

Frenchtown Board of Education

Regular Meeting Agenda

May 10, 2022 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 13, 2022. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Mr. Adam Blackburn
Mrs. Kara Bobrowski
Mr. Michael Dermody

Ms. Erinn Nakahara
Ms. Laine Nauman
Mr. Hugo Rodriguez

Mrs. Kate Nugent

4. **PUBLIC COMMENT** (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

5. **2021/2022 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2021-2022)

1. Provide continued management of the Covid 19 crisis as it relates to the district.
2. Continue to explore opportunities with Kingwood Township School for our middle school students.
3. Review Math opportunities for our students, especially at the middle school level, to ensure that our students' math skills transition well to the high school curriculum.

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Board Goals

1. Support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.
3. Develop a new mission statement with input from students, staff, and members of the public.

6. PRESENTATIONS AND RECOGNITIONS

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ June 21, 2022 – Action Meeting
 - ✓ August 23, 2022 – Action Meeting
 - ✓ September 27, 2022 – Action Meeting
- Correspondence
- Enrollment – May 6, 2022

Grade	Student Enrollment	Choice In	Choice Out
Pre K	9		
Kindergarten	13	0	0
Grade 1	10	4	2
Grade 2	17	2	1
Grade 3	5	0	0
Grade 4	13	1	1
Grade 5	15	2	3
Grade 6	8	0	1
Grade 7	3	0	2
Grade 8	11	0	0
Out of Dist.	1		
Total	105	9	10

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Action Items

Meeting Minutes

7.1 Motion to approve the following minutes:

- April 26, 2022 – Regular Session
- April 26, 2022 – Executive Session

8. SUPERINTENDENT’S REPORT

Informational Items:

a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending May 10, 2022.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 28	0				
Sept 29 – Oct 19	0				
Oct 20– Nov 23	0				
Nov 24 – Dec 21	1	0		Yes	
Dec 22 – Jan 25	0				
Jan 26 – Feb 22	0				
Feb 23 – Mar 22	0				
Mar 23 – April 26	0				
April 27 – May 10	0				
May 11 – June 21					
TOTAL	1	0			

b. Short term suspension report: None

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required

c. Security and Fire Drills

Drill	Date Completed
Security Drill	TBA
Fire Drill	5-10-2022

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Action Items:

8.1 Motion to affirm the HIB report submitted on April 26, 2022.

9. PRINCIPAL'S REPORT

10. BOARD PRESIDENT'S REPORT

11. POLICY

Second Reading/Adoption

11.1 Motion to approve the second reading and adoption of the following policies:

5131	Conduct/Discipline
5141.10	Face Coverings

12. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

12.1 Motion to approve the May 10, 2022 bills list as follows:

General Fund:	\$123,452.79
Special Revenue Fund:	<u>\$ 7,890.35</u>
Total	\$131,343.14

Budget Transfers

12.2 Motion to approve the list of the April 2022 Budget Transfers in the amount of \$1,710.00.

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Board Secretary/Treasurer Reports

12.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **April, 2022** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Technology Services 2022-2023

12.4 Motion to approve the following resolution for the 2022/2023 Time and Material Shared Services with Delaware Valley High School Board of Education for **Technology** Services:

WHEREAS FRENCHTOWN BOARD OF EDUCATION (hereinafter referred to as "FES") has received a proposal from DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION (hereinafter referred to as "DVRHS") to provide subcontracted Technology services; and

WHEREAS DVRHS and FES desire to enter into a joint agreement wherein DVRHS will provide the said Technology services; and

WHEREAS the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS DVRHS and FES are by definition local units under the said law; and DVRHS is empowered by law to provide Technology services; and

WHEREAS the provision of Technology services by DVRHS is economically advantageous to FES;

NOW THEREFORE BE IT RESOLVED that DVRHS and FES hereby agree enter into the 2022/2023 time and material shared services arrangement for the provision of Technology services in accordance with N.J.S.A. 40A:65-1 et seq. at the following hourly rates:

IT Director: \$80.00
Network Specialist: \$75.00
Technician Level 2: \$60.00
Technician Level 1: \$50.00

Materials will be reimbursable at cost.

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Substitute Rates 2022-2023

12.5 Motion to approve the 2022-2023 substitute rates as follows:

Position	2022-2023 Rate
Substitute Teacher	\$105.00 Per Day
Substitute School Nurse	\$175.00 Per Day
Substitute Custodian	\$14.00 Per Hour
Substitute Secretary	\$95.00 Per Day

2022-2023 Child Study Team Shared Services

12.6 Motion to approve shared services with Delaware Valley Regional High School for Child Study Team Services for the summer of 2022 and for the 2022-2023 school year on an as needed basis at a cost of \$75.00 per hour.

2022-2023 ESL Services Agreement

12.7 Motion to approved a shared services agreement with Delaware Valley Regional High School for .3 FTE ESL Instructional Services for the 2022-2023 school year for a total of \$26,500.

Pre-School Tuition/Cancellation

12.8 Motion to accept a request to withdraw preschool student from the Little Paws Preschool Program for the 2022/2023 school year and to rescind the tuition contract for the following student:

Student ID#	Amount
00514	\$5,750.00

Pre-School Tuition 2022-2023

12.9 Motion to accept preschool student into the Little Paws Preschool Program for the 2022/2023 school year, and to approve tuition contract for the following student:

Student ID#	Amount
00553	\$5,750.00
00554	\$5,750.00
00555	\$3,500.00-Wrap Around

Facilities

Transportation

Personnel

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Non-Tenured Teachers

12.10 Motion to approve the 2022/2023 Employment contract for the following list of **Non-Tenured** teachers:

Teacher	FTE	Step / Column	Salary
Staci Kane	1.00	Step 4 / MA+30	\$65,800.00
Jocelyn Romano	1.00	Step 11 / MA	\$66,900.00

Tenured Teachers

12.11 Motion to approve the 2022/2023 Employment contracts for the following list of **Tenured** teachers:

Teacher	FTE	Step / Column	Salary
Paige Ahrens	1.00	Step 8 / BA+30	\$60,100.00
Brandi Bontempo	1.00	Step 14 / BA	\$64,600.00
David DeWolfe	1.00	Step 14 / MA	\$71,400.00
Cristina Doyle	1.00	Step 9 / BA+30	\$61,500.00
Tricia Hurley	1.00	Step 14 / MA	\$71,400.00
Peggy Ippolito	.50	Step 12 / BA	\$31,137.50
Marjorie Leuschner	.80	Step 22 / BA	\$62,704.00
Elizabeth McCann	1.00	Step 17 / MA	\$78,050.00
Peter Moran	1.00	Step 22 / MA	\$87,175.00
Alicia Parker	1.00	Step 17 / MA	\$78,050.00
Brittney Shurts	1.00	Step 8 / BA	\$56,700.00
Holly Siock	1.00	Step 13 / MA	\$71,400.00
Thomas Wollert	.80	Step 20 / MA	\$67,340.00
Katelynn Yard	1.00	Step 9 / MA	\$64,900.00

Instructional Aides

12.12 Motion to approve the 2022/2023 Letter of Intent for the following list of **Instructional Aides**, FTE and salary to be determined upon finalization of the schedule:

Name	Position
Heather Critelli	Special Ed Aide
Tracy Folmar	Instructional Aide
Rose Hochenberger	Instructional Aide
Emily O'Connell	Special Ed Aide
Michaela Schmatz	Instructional Aide

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Non-FEA Staff

12.13 Motion to approve the 2022/2023 Employment contracts for the following list of **Non-FEA** staff for the 2022-2023 school year.

Name	Position	FTE	Salary
Estela Dominguez	Custodian	22.50 Hours/Wk	\$20,404.80
Lisa Lubonty	Assistant to the Business Administrator	.80	\$37,762.00
Larry Whitman	Head Custodian	1.00	\$67,212.00

2021-2022 Master Course Reimbursement

12.14 Motion to approve the following Master Course Reimbursement for the 2021-2022 school year:

Brittney Shurts	Clemson University	STEAM Assessment 6-29-2022	\$973.00
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ESY Teachers and Instructional Aides

12.15 Motion to approve the following summer instruction Teachers and summer instructional aides from July 5, 2022– July 28, 2022 from 9:00am to 12:00pm:

Teacher/Aide	Position	Rate
Brandi Bontempo	Summer ESY Teacher	\$45.00 per hour
Ashley Seneca	Summer ESY Teacher	\$45.00 per hour
Heather Critelli	Summer ESY Instructional Aide	\$16.50 per hour
Chelsea Valderas	Summer ESY Instructional Aide	\$16.50 per hour

Summer Accelerated/ESY Substitute List

12.16 Motion to approve the following Teacher and Aide substitutes for Summer Accelerated Program and ESY:

Name	Position	Rate
Cristina Doyle	Teacher	\$45.00/Hour
Peggy Ippolito	Teacher	\$45.00/Hour
Peter Moran	Teacher	\$45.00/Hour
Brittney Shurts	Teacher	\$45.00/Hour
Holly Siock	Teacher	\$45.00/Hour
Katelynn Yard	Teacher	\$45.00/Hour
Rose Hochenberger	Aide	\$16.50/Hour
Emily O'Connell	Aide	\$17.00/Hour
Chelsea Valderas	Aide	\$16.50/Hour

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ESSER Administration & Employee Bonus

12.17 Motion to approve the following resolution:

Whereas, the Frenchtown Board of Education recognizes the challenges that the administration and staff have faced as a result of the pandemic, and

Whereas, the Frenchtown Board of Education has received ARP/ESSER III grant funds which allows the board to recognize the efforts put forth by the employees of the district who successfully performed their duties during the 2020/2021 school year, now

Therefore Be It Resolved, that the Frenchtown Board of Education hereby authorizes a financial bonus for the employees and contracted administration as a thank you for the extra efforts put forth for the students of Frenchtown Borough as follows:

Administration / Employee	Amount
Daria Wasserbach	\$500.00
Teresa O'Brien	\$500.00
Hintenach, James	\$500.00
Ahrens, Paige	\$500.00
Bontempo, Brandi	\$500.00
deWolfe, David	\$500.00
Doyle, Cristina	\$500.00
Hurley, Tricia	\$500.00
Ippolito, Peggy	\$250.00
Kane, Staci	\$500.00
Leuschner, Marjorie	\$400.00
Matlee, Amanda	\$500.00
McCann, Elizabeth	\$500.00
Moran, Peter	\$500.00
Parker, Alicia	\$500.00
Seneca, Ashley	\$500.00
Shurts, Brittney	\$500.00
Siock, Holly	\$500.00
Wirasnik, Kristen	\$500.00
Wollert, Thomas	\$400.00
Yard, Katelynn	\$500.00
Critelli, Heather	\$500.00
Folmar, Tracy	\$320.00
Smith, Julia	\$390.00
Valderas, Chelsea	\$320.00
Lubonty, Lisa	\$400.00
Petro, Kathleen	\$500.00

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Whitman, Larry	\$500.00
Dominguez, Estela	\$250.00
Kovatch, Helen	\$200.00

Curriculum

Field Trip

12.18 Motion to approve the following field trips:

Destination	Grade	Date
Frenchtown Library	1 st Grade	May 26, 2022

Planning

13. NEW BUSINESS

14. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

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Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

15. EXECUTIVE SESSION

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

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- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

16. ADJOURNMENT