

MILFORD BOROUGH DISTRICT BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 26, 2021

I. CALL TO ORDER

This meeting of the Milford Borough Board of Education was convened at 7:07 p.m. by Laura Hanson, Board President, who announced, "In accordance with the Open Public Meetings Act (N.J.S.A. 19:4-6) adequate notice of this meeting has been provided to the Hunterdon County Democrat, the Express-Times, at the Milford Elementary School, the Borough Hall and filing in the Board Office with the Board Secretary."

II. FLAG SALUTE

III. ATTENDANCE

MEMBERS PRESENT:

Ben Cramer, Teresa Kane, Laura Hanson,
Nicole Kempf and Jill Seeland

MEMBERS ABSENT:

DISTRICT ADMINISTRATORS:

Dr. Rick Falkenstein, Superintendent
Michele McCann, RSBA, School Business
Administrator/Board Secretary

PUBLIC:

No Public present

IV. PUBLIC COMMENT

This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Each participant shall be limited to three minutes duration. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Presentation by BKC Certified Public Accountants PC – CPA Laura Atwell, CPA PSA on the 2019-2020 School Audit (the presentation will be upon the audit team joining the meeting after completing the Frenchtown presentation).

V. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY - M. MCCANN

- School Board Recognition Month
- Online Personal/Relative Disclosures & Financial Statements pending
- Board Member Training

Action 21-011

RESOLUTION

BE IT RESOLVED that the Board of approves the addendum of change in list and addition

of personnel item

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 21-012

RESOLUTION

BE IT RESOLVED that the Board of approves the following meeting minutes:

- December 21, 2020 - Regular Meeting*
- January 6, 2021 - Board Reorganization/Regular Meeting*
- January 6, 2021 - ES Minutes*

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 21-013

RESOLUTION

BE IT RESOLVED that the Board of approves the following bill lists:

<i>December 23- January 15, 2021 General Fund</i>	<i>\$112,744.45</i>
<i>January 15-January 26, 2021 General Fund</i>	<i>\$62,718.41</i>

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 21-014

RESOLUTION

BE IT RESOLVED that the Board of approves the January 2020 line-item appropriation transfers as per the attached report.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 21-015

RESOLUTION

BE IT RESOLVED that the Board of approves the Board Secretary and School Treasurer's reports:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Milford Board of Education accept the monthly financial reports of the Secretary and the School Treasurer's for the month(s) of January 2020; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0.

Action 21-016

RESOLUTION

BE IT RESOLVED that the Board of approves the following resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Milford Board of Education is one of 581 local school boards in New Jersey that sets policies and over-sees operations for public school districts; and

WHEREAS, the Milford Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores; and

NOW, THEREFORE, BE IT RESOLVED, that the Milford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join

communities statewide in observing January 2021 as **SCHOOL BOARD RECOGNITION MONTH**; and

BE IT FURTHER RESOLVED, that the Milford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was **ADOPTED** as follows ayes, 5; nays, 0.

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT - R. FALKENSTEIN

- Superintendent to report on Safety Team
- Change in COVID Cases
- Change in regulations
- Snow day/virtual
- Hunterdon County is all open and operating, some districts are not open

Action 21-016

RESOLUTION

BE IT RESOLVED that the Board of reaffirm the following motion:

Whereas the Borough of Milford Board of Education is required to comply with the requirements of Interdistrict Public School Choice Program Act and specifically the requirements as a sending district; and

Whereas the Borough of Milford Board of Education has already suffered an adverse financial and educational impact in loss of state aid and reduced class size, on the District as a result of students previously participating in the school Choice program; and

Whereas the Borough of Milford Board of Education has concerns that the number of students from the District who chose for the 2021-2022 School Year to participate in the school choice program and elect to attend another school district will add to the adverse , financial and educational impact already felt by the district; and

Whereas the Interdistrict Public School Choice Program Act permits a sending school district to limit the number of the students participating in the school choice program; and

Now Therefore be it Resolved the Borough of Milford Board of Education shall limit the provisions of the Interdistrict Public School Choice Program Act, limit the number of its students that may participate in the school choice program and attend another school district under the Interdistrict Public School Choice Program Act for the 2021-2021 School Year:

Ten (10%) percent of the number of students per a grade per a year in the district and/or fifteen (15%) percent of the total number of students enrolled in the

district.

Be It Further be it Resolved the resolution shall be in effect from it's date of adoption until the Borough of Milford Board of Education takes official action to rescind or modify as outlined in this resolution.

Be It Further be it Resolved the resolution shall allow the Borough of Milford Board of Education to authorize it's administration to take all appropriate action to forward this resolution to the takes official action to Commissioner of the Department of Education for approval and take further action required in obtaining such consent.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 21-017

RESOLUTION

BE IT RESOLVED that the Board of approves the attached submission of the Student Safety Data System as recommended by the Superintendent.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

PERSONNEL COMMITTEE

Action 21-018

RESOLUTION

BE IT RESOLVED that the Board of approves Motion to approve the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 21-019

RESOLUTION

BE IT RESOLVED that the Board of accept, with regret, the resignation of Teresa Klapper, effective June 30, 2021.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

OPERATIONS COMMITTEE

FINANCE/BUDGET COMMITTEE

Action 21-020

RESOLUTION

BE IT RESOLVED that the Board of approves the following resolution:

WHEREAS, N.J.A.C 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 school year, and

WHEREAS, the Milford Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students or participation in SEMI would not provide a cost benefit to the District based on the attached projection of the District's available SEMI reimbursement for the 2020-2021 budget year.

NOW, THEREFORE BE IT RESOLVED, that the Milford Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of the N.J.A.C. 6A:23A-5.3 for the 2021-2022 school.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 21-012

RESOLUTION

BE IT RESOLVED that the Board of approves Motion to accept the attached June 30, 2020 Comprehensive Equity Annual Financial Report (CAFR) with no audit recommendations, and to acknowledge that the Milford Board of Education has reviewed the 2019-2020 audit report as required by N.J.S.A. 18A:23-5.

Note: Copies of the Synopsis of the Audit were made available to the members of the public.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 21-012

RESOLUTION

BE IT RESOLVED that the Board of approved the attached Corrective Action Plan for the June 30, 2020

Comprehensive Annual Financial Report (CAFR), with no audit recommendations.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 21-012

RESOLUTION

BE IT RESOLVED that the Board of approves Motion to approve the transfer \$46,469.00 from

surplus and increase line 11-190-100-610 \$36,469.00 and 11-000-262-340- \$10,000.00 in the 2020-2021 Budget for the 2019-2020 Extraordinary Aid received in September 2020.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

VII. Standing Committee Reports

- Hunterdon County School Boards - update
- NJ School Boards - no update
- Hunterdon County ESC - update
- PTO - update
- Kingwood Liaison –update

VIII NEW BUSINESS

IX OLD BUSINESS

X RECOGNITION OF THE PUBLIC

Action 21-013

RESOLUTION

BE IT RESOLVED that the Board of adjourns the meeting at 8:49 p.m.

Moved by L. Hanson, seconded by N. Kempf, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

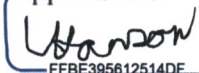
Respectfully Submitted



Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on February 16, 2021

Approved by:



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Board President