

Frenchtown Board of Education Meeting Minutes

November 23, 2021 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular meeting of the Frenchtown Board of Education was called to order at 6:45 p.m. by President Kate Nugent.

Mrs. Nugent read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 14, 2021. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mr. Adam Blackburn
Mrs. Kara Bobrowski
Mr. Aaron Lambert
Ms. Erinn Nakahara
Ms. Laine Nauman
Mrs. Kate Nugent

Members Absent: Mr. Hugo Rodriguez

Others Present: Teresa O'Brien, Business Administrator/Board Secretary
James Hintenach, Principal

4. **PUBLIC COMMENT** – None

5. **2021/2022 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2021-2022)

1. Provide continued management of the Covid 19 crisis as it relates to the district.
2. Continue to explore opportunities with Kingwood Township School for our middle school students.
3. Review Math opportunities for our students, especially at the middle school level, to ensure that our students' math skills transition well to the high school curriculum.

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Board Goals

1. Support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.
3. Develop a new mission statement with input from students, staff, and members of the public.

6. PRESENTATIONS – Mr. James Hintenach

MS Math Map

Review Math opportunities for our students, especially at the middle school level, to ensure that our students' math skills transition well to the high school curriculum.

Wellness Room Unveiling

Mr. Hintenach lead the board to the new Wellness Room where the board was introduced to all the various interactive station that the students and staff have access to on a daily basis.

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ December 21, 2021 – Action Meeting
 - ✓ January 4, 2022 – Reorganization Meeting
- Correspondence
- Election Results
 - Laine Nauman
 - Kate Nugent
 - Michael Dermody, 1 year unexpired term
- Board Member Training
- Enrollment – November 19, 2021

Grade	Student Enrollment	Choice In	Choice Out
Pre K	10	1	
Kindergarten	14	4	
Grade 1	9	1	2

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Grade 2	18	1	1
Grade 3	6	0	
Grade 4	12	1	1
Grade 5	15	2	3
Grade 6	9	0	1
Grade 7	3	0	2
Grade 8	12	0	
Out of Dist.	1		
Total	109	10	10

Action Items

Meeting Minutes

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- October 19, 2021 -Regular Session
- October 19, 2021 – Executive Session

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

8. SUPERINTENDENT’S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending November 23, 2021.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 28	0				
Sept 29 – Oct 19	0				
Oct 20– Nov 23	0				
Nov 24 – Dec 21					
Dec 22 – Jan 25					
Jan 26 – Feb 22					
Feb 23 – Mar 22					
Mar 23 – April 26					
April 27 – May 10					
May 11 – June 28					
TOTAL	0				

- b. Short term suspension report: None

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c. Security and Fire Drills

Drill	Date Completed
Security Drill	11-22-2021
Fire Drill	11-10-2021

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education approved to affirm the HIB report submitted on October 19, 2021.

Moved by Mr. Blackburn and seconded by Mrs. Bobrowski. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

9. PRINCIPAL'S REPORT

- 10/27: Intramural Soccer Players and their families had one last game on Wednesday, October 27th. In a decisive comeback, the students were able to come back to win the game 3-2! Kudos to all involved.
- 10/29: Halloween activities went on as planned with our annual parade, Ms. Hurley/students dance performance, Ms. Ippolito's Spook-takular concert, and rounding out the day with PTO (Thank you) Glow Dance. Congrats to the Student Council pumpkin winners and the continued support of Mrs. Bontempo!
- Tutor Time and STEM Club continue to roll with ambitious students and staff leaders. All programs continue to be very well attended. STEM Club will take a break in December and resume in 2022! Thank you to Mrs. Siock and Ms. Valderas for their continued efforts along with our 7th and 8th-grade volunteers!
- Start Strong Testing: Scores will be shared with parents once we have been assigned our state claim code. Cristina Doyle/team will keep you posted.
- The FES Wellness Room is now open for all students and staff. More information to come.
- 8th grade students participated in a DVRHS course offering/information session at KTS on November 16th.
- FES School Spirit Store is opening in early December via Sneakers Plus. Thank you, Miss Yard and Ms. Shurts for their efforts!
- We are rounding up our Intramural basketball players at FES to begin in December.
- KTS basketball tryouts are 11/29, 11/30, and 12/1 (we have a few interested FES players)
- Parent-teacher conferences were held virtually today and are finishing up as we speak. I am looking forward to hearing back about the collaborative efforts from both parties. Thank you, FES PTO for supporting the teachers with pizza this afternoon!
- Honor Roll:
Fifth: Anna, Eloise, Amelia, and Levi
Sixth: Julianna and Charlotte
Eighth: Vincent, Allysa, and Lira

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High Honor Roll:

Seventh: Max and Nya!

10. BOARD PRESIDENT'S REPORT

- Mrs. Nugent spoke to the faculty about moving forward with the CSA model.

11. POLICY

First Reading

BE IT RESOLVED, the Frenchtown Board of Education approved the first reading of the following policies:

5126	Awards for Achievement
5141.10	Face Coverings
5141.11	Vaccination and Testing

Moved by Ms. Nauman and seconded by Ms. Nakahara. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

12. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the November 23, 2021 bills list as follows:

General Fund:	\$265,370.60
Special Revenue Fund:	\$ 17,811.99
Total	\$283,182.59

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Budget Transfers

BE IT RESOLVED, the Frenchtown Board of Education approved the list of the October

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2021 Budget Transfers in the amount of \$70.37.

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Board Secretary/Treasurer Reports

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **October, 2021** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

2022-2023 Little Paws Preschool Tuition rates

BE IT RESOLVED, the Frenchtown Board of Education approved to establish the Little Paws Preschool 2022-2023 tuition rates as follows:

Full Time Program \$5,750.00 (\$575.00 per month)

(Application and Tuition information attached)

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

2021-2022 Speech Therapy Services - Revised

BE IT RESOLVED, the Frenchtown Board of Education approved the attached revised Speech Therapy Services contract with Chris Cross Kids, LLC for the 2021-2022 school year at the revised rate of \$90.00 per hour instead of \$95.00 and \$400.00 for initial evaluations.

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

2021-2022 Social Thinking/Emotional Skills

BE IT RESOLVED, the Frenchtown Board of Education approved the attached Social Thinking/Emotional Skills contract with Chris Cross Kids, LLC from September 1, 2021 through December 2021 and ongoing as needed at the rate of \$90.00 per hour for 10 hours per month to be funded from the Learning Acceleration Grant.

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution

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was adopted as follows: 6 ayes; nays, 0.

ARP/ESSER III Grant Application

BE IT RESOLVED, the Frenchtown Board of Education approved to accept American Rescue Plan/ESSER III and subgrant awards as follows and to approve the grant application for submission to the NJ Department of Education:

Grant/Subgrant	Award
ARP/ESSER III	\$126,407
Accelerated Learning Coaching and Educator Support Grant	\$ 50,000
Evidenced-Based Summer Learning and Enrichment Activities Grant	\$40,000
Evidenced-Based Comprehensive Beyond the School Day Activities Grant	\$40,000
NJTSS Mental Health Support Staffing Grant	\$45,000
Total	\$301,407

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Facilities

Facility Use

BE IT RESOLVED, the Frenchtown Board of Education approved the following use of School facilities:

Kingwood Township Basketball League Gym 5:00 p.m. to 7:00 p.m.

January 4, 5, 6, 11, 12, 13, 18, 19, 20, 25, 26 & 27

February 1, 2, 3, 8, 9, 10, 15, 16, 17, 22, 23, & 24

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Transportation

Personnel

Travel/Staff Development

BE IT RESOLVED, the Frenchtown Board of Education approved the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with

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NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Holly Siock	Improving Emotional Well Being Students, West Orange, NJ	1-14-2022	\$279.99	0.00	N/A	N/A
Alicia Parker	Improving Emotional Well Being Students, West Orange, NJ	1-14-2022	\$279.99	\$40.81	N/A	N/A

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Employee Retirement

BE IT RESOLVED, the Frenchtown Board of Education approved to accept, with regret, a letter of retirement for Kathleen Petro effective June 30, 2022.

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Post Master Course

BE IT RESOLVED, the Frenchtown Board of Education approved the following Post Master Course:

Katelynn Yard	Rowan University	LDTTC 18505 January 2022	\$2,055.00
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Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Substitute Rates 2021-2022-Revision

BE IT RESOLVED, the Frenchtown Board of Education approved to revise the substitute rates for the 2021-2022 school year as follows:

Position	2021-2022 Rate
Substitute Teacher	\$105.00 Per Day
Substitute School Nurse	\$175.00 Per Day
Substitute Custodian	\$14.00 Per Hour

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Substitute Secretary	\$95.00 Per Day
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Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Night Custodians

BE IT RESOLVED, the Frenchtown Board of Education approved a revision to the following night custodians:

Name	Days	Rate
Steven Weber	Monday – Thursday	\$17.00 Per Hour
Richard Kerr	Friday only	\$17.00 Per Hour

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Curriculum

Extra-Curricular

BE IT RESOLVED, the Frenchtown Board of Education approved to authorize a home-schooled student whose name is on file with the district office, to participate in 2021-2022 Frenchtown Extra-Curricular such as School Dances.

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Cooperative Sports Program

BE IT RESOLVED, the Frenchtown Board of Education approved a Shared Services Agreement with Kingwood Township Board of Education for a Cooperative Sports Program for the winter season at a cost of \$250 per student participant.

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Field Trips

BE IT RESOLVED, the Frenchtown Board of Education approved the following field trips:

Destination	Grade	Purpose	Date & Cost
Kingwood Twp School	8 th Grade	Review Del-Val Regional H.S. Programs	11-16-2021 \$0.00
Del-Val Regional H.S.	7 th & 8 th Grade	Guest Speaker	11-18-2021 \$0.00

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Moved by Ms. Nauman and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Planning

13. NEW BUSINESS

- FEMA Grant approved


14. PUBLIC COMMENT - None

15. EXECUTIVE SESSION - None

16. ADJOURNMENT

BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 8:16 p.m. Moved by Ms. Nauman and seconded by Mr. Lambert. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Respectfully submitted:


Teresa O'Brien
Board Secretary

Attest:


Kate Nugent
Board President