

**MILFORD BOROUGH DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 24, 2021**

**CALL TO ORDER**

This meeting of the Milford Borough Board of Education was convened at 7:04 p.m. by Laura Hanson, Board President, who announced, "In accordance with the Open Public Meetings Act (N.J.S.A.19:4-6) adequate notice of this meeting has been provided to the Hunterdon County Democrat, the Express-Times, at the Milford Elementary School, the Borough Hall and filing in the Board Office with the Board Secretary."

**FLAG SALUTE**

**MEMBERS PRESENT:** Laura Hanson, Teresa Kane, Nicole Kempf Mutz, Ben Cramer

**MEMBERS ABSENT:** Jill Seeland

**DISTRICT ADMINISTRATORS:** Dr. Rick Falkenstein, Superintendent

Michele McCann, School Business Administrator/Board Secretary

**PUBLIC:** Elisa Yaeger

**I. PUBLIC COMMENT**

*This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Each participant shall be limited to three minutes duration. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.*

*Elisa Yeager provided an update on the O&L Oil property is on hold, at this time, discussion on truck restrictions on Rt 32.*

*Jessica, parent came to see what the board meetings are.*

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY - M. MCCANN**

- Annual Audit
- Update on Board Member Mandated Training
- Thank you to Ms. Pellegrino and the custodial staff for keeping the building clean and for the work in the preparation for the start of the school year
- Thank you to the Business Office Staff, Ms. Emmons, Mrs. LaCamera and Mrs. Miller for successful audit
- NJSBA Virtual Workshop is October 26-28<sup>th</sup>.
- State denial letter on Choice School



**BE IT FURTHER RESOLVED** that the Chief School Administrator recommends that the Milford Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of June and July 2021; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows  
ayes, 4; nays, 0

**II CHIEF SCHOOL ADMINISTRATOR'S REPORT - R. FALKENSTEIN**

Dr. Falkenstein reviewed the HIB & Wellness Policy

- New Hires: kindergarten teacher, special education teacher, and a part time instructional aide.
- ESY summer program at Kingwood Township School was successful
- Zim-Zum, a BCBA consultant provided training for all teachers
- Status on contact tracing
- Homework club will supplement learning loss from prior school year, due to COVID/emergency closures

**Action 21-145 RESOLUTION**

**BE IT RESOLVED** that the Board of Education approves the attached School Safety Data Submission for September 1, 2020 through June 30, 2021.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows  
ayes, 4; nays, 0

**Action 21-146 RESOLUTION**

**BE IT RESOLVED** that the Board of Education approves the HIB and Wellness Policy for the 2021-2022 school year, as presented by the Superintendent.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows  
ayes, 4; nays, 0

**Action 21-147 RESOLUTION**

**BE IT RESOLVED** that the Board of Education authorizes the Superintendent to hire staffing during the 2021-2022 school year on an as needed basis.

**EDUCATION/POLICY COMMITTEE****Action 21-148****RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the 2022 Board of Education Meeting Calendar, as recommended by the Superintendent.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows  
 ayes, 4; nays, 0

**Action 21-149****RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the Milford Board of Education to develop and utilize an internal Board Self-Evaluation Matrix for annual review of the Board, as recommended by the Superintendent.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows  
 ayes, 4; nays, 0

**Action 21-150****RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the first reading of the following policies and regulations:

<b>POLICY #</b>	<b>POLICY</b>
2415	EVERY STUDENT SUCCEEDS ACT
2415.02	TITLE 1 - FISCAL RESPONSIBILITIES
2415.05	STUDENTS, ANALYSIS, AND OR EVALUATIONS
2415.20	EVERY STUDENT SUCCEEDS ACT COMPLAINTS
5330.01	ADMINISTRATION OF MEDICAL CANNABIS
7425	LEAD TESTING OF WATER IN SCHOOLS
R2415.20	EVERY STUDENT SUCCEEDS ACT COMPLAINTS
R 5330.01	ADMINISTRATION OF MEDICAL CANNABIS
R 7425	LEAD TESTING OF WATER IN SCHOOLS

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows  
 ayes, 4; nays, 0

**Action 21-151****RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the second reading of the following policies:

<b>POLICY #</b>	<b>POLICY</b>
1620	ADMINISTRATIVE EMPLOYMENT CONTRACTS

1643	FAMILY LEAVE
3421.13	POSTNATAL ACCOMMODATIONS
6440	COOPERATIVE PURCHASING
6470.01	ELECTRONIC FUNDS TRANSFER AND CLAIMANT CERTIFICATION
8561	PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS

*Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0*

**Action 21-152 RESOLUTION**

***BE IT RESOLVED*** that the Board of Education abolishes the following policies:

POLICY #	POLICY
2415.01	ACADEMIC STANDARDS, ACADEMIC ASSESSMENTS, AND ACCOUNTABILITY
2415.03	HIGHLY QUALIFIED TEACHERS
7430	POSTNATAL ACCOMMODATIONS

*Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0*

**Action 21-153 RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the submittal of the applications of the 2021 - 2022 school year in the following amounts, as recommended by the Superintendent.

Title I:	\$25,385
Title IIA:	\$2,798
Title IV:	\$10,000

*Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0*

**Action 21-154 RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the attached Professional Development Plan for 2021-2022 school year, as recommended by the Superintendent.

*Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0*

**Action 21-155 RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the attached TCNJ Articulation agreement for the 2021-2022 school year, as recommended by the Superintendent.

*Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0*

**Action 21-156 RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the attached TCNJ Articulation agreement for the 2021-2022 school year, as recommended by the Superintendent.

*Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0*

**Action 21-157 RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the ESY MD tuition at Holland Township School, for the 2021-2022 school year, at a cost of \$3,744.10, as recommended by the Superintendent.

*Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0*

**Action 21-158 RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves an MD tuition at Holland Township school, for the 2021-2022 school year, at a cost of \$21,835.00, as recommended by the Superintendent.

*Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0*

**Action 21-159 RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves an MD aide at Holland Township School, for the 2021-2022 school year, at a cost of \$15,606.00, as recommended by the Superintendent.

*Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0*

**Action 21-160 RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the extraordinary state school aid for







**BE IT RESOLVED** that the Board of Education approves all certified teaching staff for home instruction, for the 2021-2022 school year at the contractual rate of \$45.00 per hour, as recommended by the Superintendent.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

**Action 21-171 RESOLUTION**

**BE IT RESOLVED** that the Board of Education appoints Jennifer Petronzi, Guidance Counselor, as the HIB Anti-Bullying Specialist for the 2021-2022 school year, as recommended by the Superintendent.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

**Action 21-172 RESOLUTION**

**BE IT RESOLVED** that the Board of Education amends Steven Weber's 21/22 hourly rate to \$16.38 for the 2021-2022 school year, as recommended by the Superintendent.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

**Action 21-173 RESOLUTION**

**BE IT RESOLVED** that the Board of Education approves Ray Krov, School Treasurer, for the 2021-2022 school year, effective July 1, 2021, through June 30, 2022, at an annual salary of \$1,842.00, as recommended by the Superintendent.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

**OPERATIONS COMMITTEE**

**Action 21-174 RESOLUTION**

**BE IT RESOLVED** that the Board of Education approves the Annual Facility Checklist and Safety Evaluation of School Buildings.

Moved by L. Hanson, seconded by T. Kane, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

**Action 21-175 RESOLUTION**

**BE IT RESOLVED** that the Board of Education declares the attached fixed asset as surplus



**Action 21-179**

**RESOLUTION**

***BE IT RESOLVED*** that the Board of Education adjourned the meeting at 8:10 p.m.

*Moved by L. Hanson, seconded by B. Cramer, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays, 0*

Respectfully Submitted,



Michele McCann  
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on September 14, 2021

DocuSigned by:  
Approved:  
*Laura Hanson*  
FFBE395612514DF...

Board President