

**DELAWARE VALLEY REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – November 23 2020

TIME and PLACE: The virtual regular meeting was held on November 23, 2020 by the Board of Education of the Delaware Valley Regional High School District, Hunterdon County.

SUNSHINE

NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on January 9, 2020 and revised on October 16, 2020 by:

- a. Emailing to the Hunterdon County Democrat and Express Times
- b. Posting on the District Website and the main bulletin board in the District Office
- c. Filing with the Clerks of the following municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough.
- d. The public may view and participate in public comment by visiting the following website: www.dvrhs.org/dvboemeeting

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Gordon-Obal.

ROLL CALL

Present:

Ellen Gordon-Obal, President
Gerard Bowers
Michelle Kletter
Patrick Mancini
George Tavernite

Jonathan DeLisle, Vice President
Debora Frank
Sharon Lightner (arrived at 7:10 p.m.)
Geoffrey Stanley

DISTRICT ADMINISTRATORS

Present:

Daria Wasserbach, Superintendent
Teresa E. Barna, Business Administrator/Board Secretary

ALSO PRESENT: Approximately 44 students, staff and members of the community in attendance.

President Gordon-Obal lead the Board in the Pledge of Allegiance.

PRESENTATIONS

- Students of the Month:
 - Reverence for others - Morgan Moschberger
 - Boys' Soccer - Keegan Conti-Irving
 - Girls' Soccer - Gillian Cascio
 - Football - Tyler Holzworth
 - Field Hockey - Rachel McIntyre
 - Girls' Cross Country - Abigail Schaefer
 - Boys' Cross Country - Spencer Hanley
 - Cheer - Sarah Kopitskie

- Performing Arts - Michael Bryant Kessie & Kayla MacKinnon

ADMINISTRATIVE/STAFF PRESENTATIONS AND REPORTS

Management Reports:

- School Administration - Adrienne Olcott, Principal
- School Administration - Bill Deniz, Vice Principal of Athletics, Health and Physical Education
 - DLD Recognition achieved by the Physical Education Dept.

PUBLIC COMMENT - Bylaw No. 0167 "Public Participation in Board Meetings"

Residents are invited to respectfully share their concerns, comments, and suggestions:

- Andrew and Laura Silver of Alexandria Township, residents for 4 years, thanked the board for making this a wonderful place to live and for the education that is provided. They appreciate a diverse curriculum for their children.

BOARD GOALS AND EVALUATION CALENDAR

2020/2021 District Goals:

1. To provide a safe and healthy environment for students and staff.
2. To develop and revise curricula that enables students to meet emerging educational, scientific and cultural challenges.
3. Develop community and business partnerships that provide opportunities and experience beyond the classroom for all students.
4. Develop a strategy to promote Delaware Valley Regional High School, and to retain and attract students.

2020/2021 Board Goals:

1. To continue to explore Service Learning Opportunities towards graduation requirements and revisions to policy as needed.
2. Participate in THREE self-development training sessions to increase board member effectiveness.
3. Become an advocate for Delaware Valley Regional High School's interests at the local, state, and federal levels.

2020/2021 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board	June 22
Action Plans presented to the Board	September 28
Updates given on progress	Monthly
Board Self-evaluation form to the Board	May 31
Goal/Leadership Evaluation (Part 1 & Part 2)	June 21
Goals/Indicators of success incorporated into goal evaluation document	
CSA completes form (goals, indicators, ratings)	April 26
Both forms returned to FSR or Board President	May 10
Analysis completed by FSR	May 17
Initial CSA Summary Report completed and distributed to Board for review	June 14
Final CSA Summary Report complete by Board President	June 21

Report given to CSA	June 21
Summary Conference (must be completed by June 30)	June 28
Final report to public on Board Goals	June 28

SUPERINTENDENT – Daria Wasserbach

Informational Items:

- Use of snow days 2020/2021 school year.
- Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending November 23, 2020:

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 27 – Aug. 24	0	0	N/A	N/A	N/A
Aug 25 – Sept 28	0	0	N/A	N/A	N/A
Sept 29 – Oct 26	0	0	N/A	N/A	N/A
Oct 27 – Nov 23	0	0	N/A	N/A	N/A
Nov 24 – Dec 21					
Dec 22 – Jan 25					
Jan 26 – Feb 22					
Feb 23 – Mar 22					
Mar 23 – April 26					
April 27 – May 24					
May 25 – June 28					
TOTAL	0	0			

- Short-term Suspension Report:
Nothing to report

Student ID	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required

Action 21-142 HIB Report

BE IT RESOLVED that the Board of Education affirmed the HIB Report submitted on October 26, 2020. Moved by Gordon, seconded by Frank. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-143 2020/2021 Revised Calendar

BE IT RESOLVED that the Board of Education approved the 2020/2021 revised calendar reflecting the elimination of the ½ days on December 7, 2020 and March 10, 2021. Moved by Gordon, seconded by Frank. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-144 2020/2021 Professional Development Plan

BE IT RESOLVED that the Board of Education accepted the District’s 2020/2021 Professional Development Plan.

Moved by Gordon, seconded by Frank. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – Teresa Barna

Informational Items:

- Next Regular Board of Education Meeting - Monday, December 21, 2020
- Reorganization Meeting – Monday, January 4, 2021
- December Bill List Review - Ellen Gordon
- School Election Results:
 - Elected Members of the Board of Education for Full 3-year terms:
 - Alexandria Township - Jonathan DeLisle
 - Frenchtown Borough - Amy Elphick
 - Kingwood Township - Sharon Lightner

Action 21-145

Minutes

BE IT RESOLVED that the Board of Education approved the following meeting minutes:

October 26, 2020 - Meeting Minutes

October 26, 2020 - Executive Session Minute

Moved by Stanley, seconded by Frank. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE – Geoffrey Stanley - Chairperson, Sharon Lightner, Patrick Mancini, George Tavernite

Informational items:

Action 21-146

2020/2021 Field Trips

BE IT RESOLVED that the Board of Education approved the following 2020/2021 field trips in accordance with N.J.A.C. 6A:23A-5.8 (c):

<i>Organization/Department</i>	<i>Destination</i>	<i>Date</i>
<i>Music & Dance</i>	<i>Milford, NJ</i>	<i>November 2020</i>
<i>Model UN</i>	<i>Franklin High School - Virtual</i>	<i>November 2020</i>
<i>Model UN</i>	<i>Connect MUN - Virtual</i>	<i>December 2020</i>

Moved by Stanley, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-147

2020/2021 Time and Shared Services - Technology

*BE IT RESOLVED that the Board of Education approved the following resolution for the 2020/2021 Time and Material Shared Services with Dover Board of Education for **technology** Services effective November 24, 2020:*

WHEREAS, DOVER BOARD OF EDUCATION (hereinafter referred to as "DOVER") has received a proposal from DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION (hereinafter referred to as "DVRHS") to provide subcontracted remote technology services; and

WHEREAS, DOVER and its desire to enter into a joint agreement wherein DVRHS will provide the said technology services; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, DVRHS and DOVER are by definition local units under the said law; and DVRHS is empowered by law to provide technology services; and

WHEREAS, the provision of technology services by DVRHS is economically advantageous to DOVER;

NOW THEREFORE BE IT RESOLVED that DVRHS and DOVER hereby agree to enter into the 2020/2021 time and material shared services arrangement for the provision of remote technology services in accordance with N.J.S.A. 40A:65-1 et seq. at the following hourly rates:

IT Director: \$110.00

Network Specialist: \$90.00

Technician Level 2: \$70.00

Technician Level 1: \$60.00

Materials will be reimbursable at cost.

Moved by Stanley, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

FINANCE COMMITTEE – Patrick Mancini - Chairperson, Jonathan DeLisle, Ellen Gordon, Sharon Lightner
Informational Items:

- Finance Committee Report

Action 21-148

November 23 Bill List

BE IT RESOLVED that the Board of Education approved the November 23, 2020 bill list as follows:

General Fund 10	\$1,509,242.54
Special Revenue Fund 20	41,397.59
Capital Projects Fund 30	0.00
Technology Fund 61	10,832.20
Transportation Consortium Fund 62	263,615.19
Administrative Shared Services Fund 63	8,077.02
Total	\$1,833,164.54
Cafeteria (October)	\$ 24,888.37

Moved by Mancini, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-149**Budget Transfers - October**

BE IT RESOLVED that the Board of Education approved line item transfers dated October 1, 2020 through October 30, 2020 in the amount of \$11,831.00. Moved by Mancini, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-150**October 2020 Fund Financial Report**

BE IT RESOLVED that the Board of Education acknowledged receipt of the monthly certification of the Board Secretary for October 2020, and after review of the Board Secretary's and October 2020 Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a). Moved by Mancini, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-151**October 2020 Other Financial Reports**

BE IT RESOLVED that the Board of Education approved the following financial reports:

<i>Game Officials Account</i>	<i>October 2020</i>
<i>Petty Cash Account</i>	<i>October 2020</i>
<i>Student Activities Account</i>	<i>October 2020</i>
<i>Scholarship Account</i>	<i>October 2020</i>
<i>Cafeteria Account</i>	<i>October 2020</i>

Moved by Mancini, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

NEGOTIATIONS COMMITTEE - Ellen Gordon-Obal – Chairperson, Patrick Mancini, George Tavernite
Informational items:

PERSONNEL COMMITTEE – Ellen Gordon-Obal – Chairperson, Debora Frank, Michelle Kletter, Geoffrey Stanley
Informational items:

IT IS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action 21-152**Retirement – Rene LaFevre**

BE IT RESOLVED that the Board of Education accepted the retirement of Rene LaFevre, Transportation Assistant, with regret, effective March 1, 2021. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-153**Resignation – Matthew O'Brien**

BE IT RESOLVED that the Board of Education accepted the resignation of Matthew O'Brien, Facilities Manager, with regret, effective, January 1, 2021. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-154 Family Leave of Absence – Employee #3642

BE IT RESOLVED that the Board of Education approved the Family Leave of Absence for employee # 3642 from February 16, 2021 to May 18, 2021. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-155 Disability Leave of Absence – Employee #3967

BE IT RESOLVED that the Board of Education approved the Disability Leave of Absence for employee #3967 from October 30, 2020 to on or about December 1, 2020. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-156 Disability Leave of Absence – Employee #4244

BE IT RESOLVED that the Board of Education approved the Disability Leave of Absence for employee # 4244 from October 26, 2020 to a date to be determined. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-157 Disability Leave of Absence – Employee #4462

BE IT RESOLVED that the Board of Education approved the Disability Leave of Absence for employee # 4462 from November 24, 2020 to December 13, 2020. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-158 Disability Leave of Absence Employment Contract – James Jones

*BE IT RESOLVED that the Board of Education approved the 2020/2021 Leave of Absence employment contract for **James Jones**, Leave of Absence - World Language Teacher, .5 FTE, BA/Step 1, \$26,245, prorated, beginning November 16, 2020 and ending on or about February 24, 2021. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Action 21-159 Employment Contract Extension – Ashni Arora

*BE IT RESOLVED that the Board of Education extended the 2020/2021 employment contract for **Ashni Arora**, Custodian, 1.0 FTE, Custodial Guide Step 3 at a salary of \$41,220, prorated, beginning January 1, 2021 and ending June 30, 2021. Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Action 21-160 Rescind 2020/2021 Club Advisor

*BE IT RESOLVED that the Board of Education rescinded the **appointment of the following Club Advisor** for the 2020/2021 school year:*

POSITION	APPLICANT	YEARS EXPERIENCE	2020/2021 SALARY
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<i>Ski Club</i>	<i>Matthew Hagy</i>	<i>18</i>	<i>\$2,387 + \$378 longevity</i>
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Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-161 2020/2021 Volunteer Coach

*BE IT RESOLVED that the Board of Education approved the following **Volunteer Coach** for the 2020/2021 School season.*

Christopher Canceliere Wrestling

Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-162 2020/2021 Substitute

*BE IT RESOLVED that the Board of Education approved the following **Substitute** for the 2020/2021 school year.*

Mary Nugent

Moved by Gordon, seconded by Lightner. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE - Debora Frank – Chairperson, Gerard Bowers, Michelle Kletter, George Tavernite
Informational items:

Action 21-163 Policy - First Reading & Adoption

BE IT RESOLVED that the Board of Education waived the second reading, and approved the following policy on the first reading:

P1648 Restart and Recovery Plan

Moved by Frank, seconded by Stanley. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

EDUCATION AND STUDENT AFFAIRS COMMITTEE - Jonathan DeLisle - Chairperson, Gerard Bowers, Debora Frank, Michelle Kletter
Informational items:

Community Activities Calendar:

Alexandria Township:

Township Committee Meeting (2nd Wednesday)
Dumpster Days, December 19th, 8:00 am - 11:00 am

Holland Township:

Township Committee Meeting (1st and 3rd Tuesday)
Tree Lighting Drive Thru - December 5th, 6:00 pm

Kingwood Township:Township Committee Meeting (1st Thursday)Frenchtown Borough:Township Committee Meeting (1st Wednesday)Milford Borough:Township Committee Meeting (1st and 3rd Monday)Delaware Valley Regional High School:

School Closed for Thanksgiving Recess, November 26th & 27th

Action 21-164**Tuition Contract Agreement – Hunterdon County Vocational School**

BE IT RESOLVED that the Board of Education approved the 2020/2021 Tuition Contract Agreement with Hunterdon County Vocational School, Hunterdon County, NJ in the amount of \$8,900 per student for a total of \$275,900.00 as follows:

<i>Biomedical Sciences Academy (7):</i>	<i>\$ 62,300.00</i>
<i>Computer Science & Applied Engineering (16)</i>	<i>\$ 142,400.00</i>
<i>Environmental Sustainability & Engineering (7)</i>	<i>\$ 62,300.00</i>
<i>Animal Science (1)</i>	<i>\$ 8,900.00</i>
<i>Total:</i>	<i>\$ 275,900.00</i>

Moved by DeLisle, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 21-165**Tuition Contract Agreement – Hunterdon County Vocational School**

BE IT RESOLVED that the Board of Education approved a 2020/2021 Tuition Contract Agreement with Hunterdon County Vocational School, Hunterdon County, NJ in the amount of \$330,250.00 as follows:

<i>Shared time students (69)</i>	<i>\$4,620.00 per student</i>	<i>\$318,780.00</i>
<i>Career Explorations (2)</i>	<i>\$5,735.00 per student</i>	<i>\$ 11,470.00</i>
<i>Total:</i>		<i>\$330,250.00</i>

Moved by DeLisle, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

PUBLIC COMMENT – Bylaw No. 0167 “Public Participation in Board Meetings”

Residents are invited to respectfully share their concerns, comments, and suggestions – No comments

EXECUTIVE SESSION

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, November 23, 2020 at 8:59 p.m. to discuss: orange phase school closing.
2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
3. The length of the meeting is thought to be approximately fifteen (15) minutes. Action will not be taken upon returning to open session.

The board returned to open session at 9:44 p.m. on motion by Gordon, seconded by Tavernite. Motion carried by unanimous voice vote.

ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:46 p.m. Moved by Stanley, seconded by Frank. On roll call vote, resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully submitted,



Teresa Barna, Business Administrator/Board Secretary



Ellen Gordon-Obal, Board President