

**DELAWARE VALLEY REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – March 16, 2020

TIME and PLACE: The regular meeting was held on March 16, 2020 by the Board of Education of the Delaware Valley Regional High School District, Hunterdon County, in the Cafeteria of the Delaware Valley Regional High School, 19 Senator Stout Road, Frenchtown, New Jersey 08825.

**SUNSHINE
NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on January 9, 2020 by:

- a. Emailing to the Hunterdon County Democrat and Express Times
- b. Posting on the District Website and the main bulletin board in the District Office
- c. Filing with the Clerks of the following municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough.

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by President Gordon-Obal.

ROLL CALL

Present:	Ellen Gordon-Obal, President	Jonathan DeLisle, Vice President
	Gerard Bowers	Debora Frank
	Michelle Kletter	Sharon Lightner
	Patrick Mancini	Geoffrey Stanley

Absent: George Tavernite

ALSO PRESENT: No students, staff and members of the community in attendance.

DISTRICT ADMINISTRATORS

Present: Daria Wasserbach, Superintendent
Teresa E. Barna, Business Administrator/Board Secretary

President Gordon-Obal lead the Board in the Pledge of Allegiance.

PRESENTATIONS

Postponed

ADMINISTRATIVE/STAFF PRESENTATIONS AND REPORTS

Management Reports:

- School Administration - Adrienne Olcott, Principal

PUBLIC COMMENT - Bylaw No. 0167 "Public Participation in Board Meetings"

Residents are invited to respectfully share their concerns, comments, and suggestions – No comments.

BOARD GOALS AND EVALUATION CALENDAR

2019/2020 District Goals:

1. To continue the implementation of the academies and to evaluate the core curricular academic programs with a focus on:
 - 21st Century Learning
 - Positive promotion of the Delaware Valley Regional High School District
 - Expanded course offerings
 - Increased articulation with sending districts
 - Concurrent Enrollment
 - Distance learning – virtual school day(s)

2. To continue to review and revise the district’s long range plan in all areas of operations (budget/finance, staffing needs, facilities, curriculum and instruction, co-curricular program, transportation, etc.) to address changes in enrollment and decreased school funding from the state over the next 5 years.

2019/2020 Board Goal:

1. To explore Service Learning opportunities towards graduation requirements and revisions to policy as needed.

2. To commit to developing each members understanding and contribution in the following ways:
 - Understanding the budget process
 - Support school events by having a visible presence
 - Understanding the board’s role in policy development

2019/2020 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board	August 26
Action Plans presented to the Board	September 23
Updates given on progress	Monthly
Board Self-evaluation form to the Board	May 31
Goal/Leadership Evaluation (Part 1 & Part 2)	June 15
Goals/Indicators of success incorporated into goal evaluation document	
CSA completes form (goals, indicators, ratings)	April 27
Both forms returned to FSR or Board President	May 11
Analysis completed by FSR	May 18
Initial CSA Summary Report completed and distributed to Board for review	June 8
Final CSA Summary Report complete by Board President	June 15
Report given to CSA	June 15
Summary Conference (must be completed by June 30)	June 22
Final report to public on Board Goals	June 22

SUPERINTENDENT – Daria Wasserbach

Informational Items:

- Mrs. Wasserbach reported on events of the last week, updates and the first Distance Learning Days due to the Coronavirus crisis.
- Regional Board of Education Summit
- Monthly update on progress towards attainment of district goals
- Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending March 16, 2020:

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 26 – Aug. 26	0	0	N/A	N/A	N/A
Aug 27 – Sept 23	0	0	N/A	N/A	N/A
Sept 24 – Oct 28	1	1	N/A	3 ISS	N
Oct 29 – Nov 25	1	1	N/A	N/A	N
Nov 26 – Jan 6	1	0	N/A	N/A	N
Jan 7 – Jan 27	0	0	N/A	N/A	N/A
Jan 28 – Feb 24	0	0	N/A	N/A	N/A
Feb 25 – Mar 16	0	0	N/A	N/A	N/A
Mar 17 – April 27					
April 28 – May 18					
May 19 – June 22					
TOTAL	3	2			

- Short-term Suspension Report:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required

Action 20-293

HIB Report

BE IT RESOLVED that the Board of Education affirmed the HIB Report submitted on February 24, 2020. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – Teresa Barna

Informational Items:

- Next Regular Board of Education Meeting - Monday, April 27, 2020
- April Bill List Review – Deb Frank

Action 20-294

Minutes

BE IT RESOLVED that the Board of Education approved the following meeting minutes:

February 24, 2020 - Meeting Minutes

February 24, 2020 - Executive Meeting Minutes

Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Geoffrey Stanley - Chairperson, Sharon Lightner, Patrick Mancini, George Tavernite

Informational items:

Action 20-295 **2019/2020 Field Trips**

BE IT RESOLVED that the Board of Education approved the following 2019/2020 field trips in accordance with N.J.A.C. 6A:23A-5.8(c):

<i>Organization/Department</i>	<i>Destination</i>	<i>Date</i>
<i>Music/Dance</i>	<i>Brick, NJ</i>	<i>April 2020</i>
<i>Social Studies</i>	<i>Frenchtown, NJ</i>	<i>June 2020</i>

Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 20-296 **Lighting Upgrades**

BE IT RESOLVED that the Board of Education accepted proposals from GreenLight LLC to replace and upgrade the lighting in the school building and the parking lot lights to LED bulbs using existing fixtures through the Utility Rebate Program as follows:

<i>School Building</i>	<i>\$ 100</i>
<i>Parking Lot Lights</i>	<i>\$4,950</i>

Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE – Patrick Mancini - Chairperson, Jonathan DeLisle, Ellen Gordon, Sharon Lightner

Informational Items:

Action 20-297 **Approve 2020/2021 Proposed Budget**

RESOLUTION TO APPROVE THE 2020/2021 PROPOSED BUDGET

WHEREAS, the 2020/2021 preliminary budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

WHEREAS, the 2020/2021 preliminary budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE BE IT RESOLVED the Delaware Valley Regional High School Board of Education approves the preliminary 2020/2021 budget in the amount of \$18,984,650 and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

General Fund.....\$18,984,650

Special Revenue Fund\$169,855
Total Budget \$19,154,505

BE IT FURTHER RESOLVED to acknowledge that the 2020/2021 budget as described above results in a general fund tax levy in the amount of \$15,344,427 and a debt service tax levy in the amount of \$0 apportioned as follows:

Alexandria Township (33.0706586%):
Alexandria Township General Fund Tax Levy..... \$5,074,503

Frenchtown Borough (6.5428294%):
Frenchtown Borough General Fund Tax Levy.....\$1,003,960

Holland Township (29.6357416%):
Holland Township General Fund Tax Levy \$4,547,435

Kingwood Township (25.6058788%):
Kingwood Township General Fund Tax Levy..... \$3,929,075

Milford Borough (5.1448916%):
Milford Borough General Fund Tax Levy..... \$789,454

Total General Fund Tax Levy.....\$15,344,427

BE IT FURTHER RESOLVED that the maximum general fund travel allowance for the 2020/2021 school year shall be established at \$65,000, and the maximum regular business travel amount shall not exceed \$1,500 per employee.

Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 20-298 March Bill List

BE IT RESOLVED that the Board of Education approved the March 16, 2020 bill list as follows:

<i>General Fund 10</i>	<i>\$1,754,623.41</i>
<i>Special Revenue Fund 20</i>	<i>1,264.78</i>
<i>Capital Projects Fund 30</i>	<i>63,231.09</i>
<i>Technology Fund 61</i>	<i>38,382.42</i>
<i>Transportation Consortium Fund 62</i>	<i>477,262.12</i>
<i>Administrative Shared Services Fund 63</i>	<i>13,008.92</i>
<i>Summer Enrichment Program Fund 64</i>	<i>0.00</i>
<i>Total</i>	<i>\$2,347,772.74</i>
<i>Cafeteria (February)</i>	<i>\$40,888.62</i>

Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 20-299 Budget Transfers

*BE IT RESOLVED that the Board of Education accepted the resignation of **Albert Mead**, Custodian, with regret, effective March 28, 2020. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

Action 20-306 Disability Retirement – Nancy Braddee

*BE IT RESOLVED that the Board of Education accepted the Disability Retirement of **Nancy Braddee**, School Nurse, with regret, effective May 1, 2020. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

Action 20-307 Disability Leave of Absence – Employee #4128

*BE IT RESOLVED that the Board of Education approved the **Disability Leave of Absence** for employee #4128, Mathematics Teacher, beginning April 27, 2020, to on or about June 8, 2020. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

Action 20-308 Child Rearing Leave of Absence – Employee #4128

*BE IT RESOLVED that the Board of Education approved the **Child Rearing Leave of Absence** for employee #4128, beginning on or about June 8, 2020, to on or about November 9, 2020. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

Action 20-309 Disability Leave of Absence – Employee #4200

*BE IT RESOLVED that the Board of Education approved the **Disability Leave of Absence** for employee #4200, Bus Driver, beginning March 2, 2020, to on or about March 31, 2020. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

Action 20-310 Movement Across the Guide – Laura Cariddi

*BE IT RESOLVED that the Board of Education approved movement across the guide in accordance with the contract agreement, for **Laura Cariddi**, Social Studies Teacher, 1.0 FTE, BS to BS+15, Step 20, at a salary of \$84,075, prorated, effective April 1, 2020. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

Action 20-311 2020/2021 Appointment – Sandra Morisie

*BE IT RESOLVED that the Board of Education approved the 2020/2021 employment contract for **Sandra Morisie**, as Supervisor of Special Education, at a salary of \$94,500, beginning July 1, 2020 and ending June 30, 2021. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

POLICY COMMITTEE - Debora Frank – Chairperson, Gerard Bowers, Michelle Kletter, George Tavernite
Informational items:

Action 20-312 Policy & Regulation – Second Reading and Adoption

BE IT RESOLVED that the Board of Education approved the second reading and adoption of the following policy and regulation revisions:

- R2431.8 *Varsity Letters for Interscholastic Extracurricular Activities (see also Policy No. 2431.8)*
- P5440 *Honoring Pupil Achievement*
- P3159 *Teaching Staff Member/School District Reporting Responsibilities*
- P3218 *Use, Possession, or Distribution of Substances*
- R3218 *Use, Possession, or Distribution of Substances*
- P4218 *Use, Possession, or Distribution of Substances*
- R4218 *Use, Possession, or Distribution of Substances*
- P4219 *Commercial Driver's License Controlled Substance and Alcohol Use Testing*
- P5517 *School District Issued Student Identification Cards*
- P6112 *Reimbursement of Federal and Other Grant Expenditures*
- R6112 *Reimbursement of Federal and Other Grant Expenditures*
- P7440 *School District Security*
- R7440 *School District Security*
- P8600 *Student Transportation*
- R8600 *Student Transportation*
- P8630 *Bus Driver/Bus Aide Responsibility*
- R8630 *Emergency School Bus Procedures*
- P8670 *Transportation of Special Needs Students*
- P9210 *Parent Organizations*
- P9400 *Media Relations*

Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

EDUCATION COMMITTEE - Jonathan DeLisle - Chairperson, Gerard Bowers, Debora Frank, Michelle Kletter
Informational items:

STUDENT AFFAIRS COMMITTEE – Jonathan DeLisle - Chairperson, Gerard Bowers, Debora Frank, Michelle Kletter
Informational items:

Community Activities Calendar:

Alexandria Township:

- Township Committee Meeting (2nd Wednesday)
- Dumpster Day, March 21st & April 18th, 8:00am - 11:00am
- Stream Clean Up, April 18th, 9am - 12pm
- Well Water Test Pick Up, April 25th 9am - 12pm

Holland Township:

- Township Committee Meeting (1st and 3rd Tuesday)
- 8th Annual Easter Celebration, Riegel Ridge Community Ctr, April 5th, 11:45am - 1pm
- Document Paper Shredding Day, Rte 614 Spring Mills Road, April 25th, 9am - 12pm

Kingwood Township:

- Township Committee Meeting (1st Thursday)

Frenchtown Borough:

- Township Committee Meeting (1st Wednesday)

Easter Egg Hunt, Frenchtown Borough Park, April 11th, 10:00 am

Milford Borough:

Township Committee Meeting (1st and 3rd Monday)

Delaware Valley Regional High School:

College Panel Night, March 17th 6:30pm

District Arts Festival, March 26th 5:00pm

Spring Recess - School Closed, April 10th - 19th

PUBLIC COMMENT – Bylaw No. 0167 “Public Participation in Board Meetings”

Residents are invited to respectfully share their concerns, comments, and suggestions – No comments.

ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourned the meeting at 5:35 p.m. Moved by Stanley, seconded by Gordon. On roll call vote, resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully submitted,



Teresa Barna, Business Administrator/Board Secretary



Ellen Gordon-Obal, Board President