

Frenchtown Board of Education Regular Meeting Agenda

August 24, 2021 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 14, 2021. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

The public may view and participate in public comment by visiting the following website:
www.dvrhs.org/fesboemeeting

2. **THE PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Mr. Adam Blackburn	Mr. Aaron Lambert	Mrs. Kate Nugent
Mrs. Kara Bobrowski	Ms. Laine Nauman	
Ms. Carolyn Gadbois	Mr. Hugo Rodriguez	

4. **PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

5. **2020/2021 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2020-2021)

1. Create a reopening plan and provide continued management of the Covid 19 crisis as it relates to the district.
2. Construct a plan to transition middle school into a send/receive model.

Frenchtown Board of Education Regular Meeting Agenda August 24, 2021 6:45 p.m.

Board Goals (2020-2021)

1. Continue to pursue a middle school send/receive relationship with neighboring districts and select a partner district.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.

6. PRESENTATIONS AND RECOGNITIONS

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ September 28, 2021 – Action Meeting
 - ✓ October 19, 2021 – Action Meeting
- School Board's Convention – October 26-28, 2021- Virtual
- Correspondence

Actions Items

7.1 Motion to approve the following minutes:

- June 29, 2021 – Regular Session
- June 29, 2021 – Executive Session

8. SUPERINTENDENT'S REPORT

Discussion Items:

- a. HIB Grade Report 2021

Action Items:

- 8.1 Motion to affirm the HIB report submitted on June 22, 2021.

Teacher Mentor Plan 2021-2022

- 8.2 Motion to approve the attached 2021/2022 Teacher Mentor Plan

Frenchtown Board of Education

Regular Meeting Agenda

August 24, 2021 6:45 p.m.

9. **PRINCIPAL’S REPORT**

10. **BOARD PRESIDENT’S REPORT**

11. **POLICY**

Second Reading and Adoption

11.1 Motion to approve the second reading and adoption of the following policies:

2224.1 Policy	Title IX – Sex-Based Discrimination
2224.1 Regulation	Title IX - Sex-Based Discrimination
2224.1 Exhibit	Title IX – Sex-Based Discrimination
3542.2 Policy	School Meal Program Arrears
6140 Policy	Curriculum Adoption

12. **CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

12.1

- a. Motion to re-approve the June 22, 2021 payroll check due to a correction in FICA amounts as follows:

From \$67,009.80 to \$69,009.80

- b. Motion to approve the June 30, 2021 bills list as follows:

General Fund:	\$44,222.94
Special Revenue Fund:	\$ 597.50
Total	\$44,820.44

- c. Motion to approve the July 1, 2021 to July 31, 2021 bills list as follows:

Frenchtown Board of Education
Regular Meeting Agenda
August 24, 2021 6:45 p.m.

General Fund:	\$207,288.83
Special Revenue Fund:	\$ 14,705.55
Total	\$221,994.38

- d. Motion to approve the August 1, 2021 to August 24, 2021 bills list as follows:

General Fund:	\$ 96,961.85
Special Revenue Fund:	\$ 10,693.76
Total	\$107,655.61

Budget Transfers

- 12.2 Motion to approve the list of the June 30, 2021 Budget Transfers in the amount of \$13,165.78.
- 12.3 Motion to approve the list of the July 2021 Budget Transfers in the amount of \$692.00.

Board Secretary/Treasurer Reports –June 2021

- 12.4 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **June 2021** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Board Secretary/Treasurer Reports –July 2021

- 12.5 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **July 2021** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

REAP Grant

- 12.6 Motion to accept the 2021/2022 REAP Grant Award and accept the funds in the amount of \$15,101.

Frenchtown Board of Education

Regular Meeting Agenda

August 24, 2021 6:45 p.m.

Non-Public Transportation

12.7 Motion to accept and appropriate Fiscal year 2021 Non-Public Transportation Aid in the amount of \$290 and to appropriate these funds into account #11-000-270-503 "AIL Non-Public"

ARP/IDEA

12.8 Motion to accept ARP/IDEA funding and to approve the submission of the grant application to the NJ Department of Education as follows:

Basic	\$5,469.00
Preschool	\$. 466.00

Appropriate Extraordinary Aid

12.9 Motion to accept and appropriate Fiscal Year 2021 Extraordinary Aid into the following accounts:

11-000-261-420 "Required Maintenance Services"	\$ 4,200
11-000-262-100 "Staff Train Oth Purch Serv"	\$ 7,650
11-000-217-100 "Extraordinary Services – Aide Sal"	\$19,989
Total	\$31,839

Speech Language Specialist

12.10 Motion to approve Matheny Medical & Education Center for Speech Language Specialist at the rate of \$95.00 for approximately 8-10 hours as per the attached contract.

Pre-School Tuition

12.11 Motion to accept preschool student into the Little Paws Preschool Program for the 2021/2022 school year and to approve tuition contract for the following student:

Student ID#	Amount
00521	\$5,750.00

Pitney Bowes Lease Agreement

12.12 Motion to approve the attached new lease agreement with Pitney Bowes for the rental of the Postage Meter at a rate of \$65.97 per quarter.

Behavior Consultation Services

12.13 Motion to approve the attached agreement with Success Across the Spectrum for Behavior Consultation Services at the rate of \$125.00 per hour for up to 10 hours per month for the 2021-2022 school year, not to exceed \$17,000.

Withdraw from Maintenance Reserve

12.14 Motion to withdraw \$34,400 from the maintenance reserve account for the purchase and installation of fire-rated doors.

Frenchtown Board of Education

Regular Meeting Agenda

August 24, 2021 6:45 p.m.

Facilities

Integrated Pest Management

12.15 Motion to approve the Frenchtown Board of Education Integrated Pest Management Plan for the 2021-2022 school year.

Fire Doors at Stairwells

12.16 Motion to award a contract to Venus Tile & Marble in the amount of \$34,400 for the installation of 4 one-hour fire-rated doors at the stairwells to comply with the fire code.

Transportation

Personnel

Travel/Staff Development

12.17 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Katelynn Yard	Anti-Bullying Specialist Certificate Program	Self- Paced- Online	\$500.00	0.00	N/A	N/A

Instructional Aides

12.18 Motion to approve the following aides and scheduling for the 2021-2022 school year as recommended by the Superintendent:

Aide	FTE	Salary 2021-2022
Heather Critelli	1.00	\$20,723.92 (\$16.09 per Hour)
Tracy Folmar	.45 (15.75 Hours per week)	\$9,325.76 (\$16.09 per Hour)
Rose Hochenberger	.30 (10 ½ Hours per week)	\$6,217.17 (\$16.09 per Hour)
Emily O'Connell	.78 (27 ½ Hours per week)	\$16,486.14 (\$16.41 per Hour)
Michaela Schmatz	.78 (27.50 Hours per week)	\$16,164.65 (\$16.09 per Hour)
Kathy Skerbetz	.71 (25 Hours per week)	\$15,006.61 (\$16.41 per Hour)
Chelsea Valderas	1.00	\$20,723.92 (\$16.09 per Hour)

Frenchtown Board of Education

Regular Meeting Agenda

August 24, 2021 6:45 p.m.

Extra-Curricular Appointments 2021-2022

12.19 Motion to approve the following extra-curricular appointments for the 2021-2022 school year, stipend rate to be determined upon settlement of the negotiated agreement:

Position	Teacher	Stipend Rate
Student Council (1)	Brandi Bontempo	*
Yearbook	Brittney Shurts	*
Eighth Grade Coordinator	Katelynn Yard	*
Testing Coordinator	Cristina Doyle	*
Home Instruction	Holly Siock	*

Club Advisor Appointments 2021-2022

12.20 Motion to approve the following club advisor appointments:

Club	Advisor
iRun4Life 12 Hours Max	Alicia Parker & Ashley Seneca
S.T.E.M. Club 7.5 Hours Max	Chelsea Valderas
Sketchbook Club 7.5 Hours Max	Tricia Hurley
Intramural Soccer (Fall) (Coed) 12 Hours Max	Peter Moran
Intramural Basketball (Winter) (Coed) 12 Hours Max	Peter Moran
Intramural Softball (Spring) (Coed) 12 Hours Max	Katelynn Yard
Tutor Time 2 Hours Per Week	Holly Siock

Night Custodian

12.21 Motion to approve an employment contract for Ronald Marinelli at a rate of \$17.00 per hour, 25 hours per week (\$22,100.00 Annual-Prorated), effective August 2, 2021, for the 2021/2022 school year.

Part Time Custodian

12.22 Motion to approve Helen Kovatch as a part time Custodian at a rate of \$14.00 per hour, 1.5 hours a day, 7.5 hours per week to support lunchtime/recess sanitizing and cleaning with 2 larger groups(typical) for the 2021-2022 school year.

Frenchtown Board of Education

Regular Meeting Agenda

August 24, 2021 6:45 p.m.

2021-2022 Substitutes

12.23 Motion to approve the following substitute for the 2021-2022 substitute list at a rate of \$95.00 per day (Teacher), \$175.00 day (School Nurse), \$14.00 per hour (Custodian) or \$90.00 per day (Secretary)

Arlene Yard	Teacher	\$95.00 per day
-------------	---------	-----------------

Curriculum

Cooperative Sports Program

12.24 Motion to approve Shared Services Agreement with Kingwood Township Board of Education for a Cooperative Sports Program for the fall season at a cost of \$250 per student participant.

Standing Health Orders

12.25 Motion to approve the attached Standing Health Orders for the 2021-2022 school year.

Planning

13. NEW BUSINESS

14. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district. Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

15. EXECUTIVE SESSION

Motion to approve the following resolution:

Frenchtown Board of Education Regular Meeting Agenda

August 24, 2021 6:45 p.m.

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at ____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

16. ADJOURNMENT