

# Agenda

DELAWARE VALLEY REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION

REGULAR MEETING OF: NOVEMBER 23, 2020 – 7:00 pm

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<b>BOARD MEMBERS:</b>	<b>President</b> <b>Vice President</b> <b>Members</b>	<b>Ellen Gordon-Obal - Milford Borough</b> <b>Jonathan DeLisle - Alexandria Township</b> <b>Gerard Bowers - Holland Township</b> <b>Debora Frank - Kingwood Township</b> <b>Michelle Kletter - Alexandria Township</b> <b>Sharon Lightner - Kingwood Township</b> <b>Patrick Mancini - Holland Township</b> <b>Geoffrey Stanley - Frenchtown Borough</b> <b>George Tavernite - Holland Township</b>
<b>ADMINISTRATION:</b>	<b>Superintendent</b> <b>Board Secretary</b>	<b>Daria A. Wasserbach</b> <b>Teresa E. Barna</b>

## Sunshine Notice:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on January 9, 2020 and revised on October 16, 2020 by:

- Emailing to the Hunterdon County Democrat and Express Times
- Posting on the District Website and the main bulletin board in the District Office
- Filing with the Clerks of the following Municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough
- The public may view and participate in public comment by visiting the following website:  
[www.dvrhs.org/dvboemeeting](http://www.dvrhs.org/dvboemeeting)

## **1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call Attendance

## **2. PRESENTATIONS**

- 2.1 Students of the Month:
  - Morgan Moschberger - Reverence for others
  - Boys' Soccer - Keegan Conti-Irving
  - Girls' Soccer - Gillian Cascio
  - Football - Tyler Holzworth

- Field Hockey - Rachel McIntyre
- Girls' Cross Country - Abigail Schaefer
- Boys' Cross Country - Spencer Hanley
- Cheer - Sarah Kopitskie
- Performing Arts - Michael Bryant Kessie & Kayla MacKinnon

### **3. ADMINISTRATIVE/STAFF PRESENTATION AND REPORTS**

Management Reports:

- 3.1. School Administration - Adrienne Olcott, Principal
- 3.2. School Administration - Bill Deniz, Vice Principal of Athletics, Health and Physical Education
  - DLD Recognition achieved by the Physical Education Dept.

### **4. PUBLIC COMMENT - Bylaw No. 0167 "Public Participation in Board Meetings"**

Residents are invited to respectfully share their concerns, comments, and suggestions.

### **5. BOARD GOALS AND EVALUATION CALENDAR**

2020/2021 District Goals:

1. To provide a safe and healthy environment for students and staff.
2. To develop and revise curricula that enables students to meet emerging educational, scientific and cultural challenges.
3. Develop community and business partnerships that provide opportunities and experience beyond the classroom for all students.
4. Develop a strategy to promote Delaware Valley Regional High School, and to retain and attract students.

2020/2021 Board Goals:

1. To continue to explore Service Learning Opportunities towards graduation requirements and revisions to policy as needed.
2. Participate in THREE self-development training sessions to increase board member effectiveness.
3. Become an advocate for Delaware Valley Regional High School's interests at the local, state, and federal levels.

2020/2021 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board . . . . .	June 22
Action Plans presented to the Board . . . . .	September 28
Updates given on progress . . . . .	Monthly
Board Self-evaluation form to the Board . . . . .	May 31
Goal/Leadership Evaluation (Part 1 & Part 2) . . . . .	June 21
Goals/Indicators of success incorporated into goal evaluation document	
CSA completes form (goals, indicators, ratings) . . . . .	April 26
Both forms returned to FSR or Board President . . . . .	May 10
Analysis completed by FSR . . . . .	May 17
Initial CSA Summary REport completed and distributed to Board for review	June 14
Final CSA Summary Report complete by Board President . . . . .	June 21
Report given to CSA . . . . .	June 21
Summary Conference (must be completed by June 30) . . . . .	June 28
Final report to public on Board Goals . . . . .	June 28

**6. SUPERINTENDENT - Daria Wasserbach**

Informational Items:

- Use of snow days 20-21 school year.

*Period ending November 23, 2020:*

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 27 – Aug. 24	0	0	N/A	N/A	N/A
Aug 25 – Sept 28	0	0	N/A	N/A	N/A
Sept 29 – Oct 28	0	0	N/A	N/A	N/A
Oct 29 – Nov 23					
Nov 24– Dec 21					
Dec 22 – Jan 25					
Jan 26 – Feb 22					
Feb 23 – Mar 22					
Mar 23 – April 26					
April 27 – May 24					

May 25 – June 28					
TOTAL	0	0			

- Short-term Suspension Report: Nothing to report

Student ID	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required

Action Items:

- 6.1. Motion to affirm the HIB Report submitted on October 23, 2020.
- 6.2. Motion to approve the 2020-2021 revised calendar reflecting the elimination of the ½ days on December 7, 2020 and March 10, 2021.
- 6.3. Motion to accept the District’s 20-21 Professional Development Plan.

**7. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY - Teresa Barna**

Informational Items:

- Next Regular Board of Education Meeting - Monday, December 21, 2020
- Reorganization Meeting - Monday, January 4, 2021
- December Bill List Review - Ellen Gordon
- Election Results

Elected Members of the Board of Education for Full-3-Year Terms:  
 Alexandria Township - Jonathan DeLisle  
 Frenchtown Borough - Amy Elphick  
 Kingwood Township - Sharon Lightner

Action Items:

**8. MINUTES**

- 8.1. Motion to approve the following meeting minutes:

October 26, 2020 - Meeting Minutes  
 October 26, 2020 - Executive Session Minutes

9. **OPERATIONS COMMITTEE** - Geoffrey Stanley, Chairperson  
Sharon Lightner, Patrick Mancini, George Tavernite

Informational Items:

Action Items:

- 9.1 Motion to approve the following 2020/2021 field trips in accordance with N.J.A.C. 6A:23A-5.8 (c):

Organization/Department	Destination	Date
Music & Dance	Milford, NJ	November 2020
Model UN	Franklin High School - Virtual	November 2020
Model UN	Connect MUN - Virtual	December 2020

- 9.2 Motion to approve the following resolution for the 2020/2021 Time and Material Shared Services with Dover Board of Education for **technology** Services effective November 24, 2020:

**WHEREAS**, DOVER BOARD OF EDUCATION (hereinafter referred to as "DOVER") has received a proposal from DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION (hereinafter referred to as "DVRHS") to provide subcontracted remote technology services; and

**WHEREAS**, DOVER and its desire to enter into a joint agreement wherein DVRHS will provide the said technology services; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

**WHEREAS**, DVRHS and DOVER are by definition local units under the said law; and DVRHS is empowered by law to provide technology services; and

**WHEREAS**, the provision of technology services by DVRHS is economically advantageous to DOVER;

**NOW THEREFORE BE IT RESOLVED** that DVRHS and DOVER hereby agree to enter into the 2020/2021 time and material shared services arrangement for the provision of remote technology services in accordance with N.J.S.A. 40A:65-1 et seq. at the following hourly rates:

IT Director: \$110.00

Network Specialist: \$90.00

Technician Level 2: \$70.00

Technician Level 1: \$60.00

Materials will be reimbursable at cost.

**10. FINANCE COMMITTEE -**

Patrick Mancini, Chairperson

Jonathan DeLisle, Ellen Gordon, Sharon Lightner

Informational Items:

Finance Committee Report

Action Items:

10.1. Motion to approve the November 23, 2020 bill list as follows:

General Fund 10	\$1,509,242.54
Special Revenue Fund 20	41,397.59
Capital Projects Fund 30	0.00
Technology Fund 61	10,832.20
Transportation Consortium Fund 62	263,615.19
Administrative Shared Services Fund 63	8,077.02
<b>Total</b>	<b>\$1,833,164.54</b>
Cafeteria (Oct)	\$ 24,888.37

10.2. Motion to approve line item transfers dated October 1, 2020 through October 30, 2020 in the amount of \$11,831.00.

10.3. Motion to acknowledge receipt of the monthly certification of the Board Secretary for October 2020, and after review of the Board Secretary’s and October 2020 Treasurer’s Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

10.4. Motion to approve the following financial reports:

Game Officials Account	October 2020
Petty Cash Account	October 2020

Student Activities Account	October 2020
Scholarship Account	October 2020
Cafeteria Account	October 2020

11. **NEGOTIATIONS COMMITTEE**- Ellen Gordon-Obal, Chairperson  
George Tavernite, Patrick Mancini

Informational Items:

Action Items:

12. **PERSONNEL COMMITTEE** - Ellen Gordon, Chairperson  
Debora Frank, Michelle Kletter, Geoffrey Stanley

Informational Items:

IT IS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action Items:

- 12.1 Motion to accept the retirement of Rene LaFevre, Transportation Assistant, with regret, effective March 1, 2021.
- 12.2 Motion to accept the resignation of Matthew O'Brien, Facilities Manager, with regret, effective, January 1, 2021.
- 12.3 Motion to approve the Family Leave of Absence for employee # **3642** from February 16, 2021 to May 18, 2021.
- 12.4 Motion to approve the Disability Leave of Absence for employee #3967 from October 30, 2020 to on or about December 1, 2020.
- 12.5 Motion to approve the Disability Leave of Absence for employee # 4244 from October 26, 2020 to a date to be determined.
- 12.6 Motion to approve the Disability Leave of Absence for employee # 4462 from November 24, 2020 to December 13, 2020.
- 12.7 Motion to approve the 2020/2021 Leave of Absence employment contract for **James Jones**, Leave of Absence - World Language Teacher, .5 FTE, BA/Step 1,

\$26,245, prorated, beginning November 16, 2020 and ending on or about February 24, 2021.

12.8 Motion to extend the 2020/2021 employment contract for **Ashni Arora**, Custodian, 1.0 FTE, Custodial Guide Step 3 at a salary of \$41,220, prorated, beginning January 1, 2021 and ending June 30, 2021.

12.9 Motion to rescind the **appointment of the following Club Advisor** for the 2020/2021 school year:

POSITION	APPLICANT	YEARS EXPERIENCE	2020/2021 SALARY
Ski Club	Matthew Hagy	18	\$2,387 +\$378 longevity

12.10 Motion to approve the following **Volunteer Coach** for the 2020/2021 School Season.

**Christopher Cancelliere**                      Wrestling

12.11 Motion to approve the following **Substitute** for the 2020/2021 school year.

**Mary Nugent**

13. **POLICY COMMITTEE** -                      Debora Frank - Chairperson  
Gerard Bowers, Michelle Kletter, George Tavernite

Informational Items:

Action Items:

13.1 Motion to waive the second reading, and approve the following policy on the first reading:

P1648                      Restart and Recovery Plan

14. **EDUCATION AND STUDENT AFFAIRS COMMITTEE** - Jonathan DeLisle, Chairperson  
Gerard Bowers, Debora Frank, Michelle Kletter

Informational Items:



a. **Community Activities Calendar:**

Alexandria Township:

Township Committee Meeting (2<sup>nd</sup> Wednesday)  
Dumpster Days, December 19th, 8:00 am - 11:00 am

Holland Township:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Tuesday)  
Tree Lighting Drive Thru - December 5th, 6:00 pm

Kingwood Township:

Township Committee Meeting (1<sup>st</sup> Thursday)

Frenchtown Borough:

Township Committee Meeting (1<sup>st</sup> Wednesday)

Milford Borough:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Monday)

Delaware Valley Regional High School:

School Closed for Thanksgiving Recess, November 26th & 27th

Action Items:

14.1 Motion to approve the 2020/2021 Tuition Contract Agreement with Hunterdon County Vocational School, Hunterdon County, NJ in the amount of \$8,900 per student for a total of \$275,900.00 as follows:

Biomedical Sciences Academy (7):	\$	62,300.00
Computer Science & Applied Engineering (16)	\$	142,400.00
Environmental Sustainability & Engineering (7)	\$	62,300.00
Animal Science (1)	\$	8,900.00
<b>Total:</b>	<b>\$</b>	<b>275,900.00</b>

14.2 Motion to approve a 2020/2021 Tuition Contract Agreement with Hunterdon County Vocational School, Hunterdon County, NJ in the amount of \$330,250.00 as follows:

Shared time students (69)	\$4,620.00 per student	\$318,780.00
Career Explorations (2)	\$5,735.00 per student	\$ 11,470.00
<b>Total:</b>		<b>\$330,250.00</b>

15. **PUBLIC COMMENT - Bylaw No. 0167 "Public Participation at Board Meetings"**

Residents are invited to respectfully share their concerns, comments and suggestions.

**16. EXECUTIVE SESSION**

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, November 23, 2020 to discuss: Matters of public safety
2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately thirty (30) minutes. Action will not be taken upon returning to open session.

**17. ADJOURN**

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Supporting documentation of a non-confidential nature shall be accessible to the public for inspection at the meeting and is available upon request at the earliest convenience in accordance with the provisions of Public Rights Law N.J.S.A. 47:1A-1 et seq.