

# Agenda

Delaware Valley Regional High School  
Board of Education

Regular Meeting of: August 28, 2023 – 7:00 pm

<b>Board of Education:</b>	<b>Title:</b>	<b>Municipality:</b>
<b>Board Members:</b>	<b>President</b> <b>Vice President</b> <b>Members</b>	<b>Melaine Campbell - Holland Township</b> <b>JoAnne Oldenburg- Kingwood Township</b> <b>Deborah Culberson - Alexandria Township</b> <b>Jonathan DeLisle - Alexandria Township</b> <b>Amy Elphick - Frenchtown Borough</b> <b>Anna Gaspari - Kingwood Township</b> <b>Ellen Gordon-Obal - Milford Borough</b> <b>Timothy McGuire - Holland Township</b> <b>Frank Simini, III- Holland Township</b>
<b>Administration:</b>	<b>Superintendent</b> <b>Board Secretary</b>	<b>Scott McKinney</b> <b>Teresa O'Brien</b>

## **Sunshine Notice:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate and electronic notice of this meeting was provided through the public notice on January 12, 2023 by:

- Emailing to the Hunterdon County Democrat and the Express Times
- Posting on the District Website and the main bulletin board in the District Office
- Filing via email with the Clerks of the following Municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township, and Milford Borough

## **1. Call to Order**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call Attendance

## **2. Presentations**

## **3. Administrative/Staff Presentation and Reports**

Management Reports:

- 3.1 Principal's Report - Michael Kays, Principal

**A. PUBLIC HEARING PUBLIC HEARING ON AMENDMENTS TO THE BUSINESS ADMINISTRATOR'S CONTRACT FOR THE PURPOSES OF A BUSINESS SERVICES SUBCONTRACT AGREEMENT WITH HOLLAND TOWNSHIP BOARD OF EDUCATION**

Informational Items:

**Public Statement for Business Administrator's Contract Amendment Hearing**

Chapter 53 requires boards of education to permit the public to comment on any changes or amendments to certain administrative contracts as they are renewed, amended or modified.

Tonight we are permitting comment on the contract of our Business Administrator, Teresa O'Brien as it relates to Shared Business Services with the Holland Township Board of Education.

Mrs. O'Brien is our chief financial officer and is responsible for the oversight of the district's \$19 million budget and the oversight of the financial aspects and operations of the district. Operations include Transportation, Food Service, Facilities, Human Resources/Payroll, Insurance Risk Management and ensures that the district is compliant with all state and federal reporting requirements.

The Business Administrator may delegate duties, however, she is ultimately responsible for the results.

The board is considering amending Mrs. O'Brien's contract effective July 1, 2023 through June 30, 2024.

The board will, at this time, respectfully hear comments from the public on the matter of subcontracted Business Services with the Holland Township Board of Education only. The board, pursuant to the Open Public Meetings Act, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that Mrs. O'Brien retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey.

Action Items:

**A.1 Resolution to Amend the Business Administrator's Employment Contract for Subcontracted Business Services effective July 1, 2023 through June 30, 2024**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65- 1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own

jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Delaware Valley and Holland are both authorized to provide the services of a Business Administrator for their respective school districts; and

WHEREAS, Delaware Valley and Holland are of the opinion that the services of a Business Administrator can be more efficiently and economically provided to their respective districts through a joint agreement for the subcontracting of such services; and

WHEREAS, the parties are desirous of entering into a Business Services Subcontract Agreement wherein the services of Business Administrator shall be subcontracted to the Holland Board of Education for the period of July 1, 2023 through June 30, 2024;

WHEREAS, the Business Services Subcontract Agreement and the amended employment contract for the Business Administrator, Teresa O'Brien have received approval from the Hunterdon County Executive County Superintendent;

NOW THEREFORE, BE IT RESOLVED as follows:

Delaware Valley Regional High School Board of Education approves the amended employment contract for Teresa O'Brien, Business Administrator at an annual salary of \$221,563 including \$30,000, for Subcontract Business Services to Holland Township Board of Education effective July 1, 2023 through June 30, 2024.

A.2 Resolution to Enter into an [Agreement with Holland Board of Education for Subcontracted Business Services](#) effective July 1, 2023 through June 30, 2024

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, Delaware Valley and Holland are both authorized to provide the services of a Business Administrator for their respective school districts; and

WHEREAS, Delaware Valley and Holland are of the opinion that the services of a Business Administrator can be more efficiently and economically provided to their respective districts through a joint agreement for the subcontracting of such services; and

WHEREAS, the Business Services Subcontract Agreement has received approval from the Hunterdon County Executive County Superintendent;

NOW THEREFORE, BE IT RESOLVED as follows:

1. Delaware Valley agrees to enter into a Business Services Subcontract Agreement with Holland which will authorize Delaware Valley and Holland to share the services of the Business Administrator with each other for the period July 1, 2023 through June 30, 2024 as per the terms and conditions of the approved agreement and at a fee paid to Delaware Valley Regional Board of Education in the amount of \$55,000.

2. The authorization to enter into this Business Services Subcontract Agreement is specifically conditioned upon Holland’s approval of said Agreement.

3. Delaware Valley directs the Board President and the Business Administrator/Board Secretary to execute any necessary documents to complete the execution of the Business Services Subcontract Agreement.

**4. Public Comment - Bylaw No. 0167 “Public Participation in Board Meetings”**

Residents are invited to respectfully share their concerns, comments, and suggestions.

**5. Board Goals and Evaluation Calendar**

2023/2024 District Goals - in development

**2023/2024 Calendar for Board/CSA Evaluation:**

- Goals publicly affirmed by the Board \_\_\_\_\_ August 28
- Action Plans presented to the Board \_\_\_\_\_ September 25
- Updates given on progress \_\_\_\_\_ Monthly
- CSA completes self-evaluation
- Goals/Indicators of success shared with BOE \_\_\_\_\_ April 29
- Board completes BOE self-evaluation \_\_\_\_\_ April 29
- Board completes Goals & Leadership Evaluation \_\_\_\_\_ May 6
- Both forms returned to FSR or Board President \_\_\_\_\_ May 6
- Analysis completed by FSR \_\_\_\_\_ May 13
- Draft CSA Summary Report completed for BOE discussion \_\_\_\_\_ May 20
- Final CSA Summary Report completed by Board President \_\_\_\_\_ June 17
- Report given to CSA \_\_\_\_\_ June 17
- Summary Conference (must be completed by June 30) \_\_\_\_\_ June 24
- Final report to public on Board Goals \_\_\_\_\_ June 24

**6. Superintendent - Scott McKinney**

Discussion items:

2023/2024 District Goals

- 1. To promote student achievement and growth through the adoption of a five-year District Strategic Plan that focuses and aligns the work of the district and the

development of action plans and initiatives developed to achieve established goals.

2. To articulate, share, and align curricular and instructional planning through collaboration with Alexandria, Frenchtown, Holland, Kingwood, and Milford (Pre K-5) School Districts.
3. To develop instructional practices that maximize instructional time, enhance student engagement and active participation, and prepare students for success after graduation.

Informational Items:

*HIB Report Period ending August 23, 2023:*

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 26 – Aug. 23	0	0	N/A	N/A	N/A
Aug 24 – Sept 25					
Sept 26 – Oct 16					
Oct 16 – Nov 16					
Nov 17 – Dec 14					
Dec 15 – Jan 18					
Jan 19 – Feb 22					
Feb 23 – Mar 15					
Mar 16 – April 19					
April 20 – May 17					
May 18 – June 26					
TOTAL	0	0			

Short-term Suspension Report: August 23, 2023

Student ID	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required

Action Items:

- 6.1 Motion to affirm the HIB Reports submitted June 26, 2023.
- 6.2 Motion to approve the 2023/2024 District Goals.
- 6.3 Motion to approve the [2023/2024 DVRHS Emergency Virtual or Remote Instruction Program Plan](#) in accordance with P.L. 2020, c.27, and authorize its submission to the Department of Education.
- 6.4 Motion to approve the Revised Delaware Valley Regional H.S. [Organizational Chart](#), effective August 28, 2023.
- 6.5 Motion to approve the 2023/2024 appointments/reappointments:  
School Safety Specialist: Ariel Gilbert/Matthew Cirigliano

**7. School Business Administrator/Board Secretary - Teresa O'Brien**

Informational Items:

- Next Regular Board of Education Meeting - September 25, 2023
- September Bill List Review - Frank Simini, III
- NJSBA Convention - Monday, October 23rd - Wednesday, October 25th

Action Items:

**8. Minutes**

8.1 Motion to approve the following meeting minutes:

- June 26, 2023 - Meeting Minutes
- June 26, 2023 - Executive Meeting Minutes

**9. Operations Committee - Frank Simini, Chairperson**

Melaine Campbell, Jonathan DeLisle, Anna Gaspari

Informational Items:

Action Items:

- 9.1 Motion to approve the following 2023/2024 field trips in accordance with N.J.A.C. 6A:23A-5.8 (c):

Organization/Department	Destination	Date
Special Education - FIERCE	Frenchtown, NJ Milford, NJ Clinton, NJ Flemington, NJ Hopewell, NJ Bethlehem, PA	2023-2024 School Year

- 9.2 Motion to approve athletic trips in conjunction with the fall athletic schedule.

- 9.3 Motion to approve the 2022/2023 Special Education Joint Transportation Agreements as indicated below. Willingboro School shall serve as the Lead Educational Authority and Host District:

District	Destination	Route No.	Route Cost
<b>Delaware Valley Regional HS</b>	BCSS SD North	S-15	\$4,142.76
<b>Total</b>			<b>\$4,142.76</b>

- 9.4 Motion to approve the 2022/2023 Special Education Joint Transportation Agreements as indicated below. Delaware Valley Regional High School shall serve as the Lead Educational Authority and Host District:

District	Destination	Route No.	Route Cost
<b>Milford Public School</b>	East Amwell	1822	\$26,687.00
<b>Total</b>			<b>\$26,687.00</b>

9.5 Motion to approve the 2023/2024 Joint Transportation Agreements as indicated below. Delaware Valley Regional High School shall serve as the Lead Educational Authority and Host District:

District	Destination	Route Cost
<b>Clinton Township School</b>	Various Athletic and Class Trips	\$285.00 for the 1 <sup>st</sup> 3 hrs \$85.00 per hr ea addl hr Billed in ¼ hr increments Plus tolls and parking Time to and From bus garage
	Various Athletic and Class Trips	\$199.00 per shuttle 20 minutes or later after dismissal considered a trip at \$285.00 Addl shuttles with the same bus same day \$90.00

District	Destination	Route Cost
<b>Somerset County Vo-Tech</b>	Various Athletic and Class Trips	\$285.00 for the 1 <sup>st</sup> 3 hrs \$85.00 per hr ea addl hr Billed in ¼ hr increments Plus tolls and parking Time to and From bus garage

9.6 Motion to approve the disposal of the following vehicles via govdeals.com:

Vehicle	Year	Chassis	Cap	VIN	Reason
042	2007	Thomas	54	4UZABRDC57CW15283	End of Life
043	2007	Thomas	54	4UZABRDC37CW15279	End of Life
044	2007	Thomas	54	4UZABRDC37CW15282	End of Life
045	2007	Thomas	54	4UZABRDCX7CW15280	End of Life
122	2009	Chevrolet	15	1GBJG316X81172583	End of Life

**10. Finance Committee -**

Deb Culberson, Chairperson  
Melaine Campbell, Amy Elphick, JoAnne Oldenburg

Informational Items:



Action Items:

10.1 Motion to approve the June 30, 2023 bill list as follows:

Bill List	Amount
General Fund 10	\$249,911.27
Special Revenue Fund 20	6,096.44
Technology Fund 61	3,381.65
Transportation Consortium Fund 62	144,794.50
Administrative Shared Services Fund 63	1,853.89
<b>Total</b>	<b>\$406,037.75</b>
Cafeteria (June)	\$43,254.53

10.2 Motion to approve the July 24, 2023 bill list as follows:

Bill List	Amount
General Fund 10	\$1,331,698.92
Special Revenue Fund 20	28,844.48
Technology Fund 61	5,734.82
Transportation Consortium Fund 62	44,602.98
Administrative Shared Services Fund 63	2,800.55
<b>Total</b>	<b>\$1,413,681.75</b>
Cafeteria (July)	\$30,023.59

10.3 Motion to approve the August 28, 2023 bill list as follows:

Bill List	Amount
General Fund 10	\$1,375,936.40
Special Revenue Fund 20	26,015.70
Technology Fund 61	11,669.64
Transportation Consortium Fund 62	330,264.33
Administrative Shared Services Fund 63	5,846.10
<b>Total</b>	<b>\$1,749,732.17</b>

10.4 Motion to approve line item transfers dated June 27, 2023 through June 30, 2023 in the amount of \$277,806.93.

- 10.5 Motion to approve line item transfers dated July 1, 2023 through July 31, 2023 in the amount of \$22,206.50.
- 10.6 Motion to acknowledge receipt of the monthly certification of the Board Secretary for June 2023, and after review of the Board Secretary's and June 2023 Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).
- 10.7 Motion to acknowledge receipt of the monthly certification of the Board Secretary for July 2023, and after review of the Board Secretary's and July 2023 Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).
- 10.8 Motion to approve the following financial reports:

Account	Date
Game Officials Account	June 2023
Petty Cash Account	June 2023
Student Activities Account	June 2023
Scholarship Account	June 2023
Cafeteria Account	June 2023

- 10.9 Motion to approve the following financial reports:

Account	Date
Game Officials Account	July 2023
Petty Cash Account	July 2023
Scholarship Account	July 2023
Cafeteria Account	July 2023

10.10 Motion to accept FY23 Non-public Transportation Aid in the amount of \$1,958 and to appropriate these funds from surplus into the 23/24 budget account #11-000-270-503 entitled “Non-Public AIL Payments”.

10.11 Motion to accept FY23 Extraordinary Aid in the amount of \$330,733 and to appropriate these funds from surplus in the following line items in the 23/24 budget:

11-190-100-500	Instructional Purchased Serv	\$ 4,300
11-000-221-890	Improv. Of Instruction Dues	\$ 401
11-000-230-820	Judgements Against the Board	\$ 17,265
11-000-230-890	BOE Dues	\$ 518
11-000-291-210	Group Insurance Ben,	\$ 1,200
11-000-291-249	Retirement TPAF over 70	\$ 350
12-140-100-731	Instructional Equipment	\$ 2,274
11-000-251-890	Central Serv. Dues	\$ 175
11-000-240-105	Gen. Admin. Support Sal	\$ 8,900
11-000-217-100	Extraordinary Sal Summer	\$ 2,341
11-000-263-110	Grounds Salaries	\$ 1,400
11-000-100-565	Tuition CSSD/Reg Day	\$ 7,098
11-000-100-566	Tuition Pvt School NH	\$284,511

10.12 Motion to approve the 2023/2024 Contract Agreement with The New Jersey Commission for the Blind and Visually Impaired (student 24-004S) in the amount of \$2,200.00.

10.13 Motion to approve the 2023/2024 Special Education Tuition Contract Agreement with the Burlington County Special Services School District, Burlington County, NJ (student 24-005S/20 days) as follows:

ESY Tuition:                 **\$ 4,263.00**

10.14 Motion to approve the 2023/2024 Special Education Tuition Contract Agreement with Creative Achievement Academy, LLC, Cumberland County, NJ (student 24-003S/210 days) as follows:

Tuition:	\$ 63,000.00
ESY Tuition:	\$ 10,500.00
<b>Total:</b>	<b>\$ 73,500.00</b>

10.15 Motion to approve the Addendum to the Agreement for Police Services for police coverage at events at a rate of \$110.46 per hour.

10.16 Motion to approve a 2023/2024 Professional Services Contract with Homecare Therapies dba/Horizon Healthcare Staffing to provide Nursing Services on an as needed basis at the following rates:

RN - 1:1 Nursing Services - \$80.00/hr

- 10.17 Motion to approve a 2023/2024 Tuition Contract Agreement with Hunterdon County Vocational School, Hunterdon County, NJ for 43 shared-time students at a rate of \$4,963 per student for a total of \$213,409.00.
- 10.18 Motion to approve a 2023/2024 Tuition Contract with Hunterdon County Vocational School, Hunterdon County, NJ for 33 students attending the full-time academy programs at a rate of \$9,561 per student for a total of \$315,513.00.
- 10.19 Motion to authorize the Business Administrator to prepare and conduct a Request for Proposal (RFP) process using competitive contracting for cafeteria Point of Sale Software in accordance with NJSA 18A:18A-4.3.
- 10.20 Motion to authorize the Business Administrator to prepare and issue a Request for Proposal (RFP) for Health Insurance Consulting Services and Risk Management Consulting.
- 10.21 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.47

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage/ Tolls	Lodging Total	Meals Total
<b>Carla Abert</b>	HWASBO Meetings Asbury, NJ	9/27, 10/18, 12/20, 1/24, 2/28, 3/27, 4/24 & 5/22	\$0.00	\$56.40	N/A	N/A
<b>Adrian Camano</b>	NJ ACDA Summer Conference New Brunswick, NJ	8/23-8/31	\$167.00	\$74.64 TBD	N/A	N/A
<b>Lance Jacobs</b>						
<b>Scott McKinney</b>	NJSBA Workshop Atlantic City, NJ	10/23-10/25	\$0.00	\$136.30 \$20.00	\$236.00	\$172.50
<b>Teresa O'Brien</b>	HWASBO Meetings Asbury, NJ	9/27, 10/18, 12/20, 1/24, 2/28, 3/27, 4/24 & 5/22	\$0.00	\$56.40	N/A	N/A
<b>Teresa O'Brien</b>	NJSBA Workshop Atlantic City, NJ	10/23-10/26	\$0.00	\$136.30 \$20.00	\$354.00	\$241.50
<b>Teresa O'Brien</b>	School Security Whippany, NJ	9/21	\$125.00	\$41.55	N/A	N/A

<b>Arnold Stang</b>	NJSBA Workshop Atlantic City, NJ	10/23-10/26	\$0.00	\$136.30 \$20.00	\$236.00	\$172.50
<b>Paul Tomko</b>	NJSBA Workshop Atlantic City, NJ	10/23-10/26	\$0.00	\$136.30 \$20.00	\$354.00	\$241.50

- 11. Negotiations Committee -** Ellen Gordon, Chairperson  
Melaine Campbell, Anna Gaspari, Frank Simini

Informational Items:

Action Items:

- 12. Personnel Committee -** Jon DeLisle, Chairperson  
Melaine Campbell, Anna Gaspari, Ellen Gordon

Informational Items:

It is noted that all staff appointments are at the recommendation of the Superintendent of Schools and that all salaries are prorated to the effective date of employment.

Action Items:

- 12.1 Motion to accept the **retirement for Ann Sullivan**, Transportation Driver, with regret, effective August 1, 2023.
- 12.2 Motion to accept the **resignation of Alyssa DiLorenzo**, Paraprofessional, with regret, effective July 17, 2023.
- 12.3 Motion to approve the 2023/2024 employment contract for **Cheryl Munley**, as Math Teacher, 1.0 FTE, at MS+30, Step 7, at a salary of \$69,365, beginning August 25, 2023 to June 30, 2024.
- 12.4 Motion to approve the 2023/2024 employment contract for **Jake Petro**, as Instructional Aide, 1.0 FTE, Aide Guide, Step 2, for 7.25 hours a day, at a salary of \$30,599.28, beginning August 25, 2023 to June 30, 2024.
- 12.5 Motion to approve the 2023/2024 employment contract for **Bruno Somma**, as Leave Replacement Physical Education Teacher, 1.0 FTE, at BS Step 1, at a salary of \$56,720, prorated, effective September 15, 2023 to on or about October 31, 2023.

- 12.6 Motion to approve horizontal movement across the guide for **Brittany Kollmer**, Nurse, 1.0 FTE, from BS, Step 6, to BS+15, Step 6, at a salary of \$61,865, effective August 25, 2023.
- 12.7 Motion to approve **Scott Heckman**, Special Education Teacher, to teach a seventh assignment, beginning August 25, 2023, and ending on or about December 15, 2023 at a stipend of \$5,430, prorated.
- 12.8 Motion to approve the employment of **Christine Hons**, Positive Behavior Support Counselor, working up to 29 hours per week at \$44.00 an hour through Title I and ARP/ESSER Mental Health Support Staffing Sub-grant until grant funds are exhausted.
- 12.9 Motion to approve the employment of **Jordan Reuber**, Paraprofessional, working up to 28 hours per week at \$21.50 per hour, through the Accelerated Learning Coach and Educator Support Grant until grant funds are exhausted.
- 12.10 Motion to approve the employment of **Terry Sullivan**, Cafeteria Aide, working 1.25 hours per day, at a rate of \$15.89, for the 2023/2024 school year.
- 12.11 Motion to approve **Estela Dominguez**, for Spanish Interpreting, at the rate of \$40 per hour on an as needed basis for the 2023/2024 school year.
- 12.12 Motion to approve **Amanda Rezes**, for choreography of the color guard drill, at a stipend of \$1,000.
- 12.13 Motion to **rescind** the approval of the following employment contract of **Co-Curricular Advisor/Coach** for the **2023/2024** school year:

POSITION	APPLICANT	YEARS EXPERIENCE	2023/2024 SALARY
Unified Soccer *Split Stipend	<b>Alyssa DiLorenzo</b>	2	\$ 750
Unified Soccer *Split Stipend	<b>Sean Lynch</b>	2	\$ 750
Unified Sports Leadership Advisor	<b>Alyssa DiLorenzo</b>	3	\$ 1,000

- 12.14 Motion to approve the employment contracts of **Co-Curricular Advisor/Coach** for the **2023/2024** school year:

<b>POSITION</b>	<b>APPLICANT</b>	<b>YEARS EXPERIENCE</b>	<b>2023/2024 SALARY</b>
Football, Assistant Coach	<b>Richard Price</b>	0	\$ 7,045
Musical Director	<b>Clinton Ambs</b>	14	\$ 5,311 + \$679 Longevity
Soccer, Assistant Boys' Coach	<b>Michael DePaolo</b>	5	\$ 6,055
Unified Sports Leadership Advisor *Split Stipend	<b>Marianne Gallo</b>	0	\$ 500
Unified Sports Leadership Advisor *Split Stipend	<b>Bessy Kapetanakis</b>	0	\$ 500
Unified Soccer	<b>Sean Lynch</b>	2	\$ 1,500
Volleyball, Assistant Coach	<b>Michael Fortino</b>	0	\$ 7,045
Volleyball, Assistant Coach	<b>Amy Simpson</b>	0	\$ 7,045

12.15 Motion to **rescind** the appointment of **Co-Curricular Club Advisors** for the 2023/2024 school year.

<b>POSITION</b>	<b>APPLICANT</b>	<b>YEARS EXPERIENCE</b>	<b>2023/2024 Level</b>
Best Buddies	Alyssa DiLorenzo	0	Level 1

12.16 Motion to approve the appointment of **Co-Curricular Club Advisors** for the 2023/2024 school year.

<b>POSITION</b>	<b>APPLICANT</b>	<b>YEARS EXPERIENCE</b>	<b>2023/2024 SALARY</b>
Art Club	<b>Sarah Ruppert</b>	7.5	\$ 2,411
Best Buddies *Split Stipend	<b>Richard Kurtz</b>	0	\$ 1,205.50

Book Club	<b>Michael Fortino</b>	1	\$ 1,061
Bring Change to Mind	<b>Christine Hons</b>	1	\$ 1,732
Environmental Club *Split Stipend	<b>Bessy Kapetanakis</b>	3	\$ 1,205.50
Environmental Club *Split Stipend	<b>Dorothy Salvatori</b>	1	\$ 1,205.50
Games Club	<b>Benjamin McPherson</b>	4	\$ 1,732
Habitat for Humanity (Half Year Club)	<b>Scott Pearl</b>	1	\$ 866
International Club	<b>Debra Billman</b>	1	\$ 1,732
Literary Magazine	<b>Margaret Esposito</b>	19	\$ 1,732 + \$ 756 Longevity
SADD	<b>Heather Eckhardt</b>	7	\$ 2,411
SAFE Club *Split Stipend	<b>Ashley Miranda</b>	2	\$ 1,205.50
SAFE Club *Split Stipend	<b>Ryan Murphy</b>	2	\$ 1,205.50
Sport & Spirit Club *Split Stipend	<b>Jennifer DeWire</b>	1	\$ 1,205.50
Sport & Spirit Club *Split Stipend	<b>Kara Trunk</b>	1	\$ 1,205.50
Stage Craft Club	<b>Eric Fiorito</b>	0	\$ 1,732
Tennis Club	<b>Tracy Miceli</b>	1	\$ 1,061

12.17 Motion to approve the following **Mentors for the 2023/2024 school year:**

<b>Teacher</b>	<b>Mentor</b>
Cheryl Munley	Ryan Murphy

12.18 Motion to approve the following request for **graduate course work** for the



**2022/2023** school year:

<b>EMPLOYEE</b>	<b>SEMESTER</b>	<b>COURSE</b>	<b>CREDITS</b>
<b>Brian Eick</b>	Summer 2023	Art Education Field Experience	3
<b>Ariel Gilbert</b>	Fall 2023	Standards Based Curriculum Development	3
<b>Ariel Gilbert</b>	Fall 2023	Staff Supervision and System for Professional Learning	3

12.19 Motion to approve **Intermittent Family Leave of Absence** for employee #3715, beginning August 31, 2023 to on or about August 31, 2024.

12.20 Motion to approve the following **Substitutes** for the 2023/2024 school year:

Anastasia Kanakaris  
 Richard Price  
 Tod Thomas

12.21 Motion to approve the following **site managers** for the 2023/2024 school year, for fall, winter, and spring athletic seasons, as needed, at an hourly rate of \$36.00/hr., for a maximum of 4 hours an event.

Paul Culcasi  
 Jennifer Terepka  
 Carolyn Wolsiefer

12.22 Motion to approve the following **Volunteer Coach/Advisor** for the 2023/2024 Season:

Hannah Chiswick\*                      Volleyball  
 \*pending criminal history clearance

12.23 Motion to approve **Margaret McPherson**, Substitute Nurse, to serve as School Nurse on the Camp Greeley, Band Camp overnight trip, August 23-27, 2023. She will be paid at the approved Substitute Nurse rate.

12.24 Motion to approve Julian Dippolito, as **parent volunteer**, to help at Marching Band events for the 2023/2024 school year.

12.25 Motion to approve Ryan Sandor, as **parent volunteer**, to help at Marching Band events for the 2023/2024 school year.

- 12.26 Motion to approve the following retirement **sick leave** conversion payments in accordance with the negotiated agreement and employment contracts:  
 Retirement Conversion: (Paid by Transportation Jointure)

Ann Sullivan. . . . . \$ 9,214.68

- 12.27 Motion to approve the 2023/2024 employment contract for the following **School Bus Drivers** for the 2023/2024 school year. Salary paid for by the Transportation Jointure.

Name	Step	Rate
Beahm, Marianne	E-18	\$ 33.57
Beaumont, Robin	C-4	\$ 31.47
Brown, Kristy	E-11	\$ 33.57
Brown, Mavie	A-0	\$ 29.58
Buck, Nicklas	B-2	\$ 30.42
Carrone, Anthony	D-9	\$ 32.52
Carvajal-Duran, Dacio	B-2	\$ 30.42
Dickey, Russell	D-10	\$ 32.52
Dimeck, JoAnn	E-12	\$ 33.57
Dixon, Brittany	C-5	\$ 31.47
Farina, Bernard	D-8	\$ 32.52
Fay, Gerard	D-9	\$ 32.52
Hadsall, David	C-6	\$ 31.47
Halliburton, Marykay	D-7	\$ 32.52
Henry, James	D-10	\$ 32.52
Hess, Stephen	E-14	\$ 33.57
Hyland, Scott	C-6	\$ 31.47
Janiszewski, Renee	B-1	\$ 30.42
Johnson, Vivia	D-10	\$ 32.52
Liss, Victor	E-11	\$ 33.57
Mahon, Marzenna	C-5	\$ 31.47
Mortis, Cherie	C-4	\$ 31.47
Peterpaul, James	B-1	\$ 30.42

Pfenninger, Erwin	C-6	\$ 31.47
Ravenburg, Kenneth	C-4	\$ 31.47
Rogalski, Nicholas	C-5	\$ 31.47
Ryan, Amanda	B-1	\$ 30.42
Sauchelli, Sarita	B-1	\$ 30.42
Schmid, Karl	D-7	\$ 32.52
Scott, Yvonne	E-12	\$ 33.57
Shrewsbury, Cecilia	D-9	\$ 32.52
Silva, Dorese	C-5	\$ 31.47
Sturchio, Valentine	D-8	\$ 32.52
Sullivan, Bonnie	B-1	\$ 30.42
Sullivan, Christopher	D-10	\$ 32.52
Sullivan, Terry	C-4	\$ 31.47
Tavera, Melissa	C-5	\$ 31.47
Torres, Sonia	B-1	\$ 30.42
Trevithick, Jr., Robert	C-4	\$ 31.47
Trimmer, Madelyn	E-16	\$ 33.57
Vicente, Debora	B-1	\$ 30.42
Villarino, Jose	C-6	\$ 31.47
Wieronski, Jan	C-6	\$ 31.47
Worswick, Stephen	D-8	\$ 32.52

12.28 Motion to approve the 2023/2024 employment contract for the following **School Bus Aides** for the 2023/2024 school year. Salary paid for by the Transportation Jointure.

<b>Name</b>	<b>Rate</b>
Henry, Patricia	\$ 16.79
Impalli, Patricia	\$ 16.79
Trevithick, Sr., Robert	\$ 16.79

12.29 Motion to approve the following 2023/2024 **Substitute/Trip School Bus Drivers** for the 2023/2024 school year. Salary paid for by the Transportation Jointure.

<b>Name</b>	<b>Step</b>	<b>Rate</b>
Brindisi, Daniel	D-10	\$ 32.52
Crawford, Richard	E-11	\$ 33.57
Daviet, Paul	C-6	\$ 31.47
Donlay, Jan	B-1	\$ 30.42
Drake, James	B-1	\$ 30.42
Drake, Jr., Harold	C-4	\$ 31.47
Farino, Richard	B-1	\$ 30.42
Felice, Raymond	C-4	\$31.47
Ford, Jeremiah	E-14	\$ 33.57
Hagedorn, Richard	A-0	\$ 29.58
Hahola, Frank	E-18	\$ 33.57
Hanisak, Kelly	E-19	\$ 33.57
Ingraham, Renee	D-10	\$ 32.52
Kemple, Harry	C-6	\$ 31.47
Krewsun, Alexander	D-8	\$ 32.52
Kuster, Jason	A-0	\$ 29.58
LaFevre, Terry	F-37	\$ 34.62
Martino, Robert	B-2	\$ 30.42
Mathews, Ronald	C-4	\$ 31.47
Mitchko, Kevin	E-13	\$ 33.57
Monda, Craig	B-2	\$ 30.42
Pena, Fernando	E-12	\$ 33.57
Roscoe, Jeffrey	E-11	\$ 33.57
Serino, Benjamin	B-1	\$ 30.42
Serino, Gerard	B-3	\$ 30.42
Stewart, Peter	D-8	\$ 32.52
Torok, Eva May	E-11	\$ 33.57
Underhill, Steven	D-10	\$ 32.52
Wrede, Kenneth	B-1	\$ 30.42

12.30 Motion to approve the following 2023/2024 **Substitute/Trip School Bus Aides** for the 2023/2024 school year. Salary paid for by the Transportation Jointure.

Name	Rate
Jaggernath-Singh, Matilda	\$ 16.79
Miller, Charles	\$ 16.79

13. **Policy Committee** - Tim McGuire, Chairperson  
Melaine Campbell, Deb Culberson, Frank Simini

Informational Items:

Action Items:

- 13.1 Motion to **approve** the first reading of the following policies and regulations:

[R5530](#) Substance Abuse

14. **Education and Student Affairs Committee** - JoAnne Oldenburg, Chairperson  
Melaine Campbell, Amy Elphick,  
Tim McGuire

Informational Items:

- a. **Community Activities Calendar:**  
Hunterdon County Hazardous Waste Clean Up Day, Aug. 26th 9:00am - 1:00pm

Alexandria Township:

Township Committee Meeting (2<sup>nd</sup> Wednesday)  
Dumpster Day, Sept. 16th, 8:00 am - 11:00 am

Holland Township:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Tuesday)  
Community Day, September 9th

Kingwood Township:

Township Committee Meeting (1<sup>st</sup> Thursday)  
Clean Up Day, Sept. 9th, 9:00am - 12:00pm

Frenchtown Borough:

Township Committee Meeting (1<sup>st</sup> Wednesday)

Milford Borough:

Township Committee Meeting (1<sup>st</sup> and 3<sup>rd</sup> Monday)

Delaware Valley Regional High School:

First Day of School, Aug. 30th

Picture Day, Sept. 5th & 6th

Early dismissal for Back to School Night, Sept. 7th, 6:00pm - 8:30pm

Action Items:

14.1 Motion to approve the following new courses:

- Accounting
- Introduction to Business Management
- Art of Communication and Persuasion
- English CSI: Composition and Scientific Inquiry
- English II: Narrative Journalism
- Stranger Things: Gothic and Horror Literature

14.2 Motion to approve 26 Exchange Students and 2 Teachers from Germany, whose names are on file with the Superintendent's Office, to attend DVRHS from October 17, 2023 to on or about November 2, 2023.

14.3 Motion to approve 6 students, whose names are on file in the district office, to participate in Extracurricular Activities, for the 2023-2024 school year.

**15. Public Comment - Bylaw No. 0167 "Public Participation at Board Meetings"**

Residents are invited to respectfully share their concerns, comments and suggestions.

**16. EXECUTIVE SESSION (if necessary)**

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, August 28, 2023 to discuss:
2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately thirty (30) minutes. Action will be taken upon returning to open session.

**17. Adjourn**

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Supporting documentation of a non-confidential nature shall be accessible to the public for inspection at the meeting and is available upon request at the earliest convenience in accordance with the provisions of Public Rights Law N.J.S.A. 47:1A-1 et seq.