

# Frenchtown Board of Education

## Regular Meeting Agenda

November 22, 2022 6:45 p.m.

**1. CALL TO ORDER – Opening Statement**

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 13, 2022. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

**2. THE PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Mr. Adam Blackburn  
Mrs. Kara Bobrowski  
Mr. Michael Dermody

Ms. Erinn Nakahara  
Ms. Laine Nauman  
Mr. Hugo Rodriguez

Mrs. Kate Nugent

**4. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

**5. 2022/2023 BOARD and DISTRICT GOALS**

**Frenchtown District Goals (2022-2023)**

1. Evaluate the success of blended classes and plan for transition back to additional middle school staff.
2. Evaluate the amount of time spent on screens for students and create goals to minimize that time if deemed necessary.
3. Create a climate survey to be used at the end of the school year.

# Frenchtown Board of Education

## Regular Meeting Agenda

November 22, 2022 6:45 p.m.

### Frenchtown Board Goals (2022-2023)

1. Continue to support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development. Specifically, schedule DEI training for board members by the end of the calendar year.
2. Provide continued management of the administrative transition for a superintendent/principal model to a Chief School Administrator model.
3. Approve a new mission statement and create a list of district beliefs with input from students, staff, and members of the public.
4. Increase public recognition of students and staff.

#### 6. PRESENTATIONS AND RECOGNITIONS

#### 7. BOARD SECRETARY REPORT

##### Informational Items

- Board Meeting Schedule
  - ✓ December 20, 2022 – Action Meeting
  - ✓ January 3, 2023 – Reorganization Meeting
- Correspondence
- Election Results
  - Michael Dermody
  - Hugo Rodriguez
- Board Member Training
- Enrollment – November 18, 2022

Grade	Student Enrollment	Choice In	Choice Out
Pre K	16		
Kindergarten	7	1	0
Grade 1	14	0	2
Grade 2	11	3	0
Grade 3	16	2	2
Grade 4	6	0	1
Grade 5	11	1	4

# Frenchtown Board of Education

## Regular Meeting Agenda

November 22, 2022 6:45 p.m.

Grade 6	15	2	3
Grade 7	7	0	1
Grade 8	5	0	0
Out of Dist.	1		
Total	109	9	13

Action Items

7.1 Motion to approve the following minutes:

- October 18, 2022 -Regular Session
- October 18, 2022 – Executive Session

**8. SUPERINTENDENT’S REPORT**

Informational Items:

a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending November 22, 2022.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Aug 31- Sept 27	0	-	-	-	-
Sept 28 – Oct 18	0	-	-	-	-
Oct 19– Nov 22	1	0	Yes	Yes	N
Nov 23 – Dec 20					
Dec 21 – Jan 28					
Jan 29 – Feb 25					
Feb 26 – Mar 24					
Mar 25 – April 28					
April 29 – May 5					
May 6 – June 23					
TOTAL	0	-			

b. Short term suspension report:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required
530	Yes	Level 3	10/28/22	Yes

# Frenchtown Board of Education

## Regular Meeting Agenda

November 22, 2022 6:45 p.m.

c. Security and Fire Drills

Drill	Date Completed
Security Drill	11/16/22
Fire Drill	11/2/22

**Action Items:**

8.1 Motion to affirm the HIB report submitted on October 18, 2022.

9. **PRINCIPAL'S REPORT**

10. **BOARD PRESIDENT'S REPORT**

11. **POLICY**

12. **CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

**Action Items:**

**Finance**

Payment of Bills

12.1 Motion to approve the November 22, 2022 bills list as follows:

General Fund:	\$260,032.18
Special Revenue Fund:	\$ 13,648.19
<b>Total</b>	<b>\$273,680.37</b>

Budget Transfers

12.2 Motion to approve the list of the October 2022 Budget Transfers in the amount of \$1,366.00.

# **Frenchtown Board of Education**

## **Regular Meeting Agenda**

November 22, 2022 6:45 p.m.

### Board Secretary/Treasurer Reports

- 12.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **October, 2022** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

### ESEA

- 12.4 Motion to approve an amendment to the Fiscal Year 23 ESEA Grant Application to budget carryover Title IV funds in the amount of \$750.

### PILOT Agreement

- 12.5 Motion to approve the attached shared services agreement between the Borough of Frenchtown and the Frenchtown Board of Education for the sharing of payments in lieu of taxes effective January 1, 2023.

### Facilities

#### Before and Afterschool Care Revised

- 12.6 Motion to approve to extend the attached agreement with Work Family Connection for Before and Afterschool Care for the 2022-2023 school year until the end of June 2023.

#### Facility Use

- 12.7 Motion to approve the following use of School facilities:

Delaware Valley Basketball League          Gym    5:30 p.m. to 7:00 p.m.

Tuesdays, Wednesdays and Thursdays

November 29, 2022 through March 10, 2023

#### LEAD Program

- 12.8 Motion to approve participation in the L.E.A.D. (Law Enforcement Against Drugs & Violence) program and the placement of a clothing collection container at the side parking lot by the handicap parking.

### Transportation

# Frenchtown Board of Education

## Regular Meeting Agenda

November 22, 2022 6:45 p.m.

### Personnel

#### Employee Resignation

12.9 Motion to accept with regret the resignation of Estela Dominguez from her position as part-time custodian effective November 30, 2022

#### Night Custodian

12.10 Motion to approve the following part time night custodian effective December 1, 2022 as recommended by the superintendent:

Name	Time / Days	Rate
Floralma Hernandez De Melendez	Wednesday & Thursday 3:30 to 7:30 p.m. Saturday 8:00 am to 12:00 pm	\$17.00 per Hour

### Curriculum

#### Cooperative Sports Program

12.11 Motion to approve a Shared Services Agreement with Kingwood Township Board of Education for a Cooperative Sports Program for the winter and spring seasons at a cost of \$250 per student participant.

#### Field Trips

12.12 Motion to approve the following list of field trips for the 2022-2023 school year:

Destination	Grade (s)	Date
Del-Val High School	8 <sup>th</sup> Grade	November 21, 2022
Del-Val High School	8 <sup>th</sup> Grade	December 5, 2022

### Planning

13. **NEW BUSINESS**

14. **PUBLIC COMMENT** (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district. Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the

**Frenchtown Board of Education**  
**Regular Meeting Agenda**  
November 22, 2022 6:45 p.m.

presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

**15. EXECUTIVE SESSION**

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at \_\_\_\_\_p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

**16. ADJOURNMENT**