

Frenchtown Board of Education
Regular Meeting Agenda
January 25, 2022 6:45 p.m.

1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 13, 2022. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Adam Blackburn
Mrs. Kara Bobrowski
Mr. Michael Dermody

Ms. Erinn Nakahara
Ms. Laine Nauman
Mr. Hugo Rodriguez

Mrs. Kate Nugent

4. PRESENTATIONS AND RECOGNITIONS

- ❖ Presentation of the Fiscal Year 2021 Comprehensive Annual Finance Report – Ms. Laura Atwell, CPA PSA

5. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

6. 2021/2022 BOARD and DISTRICT GOALS

Frenchtown District Goals (2021-2022)

1. Provide continued management of the Covid 19 crisis as it relates to the district.
2. Continue to explore opportunities with Kingwood Township School for our middle school students.

Frenchtown Board of Education

Regular Meeting Agenda

January 25, 2022 6:45 p.m.

3. Review Math opportunities for our students, especially at the middle school level, to ensure that our students' math skills transition well to the high school curriculum.

Board Goals

1. Support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.
3. Develop a new mission statement with input from students, staff, and members of the public.

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ February 22, 2022 – Action Meeting
 - ✓ March 15, 2022 – Action Meeting – Preliminary Budget Approval
 - ✓ April 26, 2022 – Action Meeting
- Correspondence
- Enrollment – January 21, 2022

Grade	Student Enrollment	Choice In	Choice Out
Pre K	10		
Kindergarten	14	0	0
Grade 1	10	4	2
Grade 2	17	2	1
Grade 3	6	0	0
Grade 4	13	1	1
Grade 5	15	2	3
Grade 6	9	0	1
Grade 7	3	0	2
Grade 8	11	0	0
Out of Dist.	1		
Total	109	9	10

Frenchtown Board of Education Regular Meeting Agenda January 25, 2022 6:45 p.m.

Action Items

Meeting Minutes

7.1 Motion to approve the following minutes:

- December 21, 2021 - Regular Session

7.2 Motion to approve the following minutes:

- January 4, 2022 - Reorganization Meeting

8. SUPERINTENDENT'S REPORT

Informational Items:

a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending January 25, 2022.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 28	0				
Sept 29 – Oct 19	0				
Oct 20– Nov 23	0				
Nov 24 – Dec 21	1	0		Yes	
Dec 22 – Jan 25	0				
Jan 26 – Feb 22					
Feb 23 – Mar 15					
Mar 16 – April 26					
April 27 – May 10					
May 11 – June 21					
TOTAL	1	0			

b. Short term suspension report: None

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required

c. Security and Fire Drills

Drill	Date Completed
Security Drill	1-13-2022
Fire Drill	1-5-2022

Frenchtown Board of Education
Regular Meeting Agenda
January 25, 2022 6:45 p.m.

Action Items:

- 8.1 Motion to affirm the HIB report submitted on December 21, 2021.
- 8.2 School Board Recognition Month

WHEREAS, The New Jersey School Boards Association has declared January 2022 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Frenchtown School District Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Frenchtown Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Frenchtown District Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Frenchtown District Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Frenchtown Board of Education
Regular Meeting Agenda
January 25, 2022 6:45 p.m.

2021-2022 School Calendar

8.3 Motion to approve the attached revised 2021-2022 School Calendar reflecting the cancellation of the Spring conference half day on April 12, 2022.

2022-2023 School Calendar

8.4 Motion to approve the attached 2022-2023 School Calendar.

9. **PRINCIPAL'S REPORT**

10. **BOARD PRESIDENT'S REPORT**

11. **POLICY**

12. **CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

12.1 Motion to approve the January 25, 2022 bills list as follows:

General Fund:	\$251,697.70
Special Revenue Fund:	\$ 2,056.95
Total	\$253,754.65

Budget Transfers

12.2 Motion to approve line item transfers for the month of December 2021, in the amount of \$603.24

Board Secretary/Treasurer Report

12.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **December, 2021** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(a) 3 and that sufficient funds are available to meet the District's

Frenchtown Board of Education
Regular Meeting Agenda
 January 25, 2022 6:45 p.m.

financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

SEMI Waiver

12.4 Motion to approve the following resolution requesting a waiver of requirements for the Special Education Medicaid Initiative (SEMI) Program

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023; and

WHEREAS the Frenchtown Elementary School Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students 2022-2023 budget year;

NOW THEREFORE BE IT RESOLVED that the Frenchtown Elementary School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2022-2023 school year.

Pre-School Tuition

12.5 Motion to accept preschool students into the Little Paws Preschool Program for the 2021/2022 school year, effective February 1, 2021 on a prorated basis and to approve tuition contracts for the following students:

Student ID#	Amount
00542	\$2,875.00
00543	\$2,587.50 (10% Sibling Discount)

Facilities

Security Cameras

12.6 Motion to award a contract to Sonitrol of Central Jersey to provide and install access control devices and surveillance cameras in the amount of \$27,203.50 as per the Hunterdon County ESC, bid # HCESC-Tech-17-01 and to be paid using the following revenue sources:

Security Grant	\$20,000
General Fund	\$7,203.50

Transportation

Frenchtown Board of Education
Regular Meeting Agenda
 January 25, 2022 6:45 p.m.

Personnel

Post Master Course

12.7 Motion to approve the following Post Master Course:

Katelynn Yard	Rowan University	Advance Assessment Learning Disabilities May 2022	\$2,055.00
---------------	------------------	---	------------

LDTTC Graduate Program Requirement

12.8 Motion to authorize Kate Yard to conduct the following required study as part of her LDTTC graduate program:

Select a student that has an IEP (requires parental approval) and review CST records, including diagnostic testing, IEPs, etc., and school records (academic, attendance, report cards. Medical, etc.) Note similar findings and/or discrepancies within diagnostic reports, classroom performance, teacher report, etc. and summarize all findings.

Master Course

12.9 Motion to approve the following Master Course Prepayment Reimbursement:

Brittney Shurts	Clemson University	Classroom Based Research II March 2022	\$1,527.00
-----------------	--------------------	--	------------

Re-Approve Post Master Course

12.10 Motion to re-approve Post Master Level Course for James Hintenach, Principal, previously approved on September 28, 2021 as follows:

School	Course	Date	Re Approve Cost
Centenary University	School Administrator Internship	Fall 2021	From \$1,877.85 To \$2,000.00

Curriculum

English Language Learner-3 Year Plan

12.11 Motion to approve the attached English Language Learner 3 Year Plan and to approve its submission to the New Jersey Department of Education.

Planning

Frenchtown Board of Education
Regular Meeting Agenda
January 25, 2022 6:45 p.m.

13. NEW BUSINESS

14. 2022/2023 BUDGET DISCUSSIONS

15. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district. Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

16. EXECUTIVE SESSION

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at ____p.m. to discuss the above-mentioned matters to the exclusion of all

Frenchtown Board of Education
Regular Meeting Agenda
January 25, 2022 6:45 p.m.

others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

17. **ADJOURNMENT**