

**DELAWARE VALLEY REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – January 24, 2022

TIME and PLACE: The regular meeting was held on January 24, 2022 by the Board of Education of the Delaware Valley Regional High School District, Hunterdon County, in the Cafeteria of the Delaware Valley Regional High School, 19 Senator Stout Road, Frenchtown, New Jersey 08825.

SUNSHINE

NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate and electronic notice of this meeting was provided through the public notice on January 04, 2022 by:

- a. Emailing to the Hunterdon County Democrat and Express Times
- b. Posting on the District Website and the main bulletin board in the District Office
- c. Filing with the Clerks of the following municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough.

CALL TO ORDER: The meeting was called to order at 7:01 p.m. by President Gordon-Obal.

ROLL CALL

Present:	Ellen Gordon-Obal, President	Jonathan DeLisle, Vice President
	Gerard Bowers	Melaine Campbell
	Deborah Culberson	Amy Elphick
	Anna Gaspari	JoAnne Oldenburg
	George Tavernite	

DISTRICT ADMINISTRATORS

Present: Daria Wasserbach, Superintendent
Teresa O'Brien, Business Administrator/Board Secretary

ALSO PRESENT: Stacey Cherry, Esq.

ALSO PRESENT: Approximately 25 students, staff and members of the community in attendance.

President Gordon-Obal lead the Board in the Pledge of Allegiance.

PRESENTATIONS

Student Recognition:

- Athletes of the Month: Mr. Deniz, Athletic Director
 - Wrestling: Trevor Bowen, Coach Fitz

2020/2021 Audit Presentation – Laura Atwell of BKC, CPA's

ADMINISTRATIVE/STAFF PRESENTATION AND REPORTS

Management Reports:

- School Administration – Broadus Davis, Interim Principal
- School Administration - Bill Deniz, Athletic Director, Supervisor of Health and Physical Education

PUBLIC COMMENT - Bylaw No. 0167 “Public Participation in Board Meetings”

- Clair Wargaski of Holland Township stated that since the school has been on half days for three weeks, what scenario will return the students to full days? Ms. Wargaski also stated that she did not see a public input section on the Return to School Plan approved in November, 2021.

BOARD GOALS AND EVALUATION CALENDAR

2021/2022 District Goals

1. To develop and implement learning recovery for all students
2. To continue to foster a school culture and climate that honors our shared mission, vision and beliefs that provides a supportive educational environment for teaching and learning for all students and staff.
3. Develop community and business partnerships that provide opportunities and experience beyond the classroom for all students.
4. Develop a strategy to promote Delaware Valley Regional High School, and to retain and attract students.

2021/2022 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board	September 27
Action Plans presented to the Board	September 27
Updates given on progress	Monthly
Board Self-evaluation form to the Board	May 31
Goal/Leadership Evaluation (Part 1 & Part 2)	June 20
Goals/Indicators of success incorporated into goal evaluation document	
CSA completes form (goals, indicators, ratings)	April 25
Both forms returned to FSR or Board President	May 9
Analysis completed by FSR	May 16
Initial CSA Summary REport completed and distributed to Board for review	June 13
Final CSA Summary Report complete by Board President	June 20
Report given to CSA	June 20
Summary Conference (must be completed by June 30)	June 27
Final report to public on Board Goals	June 27

SUPERINTENDENT – Daria Wasserbach

Informational Items:

- Update on District Goals and Objectives
- Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending January 24, 2022:

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 29 – Aug. 23	0	0	N/A	N/A	N/A
Aug 24 – Sept 27	0	0	N/A	N/A	N/A
Sept 28 – Oct 25	2	0	N/A	N/A	N/A
Oct 26 – Nov 29	3	2	Y	Y	N
Nov 30 – Dec 20	0	0	N/A	N/A	N/A
Dec 21 – Jan 3	1	1	Y	Y	N/A
Jan 4 – Jan 24	0	0	N/A	N/A	N/A
Jan 25 – Feb 28					
Feb 29 – Mar 28					
Mar 29 – April 25					
April 26 – May 23					
May 24 – June 27					
TOTAL	6	3			

- Short-term Suspension Report: January 24, 2022:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required
111112	Threat	4	12/20/2021	5 days OSS 12/21, 12/22, 12/23, 1/3 & 1/4 Updated to 10 days OSS until 1/25/2022	N/A

- COVID-19 Activity Report:

Period Ending (COVID Risk by Color)	# of Positive Cases For Period Ending	Cumulative Annual Positive Cases
August 31, 2021	4	4
September 30, 2021	8	12
October 31, 2021	69	81

November 30, 2021	12	93
December 31, 2021	48	141
January 24, 2022*	76	219
February 28, 2022		
March 28, 2022		
April 25, 2022		
May 23, 2022		
June 27, 2022		

*As of the time of publication; subject to change pending additional confirmed cases.

Action 22-243 HIB Report

BE IT RESOLVED that the Board of Education affirmed the HIB Reports submitted on December 20, 2021 and January 3, 2022. Moved by Gordon, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-244 2022/2023 School Calendar

BE IT RESOLVED that the Board of Education approved the 2022/2023 School Calendar. Moved by Gordon, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-245 School Board Recognition Month

January is School Boards Recognition Month - this resolution is to commend the efforts of boards throughout New Jersey during School Board Recognition Month and to urge the public to support efforts to improve education.

Whereas, the New Jersey State Board of Education, which adopts the administrative code to implement state education law, has established rigorous standards through its promulgation of the New Jersey Student Learning Standards, which set the expectations of academic achievement for nearly 1.4 million public schoolchildren; and

Whereas, New Jersey's locally elected and appointed boards of education play a vital role in ensuring that their local school districts meet state standards and adhere to state and federal education statute and regulations, with the goal of preparing all students for college and the workplace, thereby enabling them to compete in a global economy; and

Whereas, New Jersey's 5,000 non-partisan local board of education members and charter school trustees are public servants who dedicate their time, without pay or benefit, to the oversight of school district operations, sound financial practices, comprehensive policies, curriculum, staffing, and the well-being and academic achievement of all students in the district; and

Whereas, the efforts of local boards of education, in conjunction with state education officials and local educators, have built a foundation of success that has led to New Jersey's status as a leader in student achievement, as evidenced by the National Assessment of Educational Progress scores; and

Whereas, the National School Boards Association and the New Jersey School Boards Association have declared January 2022 to be School Board Recognition Month; now, therefore, be it

Resolved, that the New Jersey State Board of Education and the Acting Commissioner of Education recognizes the contributions of our state's local boards of education to the academic success of its public school students and expresses its sincere appreciation to local board of education members for their continued focus on the achievement of children throughout New Jersey; and be it further

Resolved, that the New Jersey State Board of Education and the Acting Commissioner of Education encourages qualified New Jersey citizens to consider serving as members on their local school boards.

Moved by Gordon, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – Teresa O'Brien

Informational Items:

- Special Meetings for the purpose of the Superintendent Search
 - January 27, 2022
 - January 31, 2022
 - February 1, 2022
 - February 7, 2022
 - February 15, 2022
 - February 16, 2022
 - February 18, 2022
- Next Regular Board of Education Meeting - February 28, 2022
- February Bill List Review - TBD

Action 22-246

Minutes

BE IT RESOLVED that the Board of Education approved the following meeting minutes:

*December 20, 2021 - Meeting Minutes
 December 20, 2021- Executive Meeting Minutes #1
 December 20, 2021- Executive Meeting Minutes #2
 January 3, 2022 - ReOrg Meeting Minutes
 January 3, 2022 - ReOrg Executive Meeting Minutes
 January 18, 2022 - Special Meeting Minutes
 January 18, 2022 - Executive Meeting Minutes #1
 January 18, 2022 - Executive Meeting Minutes #2*

Moved by Elphick, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE – George Tavernite - Chairperson, Jonathan DeLisle, Ellen Gordon, JoAnne Oldenburg

Informational items:

Action 22-247

2021/2022 Field Trips

BE IT RESOLVED that the Board of Education approved the following 2021/2022 Field Trips in accordance with N.J.A.C. 6A:23A-5.8 (c):

<i>Organization/Department</i>	<i>Destination</i>	<i>Date</i>
<i>Music</i>	<i>Allendale, NJ</i>	<i>January 2022</i>

Moved by Tavernite, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

FINANCE COMMITTEE – Gerard Bowers - Chairperson, Jonathan DeLisle, Anna Gaspari, Ellen Gordon
Informational Items:

Action 22-248 January 24 Bill List

BE IT RESOLVED that the Board of Education approved the January 24, 2022 bill list as follows:

<i>General Fund 10</i>	<i>\$2,826,977.68</i>
<i>Special Revenue Fund 20</i>	<i>6,437.80</i>
<i>Technology Fund 61</i>	<i>25,456.12</i>
<i>Transportation Consortium Fund 62</i>	<i>422,900.68</i>
<i>Administrative Shared Services Fund 63</i>	<i>12,928.41</i>
<i>Total</i>	<i>\$3,294,700.69</i>
<i>Cafeteria (December)</i>	<i>\$ 81,399.23</i>

Moved by Bowers, seconded by Gaspari. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-249 Budget Transfers - December

BE IT RESOLVED that the Board of Education approved line item transfers dated December 01, 2021 through December 31, 2021 in the amount of \$144,318.76. Moved by Bowers, seconded by Gaspari. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-250 December 2021 Fund Financial Report

BE IT RESOLVED that the Board of Education acknowledged receipt of the monthly certification of the Board Secretary for December 2021, and after review of the Board Secretary’s and December 2021 Treasurer’s Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a). Moved by Bowers, seconded by Gaspari. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-251 December 2021 Other Financial Reports

BE IT RESOLVED that the Board of Education approved the following financial reports:

<i>Game Officials Account</i>	<i>December 2021</i>
<i>Petty Cash Account</i>	<i>December 2021</i>
<i>Student Activities Account</i>	<i>December 2021</i>
<i>Scholarship Account</i>	<i>December 2021</i>
<i>Cafeteria Account</i>	<i>December 2021</i>

Moved by Bowers, seconded by Gaspari. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays,0.

Action 22-252 Employee/Board Member Travel

BE IT RESOLVED that the Board of Education approved the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35

<i>Employee/ BOE Member</i>	<i>Program Title/ Location</i>	<i>Date(s)</i>	<i>Cost</i>	<i>Mileage/ Tolls</i>	<i>Lodging Total</i>	<i>Meals Total</i>
<i>Nicolas Noa</i>	<i>American Choral Directors Assoc. Conference Boston, MA</i>	<i>02/9 - 02/11</i>	<i>\$288.50</i>	<i>\$196.00/ \$52.00 a day parking</i>	<i>\$681.24</i>	<i>\$276.50</i>

Moved by Bowers, seconded by Gaspari. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays,0.

NEGOTIATIONS COMMITTEE - Ellen Gordon-Obal – Chairperson, Deborah Culberson, JoAnne Oldenburg, George Tavernite

Informational items:

PERSONNEL COMMITTEE – Ellen Gordon-Obal – Chairperson, Melaine Campbell, Deborah Culberson, Jonathan DeLisle

Informational items:

IT IS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action 22-253 Resignation – Teresa Brown-Biondo

BE IT RESOLVED that the Board of Education accepted the **resignation** of Teresa Brown-Biondo, Sub/Trip Transportation Driver, with regret, effective January 3, 2022. Moved by Gordon, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-254 Disability Leave of Absence – Employee #4396

BE IT RESOLVED that the Board of Education approved the Disability Leave of Absence for employee #4396, beginning February 8, 2022 to a date to be determined, 6-8 weeks. Moved by Gordon, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-255 Workers Comp Leave of Absence – Employee #4494

BE IT RESOLVED that the Board of Education approved the Workers Comp Leave of Absence for employee #4494, beginning December 29, 2021 to a date to be determined. Moved by Gordon, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-256 2021/2022 Co-Curricular Schedule B Coach

BE IT RESOLVED that the Board of approved the employment contract of the following Co-Curricular Schedule B Coach for the 2021/2022 school year:

<i>POSITION</i>	<i>APPLICANT</i>	<i>YEARS EXPERIENCE</i>	<i>2021/2022 SALARY</i>
<i>Track Assistant Coach</i>	<i>Kayla Sullivan</i>	<i>0</i>	<i>\$5,995</i>

Moved by Gordon, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-257 2021/2022 Sub/Trip School Bus Driver

BE IT RESOLVED that the Board of Education approved the following Sub/Trip School Bus Driver for the 2021/2022 school year, effective January 3, 2022 to June 30, 2022. Salary paid for by the Transportation Jointure.

<i>NAME</i>	<i>STEP</i>	<i>RATE</i>
<i>MacMinn, Judy</i>	<i>D-7</i>	<i>\$31.00</i>

Moved by Gordon, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-258 2021/2022 Substitute

BE IT RESOLVED that the Board of Education approved the following Substitute for the 2021/2022 school year:

Irene Amante - Secretary (available after 2/1/22)

Moved by Gordon, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-259 Retirement Sick Leave Conversion

BE IT RESOLVED that the Board of Education approved the following retirement sick leave conversion

payments in accordance with the negotiated agreement and employment contract: Retirement Conversion:

Adrienne Olcott. \$ 10,375.00

Moved by Gordon, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-260 Vacation Sick Leave Conversion

BE IT RESOLVED that the Board of Education approved the following vacation leave conversion payments in accordance with the negotiated agreement and employment contract: Unused Vacation Days:

Adrienne Olcott: \$ 7,647.50

Moved by Gordon, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-261 2022 Civil Rights Coordinator

BE IT RESOLVED that the Board of Education approved the following 2022 appointment/reappointment:

Civil Rights Coordinator - Sandra Morisie

Moved by Gordon, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE – Amy Elphick – Chairperson, Gerard Bowers, Anna Gaspari, Ellen Gordon
Informational items:

EDUCATION AND STUDENT AFFAIRS COMMITTEE - Jonathan DeLisle - Chairperson, Melaine Campbell, Amy Elphick, Ellen Gordon
Informational items:

Community Activities Calendar:

Alexandria Township:

Township Committee Meeting (2nd Wednesday)
Dumpster Day, February 19th, 8:00 am - 11:00 am

Holland Township:

Township Committee Meeting (1st and 3rd Tuesday)
Glow in the Dark Family Zumba Party, February 25th, 6:30 pm

Kingwood Township:

Township Committee Meeting (1st Thursday)

Frenchtown Borough:

Township Committee Meeting (1st Wednesday)

Milford Borough:

Township Committee Meeting (1st and 3rd Monday)

Delaware Valley Regional High School:
 8th Grade Orientation - February 3rd
 School Closed Presidents Day- February 18th & 21st

Action 22-262**NJDOE English Language Learner Three Year Plan**

BE IT RESOLVED that the Board of Education approved the NJDOE English Language Learner Three Year Plan. Moved by DeLisle, seconded by Gordon. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-263**2022/2023 Program of Studies (Course Guide)**

BE IT RESOLVED that the Board of Education approved the 2022/2023 Program of Studies (Course Guide). Moved by DeLisle, seconded by Gordon. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

PUBLIC COMMENT – Bylaw No. 0167 “Public Participation in Board Meetings”

- Jeanie Franzo of Alexandria Township requested that the board consider petitioning the Governor to eliminate the mask mandate.
- Sarah Slack of Alexandria Township thanked the board for being flexible and for keeping everyone’s safety in mind. She stated that the minimum school days have been fine. The teachers have been very positive and flexible.

EXECUTIVE SESSION

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, January 24, 2022 to discuss: Superintendent Search.
2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately fifteen (15) minutes. Action may be taken upon returning to open session.

The board returned to open session at 8:34 p.m. on motion by Elphick, seconded by Gordon. Motion carried by unanimous voice vote.

POST-EXECUTIVE SESSION**Action 22-264****January 27, 2022 Meeting Start Time**

BE IT RESOLVED that the Board of Education reestablished the start time for the January 27, 2022 meeting to 8:00 p.m. Moved by Gordon, seconded by Bowers. On roll call vote, resolution was ADOPTED as follows: ayes 9; nays, 0.

ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:36 p.m. Moved by Bowers, seconded by Gaspari. On roll call vote, resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully submitted,

Teresa O'Brien, Business Administrator/Board Secretary

Ellen Gordon-Obal, Board President