

# DELAWARE VALLEY REGIONAL HIGH SCHOOL

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Website: [www.dvrhs.org](http://www.dvrhs.org)



## 2023 – 2024 Student/Parent Handbook

### Board of Education

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JoAnne Oldenburg, Vice President	Kingwood Township
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Kyle Tinnes	Supervisor of Fine & Practical Arts
James Kluska	Supervisor of Social Studies & World Language
Tara Civitillo	Supervisor of English & Special Projects
Stacy Grady	Supervisor of Science
Sandra Morisie	Supervisor of Special Services
Kristina Sterbenc	Supervisor of School Counseling
Matthew Cirigliano	IT Manager
Jeff Reiss	Transportation Supervisor
Arnold Stang	Facilities Manager

### Mission Statement

At DVRHS, we engage and prepare our students through a broad range of dynamic opportunities, inspiring them to achieve their fullest potential, and graduate ready to embrace their future.

### Equal Opportunity (Non-Discrimination) Policy

It is the policy of Delaware Valley Regional High School District not to discriminate on the basis of race, color, creed, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, gender identity or expression, socioeconomic status, or disability in its educational programs or activities and employment policies as required by Title IX of the Education Amendments of 1972 and N.J.A.C. 6:4-1.1 et. seq. Inquiries regarding compliance may be directed to the Affirmative Action Officer. For additional information, please refer to the Delaware Valley Regional High School Board of Education Policy No. 5750, "Equal Educational Opportunity."

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<b>Delaware Valley High School Faculty</b>	
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**Special Services - Child Study Team**

Sandra Morisie, Supervisor  
Amanda Matlee, Mental Health Counselor/LCSW  
Melanie Kiely, Social Worker  
Jennifer Reuber, LDTC  
Stephanie Vorilas Psyd., School Psychologist  
Christine Hons, LCSW, Positive Behavioral Support Counselor

**School Counseling**

Kristina Sterbenc, Supervisor  
Heather Eckhardt, Student Assistance Counselor  
Kristin Henderson  
Ashley Miranda, NCC  
Scott Woodland

**Technology**

Matthew Cirigliano, IT Manager  
Kelly Helmstetter, Integration Technology Specialist  
Yvonne Magala, Data Collection Specialist  
Ernie Ramos, Assistant Systems/Network Administrator  
Jeffrey Scott, Systems/Network Administration Coordinator  
Paul Tomko, Systems Support Specialist

**Office Staff**

Carla Abert, Fiscal Specialist/Payroll  
Cindy Bridge, Counseling Office Secretary  
Sally Brunkus, Curriculum Secretary  
Michelle Fisher, Attendance Secretary/Receptionist  
Karen Kilduff, Accounts Payable/Secretary  
Melissa Kramer, Executive Assistant to Superintendent/Human Resources  
Colleen LeBoeuf, Registrar/Counseling Office Secretary  
Kathy Lovering, Athletics Secretary  
Janet O'Connor, Child Study Team Secretary  
Carol Puha, Disciplinary Secretary  
Tracy Stephan, Health Office Secretary  
Jennifer Terepka, Principal's Secretary

**Transportation**

Jeff Reiss, Transportation Supervisor  
Angela Giannavola, Transportation Assistant  
Jamie Cirigliano, Routing Specialist  
Rufino Garcia-Canseco, Mechanic

David Janiszewski, Mechanic  
 Jonathan Tarlowski, Mechanic  
 Yina Ramos, Transportation Dispatcher

## Delaware Valley High School Faculty

<p><b><u>Athletic Trainer</u></b> Diane Pona</p> <p><b><u>Art</u></b> Jason Farnsworth Sarah Ruppert</p> <p><b><u>Business</u></b> Joseph Perricone</p> <p><b><u>Dance</u></b> Heather Fleischman</p> <p><b><u>English</u></b> Clinton Ambs Tara Civitillo Molly Esposito Michael Fortino Sarah Hall Leigh Ann Knapp Britta Koep Brian Smith</p> <p><b><u>Industrial Tech</u></b> William Gregson Joshua Paul Scott Pearl</p> <p><b><u>Instructional Aides</u></b> Marirose Albanese Danielle Burnejko Daniel Casserly Jennifer Dewire Alyssa DiLorenzo Barbara DiLorenzo Richard Epstein Marianne Gallo Bessy Kapetanakis Patrick LaFevre Linda McIntyre Jake Petro Dorothy Salvatori Dana Stem</p>	<p><b><u>Math</u></b> Andrew Fitz Erin Fleming David Kirschenmann Kelley Meise Cheryl Munley Ryan Murphy Britney Regiec Carolyn Wolsiefer</p> <p><b><u>Student Commons</u></b> Tracy Miceli</p> <p><b><u>Music</u></b> Thomas Hayden Adrian Camano</p> <p><b><u>Nurse</u></b> Brittany Kollmer</p> <p><b><u>Physical Education</u></b> Brent Conly Carla Given Matthew Hagy Stephanie Riffard Martin White</p> <p><b><u>Science</u></b> Rachel Adams Caryn Bowe Daniel Brokaw Cindy Ezzard James Gessner Stacy Grady Charles Inglin Kirsten Pehinys</p>	<p><b><u>Social Studies</u></b> Laura Cariddi Susan Coles Paul Culcasi Michael DePaolo Rodney Jensen James Kluska Theodore Manner Kyle Tinnes</p> <p><b><u>Special Education</u></b> Lisa Cartwright Nanette Elder Heather Fleischman Michelle Golder Scott Heckman Erena Joseph Tiffany Kuhl Richard Kurtz Kristen Lockett Sean Lynch Michael Miklosey Lara Rohl Diane Romeo Nicole Stoudt</p> <p><b><u>Supervisors</u></b> Tara Civitllo Ariel Gilbert Stacy Grady Lance Jacobs James Kluska Sandra Morisie Kristina Sterbenc Kyle Tinnes</p> <p><b><u>World Languages</u></b> Debra Billman Kari Gursky Jennifer MacDade Benjamin McPherson Kara Trunk</p>
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# ACADEMICS

## Academic Hall of Fame

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To be honored in the DVRHS Academic Hall of Fame, the requirements are that students earn no final (end of year) grade lower than a 90 in each class for all four (4) years.

## Class Rank

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The academic environment at Delaware Valley Regional High School is very challenging. The majority of our students meet this challenge by earning exemplary grades. However, we believe the comparisons among students inherent in ranking systems unnecessarily increase competition within the school; furthermore, we believe that our students' levels of achievement are not fully communicated by this single transcript statistic. The Delaware Valley Regional Board of Education Policy, therefore, precludes the reporting of class rank for the college-application process unless specifically requested in writing by the student.

## Graduation

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The Class of 2024 Commencement Ceremony is scheduled for Friday, June 14 at 10:00 am on Tap Webb Field. Every effort will be made to hold the ceremony outside. If the ceremony must be moved indoors, seating will be limited. In the spring, the Principal will send a letter to seniors outlining the procedures and protocols.

The Commencement Ceremony Program will include seniors earning College/University Scholarships and Senior Awards. All graduates will be listed in the program with National Honor Society members, and those students graduating from an academy noted.

Students graduating in the top 10% of the class will wear a sash acknowledging that they are graduating with "High Honors." Those students graduating in the top 20% of the class will wear a sash acknowledging that they are graduating with "Honors" and will be recognized for this when their name is called. The students with the highest three grade point averages will also be recognized when they receive their diplomas. Students are allowed to wear Del Val distributed sashes, cords, and stoles.

During the ceremony, the Senior Class President and the Student Council President will give commencement addresses.

## District Policy

### 5460.1- HIGH SCHOOL GRADUATION ATTIRE

Delaware Valley Regional High School District views graduation as an academic ceremony which honors those students who have successfully completed their high school education by fulfilling all the requirements set forth by the N.J. Department of Education and the Delaware Valley Regional High School District Board of Education. As such, the ceremony is to reflect the dignity and honor conducive to this solemn yet joyous occasion.

The wearing of a cap and gown by all members of the graduating class symbolizes the unity of the graduating class and their journey together through four years of high school. The cap and gown are a universal symbol of achievement in education and place the focus of the ceremony on the celebration of academic achievement.

Dress shirts, ties, dress pants, dresses, and dark shoes (flat or wedge shoes are REQUIRED). For all – **NO shorts, jeans, sneakers or flip-flops will be permitted. High heels are not permitted on the turf field.** Students not conforming to dress requirements will **not** be allowed to participate in the ceremony. Only school-issued adornments, such as sashes, stoles, and cords, will be permitted as set forth in the following table:

Group/Organization	Type/Color of Adornment
High Honors/Honors	Gold Sashes
National Honor Society	White/Blue Bib
Excellence in Standardized Assessments	Gold Pin(s)
Biomedical Science Academy	Red Cord
Computer Science and Software Engineering Academy	Silver Cord
Engineering Academy	Blue Cord
Fine and Practical Arts Academy	Brown and Pink Multicolored Cord
Agricultural Academy	Green Cord
International Studies Academy	Royal Blue and White Multicolored Cord
Thespian Honor Society	Blue and Gold Cords (2)
Quill and Scroll Honor Society	Blue and Gold Multi Colored Cord
National Honor Society for Dance Arts	Light Blue and White Cords (2)
Military and First Responders	Red, White, and Blue Multicolored Cord
President’s Volunteer Service Award	President’s Volunteer Service Award Pin
Seal of Biliteracy	Emerald Green Cord
Vocational Program	Kelly Green and White Multicolored Cord
Science National Honor Society	Green, Gold and Purple Double Cord with Gold Tassels
Tri-M Music Honor Society	Pink Cord

No adornments beyond those listed in the table above shall be permitted. For students eligible to receive a school-issued adornment, the student must provide satisfactory evidence of eligibility for the adornment to the Principal or designee by April 1 to receive the adornment. Students who do not comply with the dress code before or during the ceremony will not be permitted to participate or continue to participate in the graduation ceremony.

Notwithstanding the above, in accordance with N.J.S.A. 18A:7C-5.3, a student who has fulfilled all of the graduation requirements set forth by the N.J. Department of Education and the Delaware Valley Regional High School District Board of Education and has completed basic training for, and is an active member of, a branch of the United States Armed Forces, may wear a dress uniform issued to the student by a branch of the United States Armed Forces during the graduation ceremony.

Adopted: 25 November 2019

## Graduation Requirements

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[Graduation requirements](#) for students enrolled in the Delaware Valley Regional High School District are determined by the following chart from the New Jersey Department of Education and the Delaware Valley Regional High School Board of Education. Students must successfully complete 120 credits.

<b>Student's Graduating Class</b>	<b>Class of 2021, and on</b>
<b>N.J. Department of Education Required Assessments</b>	NJSLA (ELA 10 & ALG 01)
<b>English/Language Arts Literacy</b>	20 credits (including English I & English II)
<b>Health &amp; Physical Education</b>	At least 5 credits per year in physical education, health & safety during each year of enrollment(15 credits over 4 years), distributed as 150 minutes per week.
<b>Mathematics</b>	15 credits (including Algebra I, Geometry)
<b>Science</b>	15 credits (including Lab Biology; Lab Chemistry and/or Physics and/or Environmental Science; plus a third laboratory/inquiry-based science)
<b>Social Studies</b>	15 credits (including Modern World History/Geography, U.S. History I & II)
<b>World Languages</b>	5 credits
<b>21<sup>st</sup> Century Life &amp; Careers (Family/Consumer Science, Business Administration &amp; Technology, Technology Education)</b>	5 credits
<b>Financial, Economic, and Entrepreneurial Literacy</b>	2.5 credits
<b>Visual and Performing Arts (Art, Music, Drama, Dance)</b>	5 credits
<b>Electives</b>	15 credits
<b>Total number of required credits</b>	120 credits



A weighted Grade Point Average (GPA), which rewards students for taking Honors and AP Courses, is used. In calculating the GPA, numerical grades in honors classes will be increased by three (3) points while grades in AP classes will be increased by six (6) points. These increases will not be displayed on report cards and will only be used in calculating the GPA.

The term GPA will refer to the weighted GPA. The GPA will only be calculated and stored after midterm exams and at the conclusion of the school year.

A GPA based on the commonly used 4.0 scale can be calculated manually, retroactively applying the College Board grade scale to all historical grades if colleges require. This grade point average is not used in any academic recognition programs.

The academic year is divided into four marking periods of approximately 45 days each. Report card information may be interpreted as follows:

Letter Grade	Percent Grade
A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	65-66
F	0-64

I- Incomplete\*  
MI- Medical Incomplete  
W- Withdrawal

*\*Students/teachers shall follow the policy for Make-Up Work to complete work for the semester. Except as may be required by unusual circumstances, make-up work should be completed within ten calendar days of the end of the marking period or, if there are extenuating circumstances at the end of the marking period, two weeks after the pupil's return to school. In the event the student does not make up the work and the make-up work policy has been followed, the grade will be calculated by factoring all incomplete work as "0's". After this time, no grade will be changed without administrative approval.*

Honor Roll status is recognized at two levels: Honor Roll and Distinguished Honor Roll. All subjects will count toward the Honor Roll recognition. To be eligible for recognition a student must have a minimum of three numerical grades.

**Distinguished Honor Roll** - a student must receive at least a 93 in all classes.

**Honor Roll** - a student must receive at least an 83 in all classes.

## ACADEMIC HONESTY

## Cheating/Plagiarism

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All offenses for plagiarism accumulate over the student's four-year career. For example, if a student is caught plagiarizing in their sophomore year in English and then is found guilty of plagiarizing in his/her junior year in history, then they now have two (2) offenses.

Any student who is found to have cheated or plagiarized during their High School career will NOT be considered for the High School Academic Hall of Fame. Academic dishonesty infractions will be shared with the National Honor Society and all other honor societies as appropriate.

# ATHLETICS AND STUDENT ACTIVITIES

## Clubs/Activities

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Listed below is a sampling of the clubs/activities, in which students may wish to participate. These clubs/activities vary from year to year depending upon the interest shown by the student body.

Art Club Band/Chorus Buddies Unified Book Club Bring Change to Mind Choir <i>The Delphi News</i>	Environmental Club Fall Play Games Club Habitat For Humanity International Club Key Club Literary Magazine	Marching Band Model UN Musical National Honor Society Peer Leadership SADD SAFE	Sport and Spirit Club Stage Craft Club Student Council Tennis Club Terriers Against Cancer Thespian Society Yearbook
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## Co-Curricular Eligibility

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The Delaware Valley Regional High School Board of Education policy on eligibility applies to all co-curricular activities that meet beyond the school day, and require more than one day per week of active participation. The policy encompasses sports, clubs, drama, music and any other activity not prescribed as part of the Board approved academic curriculum.

The Delaware Valley policy shall, under no circumstances, conflict with the minimum eligibility requirements promulgated by the NJSIAA.

### Co-Curricular Credit Requirements

1. To be eligible for activities during the first semester (Sept. 1 to Jan 31) of the 10th grade or higher, or the second year of attendance in secondary school, a pupil must have passed 25% of the credits (30) required by the Delaware Valley Regional High School Board of Education for graduation (120 credits) during the preceding academic year.
2. To be eligible for activities during the second semester (Feb. 1 to June 30) of the 9th grade or higher, a pupil must be passing the equivalent of 25% of the credits (30) required by the Delaware Valley Regional High School Board of Education for graduation (120 credits) during the preceding semester (Jan. 31). This grade is determined by the average of 1st and 2nd Marking Period grades. Full year courses shall be equated as one-half of the total credits to be gained for the full year to determine credits passed during the immediately preceding semester. Seniors must take and be passing a minimum of 30 credits.

## **Athletic Spectators**

When you are a spectator at an athletic event, at home or away, you are a representative of Delaware Valley Regional High School. Your actions towards game officials, members of the opposing team and cheerleaders are a reflection upon your school, your team, and you, personally. Courtesy and good sportsmanship should be exhibited whether you are a host or a guest. Spectators are never allowed on the playing courts or fields. State law prohibits alcoholic beverages and smoking on school property at all times.

## **Tardy Policy for Extra-Curricular Activities**

1. **Late to School:** For each activity/sport season a student will be allowed a maximum of three (3) tardies. Every tardy after the third will result in suspension from all participation that day. That includes practices as well as scrimmages, games, meets, and matches. This requirement will not apply if the lateness was EXCUSED.
2. Any student who arrives at school after 10:00 a.m. UNEXCUSED will not be able to participate, for that day in their activity, regardless of the number of unexcused tardies accumulated.

## **Co-Curricular Guidelines**

Participation in co-curricular activities is considered a privilege and appropriate behavior is expected from all participants, whether in or out of school, or after “normal school hours”. The participation of our students in co-curricular activities places them in a position of leadership and role models.

## **Co-Curricular/Athletic Trips**

DVRHS provides portal-to-portal transportation for all students on school-sponsored trips. Students must ride the bus portal-to-portal unless an immediate adult relative (father, mother, grandfather, grandmother or sibling over the age of 21) signs a release for the student to return with them. No other person is allowed to pick up a student regardless of the circumstances.

## **Athletic Schedules**

Schedules for all sports may be obtained by contacting the school, closer to the season or online as per the directions outlined below:

Skylandconferencenj.org offers complete and up-to-date scheduling information directly from the Delaware Valley Regional High School Athletic Office. You can access our schedules through [Del Val's athletic page](#) or you can go to [www.skylandconferencenj.org](http://www.skylandconferencenj.org), and choose Delaware Valley Regional High School.

You can choose to view a weekly, monthly or seasonal schedule of events. For a specific sport, click the sport, level and gender in the View Schedules box. If you would also like to be notified of changes to the athletic schedule, click on ‘Notify Me!’ on the opening page where our school name is and follow the instructions to sign up for change notifications.

## **Performance Enhancement Substances**

The full extent of the dangers of performance-enhancing substances is not known and for this reason, Delaware Valley Regional High School does not condone the use of such substances. Performance enhancement substances include but are not limited to: stimulants, narcotics, anabolic agents including androstenes, diuretics, peptide hormones and analogues, creatine monohydrate, and ephedrine. For a more complete list of these substances which are banned by the NJSIAA, please see the Director of Athletics, the Athletic Trainer, or visit [www.njsiaa.org](http://www.njsiaa.org).

<a href="#">Health Curriculum/Family Life Education</a>	<a href="#">(Return to Table of Content)</a>
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Family Life Education, as mandated by the State of New Jersey, is taught in the 9th and 11th grade health programs at Delaware Valley Regional High School.

All health classes are taught co-educationally for one marking period and includes male/female reproductive systems, conception, pregnancy, the birth process, sexually transmitted diseases, contraception, prejudice, racism, discrimination, gender identity, heterosexual, mental health issues and drug abuse.

The sophomores are taught a comprehensive driver education program.

The junior program is also co-educational and is designed to give students a lab experience in parenting and independent living. The main topics are communication skills, decision-making, value clarification, interpersonal relationships, mental health issues, abortions, diseases and health conditions.

The senior program will focus on first aid and CPR/AED training, wellness, nutrition, fitness, violence, stress relief, organ donation, suicide prevention, gang awareness, and health care issues.

Parents may receive copies of the health curricula by calling the high school (996-2131) and asking for the supervisor of physical education. Additionally, any parent or guardian may present the school principal with a signed statement to excuse their child(ren) from any part of the instruction in family life education that is in conflict with his or her conscience, or sincerely held moral or religious beliefs, with no penalties as to credit or graduation.

<a href="#">National Honor Society</a>	<a href="#">(Return to Table of Content)</a>
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The National Honor Society was established by the National Association of Secondary School Principals to recognize high school students who demonstrate excellence in the areas of scholarship, leadership, character and service. The Delaware Valley Chapter provides this recognition for students at Delaware Valley Regional High School.

Each year, students are selected for this honor by a faculty committee appointed by the principal. In order to assure that all students are given equal consideration, the following procedures are employed:

1. In the fall of their junior and senior years, students with a cumulative grade point average of 93.0 or above will be considered eligible for the scholarship aspect of the selection.
2. The students who meet the above criteria are then notified by letter of their eligibility for membership in the National Honor Society. Attached to the letter of eligibility is a list of criteria to evaluate the other aspects of membership: leadership, service and character. Students are notified in the letter that they must attend a mandatory meeting with the advisors to review the selection process. At the meeting, students are given instructions on how to properly fill out the student activities form if they wish to proceed in the selection process. They are also required to document **at least thirty hours of community service**. The quality and level of involvement required by this community service component is considered a significant part of the criteria in the selection process.
3. Once the student activities form has been submitted to the advisors by the deadline, the student's candidacy is considered official. The advisors then issue a character survey with the names of the official candidates on it to the faculty. Only faculty members who are familiar with the candidate are asked to comment on the student's character. The results of the survey are tabulated by the advisors, are kept confidential, and are viewed only by the selection committee.
4. The Faculty Council convenes to interview and evaluate each candidate based on all the available information collected: the student activities form, the faculty survey results, and discipline records. The Council uses the above data to assess a student's leadership, service, and character qualities. All aspects are weighed equally; a student must demonstrate **excellence** in all of the above-mentioned categories to be chosen for membership in the National Honor Society. A majority vote of the Faculty Council is necessary for selection. A student who meets minimum requirements may not necessarily be admitted to the NHS chapter as demonstrated excellence is the determining factor.

5. Once the selection process is complete, each candidate is notified by email as to the status of his/her membership. Selected students attend a formal induction ceremony.

<a href="#">NCAA Eligibility Center</a>	<a href="#">(Return to Table of Content)</a>
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Students who wish to be eligible for Division I or II varsity athletics at a college level need to meet strict guidelines established by the NCAA. For more detailed information see your counselor or visit the following website [www.eligibilitycenter.org](http://www.eligibilitycenter.org).

<a href="#">Passive Breath Alcohol Sensor Device</a>	<a href="#">(Return to Table of Content)</a>
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The Board of Education recognizes that a pupil's abuse of harmful substances seriously impedes that pupil's education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take additional necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances

You may review the documents by selecting the following links: [Policy 5535](#)

<a href="#">Random Student Drug Testing Program</a>	<a href="#">(Return to Table of Content)</a>
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The Delaware Valley Regional High School Board of Education adopted the Random Student Drug Testing Policy and Regulations on Monday, June 22, 2015.

You may review the documents by selecting the following links: [Policy 5536/ Regulation R5536](#).

In the event that a student tests positive during Random Drug Testing, there will be a loss of driving and extracurricular privileges for a period of two weeks. Additionally, students will be required to attend five (5) sessions with the Student Assistance Counselor.

<a href="#">Student Co-Curricular Code</a>	<a href="#">(Return to Table of Content)</a>
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Students who have been assigned in school or out of school suspension can not participate in extracurricular activities and athletics until the day after the suspension period is over.

Ex. A student who is suspended on Friday for three days starting on a Monday, won't be allowed to attend practice on Friday, Saturday, Sunday, Monday, Tuesday, and Wednesday.

Ex. A student who is suspended on Monday for one day (Tuesday) will be allowed to return on Wednesday and will miss their extracurricular activity on Monday and Tuesday.

Ex. A student suspended on Tuesday for the remainder of the day will not be allowed to attend their extracurricular activity until after school on Wednesday.

**Students Have the Right to:**

1. Attend scheduled classes, participate in authorized school functions, and utilize school facilities for approved purposes.
2. Be a functioning pupil regardless of social, emotional or physical capacity.

3. Dress and groom according to personal preference consistent with Board of Education policy.
4. Expect reasonable requests by teachers and administrators.
5. Expect others to be honest in both academic and school-related affairs.
6. Expect to be safely transported to and from school when such transportation is provided.
7. Be informed of academic requirements.
8. Be informed of those school procedures established to protect the well-being of the student body.
9. Appeal any suspension and have adult representation.
10. Freedom of expression, assembly petition and dissemination of information provided it does not disrupt the education process or infringe on the rights of others.
11. Expect that every precaution will be taken to ensure the confidentiality of their school records.
12. Expect adequate provision for the storage of educationally necessary personal and academic materials.
13. Protection from physical and verbal abuse by school personnel and other students.
14. Be disciplined or reprimanded in private, if possible.

### **Students Have the Responsibility to:**

1. Know and abide by local, state and federal laws which could lead to detention, suspension\* or expulsion\*\* if violated, such as:
  - a. Inappropriate operation of all motor vehicles.
  - b. Trespassing on school grounds or in a building (a student will be considered trespassing if he/she is not enrolled or has been suspended from the particular school.)
  - c. Theft, arson, assault and battery, destruction of property, and gambling or pandering.
  - d. Threats of harm to persons or property, or by speech or action clearly inciting immediate violence.
  - e. Utilizing school storage facilities such as lockers for substances other than clothing and educational materials.
  - f. Smoking on school grounds or at school related activities.
  - g. Verbal abuse of school employee(s).
  - h. Knowingly making a false fire alarm or other false or disruptive rumor or report.
  - i. The sale, distribution, possession, or use of narcotics, stimulants, hallucinogens, barbiturates, marijuana, alcohol, look-a-like substances, and other non-prescribed substances while on the school premises or at school related affairs.
2. Know and abide by school regulations which could lead to detention, suspension\* or expulsion\*\* if violated, such as:
  - a. Disrupting the learning environment or interfering with the peaceful rights of others.
  - b. Being absent from or tardy to assigned school activity. Delaware Valley is a busing school, and as such, students are responsible for arriving at school each day on time. Students who elect not to ride the school buses, accept responsibility and consequences for their tardy record.
  - c. Dressing and grooming in a manner disruptive to the educational process or in violation of health and safety rules.
  - d. Non-compliance with reasonable directions or requests from members of the staff in the performance of their duties while on school premises or at related affairs off school premises.
  - e. Engaging in incidents of verbal intimidation or threatening action.
  - f. Behavior on school buses, which endangers personal safety.
  - g. Utilizing school storage facilities such as lockers for substances other than clothing and educational materials.
  - h. Smoking on school grounds or at school related activities.
  - i. Verbal abuse of school employee(s).

\* Suspension is defined as a 1 to 10 day interruption in normal school activities for disciplinary purposes.

\*\* Expulsion is defined as the removal from school for the rest of the term.

### **Administrators Have the Right to:**

1. Make professional interpretation of stated rules and regulations.

2. Receive the support of all school employees in implementation of district and school regulations.
3. Suspend, recommend for expulsion, and refer to civil authority students involved in cases of flagrant and continuing misconduct.

### **Administrators Have the Responsibility to:**

1. Execute school board policy and administrative rules and regulations.
2. Treat students, parents, teachers, and citizens with the respect due them as individuals and with sensitivity to their differences in ethnic and social backgrounds.
3. Maintain an orderly atmosphere, which is conducive to educational development and individual growth.
4. Inform parents of consistent or serious student misconduct and disciplinary actions taken.
5. Maintain confidentiality in all matters relating to student records whenever possible.

### **Teachers Have the Right to:**

1. Expect students to maintain an accepted standard of behavior in the classroom.
2. Expect cooperation from the administration in establishing and maintaining a school atmosphere conducive to learning.
3. Assume, in the school or at school-sponsored activities, the same authority granted to a parent guardian.

### **Teachers Have the Responsibility to:**

1. Maintain a school atmosphere conducive to learning.
2. Reprimand or discipline students in an appropriate manner.
3. Maintain a reasonable standard of student behavior through the school facility.
4. Keep accurate attendance records.
5. Make written discipline referrals to the administration.
6. Enforce the rules and regulations of the district and school.
7. Engage in communications with parents/guardians, students, etc., as education is a cooperative function between the home, school and community. Parental involvement is necessary if the school is to accurately reflect the desires and hopes of its community.

### **Parents and Guardians Have the Right to:**

1. Expect a classroom atmosphere that permits meaningful learning to take place.
2. Assume that a student will not be exposed to verbal or physical abuse.
3. Expect that the disruptive actions of a few will not interfere with the total educational process.
4. Be informed of behavior on the part of their child, which is jeopardizing his/her own, or a fellow student's, opportunity to learn.
5. Be informed of any disciplinary action taken as the result of severe or continuing infractions, and the right to appeal such action.
6. Assume the school staff will meet with them at a mutually agreed upon time to discuss pertinent matters.
7. Expect every precaution will be taken for complete confidentiality in matters regarding their child whenever possible.

### **Parents and Guardians Have the Responsibility to:**

1. Understand that the state law requires every parent to properly care for, train, educate, discipline, and control their child.
2. Accept that the teacher can act in "loco parentis" within the laws of New Jersey and the policies of the Delaware Valley Regional High School Board of Education.
3. Be available at a mutually agreed upon time to confer with school authorities concerning their child.
4. Direct their concerns regarding the education of their child to the professional most directly involved. As constructive dialogue stimulates progress, school personnel welcome it.
5. Be financially responsible for any damage to personal or school property committed by their child.
6. Ensure attendance and compliance with all school Board of Education policies regarding attendance.



# ATTENDANCE

Attendance

[\(Return to Table of Content\)](#)

Students cannot exceed the following equivalents:

1. 9 unexcused absences for a full-year course
2. 4 unexcused absences for a semester course

Should a student exceed the above number of absences in a class, the student will enter into a loss of credit status. Parents will be notified of this change in status and may submit a written appeal to the attendance office for an administrative review.

## District Policy

### 5200- ATTENDANCE (M)

In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, guardian, or other person having control and custody of a child between the ages of six and sixteen shall cause the child to regularly attend school. The Board of Education requires students enrolled in the school district attend school regularly in accordance with the laws of the State.

Notwithstanding the requirement of reporting student absences in the school register for State and Federal reporting purposes, “excused” and “unexcused” student absences, for the purpose of expectations and consequences regarding truancy, student conduct, promotion, and the award of course credit is a local Board decision outlined in N.J.A.C. 6A:16-7.6 and Policy and Regulation 5200. In accordance with the provisions of N.J.A.C. 6A:16-7.6 and for the purposes of Policy and Regulation 5200, a student’s absence from school will either be excused or unexcused. Unexcused absences will count toward truancy.

A parent or adult student shall provide advance notice to the school prior to the student being absent from school. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student’s absence is unknown to school personnel, the Principal or designee shall immediately attempt to contact the student’s parent to notify the parent of the absence and determine the reason for the absence.

Students who are absent from school for any reason are responsible for the completion of assignments missed because of their absence. In accordance with N.J.S.A. 18A:36-14, a student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

Prolonged or repeated absences, excused or unexcused, from school or from class, deprive students of the educational and classroom experiences deemed essential to learning and may result in retention at grade level or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.

Students shall be subjected to the school district’s response for unexcused absences that count toward truancy during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4 and Regulation 5200.



Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student’s participation in co-curricular activities and/or athletic competition. Repeated absences from school interfere with efforts of the Board and its staff in the maintenance of good order and the continuity of classroom instruction and such absences may result in the removal of the student from a class or course of study.

The Superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate does not meet the New Jersey Department of Education requirements the Superintendent or designee shall develop a district improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

N.J.S.A. 18A:36-14; 18A:36-25.6; 18A:38-25

N.J.S.A. 34:2-21.1 et seq.

N.J.A.C. 6A:16-7.6; 6A:30-5.2; 6A:32-8.3

Adopted: 24 August 2009

Revised: 27 October 2014

Revised: 28 September 2015

Revised: 28 September 2020

## College Visits

[\(Return to Table of Content\)](#)

Juniors or Seniors are allowed 4 college visitations per year with appropriate documentation demonstrating attendance. Students should inform their counselor and notify the Attendance Office in advance.

## Excused Absences

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- A student’s absence status is considered unexcused until supporting documentation is received in the Main Office in addition to administrative consideration. All documentation must be submitted to the Main Office within two weeks of the student’s return to school. Supporting documentation includes: health care provider, legal, religious holiday as defined by the State of NJ, family illness or death, driver’s test, educational opportunities as approved by the Principal, and suspension from school.

## Tardy Policy

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- Students are to arrive to school between 7:15 am – 7:36 am
- First block starts at 7:37 am.
- At the sound of the 7:37am bell, all students must be in their respective first block class.
- Upon arriving at school after the late bell, the student must report directly to the Main Office. The Main Office will issue a pass into their first block class.
- A student is to be considered LATE if they arrive in class within the first 20 minutes of the class session. However, the student is still considered TARDY to school.
- Administrative discipline will be issued to any student who has been tardy to their first block class five (5) times or more.
- A student is considered unexcused until supporting documentation is received in the Main Office. Supporting documentation includes: health care provider, legal, religious holiday as defined by the State of NJ, family

illness or death, driver's test, educational opportunities as approved by the Main Office and Principal, and suspension from school.

- Any student who arrives at school after 10:00 am UNEXCUSED will not be able to participate for that day in DVRHS sports or activities regardless of the number of unexcused tardies accumulated.

## BUILDINGS AND GROUNDS

[AHERA Notification](#)

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**Asbestos Hazard Emergency Response Act (AHERA).** In accordance with the requirements of EPA AHERA under 40 CFR Part 763, the Delaware Valley Regional High School maintains an Asbestos Management Plan. The most recent 3 year re-inspection plan was completed by RK Occupational & Environmental Analysis, Inc. and dated August 2, 2022.

The Delaware Valley Regional High School also conducts regular inspections of the asbestos containing materials located in the building every six months.

The Asbestos Management Plan and six month inspection reports are complete, up to date and available for public review, by contacting the Principal's Office.

[Annual Integrated Pest Management Notice](#)

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This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. The Delaware Valley Regional High School has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy included with this notice.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

The IPM Coordinator for the Delaware Valley Regional High School is:

Name of IPM Coordinator: Arnold Stang  
Business Phone number: 908-996-2131  
Business Address: 19 Senator Stout Road  
Frenchtown, NJ 08825

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan the Delaware Valley Regional High School may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

## Indoor Air Quality (IAQ)

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This notice is to inform employees that our agency complies with the Public Employees Occupational Safety and Health (PEOSH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.C. 12:100-13)(2007).

The Delaware Valley Regional High School District recognizes that good indoor air is essential to students and employee's health and productivity. Board Policy # 7421 entitled "Indoor Air Quality Standards" was adopted to promote good indoor air quality for employees and other occupants in our buildings.

The written Indoor Air Quality Plan applies to both the high school main building and the transportation building.

## Right To Know

[\(Return to Table of Content\)](#)

In compliance with the New Jersey Right To Know Act, the Delaware Valley Regional High School meets the following requirements for public employers.:

- Annually Completes the Right to Know Survey
- Labeling of Hazardous Substances
- Maintains a Central File that contains the following documents
  - Right to Know Survey
  - Material Safety Data Sheets for chemical products in the family
  - Hazardous Substance Fact Sheets
  - The central file is located in the main office
  - Employees may review the file by contacting the main office at 908-996-2131
- Posts the Right to Know Poster
- Make Right to Know Brochures available to the public

For additional information on the Right To Know Act, you may contact New Jersey Department of Health (609) 984-2202.

## Use Of School Facilities

[\(Return to Table of Content\)](#)

The Delaware Valley Regional High School operates as a hub of activity for many student and community groups throughout the year. We would like to take this opportunity to reinforce some of the requirements as set forth in the DVRHS Use of School Facilities Policy No. 7510 and Application.

While we are pleased to be able to offer our facilities to the DVR community and its organizations, we must note that failure to follow these rules may result in a suspension or cancellation of the organization's facility use privileges.

- Requests for Use of School Facilities must be made to the Athletic Department not less than thirty **(30) days prior** to the requested initial date of use. Applications for Use of School Facilities with fee waiver requests must be made to the School Business Administrator not less than sixty **(60) days prior** to the requested initial date of use.

- No organization shall be permitted to use the DVRHS school facilities unless and until they have received a Facility Use Approval Letter from the Athletic Office.
- Organizations with outstanding facility use fees will not be granted approval for additional facility use unless and until all outstanding balances are paid in full to the Board of Education.

All organization representatives must be in possession of the copy of the Facility Use Approval Letter issued by the athletic office at all times when using the facility.

It is our goal that these requirements will create a more positive experience for all of our facility users. We thank you in advance for your cooperation, and look forward to hosting your organization again in the upcoming school year. Please contact [Kathy Lovering](#) with questions 908 996-2131 x 6702

Click here to access the [Online Reservation System site for Use of School Facilities](#)

## COMMUNICATION

[Emergency Closing/Delayed Opening](#)

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In case of inclement weather or any other emergency closing information will be sent out via Power Announcement and posted on Del Val's website. Call Del Val's main number, 996-2131, press the \* key for closings or delays.

Please Note: In the event of an emergency closing, all school activities including athletics will be canceled.

## COUNSELING AND GUIDANCE

[Advanced Placement \(AP\) Classes](#)

[\(Return to Table of Content\)](#)

Advanced Placement (AP) courses are available to students who qualify. Advanced Placement courses are college-level classes, which culminate in a standardized test in May. Through these tests, students have the opportunity to earn credits or advanced standing at many colleges and universities. All AP students will be required to pay for their exams (\$105/exam) and will, therefore, have the option of whether or not to sit for the exam.

[Concurrent Enrollment \(CEP\) Classes](#)

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Some courses offer Concurrent Enrollment (CE) college credit through one of our partner colleges: Raritan Valley Community College, Seton Hall University, or Kean University. The courses/coursework and instructor are approved through the college or teach the college curriculum. Students who are eligible for credit (minimum GPA, successful and timely application, and payment) must apply and register at the beginning of the course by the deadline. Questions can be directed to [CEP@dvrhs.k12.nj.us](mailto:CEP@dvrhs.k12.nj.us). Students who take a course for college credit may not be exempted from major assignments, assessments, or final exams.

[Scheduling](#)

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- In December, teachers make course recommendations for their students based on academic performance and student interest. However, our students have the opportunity to choose courses from any level as long as the entrance criteria are met.
- College-preparatory students are reminded that some academic courses are not accepted as college-entrance units. To be sure, check specific college catalogs or consult your counselor.
- Polytech programs are available to juniors and seniors who fall within appropriate guidelines. If you are interested, please see your counselor.
- All students must take a minimum of 35 credits each year. Exceptions are 30 for any student enrolled in a Polytech Program. Seniors may take a minimum of 25 credits if they are on schedule for graduation.

## Course Selection Conferences

[\(Return to Table of Content\)](#)

Students will make their initial course selections in PowerSchool, during their English classes, prior to winter break. The counselors will meet with returning students in January and February to finalize their course sections for next year. All attempts will be made to honor your child's requests. However, be aware that course conflicts may occur, so it is important for students to have alternative selections for their schedule. You are encouraged to participate in this process. Please feel free to call your child's counselor with questions or concerns.

## Student Schedule Changes

[\(Return to Table of Content\)](#)

Our staffing for each year and our facilities utilization are based upon the courses that students select. As a result, it is important for students to complete the course selection process accurately. Once student schedules are completed, course changes are not guaranteed. Any request for a schedule change involving adding a full-year or first semester course must be made by September 12, 2023.

Any request for a schedule change involving second semester courses must be made by January 16, 2024. Courses dropped without penalty or course level changes must be made by November 8, 2023. After November 2, dropping any course will require a meeting with the student's counselor, as well as administrative approval, and if approved will be given a "W" on the transcript.

## Financial Assistance for Higher Education

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Financial aid to meet the costs of higher education is available from a variety of sources. The counseling staff keeps students informed of these opportunities through workshops and financial aid bulletins, and assists them in their efforts to secure financial assistance. Additional information can be found in the [College Center](#) tab of the counseling webpage.

## College Entrance Examinations

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Most colleges and universities require applicants to take entrance examinations, such as the Scholastic Aptitude Test (SAT) or the American College Test (ACT). These tests are administered several times each year at Delaware Valley or other nearby schools. Please refer to the school calendar for up-to-date testing dates. Some colleges may have additional requirements and further testing.

College Entrance Examinations are challenging and may be an important factor in determining an applicant's admission status. For this reason, each October students in grades 9 through 11 complete the PSAT at no cost to the

students. This year’s testing date is October 11, which will be an early dismissal day. The PSAT testing exposes younger students to more advanced course material, while upperclassmen will have greater preparation for the SAT. Also, students can use the PSAT as an opportunity to align their goals with AP coursework, find specific areas of improvement, and increase their chances for earning a National Merit Scholarship. Teachers use the results to connect student growth from year to year and fully develop their college readiness.

For additional information talk to your counselor, go to [SAT/ACT Testing](#) on the Counseling Department webpage, or go visit the [College Board](#) website.

<a href="#">Examinations</a>	<a href="#">(Return to Table of Content)</a>
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### **Final Exams**

Students who miss their final exams in any particular subject may only make up their finals if they have a professional note (as per the school attendance policy), or have made prior arrangements (due to a school-related exception) with the teacher of the course and have obtained administrative approval at least two (2) weeks prior to their content finals.

Students will not be allowed to make-up their final exams if the absence is unexcused. The grade recorded will be a “0”.

<a href="#">Final Exam Exemptions</a>	<a href="#">(Return to Table of Content)</a>
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All seniors are exempt from the final exam in full year courses in which they receive a 90 or above in each of the four marking periods. Additionally, seniors in the class of 2025 and beyond will be exempt from their English, Math and/or Science final exam if they achieved a passing grade on the corresponding state exam in the spring of their junior year.

If exempt, the final grade for the course will be calculated by averaging each of the four marking periods.

<a href="#">Final Grades</a>	<a href="#">(Return to Table of Content)</a>
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The final grade for a full-year course will be calculated by weighting each marking period 2/9 and the final exam 1/9. There will not be a midterm exam. The final grade for a semester course will be calculated by averaging the two marking periods. There will be no final exams in semester courses.

<a href="#">Homebound Instruction</a>	<a href="#">(Return to Table of Content)</a>
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A medical condition may arise which prevents a student from attending school for an extended period of time. In such circumstances, parents should immediately contact the Delaware Valley Regional High School Counseling Office. Homebound instruction may be available if the following two criteria are met:

1. A Student provides the Counseling Office with a doctor’s note which describes the student’s medical condition and the reasons why the student is not able to attend school. This note must be approved by the school physician.
2. The doctor recommends that the student remain out of school for a minimum of ten consecutive school days.

This note will then be reviewed by the Del Val School Physician and if appropriate homebound instruction will be approved. The school physician may ask for additional clarification/medical documentation.

Homebound instructors will then be scheduled for two hours per week in each major subject area for a maximum of ten (10) hours per week. The Home instructors will meet the student at their home or a local public library. A parent/guardian must be present in the home at the time that the instructor will be tutoring. Students and parents must understand that two hours of instruction time per week in each subject area is not sufficient time to complete all work, and that extra time and effort will be required to complete all course requirements when the student is able.

## Incomplete Grades

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Teachers must submit grades on the due dates (as prescribed by the school calendar). Students who have not completed assignments for a marking period, **due to excused absences**, shall receive an "I" (incomplete) for the marking period.

Students/teachers shall follow the policy for Make-Up Work to complete work for the semester. Except as may be required by unusual circumstances, make-up work should be completed within two weeks of the end of the marking period or, if there are extenuating circumstances at the end of the marking period, two weeks after the pupil's return to school. In the event the student does not make up the work and the make-up work policy has been followed, the grade will be calculated by factoring all incomplete work as "0's". After this time, no grade will be changed without administrative approval.

## Report Cards and Academic Standing Announcement

[\(Return to Table of Content\)](#)

Parent(s) or legal guardian(s) and pupils can access grades via PowerSchool. Parent(s) or legal guardian(s) and students must contact the teacher to arrange for extra help. Failure to maintain Good Academic Standing may result in the student's ineligibility for participation in extracurricular activities in accordance with Policy No. 2430.

Parents can access Power School at any time to check on their son or daughter's progress. To keep the student and parent informed, we offer the following information on a periodic basis:

1. Academic Standing Announcements - Halfway through each marking period, progress reports in all subject areas will be available on-line.
2. Marking Period Grades - At the end of each marking period, final grades will be available online. Parents should examine the grades and attendance records.

The Principal communicates dates to parents regarding when the marking period and progress reports are available online. Contact your child's counselor if you do not have an internet connection.

## State Assessments

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Federal and state law requires NJ students to take state assessments; they do not allow students to opt out. Therefore, all students will be scheduled to take the tests. Current attendance policies apply, and students who miss the test will be scheduled for a make-up. Students in New Jersey will take the following assessments:

The New Jersey Student Learning Assessment (NJSLA) tests, administered in May, consist of English Language Arts, Mathematics and Science. The information that we will receive from the NJSLA reports will allow us to continue to identify strengths and weaknesses and adjust instruction accordingly. Students will take the NJSLA for:



- ELA - Grade 9
- Math - Algebra I, Geometry, and/or Algebra II
- Science - Grade 11

The New Jersey Graduation Proficiency Assessment (NJGPA) is administered to juniors in March and is part of their graduation requirements. The NJGPA is aligned to the New Jersey Student Learning Standards for Grade 10 ELA, Algebra I, and Geometry.

## Community Resources

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The following link is a current list of community-based health and social service provider agencies available to support a student and the student's family : [W DVR Resource List-6.docx](#)

The following is a current list of community-based legal resources available to assist the student and student's family:  
[E Legal Services for Hunterdon County](#)

# HEALTH SERVICES

## Immunizations

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In order for a student to enter and/or remain in Delaware Valley Regional High School, the student must meet the immunization requirements set forth by the New Jersey State Department of Health, Chapter 14 State Sanitary Code 8:57-43 and P.L. 2002, Chapter 58.

	VACCINE TYPE	SERIES			BOOSTER	
		1ST	2ND	3RD	1ST	2ND
Regulation 10	<b>Diphtheria &amp; Tetanus</b> Td-DPT-Tdap					
Regulation 11	<b>Polio</b> - Either IPV or OPV					
Regulation 12, 13, 15	<b>MMR (Measles, Mumps, Rubella)</b> 1 <sup>st</sup> dose must be on or after 1 <sup>st</sup> birthday					
Public Law 2002, C. 058	<b>Hepatitis B – 3 Dose Series</b> Vaccine Manufacturer _____					
Regulation 17	<b>Varicella</b> 1 <sup>st</sup> does if born on or after 1/1/1998 or transferring into NJ from another state or country					
Regulation 20	<b>Meningococcal</b> 1 <sup>st</sup> dose if born on or after 1/1/1997 or transferring into NJ from another state or country					
Other						

If any of these are medically contraindicated, a note from a physician will be required. Parents will be contacted on an individual basis and may be excluded from school if any of the above are needed. A pupil shall be exempt from



mandatory immunization if the parent/guardian objects to immunization in a written statement submitted to the principal, signed by the parent/guardian, explaining how the administration of immunizing agents conflicts with the pupil's exercise of bona fide religious tenets or practices. General philosophical or moral objection to immunization shall not be sufficient for an exemption on religious grounds.

<a href="#">Use of Medication</a>	<a href="#">(Return to Table of Content)</a>
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Students who need to self-administer emergency medication during school hours, such as Epinephrine injector pens or inhalers, must have their physician complete the appropriate Delaware Valley Regional High School Medication Form. **All routine medications, including over the counter medications that are to be dispensed at school must have a physician's order and must be brought to the Health Office in the original container** appropriately labeled by the pharmacy or physician with the student's name, name of the drug, dosage and times of administration. All of the above forms are located on the Health Office web page [https://www.dvrhs.org/health\\_forms](https://www.dvrhs.org/health_forms). Please bring forms to the Health Office on the first day of school.

- All medication orders must be renewed at the beginning of each school year.
- Timely notification of changes must be made to the Health Office.
- **No medications are to be carried by the student for self-medication, except for Epinephrine injection pens and inhalers with the appropriate documentation.**
- If you have any questions, please call the Health Office. 908 996-2131 x6502

## SAFETY AND SECURITY

<a href="#">Threats of Violence</a>	<a href="#">(Return to Table of Content)</a>
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Disruptive behavior that is characterized by verbal or physical violence, even though not directed at another person, will be reported to the administration. Threats of a verbal or physical nature directed at any student, staff member or other person will result in an immediate student/parent conference with possible legal charges filed.

The district assures that physical restraint and seclusion techniques on students with disabilities are only used in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger in accordance with the provisions at N.J.S.A 18A:46-13.4 *et seq.*

## STUDENT CONDUCT AND DISCIPLINE

<a href="#">Community Service</a>	<a href="#">(Return to Table of Content)</a>
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Such places as the YMCA, SPCA, DVRHS, nursing homes, Hunterdon Recycling, local churches, or other community agencies, as approved by the administration. Community service must be approved by the administration.

<a href="#">Dangerous Substance Abuse</a>	<a href="#">(Return to Table of Content)</a>
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Delaware Valley Regional High School District Board of Education, administration and faculty are extremely concerned with the problem of dangerous substance abuse. This includes possession, use, sale or transfer of any substance considered as dangerous. For the purpose of this policy, dangerous substances shall include alcoholic beverages, "controlled dangerous substances" as defined in N.J.S.A. 24:21-2 *et seq.*, or any chemical or chemical

compound which releases vapor or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, dulling of the brain or nervous system including; but not limited to, glue containing a solvent having the property of releasing toxic vapors or fumes, as defined in N.J.S.A. 2A:170-25.9, and/or look alike/counterfeit drugs, as defined in Regulation 5530.

Whenever it appears to any teaching staff member or other education personnel, that a student may be under the influence of alcohol or other dangerous substance, they shall immediately report the student to the administration. The principal or his/her designee shall contact the pupil's parents and arrange for an immediate medical examination or the pupil's parent or guardian must arrive at the school/school related activity within **two (2) hours** to transport the pupil to the examination. The purpose of the examination and chemical screening is to determine if the student is under the influence of alcohol and/or other substances and to ensure the safety and well being of the student. (N.J.S.A.18A:40A-12).

If the student/parent refuse participation in the medical examination and substance screening, the result will be a presumed positive result for the substance screening; resulting in a 5 day Out Of School Suspension (OSS), permanent loss of senior driving privileges regardless of the student's grade level, removal from extracurricular activities for thirty (30) calendar days, and a report made to the New Jersey Division of Child Protective Services (DCPP).

When there is a positive diagnosis from the medical examination and chemical screening indicating that the student is under the influence of alcohol or other dangerous substance, an evaluation will be conducted. The evaluation may include, but is not limited to:

1. Procedures used to determine a pupil's need for an educational program, which extends beyond the regular school program. This may include referral to the Intervention and Referral Services (I&RS) Committee.
2. If appropriate, an evaluation by the child study team to determine a pupil's eligibility or need for a special education program and/or related services.
3. Assessment by a district board of education approved service provider appropriately certified by the New Jersey State Board of Examiners as an Licensed Clinical Alcohol and Drug Counselor (LCADC) to determine the extent of the pupil's drug or alcohol use and dependency. The results and recommendations of this assessment must be made available to the Student Assistance Counselor through a signed release of information.
4. All offenses will accumulate during the pupil's entire high school career.
5. The school will make legally required provisions for any student suspended to obtain their assignments and to keep up with their studies.
6. An administrative hearing will be held prior to any suspension, with the student and his/her parent(s)/guardian(s), at which time oral or written notice of the charges and an explanation of the evidence will be presented. The student and his/her parents/guardians will have an opportunity to present the student's side of the case at this time.

An appropriate program of treatment, based upon such evaluation may include, but is not limited to:

1. Provision for a program of instruction, counseling and related services provided by the board of education or its service providers while a pupil is receiving medical or therapeutic care for a diagnosed dangerous substance or alcohol dependency problem. Individuals, who are appropriately certified by the New Jersey State Board of Examiners and trained in alcohol and substance abuse, in conjunction with certified staff members, shall provide treatment.
2. Referral to a recommended LCADC for substance abuse. Parents must provide proof of an appointment with an approved agency prior to the student's reentry to school.
3. Providing support services for pupils who are in care or returning from care for dangerous substance or alcohol dependency.
4. After suspension from school due to a violation of the Substance Abuse Policy, the student must attend five (5) sessions with the Student Assistance Counselor.

5. The student must attend the substance treatment program as recommended by the outside LCADC provider.

In order to provide for community review of this policy, it shall be published annually in the district calendar. Parents who wish to contribute suggestions for change may contact the Office of the Superintendent.

Students in violation of this policy are also subject to the consequences of the Co-Curricular Code and Senior Driving Regulations if applicable.

A drug and alcohol education unit shall be incorporated into the health education curriculum in accordance with existing Department of Education guidelines. Instructional programs shall be provided pursuant to N.J.S.A. 18A:40-1 & 18A:40-2.

<a href="#">Harassment, Intimidation or Bullying</a>	<a href="#">(Return to Table of Content)</a>
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The Board prohibits acts of harassment, intimidation or bullying against any pupil. “Harassment, intimidation or bullying” is defined as any gesture or written, verbal or physical act that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory handicap, or by any other distinguishing characteristic, that takes place on school property, at any school-sponsored function or on a school bus and that:

1. A reasonable person should know, under the circumstances, will have the effect of harming a pupil or damaging the pupil’s property, or placing a pupil in reasonable fear of harm to his/her person or damage to his/her property; or
2. Has the effect of insulting or demeaning any pupil or group of pupils in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school.

This policy shall apply to a student found to have falsely accused another as a means of harassment, intimidation or bullying.

The Board of Education expects pupils to treat each other with civility and respect, and will not tolerate acts of harassment, intimidation or bullying. Like other disruptive or violent behaviors, this conduct interferes with a pupil’s ability to learn and a school’s ability to educate its pupils in a safe environment. Consequences and appropriate remedial action for students who commit acts of harassment, intimidation or bullying may range from positive behavioral interventions up to and including suspension or expulsion.

The district shall make resources (e.g., counseling) available to individual victims of harassment, intimidation and bullying and respond in a manner that does not stigmatize victim(s).

Any school employee, pupil or volunteer who has witnessed, or has reliable information that a pupil has been subjected to harassment, intimidation or bullying must report the incident to the principal and/or the principal’s designee. The Board shall not tolerate an act of reprisal or retaliation against any person who reports an act of harassment, intimidation or bullying. Reports may be made anonymously, but formal disciplinary action may not be based solely on an anonymous report.

The principal and/or the principal’s designee is responsible for determining whether an alleged act constitutes a violation of this policy. In so doing, the principal and/or the principal’s designee shall conduct a prompt, thorough and complete investigation of the alleged incident. The nature, seriousness and/or pattern of harassment, intimidation or bullying will determine whether a response at the classroom, building or district level is required or whether law enforcement officials will be contacted.

The Board prohibits acts of hazing against any pupil. “Hazing” is defined as conduct by an individual(s) who is a member and/or representative of a school-sponsored student organization, club, or athletic team where such individual(s) conditions a student’s acceptance as a member into such group on whether the student engages in activities that are humiliating, demeaning, intimidating, and exhausting to the student. Hazing may also include:

1. Causing, coercing, or otherwise inducing a student to consume any food, liquid, alcoholic liquid, drug or other substance which subjects the student to a risk of emotional or physical harm;
2. Subjecting a student to abuse, mistreat, harass, or degrade of a physical nature;
3. Subjecting a student to abuse, mistreatment, harassment, or degradation of a mental or emotional nature that could result in extreme embarrassment;
4. Subjecting a student to abuse, mistreatment, harassment, or degradation of a sexual nature;
5. Subjecting a student to any other activity that creates a reasonable likelihood of bodily injury to the student.

The Board of Education expects pupils to treat each other with civility and respect, and will not tolerate acts of Hazing. Like other disruptive or violent behaviors, this conduct interferes with a pupil’s ability to learn and a school’s ability to educate its pupils in a safe environment. Consequences and appropriate remedial action for students who commit acts of hazing may range from removal from a club or athletic team up to and including suspension or expulsion.

Any school employee, pupil or volunteer who has witnessed, or has reliable information that a pupil has been subjected to hazing must report the incident to the principal and/or the principal’s designee. The Board shall not tolerate an act of reprisal or retaliation against any person who reports an act of hazing.

The principal and/or the principal’s designee is responsible for determining whether an alleged act constitutes a violation of this policy. In so doing, the principal and/or the principal’s designee shall conduct a prompt, thorough and complete investigation of the alleged incident. The nature, seriousness and/or pattern of hazing will determine whether a response at the classroom, building or district level is required or whether law enforcement officials will be contacted.

Violation of this policy shall mean possession or carrying a dangerous weapon as defined below. Please refer to Board of Education Policy No. 8467, “Weapons” and Policy No. 5611, “Removal of Students for Firearms Offenses”.

“Firearms” for the purposes of this regulation means those items enumerated in N.J.S.A. 2C:39-1f and 18 U.S.C. 921. Firearms, which include but are not limited to, any handgun, rifle, shotgun, machine gun, automatic or semi-automatic rifle, or any gun, device, or instrument in the nature of a weapon from which may be fired or ejected any solid projectile ball, slug, pellet, missile, or bullet, or any gas, vapor or other noxious thing, by means of a cartridge or shell or by the action of an explosive or the igniting of flammable or explosive substances. It also includes any firearm that is in the nature of an air gun, spring gun or pistol or other weapon of a similar nature in which the propelling force is a spring, elastic band, carbon dioxide, compressed or other gas or vapor, air or compressed air, or is ignited by compressed air, and ejecting a bullet or missile smaller than three-eighths of an inch in diameter, with sufficient force to injure a person.

“Deadly Weapon” means any weapon within the meaning of N.J.S.A. 2C:39-1r, and includes any device readily capable of lethal use or of initiating serious bodily injury, including but not limited to gravity knives, switchblade knives, daggers, dirks, stilettos, or other dangerous knives, blackjacks, bludgeons, metal knuckles, cestus similar leather bands studded with metal filings, or razor blades embedded in wood, and any weapon or other device which projects, releases or emits tear gas or any other device intended to produce temporary physical discomfort or permanent injury through being vaporized or otherwise dispensed in the air.

“Fireworks, etc.” (N.J.S.A. 21:3-2) means firecrackers, torpedoes, skyrockets, roman candles, bombs, sparklers, or other fireworks of like construction, or any fireworks containing any explosive or inflammable compound, or any tablets or other devices commonly used and sold as fireworks containing nitrates, chlorates, oxalates, sulfides or lead, barium, antimony, arsenic, mercury, nitroglycerin, phosphorus or any compound containing any of the same or other explosives, or any substance or combination of substances or article prepared for the purpose of producing a visible or any audible effect by combustion, explosion, deflagration or detonation...”

<a href="#">Searches</a>	<a href="#">(Return to Table of Content)</a>
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Delaware Valley Regional will conduct periodic random searches throughout the year of lockers and other common areas to ensure the safety and welfare of all students and staff. Such searches may include the use of drug sniffing canines.

<a href="#">Smoking Policy/Regulations</a>	<a href="#">(Return to Table of Content)</a>
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The Board recognizes that smoking presents a health hazard of serious consequences to both the smoker and the nonsmoker. Therefore, according to N.J.S.A. 26:3D-58B and N.J.A.C. 8:6-7.2 smoking is prohibited by all persons at all times anywhere in the building, and on school grounds. Students in possession of electronic cigarettes/vape devices will immediately lose parking privileges for a portion or the duration of their senior year regardless of students’ current grade level. Additionally, students caught smoking/vaping will be sent out for drug testing.

<a href="#">Student Discipline/Code of Conduct</a>	<a href="#">(Return to Table of Content)</a>
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Delaware Valley Regional uses a point system to identify and deal with students who are continually disruptive to the educational process of the school.

A point value is assigned to each infraction based on the level of the offense (refer to matrix for specific point values). When a student attains 150 points, the following will occur: On any subsequent occurrence (when a student surpasses the original 150 points) 3 days OSS.

Any student who attains 100 points will lose all privileges to participate in school activities, including, but not limited to, field trips, assemblies, clubs, dances, senior driving privileges, and all other school activities. A student may work off points by performing administration approved community service. An hour of volunteer community service will equal 3 points. Community service assigned as part of the Harassment, Intimidation, and Bullying Policy will not apply to the three (3) points per hour.

**Discipline Point Levels**

- 30 Points – Loss of senior driving privilege
- 60 Points – Sophomore/Junior probation for senior driving privilege
- 100 Points – Loss of all school activities
- 150+ Points – 3 day out-of-school suspensions

This policy will not preclude an administrator from suspending or assigning other consequences for severe and/or continuous infractions.

Level 4 infractions include conduct such as but not limited to: Arson, assault, criminal threat, willful disobedience, open defiance, false alarm, repeat offender, and any act that poses an imminent threat or harm.

These acts, as well as any other egregious acts that are deemed by the administration to be of **significant harm to the students, staff or faculty** are the most serious offenses. The administration reserves the right to refer the student for counseling and/or psychiatric evaluation. Due to the severity of Level 4 infractions, each will be subject to a minimum disciplinary action of 5 – 10 OSS, notification of local law enforcement and a possible recommendation for expulsion according to New Jersey statute.

Due to the current Covid 19 Health concerns, any reference to ISS will defer the consequence to OSS.

See the [matrix](#) for more details.

<b>LEVEL 1</b>					
<b>INFRACTION</b>	<b>1<sup>st</sup> OFFENSE</b>	<b>2<sup>nd</sup> OFFENSE</b>	<b>3<sup>rd</sup> OFFENSE</b>	<b>4<sup>th</sup> OFFENSE</b>	<b>NOTES</b>
<b>POINTS</b>	<b>5</b>	<b>10</b>	<b>15</b>	<b>20</b>	
Being in a Restricted Area of the Building	2 AMD + 2 weeks restricted list	2 ASD + 4 weeks restricted list	1 ISS + 8 weeks restricted list	Repeat Offender	Parental Notification begins at 2 <sup>nd</sup> offense
Disrespect or Disorderly Bus conduct	Parent Notified and 2 AMD	2 Lunch Detentions	1-3 ISS/possible suspension from bus	Repeat Offender	-
Dishonesty	2-4 AMD + Parent Notification	2-4 Lunch Detention	2 ISS	Repeat Offender	Student to receive zero on assignment (s)
Disorderly Behavior/Disrespect	4 AMD + Parent Notification	4 Lunch Detention-1 ISS, and Parent Notification	2 ISS + Parent Notification	2 OSS + parent conference (repeat offender status)	-
Display of Affection (anything beyond hand holding)	Phone call + notification to parents	3 AMD + notification to parents	5 AMD + parent conference	1 ISS + Repeat Offender	School Counselor will be informed
Dress Code Violation	Administrative warning and correction of violation	2 AMD + correction of violation	4 AMD + correction of violation	1 ISS + Repeat Offender	School Counselor will be informed, Student will be sent home if attire can not be corrected
Wearing of a Hat or Hood that inhibits the ability to identify a student	Warning	3-5 AMD, Confiscation, Parent Notification	1 ISS, Confiscation, Parent Notification	2-3 ISS , Parent Conference + Repeat Offender	
ID Violation (students must identify themselves properly when asked by staff members: students are required to have their ID on them at all times)	1: warnings	2-3: 2 AMD each	3+: 5 AMD	10+: ISS	Student will pay \$5.00 Parental Notification begins at 2 <sup>nd</sup> offense
Misuse of Hall Pass/Loitering in the Hallways/Lavatories	1 AMD	2 AMD + 2 week s pass restriction	1 Lunch detention + 4 weeks pass restriction	2 Lunch Detentions + 4 weeks pass restriction	Parental Notification begins at 2 <sup>nd</sup> offense
Misbehavior in the Halls, Assemblies, Pep Rallies, etc.	Will be judged at discretion of administration				Severity of misbehavior to be judged by administration and work in accordance with disorderly behavior
Misuse of iPads/Technology	Will be judged at discretion of administration				

Objects that interfere with the Educational Process of the school (electronic devices)	Object confiscated, held until end of day, warning given	Object confiscated, parent must pick up device, 2 AMD	Object confiscated, parent must pick up device, 2 Lunch Detentions	Considered insubordination, Object confiscated, parent must pick up device, 2 ISS	
Parking Violation (seniors)	4 AMD, notification to parents	1 ISS + car will be towed + notification to parents, loss of driving privilege for remainder of month	1 ISS, Car towed, notification to parents, loss of driving for remainder of year		NOTE: Car will be towed at the owner's expense
Tardiness to Class	2 AMD	4 AMD	3 Lunch Detentions, parent conference	5 Lunch Detentions	Parental Notification begins at 2 <sup>nd</sup> offense
Tardy to School/ 1st Period No conduct report generated until 5th tardy	1-4 tardies: warning on 2 <sup>nd</sup>	5-7 tardies: 2 AMD detentions, 1 week loss of driving (2 Points Each)	8-10 tardies: 1 month loss of driving (5 Points Each)	11 + tardies: loss of driving for the remainder of the year (10 Points each)	Driving privileges for seniors, parental notification to commence at 2 <sup>nd</sup> tardy
Unauthorized Use of Personal Electronic Device(s)	2 AM detentions/parent notification	3 AM detentions	2 Lunch detentions	1 Day ISS	General use of devices in class without permission (listening to music, watching videos, texting, etc.) Confiscation of device by administration to be returned under discretion of administrator to either student or parent.
Violation of Restricted List Procedures	Additional 9 weeks loss of original restricted privilege, 4 lunch detentions	Additional 9 weeks of original restrictions, 2 Days ISS			

**NOTE: Level 1 consequences may be substituted with community service at the discretion of the administration.**

<b>LEVEL 2</b>					
<b>INFRACTION</b>	<b>1<sup>st</sup> OFFENSE</b>	<b>2<sup>nd</sup> OFFENSE</b>	<b>3<sup>rd</sup> OFFENSE</b>	<b>4<sup>th</sup> OFFENSE</b>	<b>NOTES</b>
<b>POINTS</b>	<b>15</b>	<b>20</b>	<b>25</b>	<b>30</b>	<b>-</b>
Any Act That Could Result in Bodily Harm	2 Lunch Detentions- 1 ISS Depending on Severity	1 ISS	2 ISS	2 OSS	Parental notification begins at 1 <sup>st</sup> offense
Conduct dangerous to the physical well-being of others: place another person in danger of physical harm, even if there was no intent to harm.	4 Lunch Detentions-1 ISS	1-2 Days ISS	2-3 Days ISS/OSS	See Level 4 Offenses	Parental notification begins at 1 <sup>st</sup> offense
Inappropriate Use of Physical Force (ie. Pushing, shoving, or hitting another student)	1-3 Days ISS/OSS + Remediation with counselor	3-5 Days ISS/OSS + Remediation with counselor	5 Days OSS	See Level 4 Offenses	Parental notification begins at 1 <sup>st</sup> offense
Cutting Class or Study Hall	2 Lunch Detentions, parental notification	1 ISS + Parent Conference	2 ISS, + parent conference	3 ISS,	Zero for all missed work, unexcused absence for class, School Counselor will be informed
Cutting Detention	2 Lunch Detentions + make up original detention	4 Lunch Detentions + make up original detention	1 ISS + 4 Lunch Detentions	2 ISS	Parental notification begins at 1 <sup>st</sup> offense
Leaving School Grounds Without Authorization	5 AMD	1 ISS	3 ISS, Parent conference		Parental notification begins at 1 <sup>st</sup> offense. If a senior, driving privileges suspended at 2 <sup>nd</sup> offense

Truancy (formal legal charges may be initiated)	1 ISS, zero grade for day missed	2 ISS			Parental notification begins at 1 <sup>st</sup> offense
Underclass Driving/Parking	5 AMD, notification to parents	5 AMD, Car will be towed, notification to parents, senior driving privileges suspended 1st half of senior year	Car will be towed + junior will not be eligible for driving/parking privileges senior year		<b>NOTE: Car will be towed at owner's expense</b>
Use of devices in plagiarism, cheating, or academic integrity.	2 Lunch Detentions	1 Day ISS			Confiscation and search of device by administration to be returned under discretion of administrator to either student or parent. Consequences will include a zero on the assignment, and the following administrative actions:
Vulgar or Profane Acts/Expressions	4 Lunch Detentions , 1 ISS	2 ISS	2 OSS + parent conference		Parental notification begins at 1 <sup>st</sup> offense
Students found on school property while on suspension.	Additional 4 days OSS				

### LEVEL 3

INFRACTION	1 <sup>ST</sup> OFFENSE	2 <sup>ND</sup> OFFENSE	3 <sup>RD</sup> OFFENSE	NOTES
POINTS	20	25	30	-
Harassment, Exposure, Inappropriate Touching	3-5 OSS	5-10 OSS	Repeat Offender	Parent, Student re-entry meeting required
Fighting (formal legal charges may be initiated)	3-5 OSS	5-10 OSS	Repeat Offender	Parent, Student re-entry meeting required
Any written, verbal or physical gesture (including electronic communication) that disrupts a student's ability to learn and/or a school's ability to educate its students in a safe environment, including any words or actions that harm or threaten another person's body, property, self-esteem or group acceptance.	Notify parents, counselors, peer mediators; SAC, (AAO) & SRT may be notified; 3 ISS	Notify AAO, SRT or state police; 5-10 hours community service, 3 OSS, referral to I & RS	Notify legal authorities; 5 OSS, 10-20 hours community service	<b>Repeat Offender:</b> severe incidents will be referred to AAO & state police and a file will be maintained for student's duration of years at DVRHS  <b>NOTE:</b> Administration has discretion to determine the severity of each offense
Gambling and/or any activity or "game" in which the object is the winning of money, favors, or other valuables	4 Days Lunch Detention (Confiscation of Materials)	1-3 Days ISS (Confiscation of Materials)	2-4 Days OSS (Confiscation of Materials)	Parent Notification after 1st offense
Insubordination	2 ISS + 1 SD	3 ISS + 2 SD	Repeat Offender	Parental notification at 1 <sup>st</sup> offense
Photographing or distribution of photographs, video or audio recording of any student or staff member without permission or awareness of individuals being photographed or recorded.	1-3 Days ISS, and potential HIB investigation (could result in further actions)	3-5 Days ISS, and potential HIB investigation (could result in further actions)	5 Days OSS	Confiscation and search of device by administration to be returned under discretion of administrator to either student or parent.
Stealing (formal legal charges may be initiated)	2 ISS, return or restitution	3 ISS, 2 OSS, return or restitution	4 OSS, Repeat Offender	Parental notification at 1 <sup>st</sup> offense
Unsafe Driving <b>Legal Action may be initiated</b>	5 AMD, parent conference, loss of driving/parking privileges for 2 weeks	4 Lunch Detentions, Parent Conference, loss of driving/parking privileges for 2 months	2 ISS, Loss of driving/parking privileges for remainder of year	



Vandalism (formal legal charges may be initiated)	1 OSS, restitution for all offenses	3 OSS, restitution for all offenses	5 OSS, Repeat Offender	Parental notification at 1 <sup>st</sup> offense
Vulgar or Profane Acts/Expressions Specifically Directed at Staff	3 ISS	5 ISS, Parent Conference	5 ISS, Repeat Offender	Parental notification at 1 <sup>st</sup> offense
Breach of Academic Integrity/Plagiarism	2 Lunch Detentions + Consequences specified on pg. 9-10	1 ISS + Consequences specified on pg. 9-10		Grade of 0 on assignment
Breach of School Security	Will be judged at discretion of administration			

## LEVEL 4

### INFRACTION (All infractions accumulate 25 points)

**Conduct such as but not limited to:  
Arson/Assault/Criminal Threat/Weapon(s)/Willful Disobedience/Open Defiance/False Alarm/Repeat Offender/Any act that poses an imminent threat or harm**

These acts, as well as any other egregious acts that are deemed by the administration to be of significant harm to the students, staff or faculty are the most serious offenses. The administration reserves the right to refer the student for counseling and/or psychiatric evaluation. Due to the severity of Level 4 infractions, each will be subject to a minimum disciplinary action of 5-10 OSS, notification of local law enforcement and a possible recommendation for expulsion according to New Jersey statute.

### Students who accumulate 80 points must attend "Project Success"

<b>Dangerous Substance Abuse</b>	<b>1<sup>st</sup> OFFENSE FOR POSSESSION OR USE</b>	<b>2<sup>nd</sup> OFFENSE FOR POSSESSION OR USE</b>
	Notification to legal authorities and 5 OSS, 5 sessions with SAC, Mandatory Prevention/Education visits with NJ certified LCADC on addiction, stress reduction, peer pressure and better decision making for a duration as deemed by the provider. Proof of Appointment must be provided for re-entry to school. Immediate loss of parking privileges for 30 days of Senior Year regardless of student's current grade level. Upon return to school from suspension, student will be suspended from extracurricular activities for 5 additional days.	Notification to legal authorities and up to 10 days OSS, Permanent loss of Parking privileges. 30 day suspension from extracurricular activities.
	<b>1<sup>st</sup> OFFENSE FOR SALE OR TRANSFER</b>	<b>2<sup>nd</sup> OFFENSE FOR SALE OR TRANSFER</b>
	Notification to legal authorities and up to 20 days OSS	Notification to legal authorities and subject to expulsion by the Board of Education
<b>VAPING/SMOKING/TOBACCO Possession*</b> <b>*For smoking, charges will be filed with Municipal Court</b>	<b>1<sup>st</sup> OFFENSE</b>	<b>2<sup>nd</sup> OFFENSE</b>
	1 Day OSS + 2 ISS, 3 sessions with SAC, 3 sessions prevention/education visits, immediate loss of parking privilege for 30 days of Senior Year regardless of student's current grade level*. Upon return to school from suspension, student will be suspended from extracurricular activities for 5 additional days.	2 OSS + 3 ISS, 5 sessions with SAC, 5 sessions prevention/education visits. Permanent loss of Parking privileges. 30 day suspension from extracurricular activities.

## STUDENT LIFE

[Access Students Records/The Family Educational Rights and Privacy Act](#) ([Table of Content](#))

Only those persons, organizations and agencies authorized in N.J.A.C. 6:3-2.5 (c) shall be permitted access to pupil records, and conditions for access are governed by N.J.A.C. 6:3-2.6.

1. Those persons granted access by law include:
  - a. The parents of a pupil under the age of 18 and the pupil who has the written permission of such parents. A parent or guardian who has custody papers that terminate the rights of a natural parent should furnish the school with a true copy of the court order and subsequent modifications, or access will be denied.
  - b. Pupils at least 16 years of age who are terminating their education in the district because they will graduate secondary school at the end of the term or no longer plan to continue their education.
  - c. The adult pupil and the pupil's parents who have the written permission of such pupil; except that the parent/s shall have access without consent of the pupil as long as the pupil is financially dependent on the parent/s and enrolled in the public school system, or if the pupil has been declared legally incompetent by a court of appropriate jurisdiction.
  - d. Certified school district personnel who have assigned educational responsibility for the pupil.
  - e. The Board of Education, in order to fulfill its legal responsibilities as a board, has access through the Superintendent or his/her designee to information contained in a pupil's record. Information shall be discussed in closed session unless otherwise requested by the parent or adult pupil.
  - f. Secretarial and clerical personnel under the direct supervision of certified school personnel shall be permitted access to those portions of the record to the extent that is necessary for the entry and recording of data and the conducting of routine clerical tasks. Access shall be limited only to those pupil files, which such staff are directed to enter or record information and shall cease when the specific assigned task is completed.
  - g. Other persons, organizations and agencies as specified in N.J.A.C. 6:3- 2.5 (c) 7-13 under the conditions specified in N.J.A.C. 6:3-2.6.
2. Nothing in N.J.A.C. 6:3-2.1 et. seq. prohibits certified school personnel, in their discretion, from disclosing pupil records to non-adult pupils or to appropriate persons in connection with an emergency, if such knowledge is necessary to protect the health or safety of the pupil or other persons.
3. Requests to view records must be submitted in writing to the building principal or his/her designee prior to the date required for the review. The request should indicate which parts of the pupil record are requested: the PRF, health, child study team, and/or discipline records. In the case of clear right to review, the principal shall fix the closest mutually convenient date within ten days of the request, but prior to any review or hearing conducted in accordance with State Board of Education regulations.
4. In every instance of inspection of pupil records by persons other than parents, pupils or individuals who have assigned educational responsibility for the individual student, an entry shall be made in the pupil record of the names of persons granted access, the reason access was granted, the time and circumstances of inspection, the records studied and the purposes for which the data will be used.
5. The Principal or Administrator of Special Services or their designee shall be present during the period of inspection to interpret the records and to ensure their security in accordance with N.J.A.C. 6:3-2.6(a) 3. When the parents' dominant language is not English or the parent is deaf, the administrator shall make every effort to provide interpretation of the pupil record in the dominant language of the parent or assist the parent in securing an interpreter (N.J.A.C. 6:3-2.2 (K) 1).
6. Parents shall either have access to or be specifically informed about only that portion of another pupil's record that contains information about their own child.
7. A reasonable fee based on board policy may be charged for a reproduction not to exceed the schedule of costs set forth in N.J.S.A. 47:1A-2, provided that the cost does not effectively prevent the parents/guardians from exercising their rights under N.J.A.C. 6:3-2.1 et seq. or under the rules and regulations regarding educationally handicapped pupils.
8. A record may be withheld from a parent of a pupil under 18, or from an adult pupil according to provisions of N.J.A.C. 6:3-2.6 (a) 5.

## Assemblies

[\(Return to Table of Content\)](#)

Students will be called to assemblies for special occasions, events and presentations. Assemblies are a privilege and with this privilege is the responsibility to act in an appropriate manner. Whatever the program, much of its success lies in the behavior of the individual student as a member of the student body. Shouting, whistling, talking, rude conduct or inappropriate behavior will result in removal from the assembly. Administration reserves the right to withhold assembly privileges for students who cannot conduct themselves in an appropriate manner.

## Bell Schedule

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### Regular Bell Schedule

A	B	Time
A1	B1	7:37-9:01
A2	B2	9:06 – 10:30
Lunch		10:35 – 11:28
A3	B3	11:33 – 12:57
A4	B4	1:02 – 2:26

### Alternate Bell Schedules for A/B Days

A	B	90 Minute Delay	Early Dismissal	Assembly
A1	B1	9:15 – 10:15	7:37 – 8:40	7:37 – 8:45
A2	B2	10:19 – 11:19	8:44 – 9:47	8:49 – 9:57 (9th & 10th Grade) 10:01 – 11:09 (11th & 12th Grade)
Lunch		1:23 – 12:13	No Lunch Served	11:13 – 12:03
A3	B3	12:17 – 1:17	9:51 – 10:54	12:07 – 1:15
A4	B4	1:21 – 2:26	10:58 – 12:01	1:19 – 2:26

## Early Dismissal

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A student needing an early dismissal from school is to present an early dismissal request, signed by his/her parent, to the attendance secretary prior to the first period. All students must be picked up by an adult (18 years or older), who is an immediate relative or an adult designated as an Emergency Contact submitted by the parent/guardian at the beginning of the school year. Students who leave school early unexcused may not return that day to participate in after school sports or activities.

## Early Dismissal Policy

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- Parent/Guardian must come to the Main Office and sign their student out. Students will then be called out of class.
- Senior Students who have permission to sign in late or sign out early to school; ONLY Senior Students with STUDY HALLS starting or ending their schedules will be given permission. A permission slip signed by Parent/Guardian will be needed by each Senior student.
- Senior students needing permission to sign out during an academic block; a signed note or email from a Parent/Guardian must be presented to the main office at the start of the day.

## Guidelines for Unit Lunch

[\(Return to Table of Content\)](#)

All students are required to eat lunch in the cafeteria, gym or Senior Walk (seniors only). Students may also request a pass for a specific teacher's classroom or the Student Commons on a day-to-day basis. No one is permitted off school grounds or out of the building at lunchtime. Students are expected to behave in a responsible manner.

Respect and responsibility are the hallmarks of this policy. School rules are enforced and all students are responsible to keep the cafeteria clean.

1. No cutting in the lunch line.
2. It is a student's responsibility to clean their table, return their trays and return their chair. Failure to do so may result in the revocation of lunch privileges.
3. Students may only consume food in classrooms with the permission of the teacher. Food may ONLY be consumed in the cafeteria and the Gold Gym during unit lunch. Additionally, food may not be consumed in all other areas of the building (computer labs, library, auditorium, gymnasiums, etc.) that have been posted with no food/drink signs.
4. Boisterous behavior, throwing or playing with food, arguing or fighting will not be tolerated. Behavior problems will result in discipline.
5. **No glass bottles.** Students should also be aware that the administration reserves the right to check any food or drink item that appears to be suspicious in nature.
6. Use the recycling cans for recyclable items.

## Lockers

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Students can request a locker at the Main Office with a built-in combination lock. The locker door locks automatically upon closing. Any student having difficulty with the locker should report the difficulty to the Main Office.

**Each student is encouraged to bring a separate combination lock to lock his/her possessions during physical education class.** No student may leave a lock on a physical education locker beyond their class period. **The school will not be responsible for any lost or stolen items,** but students should report all incidents to their physical education teacher.

Lockers are the property of the school and that a search of a locker is justifiable if the purpose of the search is to protect the health or safety of students, school personnel or the school premises.

Students will be allowed to access their lockers at the beginning and the end of the day, as well as lunch.

The primary purpose of the Student Commons is to serve the information needs of the students and staff of Delaware Valley Regional High School by providing books, audiovisual materials, on-site and remote access to research databases and other 21st Century technologies with the guidance of a certificated Media Specialist.

The Commons is used by classes, individual students visiting during study halls, lunch, and before and after school. Students may read, study, do homework, and access school-related computer programs such as Photoshop and Publisher. Rules and regulations pertaining to the Student Commons are distributed to all freshmen at the beginning of the school year during Commons orientation and are reviewed with returning students in the fall.

### **Obligations and Final Assessments**

Students are responsible for all materials, iPads, student ID's, books, library fees, etc., that are given to them during the course of the school year. The final obligation list will be published prior to the final exams. Year-end grades will not be released until all obligations are satisfied.

### **Unsatisfied Commons Obligations**

The Media Center sends out fines and overdue notices monthly. Students are asked to take care of fines and overdue issues promptly to avoid accruing fines throughout the year. If a student has an outstanding fine or overdue item, they are not permitted to check out any materials until the fine or overdue is rectified with Media Center staff. If a student has not rectified outstanding fines by the end of the year, that student will be placed on the obligations list and must clear all obligations with the Media Center staff.

### **Unpaid Meal Charges/Outstanding Food Service Charges**

The Delaware Valley Regional High School Board of Education participates in the National School Lunch and Breakfast Program. This program is a federally subsidized program and therefore has very strict requirements for payments on outstanding balances. We understand a student may forget to bring breakfast or lunch, as applicable, or money to purchase breakfast or lunch to school on a school day. When this happens, the cafeteria staff will provide a student a breakfast or lunch with an expectation that payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast or lunch account is in arrears. The school district will manage a student's breakfast or lunch account that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and [Board of Education Policy 8550](#).

Please note that the Delaware Valley Regional High School Board of Education expects all accounts to be paid in full by the end of the school year. All overdue balances must be reconciled immediately.

In order to reconcile meal charge balances you may satisfy any meal account balance using the following payment methods:

- A. Credit Card paid through the online "lunchprepay.com".
- B. Make checks payable to: Delaware Valley Regional High School BOE and submit to the cafeteria.
- C. Submit cash to the cafeteria.

## Personal Electronic Devices (Including but not limited to Cell Phones, Smart Watches, and Airpods)

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If a student chooses to bring their personal electronic devices to school, DVRHS is not responsible for the loss or theft of the item. Students are not permitted to charge personal electronic devices in any school outlet other than those specified in the Student Commons Area. Students are permitted to use their electronic devices as deemed appropriate by the administration during non instructional time before and after the school day, and during the unit lunch. These devices should be turned off and put away during all academic related activities unless directed by a staff member for instructional purposes. Cell phones (and other communicative devices create class disruptions and potential issues concerning academic integrity.)

- Unauthorized activation and/or use of cell phones may result in confiscation and/or search of the cell phone as such action is a direct violation of school rules.
- The extent of confiscation and/or search of the cell phone is dependent on the circumstances present at that time and within the discretion of school authorities.
- Whether or not or when the cell phone is returned to the student or parent is also dependent upon the circumstances presented at the time of the violation.
- Remember: Cell phones, like all other personal items brought by a student into the school zone, may be subject to search. The outcome of the search may result in school sanction and/or criminal investigation by the police.

### **The Use of Electronic Devices for the Purpose of Recording**

Photography, videotaping, and audio recording is strictly prohibited during school hours or at school sanctioned events unless approved by the staff and administration for specifically directed instructional purposes. Furthermore, unauthorized electronic recording of students or staff is subject to disciplinary consequences and may be deemed an act of bullying, harassment or intimidation. All unauthorized use of this equipment may result in confiscation and/or search of the device. This includes incidents using district issued iPads for purposes other than those assigned by the staff.

## Personal Equipment/School Equipment Repair

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The school district assumes no responsibility for any privately-owned technology brought to school by a pupil. The pupil shall be responsible for the proper operation and use of any privately-owned technology brought to school. School staff members shall not be responsible for the effective use and/or technical support for any privately-owned technology.

The school district shall assume no responsibility for the security of or damage to any privately-owned technology brought to school by a pupil. Pupils are encouraged to purchase private insurance for loss, damage, or theft of any privately-owned technology the pupil brings to school. [2363- PUPIL USE OF PRIVATELY-OWNED TECHNOLOGY](#)

Students who use or borrow school equipment may only do so with permission  
[7520- LOAN OF SCHOOL EQUIPMENT](#)

The school district does not provide student accident insurance for students while they are on school property for normal daily activities or for athletic and co-curricular activities.

Parents may purchase a voluntary supplemental policy to supplement your personal insurance in the event of an injury. To purchase this policy go to [www.mmc-ins.com](http://www.mmc-ins.com) and go to “Student Accident Insurance” and follow the instructions. If you need assistance or have any questions, please call 1-800-662-2778.

The following procedure applies to all field trips:

1. All students are required to return a signed parent permission form and a teacher permission form to participate in a field trip.
2. Where an expenditure of money is required to purchase a theater ticket, a fare ticket, etc., students have an option whether to decline attendance with no penalty. If the trip is an intrinsic part of a curricular program, an alternative activity will be designed.
3. When a parent indicates on the “Field Trip Permission Slip” that he does not want his son/daughter to attend the trip, the student is excused and attends all other classes. If the trip is an intrinsic part of a curricular program, an alternative activity will be designed.
4. Student conduct on field trips will be governed by SCHOOL BUS SAFETY and STUDENT CONDUCT rules as applied during the school day.
5. Dress for field trips will be determined by the teacher in charge and will reflect appropriateness and good taste.

### Co-Curricular/Athletic Trips

DVRHS provides transportation for all students on school sponsored trips. Students must ride the school bus to and from the event unless a parent/guardian signs a release for the student to return on the bus with them. No other person is allowed to pick up a student regardless of the circumstances.

### Respect, Responsibility, Integrity, Citizenship, Caring & Character

1. Students should respect themselves, their school, teachers, administration, staff, peers, property, and the rights of others.
2. Students are responsible for their actions and must assume the consequences when their actions violate the code. Students have a responsibility to respect the rights of others, and a responsibility to act in their best interests and the interests of their parents and their school. Since student conduct is directly related to the learning process, the establishment of an orderly school environment is both necessary and consistent with the mission of Delaware Valley Regional High School. The following policies have been established so that individual students may share equally in the benefits of a high school education without interfering with the rights and opportunities of others as they receive that education.

### Forms of Discipline

**AM Detention (AM):** Monday - Friday - 7:00 am to 7:30 am

**Lunch Detention:** Monday - Friday - 10:35 am to 11:28 am

**In-School-Suspension (ISS):** As assigned



## Out-of-School Suspension (OSS): As assigned

**Please note:** Administrators may assign consequences in excess of these guidelines depending on the severity of the offense.

**(Out-of-School suspended students are not allowed to attend school activities or be on school property during or after school hours.** Such attendance would make them subject to further disciplinary action including additional suspension.)

[Senior Driving Regulations](#)

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*Delaware Valley High School is not responsible for vehicles parked on school property including but not restricted to: vandalism to the vehicle, damage to the vehicle, damage by the vehicle, theft from the vehicle or theft of the vehicle.*

### QUALIFICATIONS

To qualify for a parking permit, a student must have:

1. A valid driver's license and insurance card.
2. A current vehicle registration in DRIVER OR RELATIVE'S NAME
3. 12th grade status.
4. RDT form marked as a yes when registering your student electronically for the 2022-2023 school year in PowerSchool.
5. Non-refundable check for \$50 made out to Delaware Valley Regional High School.
6. Must attend one of the Senior Driving assemblies.

Dates for assemblies: 8/8/2023 at 9:00 am in the auditorium at Del Val  
8/16/2023 at 3:00 pm in the auditorium at Del Val

*Students who won the Marking Period 1 & 2 lottery may begin to bring in their vehicle information beginning sometime in August. An email will be sent out to students letting them know which day to begin bringing in their information.*

### STUDENT DRIVER EXPECTATIONS

In order to ensure the safety and wellbeing of all DVRHS students, staff, and community residents, there are certain expectations we have for all student drivers.

1. Students are expected to park in THEIR ASSIGNED numbered parking space.
  - a. Parking numbers will be provided on a first come first serve basis.
2. Student drivers are expected to abide by the DVRHS code of conduct while attending school or school sponsored functions.
3. Students are expected to have their parking sticker displayed on the inside of the lower left rear window (driver's side).
4. Students are expected to drive safely AT ALL TIMES. The speed limit on campus is set at 10 MPH.
5. Student drivers are expected to remain on campus AT ALL TIMES during the school day.
  - a. Special permission MUST be granted by administration if a student driver wishes to leave campus for any reason.
6. Student drivers are expected to NOT sell or give their sticker to another student for any reason.

### \*SPECIAL NOTE\*



## **STUDENT DRIVER VEHICLES PARKED ON SCHOOL PROPERTY ARE SUBJECT TO SEARCH BY DVRHS ADMINISTRATION & SEARCH DOGS.**

### **Driving/Parking Related Discipline**

1. Students who achieve 60 or more discipline points in their sophomore or junior year will be on probation their senior year for the driving privilege. Any such student who accrues any points their senior year, will lose driving privileges for the remainder of the school year.
2. Seniors who accrue 30 or more discipline points during their senior year will result in the loss of driving privileges for the remainder of the school year. Any RVCC or Work Study student who loses their parking privilege must be provided with transportation by a parent/guardian for the remainder of the year.
3. Senior students who fail two (2) or more courses in a marking period will lose their driving privileges for the remainder of the school year.
4. Senior students who fail a course for two (2) consecutive marking periods (could be different courses) will lose their driving privileges for the remainder of the school year.
5. Drug or alcohol infractions in the student's senior year will result in the loss of driving privileges for the remainder of the school year.
6. All driving stickers must be displayed in the lower left rear window (driver's side) on the inside of the vehicle.
7. Students **MAY NOT** go to their cars during the school day.
8. Students are not to loiter at their cars in the parking lots before or after school.
9. Students are to drive no faster than 10 miles per hour on school property and are responsible for the use of safe driving practices at all times.
10. Students are not to leave the parking lot while buses are departing.
11. Students **MAY NOT** loan the use of their parking privilege to another student.
12. Any act of vandalism or theft in the parking lot will result in the automatic revocation of the driving/parking privilege for the remainder of the school year.
13. Any senior parking on school grounds without a properly issued parking sticker will be subject to the consequences of the Student Conduct Code as outlined in this book.
14. Unsafe driving related offenses: Students will be subject to the consequences as outlined in the Student Conduct Code.
15. Students who drive are not permitted to move their automobiles to other locations during the school day. This includes after school activities. Parking is only permitted on school property in properly designated spaces. All others will be subject to towing at the owner's expense.
16. Students who have an unexcused tardy to school will lose their driving privileges as outlined in the Student Conduct Code.
17. All other rules, procedures, and regulations as per Board of Education Policy.
18. Students in possession of an electronic cigarette/vaping device will immediately lose parking privileges regardless of students' current grade level.

### **SENIOR PARKING LOTTERY**

2 lotteries will take place to determine spots. Lotteries completed by random draw.

First lottery will be held sometime in August. All students and parents **MUST** attend one of the Senior Driving assemblies in order to be entered into the lottery.

Winners park during marking periods 1 & 2

The Second Lottery will be at mid-point of the 23-24 school year.  
December 2023 - winners park for Marking Periods 3 & 4.

Share-a-spot option still available.

All students who are in the first lottery and do not win a spot, are guaranteed a spot in the second lottery.

Remainder of students are in the second lottery.

<a href="#">Student Attire</a>	<a href="#">(Return to Table of Content)</a>
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A positive learning experience and school dress are closely related. A student should use common sense in dressing for school. The way students dress when they come to school is the responsibility of the parent/guardian. Students should be dressed in a manner which reflects good taste and decency and which does not detract from or interfere with the educational environment, instructional program, general morale, or image of the school. Individuals who are offensive in dress or grooming will be sent to the office and a change of attire will be required. If this does not remedy the problem, parents will be called and required to take the child home and correct the situation. The school administration will make an assessment when necessary to decide the inappropriateness or excessiveness of any student referred to the office for this problem.

### General Guidelines

1. Articles, which are markedly soiled with grease, paint or dirt, are not permitted.
2. Articles which display indecent writing, pictures, slogans, inappropriate advertising, offensive or obscene symbols, signs, or slogans degrading any cultural, religious or ethnic values. Also articles, which contain language or symbols oriented towards sex, drugs, alcohol, tobacco, violence, or gang affiliation are not permitted.
3. Articles that could cause damage to other students or property (chains, cleats, etc.) are not permitted.
4. Clothing that is extremely ragged, extreme in brevity, length, tightness or transparency, allows underwear to be visible, or extreme in a “baggy” way are not permitted. Yoga pants must be covered by a top that completely covers the buttocks and groin area.
5. Clothing exposing the midriff or cleavage, halter tops, and bare midriff blouses, or bathing suits are not permitted.
6. Abdominal and breast areas must be covered. Tops must comfortably overlap the waistband of the bottom.
7. Shorts, skirts or dresses that provide exposure beyond legs.
8. Sunglasses in school are not permitted.
9. Undergarments and no part of such may be exposed.
10. Any articles which are deemed by administration as distracting or disruptive to the educational process.

Any student found in violation of the dress code will be sent to the Main Office and given an opportunity to change into appropriate attire. If a student does not have a change of clothes, that student will be required to contact home for a change of clothing that is in compliance with the policy. Repeated offenses are subject to the consequences as outlined in the Student Code of Conduct section of this handbook. The DVRHS Dress Code applies during school hours, at school-sponsored activities, and on trips.

<a href="#">Student Bus Information</a>	<a href="#">(Return to Table of Content)</a>
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### Prior to Loading

Students are to arrive at the designated bus stop at least five (5) minutes prior to scheduled pick up. Stand at the curb while waiting for your bus. Wait until the bus has come to a complete stop before boarding. Avoid overcrowding and pushing while boarding.

### Riding on the Bus

Proceed to your seat, fasten your seat belt and remain seated until the bus reaches the school. Seat belts are mandatory, and failure to comply may result in disciplinary action. Please refer to [Policy No. 8630.1](#) “Transportation Safety” for details. Observe all rules posted in the bus. No smoking, chewing tobacco or eating is permitted on the bus. In the event of a road emergency, remain in your seat until instructions are given by the bus driver.

Only students enrolled at Delaware Valley are permitted to ride on our buses. Permission to ride buses other than your regularly scheduled route is granted for emergency/special situations only. All requests must be submitted in writing to the Principal first thing in the morning. Two parent/guardian notes are required; one from the student requesting the bus change and one from the student whose bus they will be traveling on. Upon approval from the Principal, the student will be issued a bus pass.

## Leaving the Bus

Leave no articles on the bus. Leave the bus through the front door only. When necessary to cross a roadway, proceed to a point 10 feet in front of the bus and await a signal from the bus driver to cross.

## Vandalism

Any cost of vandalism, i.e., cutting seats, breaking windows, etc., will be the responsibility of the parent or guardian.

1. Students are not to shout, run, litter, trespass or verbally/physically harass others while walking to and from the bus and while waiting at the bus stop.
2. Students are to remain seated and wear their seat belt while the bus is in motion.
3. Students should never drink, eat or litter/throw objects on the bus.
4. Students should never open bus windows without the permission of the driver or extend arms, legs or objects out the window at any time on the bus.
5. Students will be held responsible for any damages incurred on the bus.
6. Students must obtain administrative permission and need to provide written permission directly to the bus driver to take a different bus or get off at a different stop.

<a href="#">Student IDs</a>	<a href="#">(Return to Table of Content)</a>
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Delaware Valley Regional High School uses a school-wide Identification (ID) badge system for our students.

- IDs are important for safety and security. Everyone knows at a glance who is “official” and it is a quick way for emergency personnel, who may not be familiar with our students, to know who is who in an emergency situation. It helps to identify who belongs where. In addition, the IDs will help Delaware Valley Regional High School students prepare for the world after high school, where real-world identification is often needed. Identification badges are required in government and military facilities, colleges and universities, and in most workplaces to emphasize the importance of identification and security. We believe that school is an important place too.
- IDs provide the school with an efficient way to manage our computerized library and cafeteria systems thus improving services to students.

## Policies and Procedures

1. Each student will be issued a new ID card in the fall.
2. Students must carry their photo ID badge at all times while in the high school building. ID badges must be carried every day during the school day while students are in the building.
3. The ID’s may not be changed or altered in **any way**.
4. The first ID and one (1) replacement are free. Since IDs are required, the cost of additional replacement IDs is \$5.00. IDs may be obtained in the Main Office.
5. Students are to adhere to the following guidelines, procedures, and consequences:
  - Damaged or defaced ID cards will be confiscated and must be replaced at the student’s expense.
  - Students are responsible for their ID cards. A student who has lost his/her identification card should apply for a replacement in the Main Office.
  - ID badges shall not be duplicated.
  - Any student with unauthorized possession of an ID card not belonging to him or her will be subject to disciplinary action.
  - A student must surrender his or her ID card to any staff member upon the staff member’s request.

- Anyone without an ID badge may be stopped and questioned as to their purpose.
  - You may not check out a library book if you do not have your ID.
  - You may not charge in the cafeteria if you do not have your ID.
6. Students need to have their school IDs for the following:
- Signing into and out of school
  - Signing into Poly-Tech
  - Signing into the Health Office
  - Signing into lunch
  - Signing into Media Center
  - Identification purposes for PSAT/SAT testing
  - Form of ID for driver's test

<a href="#">Student Records</a>	<a href="#">(Return to Table of Content)</a>
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Delaware Valley Regional High School Board of Education conforms in all respects to the requirements of state and federal law regarding gathering, maintaining, securing, disclosing and, allowing access to and destruction of pupil records.

All student records, except for required records (grades, attendance, test scores, etc.), will be destroyed five years after graduation. Students who wish to obtain a copy of any records after graduation should contact the counseling office.

**Discipline Records:** Discipline records are not part of a students' permanent file. These records are kept in a separate discipline file. Discipline records may be shared with law enforcement and judicial agencies in compliance with the Memorandum of Agreement with the Hunterdon County Prosecutor's Office and NJ State Administrative Laws. If a student transfers to another school district, disciplinary records may be provided to the receiving district according to N.J.S.A. 18A:36-25.

<a href="#">Student Rights</a>	<a href="#">(Return to Table of Content)</a>
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It is important that as a student you understand your rights under State and Federal law. Below are key areas where students have rights and should review prior, during and as needed throughout the school year.

**Education**

- Students have a right to an education that supports students' development into productive citizens. Schools cannot discriminate against a student based on race, sex, religion, national origin, social or economic status, pregnancy, family or marital status, physical, mental and/or sensory disabilities or sexual orientation.

**Attendance**

- Students have a right to attendance in a safe and secure school environment.
- Students have a right to attend school irrespective of students' marriage, pregnancy or parenthood. State regulations specifically address that schools are prohibited from excluding pregnant students from any educational program or activity unless there is a note from a physician stating that there is a need for exclusion. Additionally, the school must provide the pregnant students with accommodations in order to continue their education.

- Title IX of the Education Amendments of 1972 (“Title IX”), 20 U.S.C. §1681 *et seq.*, is a Federal law that prohibits discrimination on the basis of sex, including pregnancy and parental status, in educational programs and activities.
  - Schools must provide accommodations and other supports as noted by the US Department of Education at the following link:  
<https://www2.ed.gov/about/offices/list/ocr/docs/dcl-know-rights-201306-title-ix.html>

### **Due Process**

- Students have a right to due process and appeal procedures and policies. The NJ state constitution’s due process clause requires districts, and entitles students, a notice of the charges against them. If the student denies the charges, then the school district is required to provide an explanation of the evidence the authorities have and an opportunity for their student to present their perspective of the situation.
  - While an informal hearing prior to the 10 day or more suspension is required, a student does not have the right to be accompanied by parents/guardians and/or represented by legal counsel at the informal hearing. Additionally, the student at the informal hearing is not entitled to call or cross-examine any witnesses.
  - Due process appeal procedures and policies are covered in NJ laws N.J.A.C. 6A:3-1.3 through 1.17; N.J.A.C. 6A:4; and, where applicable, N.J.A.C. 6A:14-2.7 and 2.8, and N.J.A.C. 6A:16-7.2 through 7.5.

### **Protections**

- Students have a right to protections pursuant to federal and state laws and regulations. In specific, students have protections for free speech and expressions which also is included/extended to nonverbal expression and written words. Additionally, this also includes hair and dress. Schools do reserve the right to create a dress code and enforce it so long as it is not unreasonably impeding on the rights of the student.