

# Delaware Valley Regional Board of Education Superintendent Search Calendar

Revised 12-17-21

<u>11/10/21</u>	Refine process, begin board criteria development. Approve input processes (if desired)
<u>11/15/21</u>	Ad appears in Star Ledger and social media sites. Information to be distributed to associations, colleges, county superintendents, etc. and posted on NJSBA and other websites.
<u>Nov. 2, 2021</u>	Meetings with community and staff- Survey community, staff and administration
<u>11/8/21</u>	Report on congruent criteria to the board
<u>Jan. 14, 2022</u>	Deadline for receipt of completed applications
<u>Jan. 18, 2022</u>	Consultant delivers weighted pool to the board Board approves interview schedule and questions
<u>By Jan. 24, 2022</u>	Board reviews applicants and selects candidates for interview
<u>Jan. 27, 31, Feb. 1</u>	Board conducts first round interviews - selects candidates for 2nd round interviews
<u>Feb. 15, 16, 18</u>	Board conducts 2nd round interviews - selects finalist(s); checks references on those candidates after receiving candidate clearance for reference check.
<u>Week of Feb. 21</u>	Board conducts in-district visit(s) if desired and applicable
<u>Week of Feb. 28</u>	Board selects finalist and begins contract negotiations
<u>3/7/22</u>	Board submits new contract to Exec. County Supt. for approval
<u>3/30/22</u>	Board hires, publicly approves new Superintendent and introduces superintendent to staff and community
On/ about July 1, 2022	New superintendent begins work in district, 60 days after appointment date
<u>TBD</u>	Transition workshop