

Frenchtown Board of Education Meeting Minutes

December 21, 2021 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular meeting of the Frenchtown Board of Education was called to order at 6:46 p.m. by President Kate Nugent.

Mrs. Nugent read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 14, 2021. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mr. Adam Blackburn
Mrs. Kara Bobrowski
Ms. Erinn Nakahara
Ms. Laine Nauman
Mr. Hugo Rodriguez
Mrs. Kate Nugent

Members Absent: Mr. Aaron Lambert

Others Present: Daria Wasserbach, Superintendent
Teresa O'Brien, Business Administrator/Board Secretary
James Hintenach, Principal

4. **PUBLIC COMMENT** – None

5. **2021/2022 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2021-2022)

1. Provide continued management of the Covid 19 crisis as it relates to the district.
2. Continue to explore opportunities with Kingwood Township School for our middle school students.
3. Review Math opportunities for our students, especially at the middle school level, to ensure that our students' math skills transition well to the high school curriculum.

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Board Goals

1. Support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.
3. Develop a new mission statement with input from students, staff, and members of the public.

6. PRESENTATIONS AND RECOGNITIONS

7. PUBLIC HEARING ON THE 2020/2021 HIB SELF- ASSESSMENT DATA

Presented by James Hintenach, Principal

BE IT RESOLVED, the Frenchtown Board of Education approved to acknowledge the HIB Self Assessment and submission to the Depart of Education.

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

8. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ January 4, 2022 – Reorganization Meeting
- Correspondence
- 2022 Annual Board meeting dates - Draft
- Enrollment – December 17, 2021

Grade	Student Enrollment	Choice In	Choice Out
Pre K	10	1	
Kindergarten	14	4	
Grade 1	9	1	2
Grade 2	18	1	1
Grade 3	6	0	
Grade 4	12	1	1
Grade 5	15	2	3
Grade 6	9	0	1

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Grade 7	3	0	2
Grade 8	12	0	
Out of Dist.	1		
Total	109	10	10

Action Items

Meeting Minutes

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- November 23, 2021 Regular Session

Moved by Ms. Nakahara and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

9. SUPERINTENDENT'S REPORT

Informational Items:

- Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending December 21, 2021.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 28	0				
Sept 29 – Oct 19	0				
Oct 20– Nov 23	0				
Nov 24 – Dec 21	1	0		Yes	
Dec 22 – Jan 25					
Jan 26 – Feb 22					
Feb 23 – Mar 15					
Mar 23 – April 26					
April 27 – May 10					
May 11 – June 28					
TOTAL	1	0			

- Short term suspension report:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required
531	Yes	3	12-10-21	No
403	Yes	3	12-15-21	No
534	Yes	3	12-15-21	No

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c. Security and Fire Drills

Drill	Date Completed
Security Drill	12-16-2021
Fire Drill	12-22-2021

d. Coronavirus Update

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education approved to affirm the HIB report submitted on November 23, 2021.

Moved by Mr. Blackburn and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Presentation - NJ Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR)

NJQSAC DPR

BE IT RESOLVED, the Frenchtown Board of Education approved to accept the 2021-2022 NJQSAC DPR and authorize its submission to the NJ Department of Education.

Moved by Ms. Nauman and seconded by Mrs. Bobrowski. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

10. **PRINCIPAL'S REPORT**

Discussion Items:

- Intramural Basketball: Mr. Moran has started and attended about 8-10 students on average.
- Tutor Time 2nd marking period is rolling but we did take a break the past two weeks.
- The FES Wellness Room has been opened up and we will be seeking student and staff feedback in January.
- Start Strong Testing Update: Student scores were shared with families last week.
- Spirit Week: December 20th-23rd: Mrs. Bontempo and the student council worked on a number of activities(favorite/ugly sweater, holiday headwear, etc.) for staff and students to engage in prior to the break.
- Thank you to the FES PTO for organizing the Penguin Patch for supporting for our students to purchase discount gifts for their families.
- FES School Spirit Store was open most of December. Orders are expected by late January/early February. Thank you to all families that participated.

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- KTS basketball – 2-0. Congrats to our players for contributing to the team!
- Tomorrow: We will be honoring our 4th and 5th-8th grade students who participated in a writing contest. A number of our students participated in the Milford Borough Historical Society Schoolhouse Essay Contest. MBHS Vice president, Mrs. Bastow, awarded participation certificates to students along with their respective teachers. We are proud to say that a few of our own FES students placed in the contest!

4th grade:

Ronin Segarra, 1st place
Robert Rapolla, 2nd place

5th grade:

Miles Ahrens, 1st place
Amelia Rodriguez, Honorable Mention

- Playground Fence

11. BOARD PRESIDENT'S REPORT

- Parking on street out front. Designate spaces to maximize the number of cars. Kate will contact the Mayor about it.

12. POLICY

2nd Reading and Adoption

BE IT RESOLVED, the Frenchtown Board of Education approved the second reading and adoption of the following policies:

5126	Awards for Achievement
5141.10	Face Coverings
5141.11	Vaccination and Testing

Moved by Mr. Blackburn and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

13. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

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Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the December 21, 2021 bills list as follows:

General Fund:	\$224,846.36
Special Revenue Fund:	\$ 25,717.85
Total	\$250,564.21

Moved by Ms. Nakahara seconded by Ms. Nauman. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Budget Transfers

BE IT RESOLVED, the Frenchtown Board of Education approved the list of the November 2021 Budget Transfers in the amount of \$1,963.00.

Moved by Ms. Nakahara seconded by Ms. Nauman. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Board Secretary/Treasurer Reports

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **November, 2021** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Ms. Nakahara seconded by Ms. Nauman. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

ESEA Amendment Application

BE IT RESOLVED, the Frenchtown Board of Education approved an amended FY22 ESEA Application for carryover funds in Title II and Title IV as follows:

	Carryover Amount	Total
Title II	\$2,985	\$ 5,536
Title IV	\$ 809	\$10,809

Moved by Ms. Nakahara seconded by Ms. Nauman. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Facilities

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Transportation

Personnel

Curriculum

Field Trips

BE IT RESOLVED, the Frenchtown Board of Education approved the following field trips:

Destination	Grade	Purpose	Date & Cost
Del-Val Regional H.S.	8 th Grade	8 th Grade Orientation	12-6-2021 \$0.00

Moved by Ms. Nakahara seconded by Ms. Nauman. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Accept Donations

BE IT RESOLVED, the Frenchtown Board of Education approved to accept the following donations:

From	Amount	Purpose
Frenchtown Milford V.F.W. Post 7857	\$200.00	Library Books

Moved by Ms. Nakahara seconded by Ms. Nauman. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Planning

14. NEW BUSINESS

- Mr. Blackburn – Couple of People want to use the School Garden for their own purposes.

15. PUBLIC COMMENT - None

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

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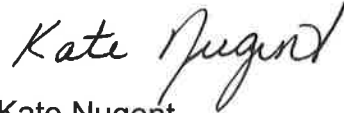
BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 7:52 p.m. Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Respectfully submitted:



Teresa O'Brien
Board Secretary

Attest:



Kate Nugent
Board President