

**MILFORD BOROUGH DISTRICT BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 26, 2020**

1. CALL TO ORDER

This meeting of the Milford Borough Board of Education was convened at 6:08 p.m. by Teresa Kane, Board Vice President, who announced, "In accordance with the Open Public Meetings Act (N.J.S.A.19:4-6) adequate notice of this meeting has been provided to the Hunterdon County Democrat, the Express-Times, at the Milford Elementary School, the Borough Hall and filing in the Board Office with the Board Secretary."

2. FLAG SALUTE

3. ATTENDANCE

MEMBERS PRESENT: Teresa Kane, Laura Hanson, Ben Cramer, Nicole Kempf and Jill Seeland

MEMBERS ABSENT: None

DISTRICT ADMINISTRATORS: Dr. Rick Falkenstein, Superintendent
Michele McCann, RSBA, School Business Administrator/Board Secretary

PUBLIC: None

4. PUBLIC COMMENT

This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Each participant shall be limited to three minutes duration. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Motion by Teresa Kane, seconded by Laura Hanson, to enter into executive session at 6:09 p.m., all in favor motion carried.

Motion by Laura Hanson, seconded by Jill Seeland, to exit executive session at 6:11p.m., all in favor, motion carried.

Motion by Ben Cramer, seconded by Nicole Kempf, to approve the following, all in favor motions carried.

5. School Business Administrator/Board Secretary – M. McCann

- Board Member Training
- Strauss Esmay canceled the Annual School Law and Policy Seminar
- Cancellation of School Boards Conference 2020 - on line training replaces
- Letter from Hunterdon Healthcare for donations
- Letter from Milford to Kingwood
- Hunterdon Warren Association of School Business Officials – M. McCann
- Hunterdon Warren Association of School Administrators – R. Falkenstein

5.2 Motion to approve the following meeting minutes:

April 29, 2020 - School Reorganization/Regular Meeting Minutes
May 6, 2020 - Public Hearing 2020- 2021 Budget

5.3 Motion to approve the following bill list:

May 26, 2020 Bill list	\$115,646.18
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5.4 Motion to approve the April 2020 line-item appropriation transfers as per the attached report.

5.5 Motion to approve the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Milford Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of April 2020; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

6 Discussion Items

6.1 Superintendent's Report – R. Falkenstein

- Students will keep electronics
- Plan for graduation based on Governor's current recommendations
- Mayor's update will add a message for graduates and DVRHS
- Teachers cleaning out student lockers
- Move up day planned for Milord students

6.2 Committees

- attachments - SSO under Delaware Regional High School
- legislative notes.

Motion by Ben Cramer, seconded by Nicole Kempf, to approve the following, all in favor motions carried.

6.3 Committee Reports

7.1 Education Committee

7.1.a Motion to approve the contract between Frenchtown Board of Education and Milford Board of Education for shared services of World Language Teachers the 2020-2021 school year, in an amount not to exceed \$40,745.00, as recommend by the Superintendent.

Motion by Teresa Kane, seconded by Ben Cramer, to approve the following, all in favor motions carried.

7.2 Personnel Committee

7.2.a Motion to approve the following 2020-2021 contracts for non - tenure Support Personnel frozen at the 2019-2020 Salary, as recommended by the Superintendent, salaries to be determined upon settlement of the Negotiated Agreement. (All employees have been issued a Rice Notice)

FIRST NAME	LAST NAME	2019/2020 ANNUAL SALARY
Haley	Boothby	\$23,113.00
Eileen	Lankford	\$23,113.00
Jewel	Freeman	\$17.00/hr
Lisa	Hartpence	\$75.00/Day
Rich	Kerr	\$16.00/hr

Miller	Sue	\$69,502.00
Judy	Pellegrino	\$39,500.00
Lois	Wismer	\$3,434.00

7.2.b Motion to approve the following appointment for the 2020 - 2021 school year, as recommended by the Superintendent:

Staff:	Position	Salary 20-21
Ray Krov	Treasurer	\$1,800.0

7.2.c Motion to approve, Ameila Lamonde, for summer curriculum hours at the contractual rate of \$42.00 per hr, not to exceed \$336.00 as recommended by the Superintendent.

7.2.d Motion to authorize the Superintendent to offer employment for vacancies in the name of the Board of Education, during the summer months, and present the contracts of employment at the August 2020 Board of Education meeting.

Motion by Teresa Kane, seconded by Ben Cramer, to approve the following, all in favor motions carried.

7.3 Operations Committee

7.3.a Motion to authorize the disposal of the attached list of items for disposal, as recommended by the Superintendent.

7.3.b Motion to approve the attached contract with Sonitrol, for the installation of the Alyssa's Law's grant requirements, as recommended by the Superintendent.

7.4 Policy Committee

Motion by Teresa Kane, seconded by Ben Cramer, to approve the following, all in favor motions carried.

7.5 Finance/Budget Committee

7.5.a Motion to approve the attached amendment to the 403b documentation for the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

8. New Business

9. Old Business

10. Recognition of the Public - None

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Motion to adjourn at 6:55 p.m. by Ben Cramer, seconded by Laura Hanson, all favor in this matter.

Respectfully Submitted,



Michele McCann, RSBA
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on June 23, 2020

Approved:



Teresa Kane
Board President