

**Policy**

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HOUSE DIRECTIONS, MANUALS, DIRECTIVES,  
BULLETINS, ANNOUNCEMENTS AND REPORTS

The superintendent or his/her designee shall direct development and review of paper and electronic informational newsletters, handbooks, directives, announcements, bulletins and other internal communications for parents/guardians/significant others, students, staff, and the general community to ensure that their content accurately reflects district policies and regulations.

Adopted: November 25, 2008  
NJSBA Review/Update: September 2016  
Readopted: December 20, 2016

Key Words

House Directions, Manuals, Directives, Bulletins, Announcements, Reports

**Legal References:** N.J.S.A. 18A:11-1 General mandatory powers and duties  
N.J.S.A. 18A:17-20 Superintendent; general powers and duties

**Possible**

**Cross References:** \*1000/1010 Concepts and roles in community relations  
\*1100 Communicating with the public  
\*1110 Media  
\*3100 Budget planning and preparation  
\*5124 Reporting to parents/guardians

\*Indicates policy is included in the Critical Policy Reference Manual.