

# Agenda

DELAWARE VALLEY REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION

REGULAR MEETING OF: JANUARY 24, 2022 – 7:00 pm

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<b>BOARD MEMBERS:</b>	<b>President</b> <b>Vice President</b> <b>Members</b>	<b>Ellen Gordon-Obal - Milford Borough</b> <b>Jonathan DeLisle - Alexandria Township</b> <b>Gerard Bowers - Holland Township</b> <b>Melaine Campbell - Holland Township</b> <b>Deborah Culberson - Alexandria Township</b> <b>Amy Elphick - Frenchtown Borough</b> <b>Anna Gaspari - Kingwood Township</b> <b>JoAnne Oldenburg- Kingwood Township</b> <b>George Tavernite - Holland Township</b>
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<b>ADMINISTRATION:</b>	<b>Superintendent</b> <b>Board Secretary</b>	<b>Daria A. Wasserbach</b> <b>Teresa O'Brien</b>
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## Sunshine Notice:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate and electronic notice of this meeting was provided through the public notice on January 4, 2022 by:

- Emailing to the Hunterdon County Democrat and Express Times
- Posting on the District Website and the main bulletin board in the District Office
- Filing via email with the Clerks of the following Municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough

## **1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call Attendance

## **2. PRESENTATIONS**

- 2.1 Student Recognition:  
Athletes of the Month: Mr. Deniz, Athletic Director  
Wrestling: Trevor Bowen, Coach Fitz

2.2 2020-2021 Audit Presentation - Laura Atwell of BKC, CPAs

**3. ADMINISTRATIVE/STAFF PRESENTATION AND REPORTS**

Management Reports:

3.1 School Administration - Broadus Davis, Interim Principal

3.2 School Administration - Bill Deniz, Athletic Director, Supervisor of Health and Physical Education

**4. PUBLIC COMMENT - Bylaw No. 0167 "Public Participation in Board Meetings"**

Residents are invited to respectfully share their concerns, comments, and suggestions.

**5. BOARD GOALS AND EVALUATION CALENDAR**

2021/2022 District Goals

- 1. To develop and implement learning recovery for all students
- 2. To continue to foster a school culture and climate that honors our shared mission, vision and beliefs that provides a supportive educational environment for teaching and learning for all students and staff.
- 3. Develop community and business partnerships that provide opportunities and experience beyond the classroom for all students.
- 4. Develop a strategy to promote Delaware Valley Regional High School, and to retain and attract students.

2021/2022 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board . . . . .	September 27
Action Plans presented to the Board . . . . .	September 27
Updates given on progress . . . . .	Monthly
Board Self-evaluation form to the Board . . . . .	May 31
Goal/Leadership Evaluation (Part 1 & Part 2) . . . . .	June 20
Goals/Indicators of success incorporated into goal evaluation document	
CSA completes form (goals, indicators, ratings) . . . . .	April 25
Both forms returned to FSR or Board President . . . . .	May 9
Analysis completed by FSR . . . . .	May 16
Initial CSA Summary REport completed and distributed to Board for review	June 13
Final CSA Summary Report complete by Board President . . . . .	June 20
Report given to CSA . . . . .	June 20
Summary Conference (must be completed by June 30) . . . . .	June 27
Final report to public on Board Goals . . . . .	June 27

**6. SUPERINTENDENT - Daria Wasserbach**

Informational Items:

a. Update on District Goals and Objectives

*HIB Report Period ending January 24, 2022:*

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 29 – Aug. 23	0	0	N/A	N/A	N/A
Aug 24 – Sept 27	0	0	N/A	N/A	N/A
Sept 28 – Oct 25	2	0	N/A	N/A	N/A
Oct 26 – Nov 29	3	2	Y	Y	N
Nov 30– Dec 20	0	0	N/A	N/A	N/A
Dec 21 – Jan 3	1	1	Y	Y	N/A
Jan 4 - Jan 24	0	0	N/A	N/A	N/A
Jan 25 – Feb 28					
Feb 29 – Mar 28					
Mar 29 – April 25					
April 26 – May 23					
May 24 – June 27					
<b>TOTAL</b>	<b>6</b>	<b>3</b>			

- Short-term Suspension Report: January 24, 2022

Student ID	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required
111112	Threat	4	12/20/21	5 days OSS 12/21, 12/22, 12/23, 1/3 & 1/4 Updated to 10 days. OSS until 1/25/2022	NA

- COVID-19 Activity Report

Period Ending (COVID Risk by Color)	# of Positive Cases For Period Ending	Cumulative Annual Positive Cases
August 31, 2021	4	4
September 30, 2021	8	12
October 31, 2021	69	81
November 30, 2021	12	93
December 31, 2021	48	141
January 24, 2022*	76	219
February 28, 2022		
March 28, 2022		
April 25, 2022		
May 23, 2022		
June 27, 2022		

\*As of the time of publication; subject to change pending additional confirmed cases.

Action Items:

- 6.1 Motion to affirm the HIB Reports submitted on December 20, 2021 and January 3, 2022.
- 6.2 Motion to approve the 2022/2023 School Calendar.
- 6.3 January is School Boards Recognition Month - this resolution is to commend the efforts of boards throughout New Jersey during School Board Recognition Month and to urge the public to support efforts to improve education.

**Whereas**, the New Jersey State Board of Education, which adopts the administrative code to implement state education law, has established rigorous standards through its promulgation of the New Jersey Student Learning Standards, which set the expectations of academic achievement for nearly 1.4 million public schoolchildren; and

**Whereas**, New Jersey’s locally elected and appointed boards of education play a vital role in ensuring that their local school districts meet state standards and adhere to state and federal education statute and regulations, with the goal of

preparing all students for college and the workplace, thereby enabling them to compete in a global economy; and

**Whereas**, New Jersey's 5,000 non-partisan local board of education members and charter school trustees are public servants who dedicate their time, without pay or benefit, to the oversight of school district operations, sound financial practices, comprehensive policies, curriculum, staffing, and the well-being and academic achievement of all students in the district; and

**Whereas**, the efforts of local boards of education, in conjunction with state education officials and local educators, have built a foundation of success that has led to New Jersey's status as a leader in student achievement, as evidenced by the National Assessment of Educational Progress scores; and

**Whereas**, the National School Boards Association and the New Jersey School Boards Association have declared January 2022 to be School Board Recognition Month; now, therefore, be it

**Resolved**, that the New Jersey State Board of Education and the Acting Commissioner of Education recognizes the contributions of our state's local boards of education to the academic success of its public school students and expresses its sincere appreciation to local board of education members for their continued focus on the achievement of children throughout New Jersey; and be it further

**Resolved**, that the New Jersey State Board of Education and the Acting Commissioner of Education encourages qualified New Jersey citizens to consider serving as members on their local school boards.

## **7. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY - Teresa O'Brien**

### Informational Items:

- Special Meeting for the purpose of the Superintendent Search
  - January 27, 2022
  - January 31, 2022
  - February 1, 2022
  - February 7, 2022
  - February 15, 2022
  - February 16, 2022
  - February 18, 2022
- Next Regular Board of Education Meeting - February 28, 2022
- February Bill List Review - TBD

### Action Items:

## **8. MINUTES**

8.1 Motion to approve the following meeting minutes:

- December 20, 2021 - Meeting Minutes
- December 20, 2021- Executive Meeting Minutes #1
- December 20, 2021- Executive Meeting Minutes #2
- January 3, 2022 - ReOrg Meeting Minutes
- January 3, 2022 - ReOrg Executive Meeting Minutes
- January 18, 2022 - Special Meeting Minutes
- January 18, 2022 - Executive Meeting Minutes #1
- January 18, 2022 - Executive Meeting Minutes #2

**9. OPERATIONS COMMITTEE -** George Tavernite, Chairperson  
Jonathan DeLisle, Ellen Gordon, Joanne Oldenberg

Informational Items:

Action Items:

9.1 Motion to approve the following 2021/2022 field trips in accordance with N.J.A.C. 6A:23A-5.8 (c):

Organization/Department	Destination	Date
Music	Allendale, NJ	January 2022

**10. FINANCE COMMITTEE -** Gerard Bowers, Chairperson  
Jonathan DeLisle, Anna Gaspari, Ellen Gordon

Informational Items:

Action Items:

10.1 Motion to approve the January 24, 2022 bill list as follows:

General Fund 10	\$2,826,977.68
Special Revenue Fund 20	6,437.80
Technology Fund 61	25,456.12
Transportation Consortium Fund 62	422,900.68
Administrative Shared Services Fund 63	12,928.41
<b>Total</b>	<b>\$3,294,700.69</b>
Cafeteria (December)	\$ 81,399.23

10.2 Motion to approve line item transfers dated December 01, 2021 through December 31, 2021 in the amount of \$144,318.76.

10.3 Motion to acknowledge receipt of the monthly certification of the Board Secretary for December 2021, and after review of the Board Secretary’s and December 2021 Treasurer’s Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

10.4 Motion to approve the following financial reports:

Game Officials Account	December 2021
Petty Cash Account	December 2021
Student Activities Account	December 2021
Scholarship Account	December 2021
Cafeteria Account	December 2021

10.5 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage/ Tolls	Lodging Total	Meals Total
<b>Nicolas Noa</b>	American Choral Directors Assoc. Conference Boston, MA	02/9 - 02/11	\$288.50	\$196.00/ \$52.00 a day parking	\$681.24	\$276.50

11. **NEGOTIATIONS COMMITTEE**- Ellen Gordon, Chairperson  
Deborah Culberson, Joanne Oldenberg, George  
Tavernite

Informational Items:

Action Items:

- 12. **PERSONNEL COMMITTEE** - Ellen Gordon, Chairperson  
Melaine Campbell, Deb Culberson, Jon DeLisle

Informational Items:

IT IS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action Items:

- 12.1 Motion to accept the **resignation** of Teresa Brown-Biondo, Sub/Trip Transportation Driver, with regret, effective January 3, 2022.
- 12.2 Motion to approve the **Disability Leave of Absence** for employee #4396, beginning February 8, 2022 to a date to be determined, 6-8 weeks.
- 12.3 Motion to approve the **Workmans Comp Leave of Absence** for employee #4494, beginning December 29, 2021 to a date to be determined.
- 12.4 Motion to approve the employment contract of the following **Co-Curricular Schedule B Coach** for the **2021/2022** school year:

POSITION	APPLICANT	YEARS EXPERIENCE	2021/2022 SALARY
Track Assistant Coach	Kayla Sullivan	0	\$5,995

- 12.5 Motion to approve the following Sub/Trip School Bus Drivers for the 2021/2022 school year, effective January 3, 2022 to June 30, 2022. Salary paid for by the Transportation Jointure.

NAME	STEP	RATE
MacMinn, Judy	D-7	\$31.00

- 12.6 Motion to approve the following Substitute for the 2021/2022 school year:

Irene Amante - Secretary (available after 2/1/22)



12.7 Motion to approve the following retirement sick leave conversion payments in accordance with the negotiated agreement and employment contract: Retirement Conversion:

Adrienne Olcott. . . . . \$ 10,375.00

12.8 Motion to approve the following vacation leave conversion payments in accordance with the negotiated agreement and employment contract: Unused Vacation Days:

Adrienne Olcott: . . . . . \$ 7,647.50

12.9 Motion to approve the following 2022 appointment/reappointment:  
Civil Rights Coordinator - Sandra Morisie

13. **POLICY COMMITTEE** - Amy Elphick, Chairperson  
Gerard Bowers, Anna Gaspari, Ellen Gordon

Informational Items:

Action Items:

14. **EDUCATION AND STUDENT AFFAIRS COMMITTEE** - Jonathan DeLisle, Chairperson  
Melaine Campbell, Amy Elphick,  
Ellen Gordon

Informational Items:

**a. Community Activities Calendar:**

Alexandria Township:

Township Committee Meeting (2<sup>nd</sup> Wednesday)

Dumpster Day, February 19th, 8:00 am - 11:00 am

Holland Township:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Tuesday)

Glow in the Dark Family Zumba Party, February 25th, 6:30 pm

Kingwood Township:

Township Committee Meeting (1<sup>st</sup> Thursday)

Frenchtown Borough:

Township Committee Meeting (1<sup>st</sup> Wednesday)

Milford Borough:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Monday)Delaware Valley Regional High School:

8th Grade Orientation - February 3rd

School Closed Presidents Day- February 18th &amp; 21st

Action Items:14.1 Motion to approve the [NJDOE English Language Learner Three Year Plan](#).14.2 Motion to approve the [2022/2023 Program of Studies \(Course Guide\)](#).**15. PUBLIC COMMENT - Bylaw No. 0167 “Public Participation at Board Meetings”**

Residents are invited to respectfully share their concerns, comments and suggestions.

**16. EXECUTIVE SESSION (if necessary)**

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, January 24, 2022 to discuss:
2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately fifteen (15) minutes. Action may be taken upon returning to open session.

**17. ADJOURN**

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Supporting documentation of a non-confidential nature shall be accessible to the public for inspection at the meeting and is available upon request at the earliest convenience in accordance with the provisions of Public Rights Law N.J.S.A. 47:1A-1 et seq.