

**Frenchtown Board of Education**  
**Regular Meeting Agenda**  
September 28, 2021 6:45 p.m.

**1. CALL TO ORDER – Opening Statement**

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 14, 2021. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

**2. THE PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Mr. Adam Blackburn	Mr. Aaron Lambert	Mr. Hugo Rodriguez
Mrs. Kara Bobrowski	Ms. Laine Nauman	Mrs. Kate Nugent

**4. SCHOOL BOARD CANDIDATE INTERVIEWS**

1. Erinn Nakahara

**EXECUTIVE SESSION**

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters (to conduct board member candidate interviews)
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at \_\_\_\_p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action will be taken following re-entry into regular session.

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**5. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

**6. 2021/2022 BOARD and DISTRICT GOALS**

6.1 Motion to approve the following Board District and Board Goals for the 2021-2022 school year:

**Frenchtown District Goals (2021-2022)**

1. Provide continued management of the Covid 19 crisis as it relates to the district.
2. Continue to explore opportunities with Kingwood Township School for our middle school students.
3. Review Math opportunities for our students, especially at the middle school level, to ensure that our students' math skills transition well to the high school curriculum.

**Board Goals**

1. Support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.
3. Develop a new mission statement with input from students, staff, and members of the public.

**7. PRESENTATIONS AND RECOGNITIONS - None**

**8. BOARD SECRETARY REPORT**

Informational Items

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- Board Meeting Schedule
  - ✓ October 19, 2021 – Action Meeting
  - ✓ November 23, 2021 – Action Meeting
  - ✓ December 21, 2021 – Action Meeting
- School Board’s Convention – October 26-28, 2021- Virtual
- Enrollments as of September 24, 2021:

Grade	Student Enrollment	Choice In	Choice Out
Pre K	10	1	
Kindergarten	14	4	
Grade 1	9	1	2
Grade 2	18	0	1
Grade 3	6	0	
Grade 4	12	0	1
Grade 5	17	2	3
Grade 6	9	0	1
Grade 7	3	0	2
Grade 8	12	0	
Out of Dist.	1		
Total	111	8	10

**Action Items:**

**Meeting Minutes**

8.1 Motion to approve the following minutes:

- August 24, 2021 – Regular Session
- August 24, 2021 – Executive Session

**9. SUPERINTENDENT’S REPORT**

**Informational Items:**

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending September 28, 2021.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 28	0				

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Sept 29 – Oct 19				
Oct 20– Nov 23				
Nov 24 – Dec 21				
Dec 22 – Jan 25				
Jan 26 – Feb 22				
Feb 23 – Mar 22				
Mar 23 – April 26				
April 27 – May 10				
May 11 – June 28				
TOTAL	0			

b. Short term suspension report:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required
469	Yes	3	Out of School 9/14 and 9/15	No
334	Yes	3	Out of School 9/21	No

c. Security and Fire Drills

Drill	Date Completed
Security Drill	9-8-2021
Fire Drill	9-3-2021

**Action Items:**

Frenchtown School District Emergency Virtual or Remote Instruction Programs

9.1 Motion to approve the 2021-2022 Frenchtown School District Emergency Virtual or Remote Instruction Programs in accordance with P.L. 2020, c.27, and authorize its submission to the Department of Education.

Memorandum of Agreement

9.2 Motion to approve the 2021/2022 MOA Between Education and Law Enforcement Officials.

**10. PRINCIPAL'S REPORT**

**11. BOARD PRESIDENT'S REPORT**

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12. **POLICY**

13. **CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

**Action Items:**

**Finance**

Payment of Bills

13.1 Motion to approve the September 28, 2021 bills list as follows:

General Fund:	\$169,978.33
Special Revenue Fund:	\$ 17,065.95
<b>Total</b>	<b>\$187,044.28</b>

Budget Transfers

13.2 Motion to approve the list of the August 2021 budget transfers in the amount of \$2,939.69.

Board Secretary/Treasurer Reports

13.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **August 2021** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Pre-School Tuition

13.4 Motion to approve withdrawal of the following preschool student from the Little Paws Preschool Program for the 2021/2022 school year as requested by the parent and to approve a reimbursement of the deposit paid for the following student:

Student ID#	Amount to be Reimbursed
00482	\$575.00 + \$575.00 = \$1,150.00

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School Security Grant

13.5 Motion to accept School Security Grant Funds in the amount of \$20,000 for Grant Award Number 20E00121.

**Facilities**

Facility Use

13.6 Motion to approve the following use of School facilities:

Del-Val Wildcats    10-5-2021    Gym    5:00 p.m. to 6:00 p.m.

**Transportation**

Joint Transportation 2021-2022

13.7 Motion to approve a joint transportation agreement where Delaware Valley Regional High School shall serve as the Lead Educational Authority and Host District for the 2021/2022 school year as follows:

District	Destination	Route No.	Route Cost
Delaware Valley Regional	Warren Glen Academy	DSE2	\$10,019.00

**Personnel**

Travel/Staff Development

13.7 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
<b>James Hintenach</b>	Handle With Care Full Program, Hamilton, NJ	9-13-21 to 9-15-21	\$1,250.00	\$94.50	N/A	N/A
<b>Jocelyn Romano</b>	Stepping into Schoolwide Zones Webinar	10-7-21	\$95.00	N/A	N/A	N/A

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Home Instruction

13.8 Motion to authorize all active Frenchtown Elementary **Certificated Staff members to provide homebound instruction** in their areas of certification beginning September 1, 2021 through August 30, 2022 at the negotiated hourly rate of \$45.00/hr.

Part Time Custodian

13.9 Motion to approve a revision in contract and hours effective September 1, 2021 for the following custodian:

Name	Old Hours	Old Salary	New Hours	New Salary(Prorated)
Ronald Marinelli	25 / 5 Hours a Day	\$22,100.00 (Prorated)	Timesheet Basis	\$17.00 per Hour

New-Hire Part Time Custodians

13.10a Motion to approve new night part-time custodian effective September 8, 2021 as follows:

Steve Weber                      Timesheet Basis                      \$17.00 per Hour

13.10b Motion to approve new night part-time custodian\* as follows:

Brett Liskowaski                      Timesheet Basis                      \$17.00 per Hour

\*Pending Criminal History.

Leave without Pay

13.11 Motion to approve two weeks without pay for Kathy Skerbetz from September 20, 2021 through October 1, 2021.

Post Master Course Approval

13.12 Motion to approve Post Master Level Course for James Hintenach, Principal, as follows:

School	Course	Date	Cost
Centenary University	School Administrator Internship	Fall 2021	\$1,877.85

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**Curriculum**

SCIP and School Safety Committees

13.13 Motion to approve the following personnel for the SCIP and School Safety Committees:

<b>SCIP</b>	<b>SCHOOL SAFETY</b>
Holly Siock	Staci Kane
Peter Moran	Jocelyn Romano
Brandi Bontempo	Cristina Doyle
David DeWolfe	Tricia Hurley
Peggy Ippolito	James Hintenach
Marjorie Leuschner	
James Hintenach	

**Planning**

**14. NEW BUSINESS**

**15. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

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The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

**16. EXECUTIVE SESSION**

Motion to approve the following resolution:



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**17. ADJOURNMENT**