

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 13, 2022. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Adam Blackburn
Mrs. Kara Bobrowski
Mr. Michael Dermody

Ms. Erinn Nakahara
Ms. Laine Nauman
Mr. Hugo Rodriguez

Mrs. Kate Nugent

4. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

5. 2022/2023 BOARD and DISTRICT GOALS

Discussion Items

- 2022-2023 District Goals & Board Goals

6. PRESENTATIONS AND RECOGNITIONS

- Public Presentation – NJQSAC Placement

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ September 27, 2022 – Action Meeting
 - ✓ October 18, 2022 – Action Meeting
 - ✓ November 22, 2022 – Action Meeting

- School Board’s Convention – October 24-26, 2022 – In person
- Correspondence

- Enrollment – August, 2022

Grade	Student Enrollment	Choice In	Choice Out
Pre K	16		
Kindergarten	7	1	0
Grade 1	11	0	2
Grade 2	10	3	1
Grade 3	15	2	0
Grade 4	4	0	1
Grade 5	12	1	3
Grade 6	14	2	1
Grade 7	7	0	2
Grade 8	5	0	0
Out of Dist.	1		
Total	102	9	10

Action Items

7.1 Motion to approve the following minutes:

- June 21, 2022 – Regular Session
- June 21, 2022 – Executive Session

8. SUPERINTENDENT’S REPORT

a. Security and Fire Drills

Drill	Date Completed
Security Drill	TBD
Fire Drill	TBD

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

Action Items:

HIB Report

8.1 Motion to affirm the HIB report submitted on June 21, 2022.

Professional Development Plan

8.2 Motion to acknowledge receipt of the 2022/2023 District Professional Development Plan developed in accordance with all regulations as specified in N.J.A.C. 6A:9C-4.2 and approves the fiscal impacts of the plan.

Statement of Assurance

8.3 Motion to acknowledge receipt of the Statement of Assurances (SOA) for the requirements of the District Professional Development Plan and the District Mentoring Plan. The Superintendent shall submit the SOA to the Hunterdon County Department of Education by September 1, 2022.

Teacher Mentor Plan 2022-2023 Revised

8.4 Motion to approve the attached revised 2022/2023 Teacher Mentor Plan

NJQSAC Review Determination

8.5 Motion to accept the results of the New Jersey Quality Single Accountability Continuum Review which designates Frenchtown School as a “High-Performing” by obtaining at least an 80% in all five categories.

9. PRINCIPAL’S REPORT

10. BOARD PRESIDENT’S REPORT

11. POLICY

First Reading

11.1 Motion to approve the first reading of the following policy and regulation:

3517 - Policy	Security and Electronic Surveillance
3517 – Regulation	Electronic Surveillance

12. CONSENT AGENDA

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

12.1

- a. Motion to approve the June 22, 2022 to June 30, 2022 bills list as follows:

General Fund:	\$43,860.99
Special Revenue Fund:	\$ 588.50
Total	\$44,449.49

- b. Motion to approve the July 1, 2022 to July 31, 2022 bills list as follows:

General Fund:	\$256,334.06
Special Revenue Fund:	\$ 19,474.60
Total	\$275,808.66

- c. Motion to approve the August 1, 2022 to August 23, 2022 bills list as follows:

General Fund:	\$ 98,557.16
Special Revenue Fund:	\$ 7,423.95
Total	\$105,981.11

Budget Transfers

- 12.2 Motion to approve the list of the June 2022 Budget Transfers in the amount of \$64,856.00

Board Secretary/Treasurer Reports –June 2022

- 12.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **June 2022** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

Board Secretary/Treasurer Reports –July 2022

12.4 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **July 2022** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Non-Public Textbook Aid

12.5 Motion to accept Nonpublic Textbook Aid for the 2022/2023 school year in the amount of \$66.00 for Secret Garden Montessori School as provided by the State of New Jersey.

Non-Public Technology Aid

12.6 Motion to accept Nonpublic Technology Aid for the 2022/2023 school year in the amount of \$42.00 and to approve an Agreement with Secret Garden Montessori as provided by the State of New Jersey.

Non-Public Security Aid

12.7 Motion to accept Nonpublic Security Aid for the 2022/2023 school year in the amount of \$410.00 and to approve an Agreement with the Secret Garden Montessori School to provide hardware/software not to exceed the availability of funds provided by the State of New Jersey.

Non-Public Nursing Aid

12.8 Motion to accept Nonpublic Nursing Aid for the 2022/2023 school year in the amount of \$224.00 for Secret Garden Montessori School as provided by the State New Jersey.

Non-Public Transportation

12.9 Motion to accept and appropriate Fiscal year 2023 Non-Public Transportation Aid in the amount of \$580 into account #11-000-270-503 "AIL Non-Public"

Appropriate Extraordinary Aid

12.10 Motion to accept and appropriate Fiscal Year 2022 Extraordinary Aid into the following accounts:

11-190-100-500 "Instruction Other Purch Srv"	\$15,000
11-000-240-800 "School Admin Oth Obj"	\$ 530
11-130-100-101 "Gr 6-8 Spec. Salaries"	\$ 5,000
11-000-262-100" Custodian Salaries"	\$ 5,000
11-000-217-105 "ExtraOrdinary Aide Sal"	\$ 6,423

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

Total \$31,953

Pre-School Tuition 2022-2023

12.11 Motion to accept preschool student into the Little Paws Preschool Program for the 2022/2023 school year, and to approve tuition contract for the following student:

Student ID#	Amount
00555	\$5,750.00
00562	\$5,750.00
00539	\$3,500.00

Pre-School Tuition/Cancellation

12.12 Motion to accept a request to withdraw preschool student from the Little Paws Preschool Program for the 2022/2023 school year and to rescind the tuition contract for the following student:

Student ID#	Amount
00554	\$5,750.00

Public School Services 2022-2023

12.13 Motion to approve the attached Public School Services Agreement with Hunterdon County Educational Services Commission for various services on an as needed basis for the 2022-2023 school year.

Medical Bedside Instruction 2022-2023

12.14 Motion to approve an agreement with Rutgers University Behavioral Health Care's Child and Adolescent Inpatient Services for Medical Bedside Instruction for the 2022-2023 school year at a rate of \$70.00 per hour.

Opposing the Proposed Increases to the School Employees Health Benefits Program

12.15 Motion to approve the following resolution:

WHEREAS, the School Employees Health Benefits Program (SEHBP), governed by N.J.S.A. 52:14-17.46 et seq., offers medical, prescription drug, and dental coverage to participating school district employees, retirees, and eligible dependents; and

WHEREAS, all SEHBP plans are self-funded, meaning that the money paid out for benefits comes directly from an SEHBP fund supplied by participating local employers and member premiums; and

WHEREAS, the Division of Pensions and Benefits is responsible for the daily administrative activities of the SEHBP, the School Employees Health Benefits Commission is the executive organization responsible for overseeing the SEHBP; and

Frenchtown Board of Education
Regular Meeting Agenda
August 23, 2022 6:45 p.m.

WHEREAS, the School Employees Health Benefits Commission, comprised of state officials, union representatives and a representative of the New Jersey School Boards Association, annually considers the calendar year premium levels for the Local Education Employee Group of the SEHBP based on recommendations found in the Rate Setting Recommendation Analysis of the Local Education Employee Group; and

WHEREAS, the School Employees' Health Benefits Plan Design Committee has the responsibility for and authority over the various plans and components of the plans, including for medical benefits, prescription benefits, dental, vision, and any other health care benefits, offered and administered by the SEHBP; and

WHEREAS, existing law requires three members of the School Employees' Health Benefits Plan Design Committee to be appointed by the Governor as representatives of public employers (i.e., local school districts) whose employees are enrolled in the program, but currently all such representatives are state-level appointees;

WHEREAS, the recommended rate changes for medical and prescription drug coverage for the Active 2023 Local Education Employer Group is 15.1%, which includes a 15.3% increase for active employees enrolled in NJ DIRECT 10/15 and a 14.9% increase for active employees enrolled in the NJ Educators Health Plan (NJEHP); and

WHEREAS, such proposed exorbitant rate increases will fall upon the local property taxpayer, as well as school employees, at a time where there is record inflation; and

WHEREAS, since employees enrolled the NJEHP pay a percentage of salary toward their health benefits per P.L.2020, c.44, commonly referred to as "Chapter 44", any increase in NJEHP premiums will fall almost entirely upon local boards of education, placing a severe strain on their budgets; and

WHEREAS, the proposed premium increase for most active employees will take thousands more out of their paychecks annually and lead to huge costs for local school districts that will translate into higher property tax bills for struggling families; and

NOW, THEREFORE, BE IT RESOLVED, by the Frenchtown Board of Education in the county of Hunterdon call upon the School Employees Health Benefits Commission to reconsider the rate increase and strike a rate increase that is appropriate in the current economic conditions; and

BE IT FURTHER RESOVLED, that the Frenchtown Board of Education in the county of Hunterdon urge the Legislature to adopt legislation expanding the composition of the School Employees Health Benefits Commission and the School Employees' Health Benefits Plan Design Committee to include additional representatives from local school district management; and

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

BE IT FURTHER RESOLVED, that the Frenchtown Board of Education in the county of Hunterdon urge the Legislature and executive branch to examine the impact that “Chapter 44” has had on school district budgets and to adopt legislation that will reverse any of its negative consequences and provide relief to those districts; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Michael Doherty, John DiMaio, and the New Jersey School Boards Association.

Behavior Consultation Services

12.16 Motion to approve the attached agreement with Success Across the Spectrum for Behavior Consultation Services at the rate of \$125.00 per hour for up to 10 hours per month from July 1, 2022 through June 20, 2023.

Facilities

Integrated Pest Management

12.17 Motion to approve the Frenchtown Board of Education Integrated Pest Management Plan for the 2022-2023 school year.

Transportation

Personnel

Instructional Aides

12.18 Motion to approve the following aides and scheduling for the 2022-2023 school year as recommended by the Superintendent:

Aide	FTE	Salary 2022-2023
Carol Bastow	.49	\$10,413.48 (\$16.50/Hour)
Tracy Folmar	.75	\$15,939.00 (\$16.50/Hour)
Michaela Schmatz	.71	\$15,088.92 (\$16.50/Hour)

Special Education Aide

12.19 Motion to appoint the following Special Education Aide for the 2022-2023 school year pending criminal history:

Aide	FTE	Salary 2022-2023
Patricia Patrey	1.00	\$21,252.00

Before Care Supervisor

12.20 Motion to hire Krystina Mahon as a Before Care Supervisor pending criminal history at a rate of \$25.00 per hour for the 2022-2023 school year.

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

Extra-Curricular Appointments 2022-2023

12.21 Motion to approve the following extra-curricular appointments for the 2022-2023 school year:

Position	Teacher	Stipend Rate
Student Council (1)	Brandi Bontempo	\$1,500.00
Yearbook	Brittney Shurts	\$1,500.00
Eighth Grade Coordinator	Katelynn Yard	\$1,500.00
Testing Coordinator	Cristina Doyle	\$45.00 / Hour not to exceed \$1,500
Home Instruction	Holly Siock	\$45.00 / Hour

Club Advisor Appointments 2022-2023

12.22 Motion to approve the following club advisor appointments for the 2022-2023 school year at a rate of \$35.00 per hour:

Club	Maximum hours	Maximum # of students	Advisor
K-3 Run Club Spring/Fall	16 hours	15	Emily O'Connell
Grades 4-8 Run Club Spring/Fall	16 hours	15	Emily O'Connell
Sketchbook Club	10 hours	15	Trish Hurley
Intramural Soccer	15 hours	25	Paige Ahrens
Intramural Basketball	15 hours	20	Peter Moran
Tutor Time K-4	2 hours per week	10 students with one student volunteer	Holly Siock
Volleyball Club (Minimum 8 participants to run)	8 hours	15	Thomas Wollert
K-3 Music Club	20 hours- 2 sessions	15 (12 for keyboard club)	Peggy Ippolito

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

Grade 4-8 Music Club	20 hours- 2 sessions	12	Peggy Ippolito
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Coordinator Positions

12.23 Motion to approve the following coordinator positions for the 2022-2023 school year:

Position	Teacher	Stipend Rate
Special Education Coordinator	Brandi Bontempo	\$3,000.00
Spirit & Culture Advisor	Kate Yard	\$2,000.00
K-4 Coordinator	Holly Siock	\$3,000.00
5-8 Coordinator	Brittany Shurts	\$3,000.00

Employee Resignations

12.24 Motion to approve and accept with regret the resignation of David DeWolfe, Math Teacher effective on or about October 3, 2022.

12.25 Motion to approve and accept with regret the resignation of Jocelyn Romano, School Social Worker/Guidance Counselor effective October 7, 2022.

Curriculum

Field Trips

12.26 Motion to approve the following field trips:

Destination	Grade	Date
Fairview Lakes	7 th & 8 th	October 6 - 7, 2022

Extra-Curricular

12.27 Motion to approve and authorize a home-schooled student whose name is on file with the district office, to participate in 2022-2023 Frenchtown Extra-Curricular programssuch as Soccer, Band and Chorus and Shakespeare.

Cooperative Sports Program

12.28 Motion to approve Shared Services Agreement with Kingwood Township Board of Education for a Cooperative Sports Program for the fall season at a cost of \$250 per student participant.

Standing Health Orders

12.29 Motion to approve the attached Standing Health Orders for the 2022-2023 school year.

2022 NJSLS Curriculum

Frenchtown Board of Education

Regular Meeting Agenda

August 23, 2022 6:45 p.m.

12.30 Motion to approve the adoption of the 2022 NJSLS curriculum updates (2020) in all applicable areas.

Planning

13. NEW BUSINESS

14. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district. Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

15. EXECUTIVE SESSION

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

Frenchtown Board of Education
Regular Meeting Agenda
August 23, 2022 6:45 p.m.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

16. **ADJOURNMENT**