

**Delaware Valley Regional High School District
Board of Education**

Regular Meeting – October 16, 2023

Time and Place: The regular meeting was held on October 16, 2023 by the Board of Education of the Delaware Valley Regional High School District, Hunterdon County, in the Cafeteria of the Delaware Valley Regional High School, 19 Senator Stout Road, Frenchtown, New Jersey 08825.

Sunshine

Notice: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate and electronic notice of this meeting was provided through the public notice on January 12, 2023 by:

- a. Emailing to the Hunterdon County Democrat and Express Times
- b. Posting on the District Website and the main bulletin board in the District Office
- c. Filing via email with the Clerks of the following municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough.

Call To Order: The meeting was called to order at 7:00 p.m. by President Campbell.

Roll Call

Present:	Melaine Campbell, President	JoAnne Oldenburg, Vice President
	Deborah Culberson	Jonathan DeLisle
	Amy Elphick	Anna Gaspari
	Ellen Gordon	Timothy McGuire
	Frank Simini III	

District Administrators

Present: Scott McKinney, Superintendent
Teresa O'Brien, Business Administrator/Board Secretary

Also Present: Vittorio LaPira, Esq.
Dakota Krouse and Jaden Perez, Student Representatives

Also Present: Approximately 35 students, staff and members of the community in attendance.

President Campbell lead the Board in the Pledge of Allegiance.

Presentations

Student Recognition:

Student of the Month: Mr. Kays, Principal
Eleanor Lyons

Athletes of the Month:

Football: Jeffrey Bate, Coach Ben Ibach
Girls Soccer: Katelyn Moschberger, Coach Dave Kirschenmann

The Arts Student of the Month:

Makenzie Weber, presented by TJ Hayden

Administrative/Staff Presentation and Reports

Management Reports:

- Principal’s Report - Michael Kays, Principal
- Annual HIB/Violence and Vandalism Report - Michael Kays, Principal

Public Comment - Bylaw No. 0167 “Public Participation in Board Meetings”

- Jana Leigh Olsyck of Alexandria Township provided a summary of the board’s actions at the last meeting regarding postponement of a professional development request for Margaret Esposito.
- Holly Low of Frenchtown stated that she appreciated the HIB presentation this evening and that engaging the sending districts is a good idea. There is an opportunity for the students to lead in these situations. She states that she is concerned about social media, racist content and homophobic content and its effect on Harassment, Intimidation and Bullying. We need to be preventative and more proactive, not just reactive. She also stated that she is supportive of regionalization.
- Clare Wargaski of Holland Township stated that in regards to regionalization, the district will still continue to lose state aid, but over a longer period of time. We can look at South Hunterdon as an example. All of the districts take on the debt of the other communities. Small communities lose. There is also a loss of autonomy over the school decision making.
- Jana Leigh Olsyck of Alexandria Township stated that in regards to regionalization, South Hunterdon did their due diligence. It may reveal savings that the board is unaware of. How can you look the taxpayer in the eye and turn away payment for a study and the return of state aid?
- Holly Low of Frenchtown stated that she is concerned that the state may force regionalization in the future and we would lose the opportunity to do it under our terms.
- Clare Wargaski of Holland Township stated that East Amwell’s taxes are increasing and they don’t have the votes to complete the projects that they want. We should continue to pursue shared services.

Board Goals and Evaluation Calendar

2023/2024 District Goals

1. To promote student achievement and growth through the adoption of a five-year District Strategic Plan that focuses and aligns the work of the district and the development of action plans and initiatives developed to achieve established goals.
2. To articulate, share, and align curricular and instructional planning through collaboration with Alexandria, Frenchtown, Holland, Kingwood, and Milford (Pre K-5) School Districts.
3. To develop instructional practices that maximize instructional time, enhance student engagement and active participation, and prepare students for success after graduation.

2023/2024 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board	August 28
Action Plans presented to the Board	September 25
Updates given on progress	Monthly
CSA completes self-evaluation	
Goals/Indicators of success shared with BOE	April 29

Board completes BOE self-evaluation _____	April 29
Board completes Goals & Leadership Evaluation _____	May 6
Both forms returned to FSR or Board President _____	May 6
Analysis completed by FSR _____	May 13
Draft CSA Summary Report completed for BOE discussion _____	May 20
Final CSA Summary Report completed by Board President _____	June 17
Report given to CSA _____	June 17
Summary Conference (must be completed by June 30) _____	June 24
Final report to public on Board Goals _____	June 24

Superintendent– Scott McKinney

Informational Items:

- a. Report of the Student Representatives
- b. Update on District Goals
- c. Update on Strategic Planning Process
- d. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending October 11, 2023:

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 26 – Aug. 23	0	0	N/A	N/A	N/A
Aug 24 – Sept 20	0	0	N/A	N/A	N/A
Sept 21 – Oct 11	3	3	3	3	N/A
Oct 12 – Nov 16					
Nov 17 – Dec 14					
Dec 15 – Jan 18					
Jan 19 – Feb 22					
Feb 23 – Mar 15					
Mar 16 – April 19					
April 20 – May 17					
May 23– June 26					
Total	3	3			

e. Short-term Suspension Report: October 11, 2023:

Case #	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required

Be It Resolved that the Board of Education approved the following meeting minutes:

September 25, 2023 - Meeting Minutes

Moved by Gaspari, seconded by Gordon. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Operations Committee – Frank Simini III - Chairperson, Melaine Campbell, Jonathan DeLisle, Anna Gaspari
Informational items:

Action 24-104 **2023/2024 Field Trips**

Be It Resolved that the Board of Education approved the following 2023/2024 field trips in accordance with N.J.A.C. 6A:23A-5.8 (c):

<i>Organization/Department</i>	<i>Destination</i>	<i>Dates</i>
<i>Cheering</i>	<i>Bethlehem, PA</i>	<i>April 2024</i>
<i>Industrials Art/Tech</i>	<i>New Hope, PA</i>	<i>October 2023</i>
<i>Music/Dance - Choral</i>	<i>Lawrenceville, NJ</i> <i>Flemington, NJ</i> <i>TBD</i> <i>TBD</i>	<i>November 2023</i> <i>December 2023</i> <i>February 2024</i> <i>May 2024</i>
<i>Model UN</i>	<i>Somerset, NJ</i>	<i>October 2023</i>
<i>World Language</i>	<i>Ewing, NJ</i>	<i>November 2023</i>
<i>Leadership Summit</i>	<i>Trenton, NJ</i>	<i>November 2023</i>
<i>English</i>	<i>Morristown, NJ</i> <i>Hillsborough, NJ</i> <i>Philadelphia, PA</i> <i>Philadelphia, PA</i>	<i>February 2024</i> <i>February 2024</i> <i>March 2024</i> <i>April 2024</i>
<i>Special Education</i>	<i>Long Valley, NJ</i> <i>Washington, NJ</i> <i>Bridgewater, NJ</i> <i>TBD</i> <i>Flemington, NJ</i> <i>East Rutherford, NJ</i> <i>Allentown, PA</i>	<i>October 2023</i> <i>November 2023</i> <i>December 2023</i> <i>January 2024</i> <i>February 2024</i> <i>March 2024</i> <i>April 2024</i> <i>May 2024</i>
<i>Engineering/Architecture</i>	<i>Port Murray, NJ</i>	<i>December 2023</i>
<i>Fine & Performing Arts</i>	<i>New Hope, PA</i> <i>Milburn, NJ</i>	<i>April 2024</i> <i>June 2024</i>

	<i>Flemington, NJ New York, NY</i>	<i>April 2024 December 2023</i>
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Moved by DeLisle, seconded by Gordon. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-105 2023/2024 Overnight Field Trips

Be It Resolved that the Board of Education approved the following 2023/2024 overnight field trips in accordance with Board Policy No. 2340 and N.J.A.C. 6A:23A-5.8 (c):

<i>Organization/Department</i>	<i>Destination</i>	<i>Dates</i>
<i>Music/Dance</i>	<i>Garden City, NY</i>	<i>02/02/2024 - 02/04/2024</i>
<i>Music/Dance</i>	<i>Williamsburg, VA</i>	<i>04/05/2024 - 04/07/2024</i>
<i>Model UN</i>	<i>Washington, DC</i>	<i>02/15/2024 - 02/18/2024</i>

Moved by DeLisle, seconded by Gordon. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-106 2023/2024 Joint Transportation Agreements – Hunterdon County ESC

Be It Resolved that the Board of Education approved the 2023/2024 ESY Joint Transportation Agreements as indicated below. Delaware Valley Regional High School shall serve as the Lead Educational Authority and Host District:

<i>District</i>	<i>Destination</i>	<i>Route No.</i>	<i>Route Cost</i>
<i>Hunterdon County ESC</i>	<i>Calais School</i>	<i>1500</i>	<i>\$11,567.40</i>
	<i>Celebrate the Children</i>	<i>1803</i>	<i>\$11,431.69</i>
	<i>Warren Glen</i>	<i>1820</i>	<i>\$10,420.20</i>
	<i>East Amwell School</i>	<i>1822</i>	<i>\$ 6,917.52</i>
	<i>Aide</i>	<i>1822</i>	<i>\$ 1,847.04</i>
	<i>Pillar Elementary School</i>	<i>2015</i>	<i>\$14,878.80</i>
	<i>Aide</i>	<i>2015</i>	<i>\$ 3,600.00</i>
	<i>Hunterdon Prep</i>	<i>2110</i>	<i>\$ 9,517.20</i>
	<i>Midland School</i>	<i>s2405</i>	<i>\$ 7,470.00</i>
	<i>Aide</i>	<i>s2405</i>	<i>\$ 2,250.00</i>
	<i>Voorhees High School</i>	<i>s2404</i>	<i>\$ 6,300.00</i>

agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

Whereas, DVRHS and HCVSD are by definition local units under the said law; and DVRHS is empowered by law to provide Data Management services; and

Whereas, the provision of Data Management services by DVRHS is economically advantageous to HCVSD;

Whereas, the Parties have agreed upon and wish to memorialize the terms and conditions of this Agreement;

Now Therefore Be It Resolved, that the Delaware Valley Regional High School District Board of Education hereby agrees to enter into the Shared Services Agreement with the Hunterdon County Vocational School District for the 2023-2024 school year effective September 1, 2023 at a prorated cost of \$12,750 and agrees to be bound by the terms and conditions thereof.

Be It Further Resolved, that the Delaware Valley Regional High School District Board of Education hereby authorizes the Board President and Board Secretary/Business Administrator to execute the Shared Services Agreement and any other documents necessary to effectuate same.

Moved by DeLisle, seconded by Gordon. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-110

Be It Resolved that the Board of Education accepted a donation from Hanover Supply Co. in the amount of \$331.06 for a sink donated as part of the E101 Kitchen renovation for the Special Education Department.

Moved by DeLisle, seconded by Gordon. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Finance Committee – Deborah Culberson - Chairperson, Melaine Campbell, Amy Elphick, JoAnne Oldenburg
Informational Items:

Action 24-111

Bill List – October 16

Be It Resolved that the Board of Education approved the October 16, 2023 bill list as follows:

Bill List	Amount
General Fund 10	1,557,668.02
Special Revenue Fund 20	22,510.44
Technology Fund 61	11,574.04
Transportation Consortium Fund 62	283,443.58
Administrative Shared Services Fund 63	8,803.66
Total	\$1,883,999.74
Cafeteria (September)	\$ 9,119.91

Moved by Culberson, seconded by DeLisle. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-112 Budget Transfers - September

Be It Resolved that the Board of Education approved line item transfers dated September 01, 2023 through September 30, 2023 in the amount of \$25,504.13. Moved by Culberson, seconded by DeLisle. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-113 September 2023 Fund Financial Report

Be It Resolved that the Board of Education acknowledged receipt of the monthly certification of the Board Secretary for September 2023, and after review of the Board Secretary’s and September 2023 Treasurer’s Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(c) 3 and 4 and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a). Moved by Culberson, seconded by DeLisle. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-114 September 2023 Other Financial Reports

Be It Resolved that the Board of Education approved the following financial reports:

<i>Game Officials Account</i>	<i>September 2023</i>
<i>Petty Cash Account</i>	<i>September 2023</i>
<i>Scholarship Account</i>	<i>September 2023</i>
<i>Cafeteria Account</i>	<i>September 2023</i>

Moved by Culberson, seconded by DeLisle. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-115 NJ Spill Compensation Fund Reimbursement

Be It Resolved that the Board of Education accepted reimbursement from the NJ Spill Compensation fund for the installation of a Resin Point of Entry Treatment System for the well in the amount of \$47,959.78. Moved by Culberson, seconded by DeLisle. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-116 Employee/Board Member Travel

Be It Resolved that the Board of Education approved the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.47

<i>Employee/ BOE Member</i>	<i>Program Title/ Location</i>	<i>Date(s)</i>	<i>Cost</i>	<i>Mileage/ Tolls</i>	<i>Lodging Total</i>	<i>Meals Total</i>
<i>Amanda Matlee</i>	<i>Skills for Psychological Recovery</i>	<i>10/24</i>	<i>\$0.00</i>	<i>\$32.90</i>	<i>N/A</i>	<i>N/A</i>

	<i>Piscataway, NJ</i>					
Ashley Miranda	<i>Arcadia University School Counselor Workshop Glenside, PA</i>	<i>12/1</i>	<i>\$0.00</i>	<i>\$39.85</i>	<i>N/A</i>	<i>N/A</i>
Michael Kays	<i>Principal & Counselor Program Branchburg, NJ</i>	<i>11/3</i>	<i>\$0.00</i>	<i>\$20.87</i>	<i>N/A</i>	<i>N/A</i>
Teresa O'Brien	<i>HWASBO meeting Allamuchy, NJ</i>	<i>11/22</i>	<i>\$0.00</i>	<i>\$31.02</i>	<i>N/A</i>	<i>N/A</i>
Teresa O'Brien	<i>SDA Grant Process & NJQSAC* Whippany, NJ</i>	<i>11/14</i>	<i>\$125.00</i>	<i>\$40.89</i>	<i>N/A</i>	<i>N/A</i>
Carla Abert	<i>HWASBO meeting Allamuchy, NJ</i>	<i>11/22</i>	<i>\$0.00</i>	<i>\$31.02</i>	<i>N/A</i>	<i>N/A</i>
Kristin Henderson	<i>HESAA School Counselor Workshop Mt. Laurel Township, NJ</i>	<i>11/2</i>	<i>\$0.00</i>	<i>\$55.27</i>	<i>N/A</i>	<i>N/A</i>
Margaret Esposito	<i>Winter Poetry & Pose Getaway* Galloway, NJ</i>	<i>01/12 - 01/15</i>	<i>\$535.00</i>	<i>\$387.28/ Tolls TBD</i>	<i>N/A</i>	<i>N/A</i>
Britta Koep	<i>ATC's Annual Educators Seminar Warminster, PA</i>	<i>11/15</i>	<i>\$0.00</i>	<i>\$28.67</i>	<i>N/A</i>	<i>N/A</i>
Kristina Sterbenc	<i>Principal & Counselor Program Somerville, NJ</i>	<i>11/3</i>	<i>\$0.00</i>	<i>\$20.87</i>	<i>N/A</i>	<i>N/A</i>
Melissa Kramer	<i>ERIC West Insurance Meeting Randolph, NJ</i>	<i>12/1</i>	<i>\$0.00</i>	<i>\$47.47</i>	<i>N/A</i>	<i>N/A</i>

* May be funded by sources other than the general fund

Moved by Culberson, seconded by DeLisle. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Negotiations Committee - Ellen Gordon – Chairperson, Melaine Campbell, Anna Gaspari, Frank Simini III
Informational item:

Personnel Committee – Jonathan DeLisle – Chairperson, Melaine Campbell, Anna Gaspari, Ellen Gordon
Informational items:

It is noted that all staff appointments are at the recommendation of the Superintendent of Schools and that all salaries are pro-rated to the effective date of employment.

Action 24-117

Amended 2023/2024 Employment Contract – Yvonne Magala

*Be It Resolved that the Board of Education amended the 2023/2024 employment contract for **Yvonne Magala**, Data Collection Specialist, 1.0 FTE, at a salary of \$68,288 (pro-rated), to include shared service agreement with Hunterdon County Vocational School District effective September 1, 2023. Moved by DeLisle, seconded by Elphick. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.*

Action 24-118 Horizontal Movement Across the Guide – Heather Fleischman

*Be It Resolved that the Board of Education approved horizontal movement across the guide for **Heather Fleischman**, Dance and Special Education Teacher, 1.0 FTE, from BS, Step 7, to BS+15, Step 7, at a salary of \$63,365, effective October 1, 2023. Moved by DeLisle, seconded by Elphick. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.*

Action 24-119 Family Leave of Absence – Employee #3642

*Be It Resolved that the Board of Education approved **Family Leave of Absence** for employee #3642, beginning on or about January 26, 2024, through on or about February 2, 2024, and beginning on or about May 28, 2024, through on or about June 14, 2024. Moved by DeLisle, seconded by Elphick. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.*

Action 24-120 One Day Without Pay – Employee #3363

Be It Resolved that the Board of Education approved one day without pay for employee #3363 on November 3, 2023. Moved by DeLisle, seconded by Elphick. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-121 Graduate Courses

*Be It Resolved that the Board of Education approved the following request for **graduate coursework** for the 2023/2024 school year:*

<i>Employee</i>	<i>Semester</i>	<i>Course</i>	<i>Credits</i>
<i>Sean Lynch</i>	<i>Fall 2023</i>	<i>Advanced Research and Writing</i>	<i>3</i>
<i>Nicole Stoudt</i>	<i>Spring 2024</i>	<i>Corrective Techniques for Teaching the Exceptional Student</i>	<i>3</i>

Moved by DeLisle, seconded by Elphick. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-122 2023/2024 Volunteer Coach/Advisor

*Be It Resolved that the Board of Education approved the following **Volunteer Coach/Advisor** for the 2023/2024 Season:*

Phil Hutchins Baseball

Moved by DeLisle, seconded by Elphick. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Action 24-123

2023/2024 Substitute/Trip School Bus Driver

*Be It Resolved that the Board of Education approved the following **Substitute/Trip School Bus Driver** for the 2023/2024 school year. Salary paid for by the Transportation Jointure.*

<i>Name</i>	<i>Step</i>	<i>Rate</i>
<i>Tamar Thier</i>	<i>A-0</i>	<i>\$ 29.58</i>

Moved by DeLisle, seconded by Elphick. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

Policy Committee – Timothy McGuire – Chairperson, Melaine Campbell, Deborah Culberson, Frank Simini III
Information item:

Education and Student Affairs Committee – JoAnne Oldenburg - Chairperson, Melaine Campbell, Amy Elphick, Timothy McGuire
Informational items:

Community Activities Calendar:

Alexandria Township:

- Township Committee Meeting (2nd Wednesday)
- Dumpster Day, Oct. 21st, 8:00 am - 11:00 am
- Town-Wide Yard Sale, Oct. 21st, 8:00 am - 3:00 pm
- Halloween Fest - Trunk or Treat with Fireworks, Oct. 21st, 5:00 pm - 8:00 pm
- Online Tax Sale Auction, Oct. 26th, 8:30 am
- Dumpster Day, Nov. 18th, 8:00 am - 11:00 am

Holland Township:

- Township Committee Meeting (1st and 3rd Tuesday)
- Parks & Rec Trunk or Treat, Oct. 21st 3:30 pm - 5:00 pm
- Halloween Trick or Treat, Oct. 31st, 5:30 pm - 8:00 pm

Kingwood Township:

- Township Committee Meeting (1st Thursday)
- Community Day, Sept. 30th, 4:00 pm - 8:00 pm

Frenchtown Borough:

- Township Committee Meeting (1st Wednesday)

Milford Borough:

- Township Committee Meeting (1st and 3rd Monday)

Delaware Valley Regional High School:

- Early Dismissal for Students - Oct. 27th
- School Closed - NJEA Convention - Nov. 9th & 10th
- Early Dismissal for Students - Nov. 22nd
- School Closed - Thanksgiving Recess - Nov. 23rd & 24th

New Business:

The following topics were discussed.

- Mrs. Culberson asked to look at Policy #0155.1 Board Member Participation at Board Meetings Using Communication or Other Electronic Equipment.

Action 24-124**Policy Review**

Be It Resolved that the Board of Education approved referring Policy Committee review Policy #0155.1 Board Member Participation at Board Meetings Using Communication or Other Electronic Equipment to the Policy Committee for review. Moved by Oldenburg, seconded by Culberson. On roll call vote, resolution was Adopted as follows: ayes, 9; nays, 0.

- Mr. McGuire stated that Coach Miklosey invited Del Val Youth Soccer to the October 5th game for Senior Night and it was a very nice event.

Public Comment – Bylaw No. 0167 “Public Participation in Board Meetings”

- Clare Wargaski of Holland Township thanked the board for having the German exchange students come to Del Val.
- Holly Low of Frenchtown asked in regards to the October 30th special meeting on Strategic Planning, will there be an opportunity for the public to engage and provide feedback?

Supporting documentation of a non-confidential nature shall be accessible to the public for inspection at the meeting and is available upon request at the earliest convenience in accordance with the provisions of Public Rights Law N.J.S.A. 47:1A-1 et seq.

Adjournment

Be It Resolved that the Board of Education adjourned the meeting at 9:07 p.m. Moved by Gordon, seconded by Elphick. On roll call vote, resolution was Adopted as follows: ayes 9; nays, 0.

Respectfully submitted,

Teresa O'Brien, Business Administrator/Board Secretary

Melaine Campbell, Board President