

**Exhibit**

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**Frenchtown Board of Education**  
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*Daria Wasserbach*  
Superintendent

*Kathleen Petro*  
School Secretary

TO: PARENT/GUARDIAN OF:

RE: EPINEPHRINE ADMINISTRATION

Recently, the state of New Jersey adopted a new law identifying the need for additional school personnel to be trained to administer epinephrine in the case of anaphylaxis. In the past, the School Nurse has been the only person permitted to administer epinephrine to students unable to administer it to themselves.

Definite criteria must be met to allow the administration of epinephrine to be delegated:

1. A delegate must volunteer for the responsibility.
2. The School Nurse, in consultation with school administrators, will select the delegate.
3. The School Nurse is responsible for the training of the delegate in the use of the Epi-pen or other pre-filled auto injector mechanism.
4. The delegate will be specifically trained for your child.
5. Parents/Guardians will have specific responsibilities. (see attachment)

Permission is effective for the school year for which it is granted and must be renewed each school year.

The School Nurse continues to have primary responsibility for the administration of epinephrine.

If you choose to follow this process, the School Nurse will keep you informed and arrange a meeting of involved persons.

Role of the Parents/Guardians

1. The Parent or Guardian of the pupil must provide to the district Board of Education or Chief School Administrator of a nonpublic school:

ADMINISTRATION OF MEDICATION (exhibit continued)

- Written authorization for the administration of a pre-filled, single dose auto-injector mechanism containing epinephrine.
  - Written orders from the physician or advanced practice nurse that the pupil requires the administration of epinephrine for anaphylaxis and does not have the capability for self administration of the medication.
  - A signed statement acknowledging their understanding that if the procedures specified in the N.J.S.A. 18A:40-12.5 are followed, the district or nonpublic school shall have no liability as a result of any injury arising from the administration of a pre-filled, single dose auto-injector mechanism containing epinephrine to the pupil and that the parents or guardians shall indemnify and hold harmless the district or nonpublic school and its employees or agents against any claims arising out of the administration of a pre-filled, single dose auto-injector mechanism containing epinephrine to the pupil; and
  - A current pre-filled, single dose auto-injector mechanism containing epinephrine. (Epinephrine can only be obtained through prescription; therefore the school district or nonpublic school is unable to provide it. The parent or guardian is responsible for replacing a pre-filled, single dose auto-injector mechanism containing epinephrine when it has expired).
2. When the School Nurse has designated, in consultation with the Board of Education or Chief School Administrator of a nonpublic school, another employee of the school district or nonpublic school to administer epinephrine via a pre-filled, single dose auto-injector mechanism, the parents provide, in addition to the above:
- Consent in writing to the administration of epinephrine by the designated individual;
  - A signed statement acknowledging their understanding that if the procedures specified in the “Protocol and Implementation Plan for the Emergency Administration of Epinephrine by a Delegate Trained by the School Nurse” are followed, the district or nonpublic school shall have no liability as a result of any injury arising from the administration of a pre-filled, single dose auto-injector mechanism containing epinephrine to the pupil and that the parents or guardians shall indemnify and hold harmless the district or nonpublic school and its employees or agents against any claims arising out of the administration of a pre-filled, single dose auto-injector mechanism containing epinephrine to the pupil.

**AUTHORIZATION FOR DELEGATION OF EMERGENCY ADMINISTRATION OF EPINEPHRINE****FRENCHTOWN ELEMENTARY SCHOOL DISTRICT**

**I HAVE BEEN ADVISED OF STATE LAW P.L. 1997, c. 368 ALLOWING THE ADMINISTRATION OF EPINEPHRINE TO BE DELEGATED TO A PERSON OTHER THAN THE SCHOOL NURSE. THIS PERMISSION IS ONLY FOR TIMES WHEN THE SCHOOL NURSE IS NOT IMMEDIATELY AVAILABLE.**

**I GIVE MY PERMISSION FOR A DELEGATE TO BE TRAINED TO ADMINISTER EPINEPHRINE TO MY CHILD.**

**I HEREBY ACKNOWLEDGE THAT THE FRENCHTOWN SCHOOL DISTRICT BOARD OF EDUCATION, ITS AGENTS AND EMPLOYEES SHALL INCUR NO LIABILITY AS A RESULT OF ANY INJURY ARISING FROM THE ADMINISTRATION OF THE EPI-PEN BY THE SCHOOL NURSE OR DESIGNEE(S) TO THE**

ADMINISTRATION OF MEDICATION (exhibit continued)

**PUPIL. I ALSO AGREE TO INDEMNIFY AND HOLD HARMLESS THE DISTRICT AND ITS EMPLOYEES OR AGENTS AGAINST ANY CLAIMS ARISING OUT OF THE ADMINISTRATION OF THE EPI-PEN TO THE PUPIL BY THE SCHOOL NURSE OR DESIGNEE(S).**

\_\_\_\_\_  
**STUDENT NAME**

\_\_\_\_\_  
**PARENT SIGNATURE**

\_\_\_\_\_  
**DATE**

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**I DO NOT WISH TO DELEGATE THE ADMINISTRATION OF EPINEPHRINE TO MY CHILD TO ANYONE OTHER THAN THE SCHOOL NURSE. I UNDERSTAND THAT I MAY REQUEST A DELEGATE AT A LATER DATE.**

\_\_\_\_\_  
**STUDENT NAME**

\_\_\_\_\_  
**PARENT SIGNATURE**

\_\_\_\_\_  
**DATE**

Adopted: March 31, 2009  
NJSBA Review/Update: September 2016  
Readopted: March 28, 2017