

Frenchtown Board of Education

Regular Meeting Agenda

February 22, 2022 6:45 p.m.

1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 13, 2022. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Adam Blackburn
Mrs. Kara Bobrowski
Mr. Michael Dermody

Ms. Erinn Nakahara
Ms. Laine Nauman
Mr. Hugo Rodriguez

Mrs. Kate Nugent

4. PRESENTATIONS AND RECOGNITIONS

- ✓ Start Strong Fall 2021 Testing results – Mr. James Hintenach

5. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

6. 2021/2022 BOARD and DISTRICT GOALS

Frenchtown District Goals (2021-2022)

1. Provide continued management of the Covid 19 crisis as it relates to the district.
2. Continue to explore opportunities with Kingwood Township School for our middle school students.

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3. Review Math opportunities for our students, especially at the middle school level, to ensure that our students' math skills transition well to the high school curriculum.

Board Goals

1. Support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.
3. Develop a new mission statement with input from students, staff, and members of the public.

7. **BOARD SECRETARY REPORT**

Informational Items

- Board Meeting Schedule
 - ✓ March 15, 2022 – Action Meeting – Preliminary Budget Approval
 - ✓ April 26, 2022 – Action Meeting
 - ✓ May 10, 2022 – Action Meeting
- Enrollment – February 18, 2022

Grade	Student Enrollment	Choice In	Choice Out
Pre K	10		
Kindergarten	14	0	0
Grade 1	10	4	2
Grade 2	17	2	1
Grade 3	6	0	0
Grade 4	13	1	1
Grade 5	15	2	3
Grade 6	9	0	1
Grade 7	3	0	2
Grade 8	11	0	0
Out of Dist.	1		
Total	109	9	10

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Discussion Items

- 2022/2023 Budget Development

Action Items

Meeting Minutes

7.1 Motion to approve the following minutes:

- ✓ January 25, 2022 - Regular Session

8. SUPERINTENDENT’S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending February 22, 2022.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 28	0				
Sept 29 – Oct 19	0				
Oct 20– Nov 23	0				
Nov 24 – Dec 21	1	0		Yes	
Dec 22 – Jan 25	0				
Jan 26 – Feb 22	0				
Feb 23 – Mar 15					
Mar 16 – April 26					
April 27 – May 10					
May 11 – June 21					
TOTAL	1	0			

- b. Short term suspension report: None

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required

- c. Security and Fire Drills

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Drill	Date Completed
Security Drill	TBD
Fire Drill	2-7-2022

Action Items:

HIB Report

8.1 Motion to affirm the HIB report submitted on January 25, 2022.

2022-2023 School Calendar-Revision

8.2 Motion to approve the attached 2022-2023 school calendar with the revision in the NJEA Convention dates in November 2022.

Job Descriptions

8.3 Motion to approve the following job descriptions:

Location / File Code	Title
A-1 / 2131	Superintendent, Chief School Administrator
A-3 / Non Certificated	Executive Secretary
A-10 / Non Certificated	Receptionist

9. PRINCIPAL'S REPORT

10. BOARD PRESIDENT'S REPORT

11. POLICY

First Reading

11.1 Motion to approve the first reading of the following policy:

9322	Public and Executive Sessions
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12. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

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Action Items:

Finance

Payment of Bills

12.1 Motion to approve the February 22, 2022 bill list as follows:

General Fund:	\$215,335.13
Special Revenue Fund:	\$ 4,014.01
Total	\$219,349.14

Budget Transfers

12.2 Motion to approve the list of January 2022 budget transfers in the amount of \$1,111.58.

Board Secretary/Treasurer Report

12.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **January, 2022** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Comprehensive Financial Report

12.4 Motion to approve the following resolution accepting June 30, 2021 CAFR:

BE IT RESOLVED that the Frenchtown Board of Education accepts the June 30, 2021 Comprehensive Annual Financial Report (CAFR) as presented and prepared by BKC, CPAs, PC.

Audit Recommendations/Corrective Action Plan

12.5 Motion to approve the following resolution accepting the audit recommendations and corrective action plan:

BE IT RESOLVED that the Frenchtown Board of Education accepts the following Audit Recommendations and a negative Corrective Action Plan for fiscal year ending June 30, 2021:

Recommendations

1. Administrative Practices & Procedures	No recommendation
2. Financial Planning, Accounting & Reporting	No recommendation
3. School Purchasing Programs	No recommendation
4. School Food Service	No recommendation

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| 5. Student Body Activities | No recommendation |
| 6. Application for State School Aid | No recommendation |
| 7. Pupil Transportation | No recommendation |
| 8. Facilities and capital assets | No recommendation |
| 9. Miscellaneous | No recommendation |
| 10. Follow-up on prior year findings | No recommendation |

Pre-School Tuition 2022-2023

12.6 Motion to accept preschool students into the Little Paws Preschool Program for the 2022/2023 school year, and to approve tuition contracts for the following students:

Student ID#	Amount
00514	\$5,750.00
00516	\$5,750.00
00518	\$5,750.00
00544	\$5,750.00
00545	\$5,750.00
00546	\$5,750.00
00547	\$5,175.00 (10% Sibling Discount)
00548	\$5,750.00

Pre-School Tuition/Cancellation

12.7 Motion to accept a request to withdraw preschool students into the Little Paws Preschool Program for the 2021/2022 school year, effective February 1, 2022 and to withdraw tuition contracts for the following students:

Student ID#	Amount
00542	\$2,875.00
00543	\$2,587.50 (10% Sibling Discount)

Speech Language Specialist

12.8 Motion to approve Matheny Medical & Education Center for Speech Language Specialist at the rate of \$95.00 per hour for approximately 8-10 hours as per the attached contract.

River Union Stage

12.9 Motion to accept the attached proposal from River Union Stage for the 2021-2022 Out Reach Program at a cost TBD based on student interest.

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Apple Education

12.10 WHEREAS, the Frenchtown Board of Education has determined that iPads and iMacs sold only by Apple, Inc. are necessary products to fulfill the educational purpose of the district; and

WHEREAS, the Frenchtown Board of Education wishes to award a contract for proprietary Apple technology products pursuant to N.J.S.A. 18A:18A-4.1 (a); and

WHEREAS, the board has heavily invested time and funds into the acquisition and integration of Apple products in local operations,

NOW THEREFORE, BE IT RESOLVED, that the Frenchtown Board of Education, hereby awards a proprietary contract to Apple, Inc. for the purchase of thirty 13 in. MacBook Pros with accessories in the amount of \$56,280.

Facilities

Facility Use

12.11 Motion to approve the following Facility use:

Organization	Date	Time / Place
River Ballet Co.	May 20, 2022 – Friday	4:30 – 8:00 p.m. / Auditorium

Transportation

Personnel

Extra-Curricular Activity

12.13 Motion to approve the following extra-curricular appointment for the 2021-2022 school year:

Position	Teacher	Stipend Rate
River Union Stage Aide	Julia Faye Smith	\$16.50/hour

Shared World Language Teacher

12.14 Motion to continue the Inter-local Services Agreement with the Milford Board of Education for World Language Teacher Services from September 1, 2022 to June 30, 2023 at a cost of \$43,168.00.

Curriculum

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Cooperative Sports Program – Spring 2022

12.15 Motion to approve Shared Services Agreement with Kingwood Township Board of Education for a Cooperative Sports Program for the Spring season at a cost of \$250 per student participant.

Field Trip

12.16 Motion to approve the following field trip:

Destination	Grade	Date
Philadelphia, PA	8 th Grade	5-20-2022

Class of 2022

12.17 Motion to approve a \$200.00 donation from the Frenchtown Board of Education to the Frenchtown class of 2022 for their annual 8th Grade field trip.

Planning

13. NEW BUSINESS

14. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

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The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

15. EXECUTIVE SESSION

Motion to approve the following resolution:

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WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Contract / Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at ____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

16. ADJOURNMENT