

# Frenchtown Board of Education Regular Meeting Agenda

January 24, 2023 6:45 p.m.

## 1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 12, 2023. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

## 2. THE PLEDGE OF ALLEGIANCE

## 3. ROLL CALL

Mr. Adam Blackburn  
Mrs. Kara Bobrowski  
Mr. Michael Dermody

Ms. Erinn Nakahara  
Ms. Laine Nauman  
Mr. Hugo Rodriguez

Mrs. Kate Nugent

## 4. PRESENTATIONS AND RECOGNITIONS

- ♣ Start Strong Scores - Mr. James Hintenach

## 5. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

## 6. 2022/2023 BOARD and DISTRICT GOALS

### Frenchtown District Goals (2022-2023)

1. Evaluate the success of blended classes and plan for transition back to additional middle school staff.
2. Evaluate the amount of time spent on screens for students and create goals to minimize that time if deemed necessary.

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3. Create a climate survey to be used at the end of the school year.

**Frenchtown Board Goals (2022-2023)**

1. Continue to support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development. Specifically, schedule DEI training for board members by the end of the calendar year.
2. Provide continued management of the administrative transition for a superintendent/principal model to a Chief School Administrator model.
3. Approve a new mission statement and create a list of district beliefs with input from students, staff, and members of the public.
4. Increase public recognition of students and staff.

**7. BOARD SECRETARY REPORT**

Informational Items

- Board Meeting Schedule
  - ✓ February 28, 2023 – Action Meeting
  - ✓ March 14, 2023 – Action Meeting – Preliminary Budget Approval
  - ✓ April 25, 2023 – Action Meeting
- Correspondence
- Enrollment – January 20, 2023

Grade	Student Enrollment	Choice In	Choice Out
Pre K	17		
Kindergarten	7	2	0
Grade 1	14	0	2
Grade 2	11	3	0
Grade 3	16	2	2
Grade 4	6	0	1
Grade 5	11	2	4
Grade 6	15	2	3
Grade 7	7	0	1
Grade 8	5	0	0
Out of Dist.	1		
Total	110	11	13

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**Action Items**

Meeting Minutes

7.1 Motion to approve the following minutes:

- December 20, 2022 - Regular Session

7.2 Motion to approve the following minutes:

- January 3, 2023 - Reorganization Meeting

**8. SUPERINTENDENT’S REPORT**

Informational Items:

a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending January 24, 2023.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Aug 31- Sept 27	0	-	-	-	-
Sept 28 – Oct 18	0	-	-	-	-
Oct 19– Nov 22	1	0	Yes	Yes	N
Nov 23 – Dec 20	1	0	Yes	Yes	N
Dec 21 – Jan 24	0	0	-	-	-
Jan 25 – Feb 28					
Mar 1 – Mar 14					
Mar 15 – April 25					
April 26 – May 9					
May 10 – June 27					
TOTAL	2	-			

b. Short term suspension report: None

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required

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c. Security and Fire Drills

Drill	Date Completed
Security Drill	TBD
Fire Drill	1-6-2023

**Action Items:**

8.1 Motion to affirm the HIB report submitted on December 20, 2022.

8.2 School Board Recognition Month

**WHEREAS,** The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS,** The Frenchtown School District Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS,** The Frenchtown Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

**RESOLVED,** That the Frenchtown District Board of Education, does hereby recognize the services of local school board members throughout New Jersey as

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we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Frenchtown District Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

## 2023-2024 School Calendar

8.3 Motion to approve the attached 2023-2024 School Calendar.

## 9. PRINCIPAL'S REPORT

## 10. BOARD PRESIDENT'S REPORT

## 11. POLICY

### Second Reading/Adoption

11.1 Motion to approve the second reading and adoption of the following policies:

3240	Preschool Tuition Fees
6178	Early Childhood Education/Preschool

## 12. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

### Action Items:

#### Finance

#### Payment of Bills

12.1 Motion to approve the January 24, 2023 bills list as follows:

General Fund:	\$255,799.53
Special Revenue Fund:	\$ 9,977.75
<b>Total</b>	<b>\$265,777.28</b>

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Budget Transfers

12.2 Motion to approve line item transfers for the month of December 2022, in the amount of \$367.00

Board Secretary/Treasurer Report

12.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **December, 2022** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(a) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

River Union Stage

12.4 Motion to accept the attached proposal from River Union Stage for the 2022-2023 Out Reach Program at a cost not to exceed \$5,175.00.

**Facilities**

**Transportation**

**Personnel**

2022-2023 Substitutes

12.5 Motion to approve the following substitute for the 2022-2023 substitute list at a rate of \$110.00 per day (Teacher), \$175.00 day (School Nurse), \$14.13 per hour (Custodian) or \$95.00 per day (Secretary)

Denise Kucharski                      Teacher                      \$110.00 per day

**Curriculum**

Field Trips

12.6 Motion to approve the following field trips:

<b>Destination</b>	<b>Grade</b>	<b>Date</b>
Modern Fossils	7 <sup>th</sup> & 8 <sup>th</sup>	January 26, 2023

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ESY 2023

12.7 Motion to approve the summer ESY dates from July 5, 2023 through July 27, 2023.

Fundraiser

12.8 Motion to approve the following fundraiser for the 2023-2024 school year:

<b>Fundraiser</b>	<b>Date</b>	<b>Purpose</b>
Friendship Grams	2-14-2023 / Valentine's Day	2023 8 <sup>th</sup> Grade Trip

Planning

13. **NEW BUSINESS**

14. **2023/2024 BUDGET DISCUSSIONS**

- Chapter 44
- Health Care Adjustment

15. **PUBLIC COMMENT** (all school-related topics; time limits: 30 min. total; 3 min. /person)

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The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

16. **EXECUTIVE SESSION**

Motion to approve the following resolution:

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WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at \_\_\_\_p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

**17. ADJOURNMENT**