

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

September 14, 2021 - Regular Meeting

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows
ayes, 4; nays,0

Action 21-206 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill lists:

September 15-30, 2021 General fund	\$140,214.39
October 12, 2021 General Fund	\$86,900.38

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows
ayes, 4; nays,0

Action 21-207 RESOLUTION

BE IT RESOLVED that the Board of Education approves the September 2021 line-item appropriation transfers as per the attached report.

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows
ayes, 4; nays,0

Action 21-208 RESOLUTION

BE IT RESOLVED that the Board of Education approves the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Milford Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of September 2021; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows
ayes, 4; nays,0

Action 21-211

RESOLUTION

***BE IT RESOLVED** that the Board of Education amends facility usage for Milford School PTO, as recommended by the Superintendent.*

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

PERSONNEL COMMITTEE

Action 21-212

RESOLUTION

***BE IT RESOLVED** that the Board of Education approves the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.*

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

Action 21-213

RESOLUTION

***BE IT RESOLVED** that the Board of Education approves the disability leave for Lisa Hartpense, instructional aide, AID-SPEC-K8-02, effective September 1, 2021 through October 18, 2021, utilizing the following as recommended by the Superintendent.*

<u>LEAVE TYPE</u>	<u>START DATE</u>	<u>END DATE</u>	<u>TOTAL USED</u>
Paid Disability	09/01/2021	09/17/2021	10 sick days
Paid Disability	09/20/2021	09/22/2021	3 personal days
Unpaid Disability	09/23/2021	10/01/2021	7 unpaid days
Unpaid Disability	10/04/2021	10/04/2021	.5 unpaid day
Unpaid Disability	10/18/2021	10/18/2021	.5 unpaid day
FMLA	09/01/2021	10/18/2021	8 weeks

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

Action 21-214

RESOLUTION

***BE IT RESOLVED** that the Board of Education accepts, with regret, the retirement of Beverly Andresen, Teacher, TCH-TCHR-02-01, effective June 30, 2022, as recommended by the Superintendent.*

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

Action 21-215

RESOLUTION

***BE IT RESOLVED** that the Board of Education accepts, with regret, the retirement of Janet Gleason, Teacher, TCH-TCHR-PK-01, effective June 30, 2022, as recommended by the Superintendent.*

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

Action 21-216

RESOLUTION

***BE IT RESOLVED** that the Board of Education approves the following substitute, pending satisfactory criminal history review, as recommended by the Superintendent.*

Pamela Vail

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

OPERATIONS COMMITTEE

Action 21-217

RESOLUTION

***BE IT RESOLVED** that the Board of Education approves the following resolution:*

***WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and*

***WHEREAS**, the required maintenance activities, as listed in the attached document for the various school facilities of the Milford Public School District, are consistent with these requirements, and*

***WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,*

***NOW, THEREFORE BE IT RESOLVED**, that the Milford Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Milford Public School District in compliance with Department of Education requirements.*

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays,0

Action 21-218

RESOLUTION

***BE IT RESOLVED** that the Board of Education approve the Milford Public School Maintenance Budget Amount Worksheet (Form M-1) and the detailed actual expenditure worksheet and*

Action 21-222

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached contract, for Melick Tulley and Associates, a division of GZA Geothermal, Inc. for a site investigation of the underground storage tank, at an estimated cost of \$11,330.00 based on a request for proposal, for consulting Licensed Remediation Professional Services (LSRP) for UST investigation as prepared by SSP Architecture Group.

Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows ayes, 4; nays, 0

Action 21-223

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF MILFORD IN THE COUNTY OF HUNTERDON, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES PROJECTS

HEREAS, The Board of Education of the Borough of Milford in the County of Hunterdon, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby), seeks to submit to the voters school facilities projects (the "Projects");

WHEREAS, the School District will seek Debt Service Aid with respect to the Projects; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of: (i) the Projects; and (ii) a School District special election at which time a bond referendum authorizing the Projects shall be presented to the voters of the School District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF MILFORD IN THE COUNTY OF HUNTERDON, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby authorizes and/or ratifies the preparation of Schematic Plans and Educational Specifications, if required, by SSP Architectural Group, Inc. ("SSP") in connection with the Projects and the Board further authorizes and directs SSP to submit the same to the New Jersey Department of Education and to the Hunterdon County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the planning board for its review, to the extent required by law.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New

*Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows
ayes, 4; nays,0*

New Business - N/A

Old Business - N/A

Action 21-226

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:01 p.m.

*Moved by L. Hanson, seconded by A. Caban, on roll call vote, resolution was ADOPTED as follows
ayes, 4; nays,0*

Respectfully Submitted,



Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on November 9, 2021

Approved:

Board President