staff members will issue disciplinary points for students misbehaving and submit the form to the principal. The form will then be sent home to for a parental or guardian signature and returned to the main office on the next school day. At the end of each marking period, the number of offences at Level 1 will return to zero, however Level 2 and 3 offences will accumulate all year. Additionally, the total number of points accumulated each marking period will remain the entire year for potential additional consequences. However, a student can choose to reduce his or her points total through the Point Reduction Program (See Points Accrual).

LEVEL 1 INFRACTIONS: The following infractions have been designated as Level 1 or minor infractions. Staff members will issue disciplinary points for students misbehaving and submit the form to the principal. The form will be sent home for a parental or guardian signature, and will be returned to the main office on the next school day. First and second offences at this level will result in written warnings. The third offence at this level will result in a detention. A student will receive a detention for any additional Level 1 infractions until the end of the marking period.

LEVEL 1		
INFRACTIONS	POINT	CONSEQUENCE
Unprepared for class	1	Warning – Detention
Arriving late and/or leaving class without a pass	1	Warning – Detention
Presence in school building without permission	1	Warning – Detention
Tampering and/or violating another’s lockers	1	Warning – Detention
Unauthorized use of electronic devices (e.g., cell phones, paging devices, electronic games, music playing devices, etc.)	1	Device Taken. Parents must come to office to pick up the item Warning – Detention
Inappropriate behavior in the cafeteria, on school grounds, or at school events	1	Warning – Detention
Disruptive behavior in the hallway	1	Warning – Detention
Eating food outside the cafeteria without permission	1	Warning – Detention
Inappropriate attire	1	Change Clothes Warning – Detention
Gum chewing	1	Warning – Detention
LEVEL 1 BUS INFRACTIONS		
Standing while bus is in operation	1	Warning – Detention
Not sitting in assigned seat	1	Warning – Detention
Not wearing seat belt	1	Warning – Detention
General misconduct	1	Warning – Detention
Chewing gum and/or eating, or drinking	1	Warning – Detention
Talking Loudly and/or yelling	1	Warning – Detention
Littering	1	Warning – Detention
Opening or closing windows without permission	1	Warning – Detention

LEVEL 2 INFRACTIONS: The following infractions have been designated as Level 2 or moderate infractions. Staff members will issue disciplinary points for the misbehavior and submit the form to the principal. The form will be sent home for a parental or guardian signature and returned to the main office on the next school day. Unless noted below, first offence at this level will result in a detention. Second offences at this level will result in an additional detention and parent conference. Three or more violations at this level will result in an ISS. Three bus violations at this level will also result in loss of bus privileges for a period of time determined by the school administration.

LEVEL 2		
INFRACTIONS	POINTS	CONSEQUENCE
Unacceptable language or gesture	3	Detention – ISS
Cutting class	3	Detention – ISS
Cutting detention	3	Missed detention rescheduled. Additional detention added.
Forgery	3	Detention – ISS
Plagiarism (academic dishonesty)	3	Detention – ISS
Cheating	3	Zero Credit for assignment. Plus counseling intervention. Detention - ISS
Lying to a staff member	3	Detention – ISS
Violating “Technology and Acceptable Use of the Internet” policy	3	Loss of privileges for period to be determined by the Principal. Plus restitution for damages. Detention – ISS
Disrespect/Insubordination	3	Detention – ISS
Disruptive /disorderly behavior	3	Detention – ISS
LEVEL 2 BUS INFRACTIONS		
Extending body parts out of the bus window	3	Detention – ISS
Throwing objects on or out of bus	3	Detention – ISS
Distracting the bus driver	3	Detention – ISS
Failing to follow bus driver directions	3	Detention – ISS

LEVEL 3 INFRACTIONS: The following infractions have been designated as Level 3 or serious infractions. Staff members will issue disciplinary points for the misbehavior and submit the form to the principal immediately. The form will be sent home for a parental or guardian signature and returned to school the following day. Offences at this level are of serious nature and have been assigned specific consequences indicated below. Repeat offences at this level may result in expulsion and are handled on a case by case basis.

LEVEL 3		
INFRACTIONS	POINTS	CONSEQUENCE
Physical contact/use of force (Pushing, throwing objects, tripping, etc.)	5	Restitution, ISS
Stealing	5	Restitution, ISS
Fighting	5	Restitution, ISS
Vandalism (including defacing student work)	5	Restitution, ISS
Dating Violence	5	Restitution, ISS or discipline action determined by administration.
Harassment, intimidation or bullying (HIB) by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, disability or by any other distinguishing characteristic	5	Handled at administrative level. Consequence may include but not limited to, counseling, character education classes, ISS and/or disciplinary action as determined by administration. Possible referral to I&RS team for behavior plan and police notification.
Violent threat towards any individual or group	5	
Possession and/or use of alcohol, tobacco, and /or other drugs	5	1-10 days OSS, medical clearance to return to school, mandatory re-entry conference, possible child student team referral. Police notification
Possession and/or use of a weapon	5	Minimum 1-10 days OSS with required re-entry conference with Superintendent. Possible BOE hearing & one year expulsion as per state law. Police Notification.
Using an ECRD device inappropriately to record, capture, or transmit any audio, video, or images.	5	Restitution, ISS, and loss of ECRD use for a length of time determined by administration. Device may be subject to an electronic search for inappropriate material related to the incident.

POINTS ACCURAL

An accrual of points will result in the following additional consequences. Points will carry over from one marking period to another until the end of the current academic year. At any time, point totals can be reduced through our Point Reduction Program.

CURRENT POINT TOTAL

6 – 10 Points – Students will lose the following privileges and/or gain the following restrictions:

- Class Parties
- Reward Day/Period Privileges
- Restricted OP
- Restricted Lunch
- Use of ECRD Device

CURRENT POINT TOTAL

11 – 15 Points – In addition to the previous consequences, students will lose the following privileges:

- School Dances
- Participation in any after school function
(*Student who are members of groups such as student council, band, chorus, drama club, sports teams, DI, etc., may continue participation upon reducing their current total below 11*)

Student may be referred to the I&RS committee for a behavior review and the development of a collaborative behavioral action plan. If a plan is necessary, an administrator will meet with the student and parent(s) to discuss the details of the behavior plan. The duration of the plan will be determined by the administration.

CURRENT POINT TOTAL

Over 15 Points – In addition to the previous consequences, students will lose the following privileges:

- Participation in all extracurricular activities (*sports teams, chorus, band, Student council, DI, etc.*)
- Graduation
- 8th Grade Dance
- 8th Grade Washington, DC Trip
- 7th Grade Fairview Lake Trip
- Fields Trips (alternate program put in place at school)

DISCIPLINE COMMITTEE REVIEW

A student is subject to a discipline committee review to determine eligibility for future school events, if the student accumulates 20 or more points during the course of the year. The points are calculated by the total number of points a child receives throughout the course of a single academic year, regardless of any point reductions. Out of School Suspension (OSS) and/or Child Study Team involvement may result upon the committee review. Parent(s) must attend a meeting with an administrator and the CST to have their student re-enter school.

POINT REDUCTION PROGRAM

Students may initiate point-reduction plans through school or community service provided said plans are worked out in advance and approved by school administration and guardians. An hour of volunteer school or community service will equal three (3) points. Sample services may include but are not limited to assisting a teacher before or after school with an activity or volunteering time at a school function.

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