

**MILFORD BOROUGH DISTRICT BOARD OF EDUCATION  
BOARD MINUTES  
May 6, 2020**

**1. CALL TO ORDER**

The meeting of the Milford Borough Board of Education was convened at 7:03 p.m. by Teresa Kane, Board President, who announced, "In accordance with the Open Public Meetings Act (N.J.S.A.19:4-6) adequate notice of this meeting has been provided to the Hunterdon County Democrat, the Express-Times, virtually at the Milford Elementary School, the Borough Hall and filing in the Board Office with the Board Secretary."

**2. FLAG SALUTE**

**3. OATH OF OFFICE**

**4. ATTENDANCE**

**MEMBERS PRESENT:** Ben Cramer, Laura Hanson, Nicole Kempf,  
Teresa Kane & Jill Seeland

**MEMBERS ABSENT:** None

**DISTRICT ADMINISTRATORS:** Dr. Rick Falkenstein, Superintendent  
Michele McCann, RSBA, School Business  
Administrator/Board Secretary

**PUBLIC:** Betsy Combs

5. Public Hearing on the 2020-2021 Proposed School Budget

5.1 Board presentation and discussion of the 2020-2021 proposed budget

5.2 Recognition of the Public on the 2020-2021 proposed budget only

Elisa Yeager, Town Council Liaison asked about the following: about savings in operations from the closure; the amount of money that was expected from federal funds (ESEA).

The board responded our expectations for the funding are very small as the school does not qualify for Title 1 funds.

5.3 Motion to approve the following resolution to adopt the final budget:

*WHEREAS, the 2020-2021 final budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to*

*N.J.S.A. 18A and N.J.A.C. Title 6 and 6A and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;*

**WHEREAS**, on March 11, 2020, the Milford Board of Education introduced a tentative budget for the 2020-2021 school year; and

**WHEREAS**, the budget was approved by the Hunterdon County Executive Superintendent of Schools, advertised in the April 9, 2020 edition of the Hunterdon County Democrat, and the user friendly budget was posted on the school district website; and

**BE IT RESOLVED** the Board of Education approves the 2020-2021 final budget in the amount of \$2,327,898 and authorizes its submission to the Executive County Superintendent of Schools for final approval as follows:

General Fund	\$ 2,267,357
Special Revenue Fund	\$ 16,700
Debt Service Fund	\$ 43,841
<b>Total Expenditures</b>	<b>\$ 2,327,898</b>

**BE IT FURTHER RESOLVED**, that the 2020-2021 final budget is supported by the following revenues:

Budgeted Fund Balance	\$ 0
Local Tax Levy – General Fund	\$ 1,944,580
New Jersey State Aid	\$ 283,660
Miscellaneous Revenues	\$ 39,117
Special Revenues (Grants)	\$ 16,700
Local Tax Levy – Debt Service Fund	\$ 43,841
<b>Total Revenues</b>	<b>\$ 2,327,898</b>

**BE IT FURTHER RESOLVED**, that the Milford Board of Education acknowledges that the 2020-2021 final budget as described above results in a General Fund Tax Levy in the amount of \$1,944,580 and a Debt Service Tax Levy in the amount of \$43,841 representing a total tax levy of \$1,988,421.

*Motion by Jill Seeland, seconded by Ben Cramer, all in favor the motion passed.*

5.4 Public Hearing on the 2020 - 2021 Budget

6. Recognition of the Public

Elisa Yeager, Town Council Liaison spoke about the Hunterdon County’s Freeholder’s grant, to review ordinances to bring and attract business to Milford. Keeping the Milford Mill project moving forward.

7 Return to Regular Meeting

8. Committee Updates:

Teresa Kane provided an update from HCESC as the Hunterdon community is working together as a close knit community to the benefit of the students.

Questions about how graduation would be handled, it is still in the process of review

8.1 Education/Curriculum/ Policy Committee

8.2 Personnel/ Finance/Budget Committee

8.2.a Motion to approve the following:

**BE IT RESOLVED**, that the amount of district taxes, exclusive of Debt Service requirements, needed to meet the obligations of the Milford Board of Education is per the following schedule and that the Milford Borough is requested to place in the hand of the treasurer of school monies that amount in accordance with the statutes relating thereto.

Total Taxes Due for the General Fund: ..... \$1,944,580.00  
 Balance Due July 1, 2020, .....\$ 486,145.00  
 Balance Due October 1, 2020, .....\$ 486,145.00  
 Balance Due January 1, 2021. .... \$ 486,145.00  
 Balance Due April 1, 2021 .....\$ 486,145.00

Motion by Jill Seeland, 2<sup>nd</sup> by Ben Cramer, all in favor the motion passed.

8.2.b Motion to approve the following:

**BE IT RESOLVED**, that the amount of district taxes needed to meet all interest and debt reduction charges of the Milford Board of Education is per the following schedule and that the Milford Borough is requested to place in the hand of the treasurer of school monies that amount in accordance with the statutes relating thereto.

2020-2021 Total Interest and Debt Reduction \$43,841.00

Due Date	Description	Taxes Due
7/01/2020	Principal	\$35,000
7/01/2020	Interest	\$4,869
01/01/2021	Interest	\$3,972
Totals:		\$43,841

Motion by Jill Seeland, 2<sup>nd</sup> by Ben Cramer, all in favor the motion passed.

9. New Business
10. Old Business
11. Recognition of the Public

Elisa Yeager was still present, understood the diploma process with social distancing guidelines in place.

12. Adjournment

***Motion by Laura Hanson, seconded by, Nicole Kempf, to adjourn at 7:56 p.m., all in favor motion carried.***

Respectfully Submitted,



Michele McCann, RSBA  
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on May 26, 2020

Approved:

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Teresa Kane  
Board President