

# Agenda

DELAWARE VALLEY REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION

REGULAR MEETING OF: DECEMBER 20, 2021 – 7:00 pm

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<b>BOARD MEMBERS:</b>	<b>President</b> <b>Vice President</b> <b>Members</b>	<b>Ellen Gordon-Obal - Milford Borough</b> <b>Jonathan DeLisle - Alexandria Township</b> <b>Gerard Bowers - Holland Township</b> <b>Lynda DeFrancesco- Kingwood Township</b> <b>Amy Elphick - Frenchtown Borough</b> <b>Debora Frank - Kingwood Township</b> <b>Michelle Kletter - Alexandria Township</b> <b>Patrick Mancini - Holland Township</b> <b>George Tavernite - Holland Township</b>
<b>ADMINISTRATION:</b>	<b>Superintendent</b> <b>Board Secretary</b>	<b>Daria A. Wasserbach</b> <b>Teresa O'Brien</b>

## **Sunshine Notice:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate and electronic notice of this meeting was provided through the public notice on January 5, 2021 by:

- Emailing to the Hunterdon County Democrat and Express Times
- Posting on the District Website and the main bulletin board in the District Office
- Filing via email with the Clerks of the following Municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough

## **1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call Attendance

## **A. EXECUTIVE SESSION**

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, December 20, 2021 to discuss: Personnel

2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately fifteen (15) minutes. Action will be taken upon returning to open session.

## **2. PRESENTATIONS**

### 2.1 Student Recognition:

Athletes of the Month: Mr. Deniz, Athletic Director  
Cheer: Brianna Moose, Coach DeWire

Performing Arts:  
Students of the Month: Julia Burchill, Ms. Fleischman/Mr. Ambs

- ### 2.2 Special Student Recognition: Daria Wasserbach, Superintendent Rin Gatley and Hunter Leeds 2021 Joy Prescott Humanitarian Award for Student Leadership and Dedication

## **3. ADMINISTRATIVE/STAFF PRESENTATION AND REPORTS**

### Management Reports:

- 3.1 School Administration - Adrienne Olcott, Principal
- 3.2 School Administration - Bill Deniz, Athletic Director, Supervisor of Health and Physical Education

## **4. PUBLIC COMMENT - Bylaw No. 0167 "Public Participation in Board Meetings"**

Residents are invited to respectfully share their concerns, comments, and suggestions.

## **5. BOARD GOALS AND EVALUATION CALENDAR**

### 2021/2022 District Goals

1. To develop and implement learning recovery for all students
2. To continue to foster a school culture and climate that honors our shared mission, vision and beliefs that provides a supportive educational environment for teaching and learning for all students and staff.
3. Develop community and business partnerships that provide opportunities and experience beyond the classroom for all students.
4. Develop a strategy to promote Delaware Valley Regional High School, and to retain and attract students.

### 2021/2022 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board . . . . .	September 27
Action Plans presented to the Board . . . . .	September 27
Updates given on progress . . . . .	Monthly
Board Self-evaluation form to the Board . . . . .	May 31
Goal/Leadership Evaluation (Part 1 & Part 2) . . . . .	June 20
Goals/Indicators of success incorporated into goal evaluation document	
CSA completes form (goals, indicators, ratings) . . . . .	April 25
Both forms returned to FSR or Board President . . . . .	May 9
Analysis completed by FSR . . . . .	May 16
Initial CSA Summary REport completed and distributed to Board for review	June 13
Final CSA Summary Report complete by Board President . . . . .	June 20
Report given to CSA . . . . .	June 20
Summary Conference (must be completed by June 30) . . . . .	June 27
Final report to public on Board Goals . . . . .	June 27

**6. SUPERINTENDENT - Daria Wasserbach**

Informational Items:

- a. Update on District Goals and Objectives
- b. Presentation: NJ Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR)

*HIB Report Period ending December 20, 2021:*

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 29 – Aug. 23	0	0	N/A	N/A	N/A
Aug 24 – Sept 27	0	0	N/A	N/A	N/A
Sept 28 – Oct 25	2	0	N/A	N/A	N/A
Oct 26 – Nov 29	3	2	Y	Y	N
Nov 30– Dec 20	0	0	N/A	N/A	N/A
Dec 21 – Jan 24					
Jan 25 – Feb 28					
Feb 29 – Mar 28					

Mar 29 – April 25					
April 26 – May 23					
May 24 – June 27					
<b>TOTAL</b>	<b>5</b>	<b>2</b>			

- Short-term Suspension Report: December 20, 2021

<b>Student ID</b>	<b>Violation of Student Code of Conduct</b>	<b>Level of Infraction</b>	<b>Date/s of Infraction</b>	<b>Terms of Suspension/dates</b>	<b>Clearance Required</b>
112010	Vandalism	3	11/24/21	1 day OSS 12/2/2021	N/A
112106	Vandalism	3	11/24/21	1 day OSS 12/2/2021	N/A
111140	Vandalism	3	11/24/2021	1 day OSS 12/8/2021	N/A
113114	Threat	4	12/3/2021	5 days OSS 12/3,12/6,12/7, 12/8 & 12/9	Re-entry meeting 12/10
112090	Willful Disobedience	4	12/15/2021	5 days OSS 12/16, 12/17,12/20, 12/21 & 12/22	Re-entry meeting upon receiving clearance letter.
107391	Profanity/Obscene Language	3	12/15/2021	3 days OSS 12/17, 12/20 & 12/21	Re-entry meeting required TBD

- COVID-19 Activity Report

<b>Period Ending (COVID Risk by Color)</b>	<b># of Positive Cases For Period Ending</b>	<b>Cumulative Annual Positive Cases</b>
August 31, 2021	4	4
September 30, 2021	8	12
October 31, 2021	69	81
November 30, 2021	17	98
December 20, 2021	26	119

January 2022		
February 2022		
March 2022		
April 2022		
May 2022		
June 2022		

\*As of the time of publication; subject to change pending additional confirmed cases.

Action Items:

- 6.1 Motion to affirm the HIB Report submitted on November 29, 2021.
- 6.2 Motion to accept the 2021-2022 NJQSAC DPR and authorize its submission to the NJ Department of Education.

**7. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY - Teresa O'Brien**

Informational Items:

- Next Regular Board of Education Meeting - January 24, 2022 (tentative)
- Reorganization Meeting - Monday, January 3, 2022, 7:00 pm
- January Bill List Review - TBD

Action Items:

**8. MINUTES**

8.1 Motion to approve the following meeting minutes:

- November 29, 2021 - Meeting Minutes
- November 29, 2021- Executive Meeting Minutes #1
- November 29, 2021- Executive Meeting Minutes #2

**9. OPERATIONS COMMITTEE - Jonathan DeLisle, Chairperson  
Patrick Mancini, George Tavernite**

Informational Items:

Action Items:

- 9.1 Motion to approve the following 2021/2022 field trips in accordance with N.J.A.C. 6A:23A-5.8 (c):

<b>Organization/Department</b>	<b>Destination</b>	<b>Date</b>
Special Education	Bethlehem, PA	December 2021

- 9.2 Motion to approve the revised 2021/2022 Joint Transportation Agreements as indicated below. Delaware Valley Regional High School shall serve as the Lead Educational Authority and Host District:

<b>District</b>	<b>Destination</b>	<b>Route No.</b>	<b>Route Cost</b>
<b>Hunterdon County ESC</b>	Calais School	1500	\$55,612.80
	Celebrate the Children	1803	\$71,686.80
	Warren Glen	1820	\$50,097.60
	Aide	1820	\$15,116.40
	East Amwell School	1822	\$41,571.00
	Aide	1822	\$11,100.60
	High Bridge School	1902	\$47,071.80
	Newmark High School	1907	\$55,156.20
	Sage School	1914	\$1,802.16
	Rutgers Behavioral Health	1955	\$28,242.00
	Aide	1955	\$9,928.80
	Horizon School	2015	\$71,532.00
	Hunterdon Central HS	2106	\$45,756.00
	Hunterdon Prep	2110	\$44,649.00
	Somerset VoTech	2111	\$63,653.40
	Somerset VoTech	D1829	\$40,761.00
	Clinton Public	LB01	\$33,840.00
	North Hunterdon Regional H.S.	NH10	\$40,717.04

<b>Total</b>			<b>\$728,294.60</b>
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9.3 Motion to approve the 2021/2022 Joint Transportation Agreements as indicated below. Northern Burlington County Regional School District shall serve as the Lead Educational Authority and Host District:

<b>District</b>	<b>Destination</b>	<b>Route No.</b>	<b>Route Cost</b>
<b>Delaware Valley Regional HS</b>	Burlington County Special Services	BCSS1	\$8,069.17
<b>Total</b>			<b>\$8,069.17</b>

9.4 Motion to approve the disposal or recycling to AGI Repairs of technology equipment with an approximate reimbursement of \$11,227.00 to the district as follows:

<b>Model</b>	<b>Make</b>	<b>Quantity</b>
iPad Air 2	Apple	56
iPad 2	Apple	82
iPad Air 1	Apple	464
Access Point	Fortinet	81

9.5 Motion to approve the disposal of the Rockwell Heavy Duty Shaper which is old and dangerous to run.

**10. FINANCE COMMITTEE -**

Patrick Mancini, Chairperson

Gerard Bowers, Jonathan DeLisle, Ellen Gordon

Informational Items:

Action Items:

10.1 Motion to approve the December 20, 2021 bill list as follows:

General Fund 10	\$1,918,720.96
Special Revenue Fund 20	32,793.51
Technology Fund 61	6,466.12
Transportation Consortium Fund 62	298,313.12
Administrative Shared Services Fund 63	9,566.88
<b>Total</b>	<b>\$2,265,860.59</b>
Cafeteria (November)	\$ 2,695.85

10.2 Motion to approve line item transfers dated November 01, 2021 through November 30, 2021 in the amount of \$375,345.37.

10.3 Motion to acknowledge receipt of the monthly certification of the Board Secretary for November 2021, and after review of the Board Secretary’s and November 2021 Treasurer’s Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

10.4 Motion to approve the following financial reports:

Game Officials Account	November 2021
Petty Cash Account	November 2021
Student Activities Account	November 2021
Scholarship Account	November 2021
Cafeteria Account	November 2021

10.5 Motion to accept a proposal and award a contract through the ESCNJ Cooperative Pricing contract # AEPA-20A to Field Turf USA, Inc. to remove and dispose of the existing track and install a new track system in the amount of \$299,081.00.

10.6 Motion to approve the submission of the FY22 ESEA Amended Application to the NJ Department of Education for carryover funds in Title I in the amount of \$7,671 for a total Title I allocation of \$25,993.

**11. NEGOTIATIONS COMMITTEE- Ellen Gordon-Obal, Chairperson**



George Tavernite

Informational Items:

Action Items:

- 12. **PERSONNEL COMMITTEE** - Ellen Gordon, Chairperson  
Jon DeLisle, Debora Frank, Lynda DeFrancesco

Informational Items:

IT IS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action Items:

- 12.1 Motion to accept the resignation of **Dean Breithoff**, Instructional Aide, with regret, effective January 16, 2022.
- 12.2 Motion to approve the **Disability Leave of Absence** for employee #4045, beginning November 30, 2021 to June 30, 2022.
- 12.3 Motion to approve the 2021/2022 employment contract for **Allison Scerbo**, as Instructional Aide, 1.0 FTE, Aide Guide, Step 5, for 7.25 hours a day, at a salary of \$30,030, prorated, beginning December 15, 2021 to June 30, 2022.
- 12.4 Motion to approve the 2021-2022 appointment of **Julia Smith**, Part Time Leave of Absence Instructional Aide, .4 FTE, Aide Guide, Step 1, for 7.25 hours a day at the hourly rate of \$20.93 an hour beginning December 6, 2021 through on or about February 28, 2022.
- 12.5 Motion to rescind the **appointment of Co-Curricular Advisor/Coach** for the **2021/2022** school year:

POSITION	APPLICANT	YEARS EXPERIENCE	2021/2022 SALARY
Lacrosse Boys' Assistant Coach	Marc Oceanak	1	\$5,995

- 12.6 Motion to approve the employment contract of the following **Co-Curricular Schedule B Coach** for the **2021/2022** school year:

POSITION	APPLICANT	YEARS EXPERIENCE	2021/2022 SALARY
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Lacrosse Boys' Assistant Coach (.5 split position)	<b>Marc Oceanak</b>	1	\$2,997.50
Lacrosse Boys' Assistant Coach (.5 split position)	<b>Partick LaFevre</b>	0	\$2,997.50
Track, Assistant Coach (.5 split position)	<b>Daniel Casserly</b>	1	\$2,997.50
Track, Assistant Coach (.5 split position)	<b>Michael Haughey</b>	0	\$2,997.50

**13. POLICY COMMITTEE -**

Debora Frank - Chairperson

Gerard Bowers, Amy Elphick, Michelle Kletter

Informational Items:Action Items:

- 13.1 Motion to approve the second reading and adoption of the following policy and regulation revisions:

<a href="#">P 2422</a>	Comprehensive Health and Physical Education (M) (Revised)
<a href="#">P 2467</a>	Surrogate Parents and Resource Family Parents (M) (Revised)
<a href="#">P 5111</a>	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5114	Children Displaced by Domestic Violence (Abolished)
<a href="#">P 5116</a>	Education of Homeless Children (Revised)
<a href="#">P 7432</a>	Eye Protection (M) (Revised)
<a href="#">R 7432</a>	Eye Protection (M) (Revised)
<a href="#">P 8420</a>	Emergency and Crisis Situations (M) (Revised)
<a href="#">R 8420.1</a>	Fire and Fire Drills (M) (Revised)
<a href="#">P 8540</a>	School Nutrition Programs (M) (Revised)
<a href="#">P 8550</a>	Meal Charges/Outstanding Food Service Bill (M) (Revised)
<a href="#">P 8600</a>	Student Transportation (M) (Revised)
P 8810	Religious Holidays (Abolished)
<a href="#">P 6115.01</a>	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
<a href="#">P 6115.02</a>	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
<a href="#">P 6115.03</a>	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
<a href="#">P 6311</a>	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 1648	Restart and Recovery Plan (M) (Abolished)

P 1648.02	Remote Learning Options for Families (M) (Abolished)
P 1648.03	Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)
<a href="#">P 1648.13</a>	School Employee Vaccination Requirements (M) (New)
<a href="#">P 1648.14</a>	Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M)
<a href="#">P 2425</a>	Emergency Virtual or Remote Instruction Program (M)
<a href="#">P 5751</a>	Sexual Harassment of Students (M)
<a href="#">R 5751</a>	Sexual Harassment of Students (M)
<a href="#">Bylaw 0167</a>	Public Participation in Board Meetings
<a href="#">Bylaw 0169.02</a>	Board Member Use of Social Networks

14. **EDUCATION AND STUDENT AFFAIRS COMMITTEE** - Jonathan DeLisle, Chairperson  
Amy Elphick, Debora Frank, Michelle Kletter

Informational Items:

a. **Community Activities Calendar:**

Alexandria Township:

Township Committee Meeting (2<sup>nd</sup> Wednesday)

Holland Township:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Tuesday)  
Free Rabies Clinic, January 8th, 10:00 am - 12 noon

Kingwood Township:

Township Committee Meeting (1<sup>st</sup> Thursday)

Frenchtown Borough:

Township Committee Meeting (1<sup>st</sup> Wednesday)

Milford Borough:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Monday)

Delaware Valley Regional High School:

Early Dismissal - December 23rd  
Winter Recess - December 24th - December 31st  
School Closed MLK Day- January 17th

Action Items:

15. **PUBLIC COMMENT - Bylaw No. 0167 “Public Participation at Board Meetings”**  
Residents are invited to respectfully share their concerns, comments and suggestions.

**16. EXECUTIVE SESSION**

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, December 20, 2021 to discuss: Legal Matters
2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately thirty (30) minutes. Action may be taken upon returning to open session.

**17. ADJOURN**

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Supporting documentation of a non-confidential nature shall be accessible to the public for inspection at the meeting and is available upon request at the earliest convenience in accordance with the provisions of Public Rights Law N.J.S.A. 47:1A-1 et seq.