

Agenda

DELAWARE VALLEY REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

REGULAR MEETING OF: FEBRUARY 22, 2021 – 7:00 pm

BOARD MEMBERS:	President Vice President Members	Ellen Gordon-Obal - Milford Borough Jonathan DeLisle - Alexandria Township Gerard Bowers - Holland Township Amy Elphick- Frenchtown Borough Debora Frank - Kingwood Township Michelle Kletter - Alexandria Township Sharon Lightner - Kingwood Township Patrick Mancini - Holland Township George Tavernite - Holland Township
ADMINISTRATION:	Superintendent Board Secretary	Daria A. Wasserbach Teresa O'Brien

Sunshine Notice:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on January 5, 2021 by:

- Emailing to the Hunterdon County Democrat and Express Times
- Posting on the District Website and the main bulletin board in the District Office
- Filing with the Clerks of the following Municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough
- The public may view and participate in public comment by visiting the following website:
www.dvrhs.org/dvboemeeting

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call Attendance

2. PRESENTATIONS

- 3.1 Performing Arts - Ryan Sandor - Thomas Hayden
- 3.2 Department Feature: Special Education/Green Team - Sandra Morisie, Supervisor of Special Education and Janice Jones, Teacher of Special Education

3.3 2019-2020 Audit Presentation - Laura Atwell of BKC, CPAs

ADMINISTRATIVE/STAFF PRESENTATION AND REPORTS

Management Reports:

- 4.1 School Administration - Adrienne Olcott, Principal
- 4.2 School Administration - Bill Deniz, Vice Principal of Athletics, Health and Physical Education
 - Coordination of practices and games during season overlaps
 - Family spectators at athletic events
- 4.3 School Administration - Mike Gurysh, Director of Curriculum: Students at Risk Report

3. PUBLIC COMMENT - Bylaw No. 0167 “Public Participation in Board Meetings”

_____Residents are invited to respectfully share their concerns, comments, and suggestions.

4. BOARD GOALS AND EVALUATION CALENDAR

2020/2021 District Goals:

- 1. To provide a safe and healthy environment for students and staff.
- 2. To develop and revise curricula that enables students to meet emerging educational, scientific and cultural challenges.
- 3. Develop community and business partnerships that provide opportunities and experience beyond the classroom for all students.
- 4. Develop a strategy to promote Delaware Valley Regional High School, and to retain and attract students.

2020/2021 Board Goals:

- 1. To continue to explore Service Learning Opportunities towards graduation requirements and revisions to policy as needed.
- 2. Participate in THREE self-development training sessions to increase board member effectiveness.
- 3. Become an advocate for Delaware Valley Regional High School’s interests at the local, state, and federal levels.

2020/2021 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board	June 22
Action Plans presented to the Board	September 28

Updates given on progress	Monthly
Board Self-evaluation form to the Board	May 31
Goal/Leadership Evaluation (Part 1 & Part 2)	June 21
Goals/Indicators of success incorporated into goal evaluation document	
CSA completes form (goals, indicators, ratings)	April 26
Both forms returned to FSR or Board President	May 10
Analysis completed by FSR	May 17
Initial CSA Summary REport completed and distributed to Board for review	June 14
Final CSA Summary Report complete by Board President	June 21
Report given to CSA	June 21
Summary Conference (must be completed by June 30)	June 28
Final report to public on Board Goals	June 28

5. SUPERINTENDENT - Daria Wasserbach

Informational Items:

- New: Monthly COVID case reporting
- Social Studies Curriculum Adoption has been postponed to the March 15 Board Meeting
- NJDOE Northern Region Short Term Advisory Committee Report
- Next Phase in Return to School Plan

Period ending February 22, 2021:

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 27 – Aug. 24	0	0	N/A	N/A	N/A
Aug 25 – Sept 28	0	0	N/A	N/A	N/A
Sept 29 – Oct 28	0	0	N/A	N/A	N/A
Oct 29 – Nov 23	0	0	N/A	N/A	N/A
Nov 24– Dec 21	0	0	N/A	N/A	N/A
Dec 22 – Jan 25	0	0	N/A	N/A	N/A
Jan 26 – Feb 22	1	0	N/A	N/A	N/A
Feb 23 – Mar 22					
Mar 23 – April 26					

April 27 – May 24					
May 25 – June 28					
TOTAL	0	0			

- Short-term Suspension Report: Nothing to report

Student ID	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required
	NONE				

- COVID-19 Activity Report

Period Ending (COVID Risk by Color)	# of Positive Cases For Period Ending	Cumulative Annual Positive Cases
September 25, 2020	1	1
October 30, 2020	0	1
November 27, 2020	2	3
December 25, 2020	6	9
January 29, 2020	15	24
February 19, 2020*	12	36
March 2020		
April 2020		
May 2020		
June 2020		

*As of the time of publication; subject to change pending additional confirmed cases.

Action Items:

- 5.1. Motion to affirm the HIB Report submitted on January 25, 2021.

6. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY - Teresa O'Brien

Informational Items:

- Next Regular Board of Education Meeting - March 15, 2021
- April Bill List Review - Ellen Gordon

Action Items:

7. MINUTES

7.1. Motion to approve the following meeting minutes:

- January 25, 2021 - Meeting Minutes
- January 25, 2021 - Executive Session Meeting Minutes

**8. OPERATIONS COMMITTEE - Sharon Lightner, Chairperson
Michelle Kletter, Patrick Mancini, George Tavernite**

Informational Items:

Action Items:

10.1 Motion to approve athletic trips in conjunction with the spring athletic schedule 3A.

**9. FINANCE COMMITTEE - Patrick Mancini, Chairperson
Gerard Bowers, Jonathan DeLisle, Ellen Gordon**

Informational Items:

Action Items:

9.1. Motion to approve the February 22, 2021 bill list as follows:

General Fund 10	\$1,462,659.11
Special Revenue Fund 20	26,680.55
Capital Projects Fund 30	0.00
Technology Fund 61	10,832.20
Transportation Consortium Fund 62	239,446.63
Administrative Shared Services Fund 63	7,538.24
Total	\$1,747,156.73
Cafeteria (January)	\$ 9,101.91

- 9.2. Motion to approve line item transfers dated January 1, 2021 through January 31, 2021 in the amount of \$35,693.04.
- 9.3. Motion to acknowledge receipt of the monthly certification of the Board Secretary for January 2021, and after review of the Board Secretary’s and January 2021 Treasurer’s Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).
- 9.4. Motion to approve the following financial reports:

Game Officials Account	January 2021
Petty Cash Account	January 2021
Student Activities Account	January 2021
Scholarship Account	January 2021
Cafeteria Account	January 2021

- 9.5. Motion to approve the revised January 25, 2021 bill list as follows:

General Fund 10	\$1,687,099.02
Special Revenue Fund 20	4,666.45
Capital Projects Fund 30	0.00
Technology Fund 61	10,832.20
Transportation Consortium Fund 62	251,414.46
Administrative Shared Services Fund 63	7,857.63
Total	\$1,961,869.76

- 9.6. Motion to approve the following resolution accepting the June 30, 2020 CAFR:

BE IT RESOLVED that the Delaware Valley Regional High School Board of Education accepts the June 30, 2020 Comprehensive Annual Financial Report (CAFR) as presented.

- 9.7. Motion to approve the following resolution accepting the audit recommendations and corrective action plan:

BE IT RESOLVED that the Delaware Valley Regional High School Board of Education accepts the following Audit Recommendations and Corrective Action Plan for fiscal year ending June 30, 2020:

- | | |
|--|-------------------|
| 1. Administrative Practices & Procedures | No recommendation |
| 2. Financial Planning, Accounting & Reporting | No recommendation |
| 3. School Purchasing Programs | No recommendation |
| 4. School Food Service | No recommendation |
| 5. Student Body Activities | No recommendation |
| 6. Application for State School Aid | No recommendation |
| 7. Pupil Transportation | No recommendation |
| 8. Facilities and capital assets | No recommendation |
| 9. Miscellaneous | No recommendation |
| 10. Follow-up on prior year findings | |
| A. In accordance with Government Auditing Standards, our procedures included a review of all prior year recommendations including findings. Corrective action had been taken on all prior year findings. | |

- 9.8. Motion to accept the following donations from the following donors towards the Turf Field Project:

Donors	Amount
Willow Grove Consulting, LLC	\$2,500.00
Lauren and Andrew Niebuhr	\$500.00
Tracy and Brent Kephart	\$1,000.00

- 9.6 Motion to approve the following resolution requesting a waiver of requirements for the Special Education Medicaid Initiative (SEMI) Program

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022; and

WHEREAS the Delaware Valley Regional High School Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students 2021-2022 budget year;

NOW THEREFORE BE IT RESOLVED that the Delaware Valley Regional High School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of

Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2021-2022 school year.

- 9.7 Motion to accept a donation from Carmine DeSapio of Venus Tile and Marble for the renovation of the new fitness room valued at \$4,700.

10. **NEGOTIATIONS COMMITTEE**- Ellen Gordon-Obal, Chairperson
George Tavernite, Patrick Mancini

Informational Items:

Action Items:

11. **PERSONNEL COMMITTEE** - Ellen Gordon, Chairperson
Jon DeLisle, Debora Frank, Sharon Lightner

Informational Items:

IT IS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action Items:


- 13.1__Motion to **rescind** the previous motion of Robert Griffiths, Transportation Driver, to resign his position as of July 6, 2020.
- 13.2 Motion to **accept** the Retirement of Robert Griffiths, Transportation Driver, effective July 6, 2020.
- 13.3 Motion to accept the resignation of **Ronald Marinelli** as Supervisor of Buildings and Grounds from both Delaware Valley Regional High School and Frenchtown Elementary School effective February 16, 2021.
- 13.4 Motion to approve the 2020/2021 employment contract for **Ronald Marinelli**, Custodian, 1.00 FTE, Custodian Guide, Step 16, with a salary of \$51,370, prorated, beginning February 16, 2021 and ending June 30, 2021.
- 13.5 Motion to approve the 2020/2021 employment contract for **Arnold Stang**, as Supervisor of Buildings and Grounds, 1.00 FTE, with a salary of \$82,000, prorated, beginning February 16, 2021 and ending June 30, 2021.
- 13.6 Motion to approve a stipend for **Arnold Stang** in the amount of \$6,000, prorated, to serve as the Supervisor of Buildings and Grounds for Frenchtown Elementary School through a shared service arrangement, beginning February 16, 2021 and ending June 30, 2021.

13.7 Motion to approve the 2020/2021 employment contract for **Kelley Commeford**, as Leave of Absence Mathematics Teacher, 1.0 FTE, MS+30, Step 1, at a salary of \$59,225, prorated, effective March 1, 2021 and ending June 30, 2021.

13.8 Motion to approve the **appointment of Co-Curricular Advisor/Coach** for the 2020/2021 school year:

POSITION	APPLICANT	YEARS EXPERIENCE	2020/2021 SALARY
Lacrosse Assistant Coach	Marc Oceanak	0	\$5,995
Volleyball, Assistant Coach	Michael Haughey	0	\$6,975

13.9 Motion to approve the following as **site managers**, for the 2020-2021 athletic season, as needed, at an hourly rate of \$36.00/hr., for a maximum of 4 hours an event.

	Michael Miklosey	Martin White
	Tiffany Kuhl	Janice Jones

13.10 Motion to approve the following sick leave conversion payments in accordance with the negotiated agreement and employment contracts: Paid for by the Transportation Consortium.

Retirement Conversion:
 Robert Griffiths \$ 2,082.28
 Rene LaFevre \$ 12,469.20

13.11 Motion to approve the following vacation leave conversion payment in accordance with the negotiated agreement and employment contracts: Paid for by the Transportation Consortium.

Retirement Conversion-Unused Vacation Days:
 Rene LaFevre \$ 2,078.20



12. **POLICY COMMITTEE** - Debora Frank - Chairperson
 Gerard Bowers, Amy Elphick, Sharon Lightner

Informational Items:

Action Items:

12.1 Motion to approve the first reading of the following policy and regulation revisions:

P1620	Administrative Employment Contracts
P2240	Controversial Issues
P2431	Athletic Competition
R2431.1	Emergency Procedures for Sports and Other Athletic Activity
P2451	Adult High School
P2464	Gifted and Talented Students
P2530	Resource Materials
R2530	Resource Materials
P5330.05	Seizure Action Plan
R5330.05	Seizure Action Plan
P6440	Cooperative Purchasing
P6470.01	Electronic Funds Transfer and Claimant Certification
P7440	School District Security
R7440	School District Security
P7450	Property Inventory
P7510	Use of School Facilities
R7510	Use of School Facilities
P8330	Student Records
P8420	Emergency and Crisis Situations
P8561	Procurement Procedures for School Nutrition Programs

13. **EDUCATION AND STUDENT AFFAIRS COMMITTEE** - Jonathan DeLisle, Chairperson
Amy Elphick, Debora Frank, Michelle Kletter

Informational Items:a. **Community Activities Calendar:**Alexandria Township:

Township Committee Meeting (2nd Wednesday)
Dumpster Day, March 20th, 8:00 am - 11:00 am

Holland Township:

Township Committee Meeting (1st and 3rd Tuesday)

Kingwood Township:

Township Committee Meeting (1st Thursday)

Frenchtown Borough:

Township Committee Meeting (1st Wednesday)

Milford Borough:

Township Committee Meeting (1st and 3rd Monday)

Delaware Valley Regional High School:



Action Items:

- 13.1 Motion to approve the 2021-2022 School Calendar.
- 13.2 Motion to approve the Two-year (21/22 and 22/23) Affiliations Agreement with Kean University for the Holocaust and Genocide Program (Concurrent Enrollment Agreement).
- 13.3 Motion to approve the membership in the Kean University Diversity Council.
- 13.4 Motion to approve the following expansion of the school day upon return to the Moderate Risk (Yellow) COVID-19 levels:

Step 1 towards full return:

- Must qualify as moderate risk for a minimum of 2 weeks
- Blue/Gold Cohorts shall be retained for social distancing purposes
- Full school day schedules shall be restored (7:37am - 2:26pm)
- Return to Full Block Schedule
- Retain Asynchronous Wednesdays

- 13.5 Motion to approve temporary rates for 2020/2021 athletic season for event announcing and scoreboard workers as follows:

Stand alone Freshmen game.....	\$45.00
Stand alone JV game.....	\$45.00
Stand alone Varsity game.....	\$62.50
Scoreboard combo games Varsity/JV.....	\$93.75
Scoreboard combo games JV/FR.....	\$68.00

- 13.6 Motion to approve the Credit Recovery Pilot Program - English

14. PUBLIC COMMENT - Bylaw No. 0167 “Public Participation at Board Meetings”
 Residents are invited to respectfully share their concerns, comments and suggestions.

15. EXECUTIVE SESSION
 Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

- 1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, February 22, 2021 to discuss: Personnel Matters

2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately thirty (30) minutes. Action will not be taken upon returning to open session.

16. ADJOURN

Supporting documentation of a non-confidential nature shall be accessible to the public for inspection at the meeting and is available upon request at the earliest convenience in accordance with the provisions of Public Rights Law N.J.S.A. 47:1A-1 et seq.