

# Agenda

DELAWARE VALLEY REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION

REGULAR MEETING OF: FEBRUARY 28, 2022 – 7:00 pm

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<b>BOARD MEMBERS:</b>	<b>President</b> <b>Vice President</b> <b>Members</b>	<b>Ellen Gordon-Obal - Milford Borough</b> <b>Jonathan DeLisle - Alexandria Township</b> <b>Gerard Bowers - Holland Township</b> <b>Melaine Campbell - Holland Township</b> <b>Deborah Culberson - Alexandria Township</b> <b>Amy Elphick - Frenchtown Borough</b> <b>Anna Gaspari - Kingwood Township</b> <b>JoAnne Oldenburg- Kingwood Township</b> <b>George Tavernite - Holland Township</b>
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<b>ADMINISTRATION:</b>	<b>Superintendent</b> <b>Board Secretary</b>	<b>Daria A. Wasserbach</b> <b>Teresa O'Brien</b>
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## **Sunshine Notice:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate and electronic notice of this meeting was provided through the public notice on January 4, 2022 by:

- Emailing to the Hunterdon County Democrat and Express Times
- Posting on the District Website and the main bulletin board in the District Office
- Filing via email with the Clerks of the following Municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough

## **1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call Attendance

## **2. PRESENTATIONS**

- 2.1 Student Recognition:  
Student of the Month:  
Ryan Neal, For his kindness, Mrs. Jones

Athletes of the Month: Mr. Deniz, Athletic Director  
Girls Basketball Carly Christie, Coach Haughey

The Arts Students of the Month:  
Grace LaGuardia and Kacper Domoslawski, Mrs. Ruppert

### 3. **ADMINISTRATIVE/STAFF PRESENTATION AND REPORTS**

Management Reports:

- 3.1 Testing Report: Start Strong Assessment - Mike Gurysh, Director of Curriculum  
3.2 School Administration: Athletics - Bill Deniz, Athletic Director, Supervisor of Health and Physical Education  
3.3 Principal's Report - Submitted by Dr. Broadus Davis, Interim Principal  
3.4 [Updates to the DVRHS Health and Safety Guidelines 21/22](#) - Daria Wasserbach, Superintendent
- Public questions on the Updates to the DVRHS Health and Safety Guidelines 21/22

### 4. **PUBLIC COMMENT - Bylaw No. 0167 "Public Participation in Board Meetings"**

Residents are invited to respectfully share their concerns, comments, and suggestions.

#### A **EXECUTIVE SESSION**

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, February 28, 2022 to discuss: Personnel matter
2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately fifteen (15) minutes. Action will be taken upon returning to open session.

### 5. **BOARD GOALS AND EVALUATION CALENDAR**

2021/2022 District Goals

1. To develop and implement learning recovery for all students
2. To continue to foster a school culture and climate that honors our shared mission, vision and beliefs that provides a supportive educational environment for teaching and learning for all students and staff.
3. Develop community and business partnerships that provide opportunities and experience beyond the classroom for all students.

4. Develop a strategy to promote Delaware Valley Regional High School, and to retain and attract students.

2021/2022 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board . . . . .	September 27
Action Plans presented to the Board . . . . .	September 27
Updates given on progress . . . . .	Monthly
Board Self-evaluation form to the Board . . . . .	May 31
Goal/Leadership Evaluation (Part 1 & Part 2) . . . . .	June 20
Goals/Indicators of success incorporated into goal evaluation document	
CSA completes form (goals, indicators, ratings) . . . . .	April 25
Both forms returned to FSR or Board President . . . . .	May 9
Analysis completed by FSR . . . . .	May 16
Initial CSA Summary REport completed and distributed to Board for review	June 13
Final CSA Summary Report complete by Board President . . . . .	June 20
Report given to CSA . . . . .	June 20
Summary Conference (must be completed by June 30) . . . . .	June 27
Final report to public on Board Goals . . . . .	June 27

**6. SUPERINTENDENT - Daria Wasserbach**

Informational Items:

- a. Update on District Goals and Objectives
- b. QSAC Update

*HIB Report Period ending February 28, 2022:*

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 29 – Aug. 23	0	0	N/A	N/A	N/A
Aug 24 – Sept 27	0	0	N/A	N/A	N/A
Sept 28 – Oct 25	2	0	N/A	N/A	N/A
Oct 26 – Nov 29	3	2	Y	Y	N
Nov 30– Dec 20	0	0	N/A	N/A	N/A
Dec 21 – Jan 3	1	1	Y	Y	N/A
Jan 4 - Jan 24	0	0	N/A	N/A	N/A

Jan 25 – Feb 28	5	1	Y	Y	N
Feb 29 – Mar 28					
Mar 29 – April 25					
April 26 – May 23					
May 24 – June 27					
<b>TOTAL</b>	11	4			

- Short-term Suspension Report: February 28, 2022

Student ID	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required
111140	Insensitive comments racial - HIB	3	2/15/22	1 day OSS 2/22/2022	N/A

- COVID-19 Activity Report

Period Ending (COVID Risk by Color)	# of Positive Cases For Period Ending	Cumulative Annual Positive Cases 21/22 SY	Cumulative Annual Positive Cases For Same Period 20/21 SY
August 31, 2021	4	4	
September 30, 2021	8	12	1
October 31, 2021	69	81	1
November 30, 2021	12	93	3
December 31, 2021	48	141	9
January 31, 2022	90	231	24
February 28, 2022*	16	247	41
March 28, 2022			53

April 25, 2022			66
May 23, 2022			68
June 27, 2022			68

\*As of the time of publication; subject to change pending additional confirmed cases.

Action Items:

- 6.1 Motion to affirm the HIB Reports submitted on January 24, 2022.
- 6.2 Motion to re-approve the 2022/2023 School Calendar reflecting the date change on the NJEA Convention dates.
- 6.3 Motion to revise the 2021/2022 School Calendar to reflect the cancellation of the Open Campus Learning Day. There will still be an early dismissal for students.
- 6.4 Motion to acknowledge receipt of the revised DVRHS Health and Safety Guidelines 21/22.

**7. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY - Teresa O'Brien**

Informational Items:

- Next Regular Board of Education Meeting - March 21, 2022
- March Bill List Review - TBD

Action Items:

**8. MINUTES**

8.1 Motion to approve the following meeting minutes:

January 24, 2022 - Meeting Minutes  
 January 24, 2022- Executive Meeting Minutes  
 January 27, 2022 - Special Meeting Minutes  
 January 27, 2022 - Executive Meeting Minutes  
 January 31, 2022 - Special Meeting Minutes  
 January 31, 2022 - Executive Meeting Minutes  
 February 1, 2022 - Special Meeting Minutes  
 February 1, 2022 - Executive Meeting Minutes  
 February 15, 2022 - Special Meeting Minutes  
 February 15, 2022 - Executive Meeting Minutes  
 February 16, 2022 - Special Meeting Minutes  
 February 16, 2022 - Executive Meeting Minutes  
 February 23, 2022 - Special Meeting Minutes

February 23, 2022 - Executive Meeting Minutes

9. **OPERATIONS COMMITTEE** - George Tavernite, Chairperson  
Jonathan DeLisle, Ellen Gordon, Joanne Oldenberg

Informational Items:

Action Items:

- 9.1 Motion to approve the following 2021/2022 field trips in accordance with N.J.A.C. 6A:23A-5.8 (c):

Organization/Department	Destination	Date
Special Ed	Frenchtown, NJ	February 2022
Science	Flemington, NJ	March 2022
Music	Milford, NJ Wayne, NJ Bethlehem, PA	February 2022
Music	TBD Bridgewater Township, NJ Scotch Plains, NJ	March 2022
Music	Edison, NJ	April 2022
Art	Frenchtown, NJ	March 2022

- 9.2 Motion to approve athletic trips in conjunction with the spring athletic schedule 3A.
- 9.3 Motion to approve the following change order to the contract with FieldTurf USA, Inc. for the Turf Installation:

Change Order #	Purpose	Amount	Total Change to Contract
CO-01	Requested additional logos/field markings	\$13,275.00	\$13,275.00

- 9.4 Motion to approve the following change order to the contract with The Landtek Group for turf project:

Change Order #	Purpose	Amount	Total Change to Contract
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CO-01	Credit for not installing Track Material	(\$85,000.00)	(\$85,000.00)
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9.5 Motion to approve the following change order to the contract allowance of \$30,000.00 with The Landtek Group for turf project:

Change Order #	Purpose	Amount	Contract Allowance Balance
PCO-04	Concrete nailer ACO drain, curbing at sand pit, and add'l surveying	(\$6,850.00)	\$23,150
PCO-06	Add'l grading & seeding	(\$8,000.00)	\$15,150

9.6 Motion to award contracts for the purchase of vehicles in accordance with the vehicle replacement schedule and paid for through the Delaware Valley Regional Transportation Consortium as follows:

Vendor	Purchasing Coop	Item	Quantity	Cost	Total
H.A. DeHart	HCESC Bid# TRANS-21-10	Thomas 54 Passenger Bus	4	\$115,677.40	\$462,709.60
<b>Total</b>					<b>\$462,709.60</b>

**10. FINANCE COMMITTEE -**

Gerard Bowers, Chairperson  
Jonathan DeLisle, Anna Gaspari, Ellen Gordon

Informational Items:

Action Items:

10.1 Motion to approve the February 28, 2022 bill list as follows:

General Fund 10	\$2,350,924.64
Special Revenue Fund 20	5,985.73
Technology Fund 61	9,699.18
Transportation Consortium Fund 62	453,989.67
Administrative Shared Services Fund 63	14,161.79
<b>Total</b>	<b>\$2,834,761.01</b>
Cafeteria (January)	\$ 38,522.42

- 10.2 Motion to approve line item transfers dated January 01, 2022 through January 31, 2022 in the amount of \$20,811.74
  
- 10.3 Motion to acknowledge receipt of the monthly certification of the Board Secretary for January 2022 , and after review of the Board Secretary’s and January 2022 Treasurer’s Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).
  
- 10.4 Motion to approve the following financial reports:

Game Officials Account	January 2022
Petty Cash Account	January 2022
Student Activities Account	January 2022
Scholarship Account	January 2022
Cafeteria Account	January 2022

- 10.5 Motion to approve the following resolution requesting a waiver of requirements for the Special Education Medicaid Initiative (SEMI) Program

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023; and

WHEREAS the Delaware Valley Regional High School Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students 2022-2023 budget year;

NOW THEREFORE BE IT RESOLVED that the Delaware Valley Regional High School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2022-2023 school year.

10.6 Motion to approve the Out of District Parental Tuition Contract Agreement (Student # 107493) in the amount of \$4,000 effective February 1, 2022.

10.7 Motion to approve the following resolution accepting the June 30, 2021 ACFR:

BE IT RESOLVED that the Delaware Valley Regional High School Board of Education accepts the June 30, 2021 Annual Comprehensive Financial Report (ACFR) as presented.

10.8 Motion to approve the following resolution accepting the audit recommendations and corrective action plan:

BE IT RESOLVED that the Delaware Valley Regional High School Board of Education accepts the following Audit Recommendations and Corrective Action Plan for fiscal year ending June 30, 2021:

1. Administrative Practices & Procedures	No recommendation
2. Financial Planning, Accounting & Reporting	No recommendation
3. School Purchasing Programs	No recommendation
4. School Food Service	No recommendation
5. Student Body Activities	No recommendation
6. Application for State School Aid	No recommendation
7. Pupil Transportation	No recommendation
8. Facilities and capital assets	No recommendation
9. Miscellaneous	No recommendation
10. Status of Prior Year Audit Finding /Recommendations	No prior year findings/ recommendations

10.9 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35

Employee/	Program Title/	Date(s)	Cost	Mileage/	Lodging	Meals
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BOE Member	Location			Tolls	Total	Total
Tracy Miceli	HCLA 2022 Winter Workshop Flemington, NJ	2/24	\$45.00	\$6.93	\$0.00	\$0.00
Ashley Pritchard	NJSCA Spring Conference Union, NJ	4/1	\$35.00	\$33.67	\$0.00	\$0.00
Arnold Stang	NJSBGA Expo Atlantic City, NJ	3/20, 3/21, 3/22 & 3/23	\$300.00	\$88.90 Tolls \$20.00	\$221.34	\$0.00

11. **NEGOTIATIONS COMMITTEE**- Ellen Gordon, Chairperson  
Deborah Culberson, Joanne Oldenberg, George Tavernite

Informational Items:

Action Items:

12. **PERSONNEL COMMITTEE** - Ellen Gordon, Chairperson  
Melaine Campbell, Deb Culberson, Jon DeLisle

Informational Items:

IT IS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action Items:

- 12.1 Motion to accept the **resignation** of Marissa Geary, Mental Health Counselor/School Psychologist, with regret, effective March 10, 2022.
- 12.2 Motion to accept the **resignation** of Denise Donnelly, Principal's Secretary, with regret, effective February 25, 2022.
- 12.3 Motion to accept the letter of **retirement** of Donna Daku, Administrative Assistant to the Superintendent/Human Resources, with regret, effective July 1, 2022.
- 12.4 Motion to accept the letter of **retirement** of Jerry Ford, Jr., Transportation Supervisor, with regret, effective August 1, 2022.
- 12.5 Motion to approve the 2021/2022 employment contract for **Amanda Matlee**, as Mental Health Counselor, 1.0 FTE, MS+15, Step 10, at a salary of \$67,200, prorated, effective on or about March 7, 2022 and ending June 30, 2023.

12.6 Motion to approve the following Job Descriptions:

Transportation Supervisor  
 Assistant Transportation Supervisor

12.7 Motion to approve the employment contract for **Jeffrey Reiss**, as Assistant Transportation Supervisor, with a salary of \$90,000, beginning April 1, 2022 to June 30, 2022. Salary paid for by the Transportation Jointure.

12.8 Motion to approve the employment of **Christine Hons**, Positive Behavior Support Counselor, working up to 29 hours per week at \$44.00 an hour through Title I and ARP/ESSER Mental Health Support Staffing Sub-grant.

12.9 Motion to approve horizontal movement across the guide for **Daniel Brokaw**, Science Teacher, 1.0 FTE, from BS+15, Step 1-2, to MS, Step 1-2, at a salary of \$58,110, effective January 1, 2022.

12.10 Motion to approve the following Contracted **Transportation Driver** for the 2021/2022 School Year. Salary paid for by the Transportation Consortium.

NAME	HOURLY RATE	START DATE
<b>Angela Giannavola</b>	\$29.00	3/1/2022

12.11 Motion to approve the employment contract of the following **Co-Curricular Schedule B Coach** for the **2021/2022** school year:

POSITION	APPLICANT	YEARS EXPERIENCE	2021/2022 SALARY
Lacrosse Assistant Girl's Coach	<b>Allyson Scerbo</b>	0	\$5,995
Set Design	<b>Thomas Watson</b>	0	\$3,032

12.12 Motion to approve the following teacher substitute for the 2021-2022 school year:

**Nicholas Gerard**

12.13 Motion to approve the 2021/2022 employment contract for Paul Tomko, as the System Support Specialist, at a salary of \$67,642, prorated, effective March 1, 2022. Salary to be paid from utilizing the Technology Consortium.

**13. POLICY COMMITTEE -**

Amy Elphick, Chairperson  
Gerard Bowers, Anna Gaspari, Ellen Gordon

Informational Items:

Action Items:

13.1 Motion to approve the first reading of [Bylaw 0168, "Recording Board Meetings."](#)

**14. EDUCATION AND STUDENT AFFAIRS COMMITTEE - Jonathan DeLisle, Chairperson  
Melaine Campbell, Amy Elphick,  
Ellen Gordon**

Informational Items:

**a. Community Activities Calendar:**

Alexandria Township:

Township Committee Meeting (2<sup>nd</sup> Wednesday)  
Dumpster Day, March, 19th, 8:00 am - 11:00 am

Holland Township:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Tuesday)  
Document Paper Shredding Day, April 30th, 9:00 am - 12:00 pm

Kingwood Township:

Township Committee Meeting (1<sup>st</sup> Thursday)  
New Jersey's Changing Climate, Virtual Webinar presented by Professor David Robinson,  
NJ State Climatologist, March 28, 7:00pm

<https://dvrhs:zoom.us/j/84332929047>

Frenchtown Borough:

Township Committee Meeting (1<sup>st</sup> Wednesday)  
Affordable Rentals in Frenchtown, waiting list deadline April 19, 2022

Milford Borough:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Monday)

Delaware Valley Regional High School:

Winter Musical - March 3rd - 6:00pm, March 4th & 11th - 7:00 pm, March 5th & 12th -  
2:00 pm  
Early Dismissal(Students only) - March 9th

NJSGPA Testing - Grade 11, March 14th - 17th

District Arts Festival - March 24th

ASVAB - March 28th

Action Items:

14.1 Motion to establish a \$50 Senior Parking Fee for the 2022/2023 school year. All proceeds shall be used to offset budgetary graduation expenses.

**15. PUBLIC COMMENT - Bylaw No. 0167 “Public Participation at Board Meetings”**

Residents are invited to respectfully share their concerns, comments and suggestions.

**16. EXECUTIVE SESSION** (if necessary)

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, February 28, 2022 to discuss: Student Matters
2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately twenty (20) minutes. Action may be taken upon returning to open session.

**17. ADJOURN**

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Supporting documentation of a non-confidential nature shall be accessible to the public for inspection at the meeting and is available upon request at the earliest convenience in accordance with the provisions of Public Rights Law N.J.S.A. 47:1A-1 et seq.