

Frenchtown Board of Education

Regular Meeting Agenda

October 17, 2023 6:45 p.m.

1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 12, 2023. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

3. OATH OF OFFICE

Administration of the Oath of Office to Newly Elected Board Member - Veda Partalo

4. ROLL CALL

Mr. Adam Blackburn	Ms. Rachel Howard	Mrs. Kate Nugent
Mrs. Kara Bobrowski	Ms. Erinn Nakahara	
Mr. Michael Dermody	Ms. Veda Partalo	

5. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

6. 2023/2024 BOARD and DISTRICT GOALS

Frenchtown District Goals

1. Evaluate the success of blended classes and report to board on any needs for additional support.

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2. Revise the current equity plan with input from all stakeholders by June 1, 2024.
3. Create and implement a climate survey for staff, students and families by May 1, 2024.

Frenchtown Board Goals

1. By March 1, 2024, create a CSA Evaluation that is relevant and unique for our district to begin use in the 2023/2024 school year.
2. Prepare to implement a 2024/2025 Strategic Planning Strategy.
3. By June 30, 2024, successfully negotiate a new contract with the Frenchtown Education Association.
4. Increase public recognition of students and staff.

7. PRESENTATIONS AND RECOGNITIONS

7.1 Violence and Vandalism Report Public Hearing

BE IT RESOLVED that the Board of Education accepts the Public Report on Violence, Vandalism, Harassment, Intimidation, and Bullying:

WHEREAS, the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) requires that at a public hearing two times each year, the Chief School Administrator provide a report to the board of education on all acts of violence, vandalism, and harassment, intimidation and bullying (HIB) which occurred in the school district during the previous reporting period;

WHEREAS, the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) designates October 2 - 6, 2023 as a "Week of Respect" in New Jersey;

WHEREAS, N.J.S.A. 18A:36-5.1 designates October 16 - 20, 2023 as School Violence Awareness Week in the state of New Jersey.

WHEREAS, the Frenchtown School District has observed the Week of Respect and School Violence Awareness Week by organizing activities to prevent school violence,

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vandalism, and HIB including, but not limited to, age appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance;

WHEREAS, law enforcement personnel were invited to join members of the teaching staff in the discussions;

WHEREAS, programs designated to help recognize warning signs of school violence, vandalism, and HIB and to instruct on recommended conduct during an incident of school violence, vandalism, and HIB were provided for school employees;

WHEREAS, this public hearing is specifically conducted to fulfill the district's legal obligation to present school violence, vandalism, and HIB information to the public and to conduct public hearings on the violence, vandalism, and HIB report;

WHEREAS, pursuant to the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) the Superintendent has provided a presentation to the Board of Education at the public hearing on all acts of violence, vandalism and HIB which occurred during the previous reporting period, including a report on the district's verified violence and vandalism data submitted under the Student Safety Data System Reporting System (SSDS) to the NJDOE for the previous school year (2022-2023).

THEREFORE, BE IT RESOLVED, that the Board of Education accepts the Chief School Administrator's public report on Violence, Vandalism, Harassment, Intimidation and Bullying.

7.2 2022-2023 State Testing results presented by the Chief School Administrator.

8. **BOARD SECRETARY REPORT**

Informational Items

- Board Meeting Schedule
 - ✓ November 28, 2023 – Action Meeting
 - ✓ December 19, 2023 – Action Meeting
 - ✓ January 2, 2024 – Reorganization Meeting
- NJSBA Convention – October 23-26, 2023
 - ✓ Administrators –Mrs. Teresa O'Brien
- School Election – November 7, 2023
- Correspondence

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- Board Member Required Training
- Enrollment – as of October 13, 2023

Grade	Student Enrollment	Choice In	Choice Out
Pre K	10	0	0
Kindergarten	10	3	1
Grade 1	6	1	0
Grade 2	15	1	1
Grade 3	10	2	2
Grade 4	15	1	3
Grade 5	5	0	1
Grade 6	11	1	4
Grade 7	11	0	5
Grade 8	8	0	1
Out of Dist.	1		
Total	102	9	18

Action Items

8.1 Motion to approve the following minutes:

- September 26, 2023 Regular Session
- September 26, 2023 Executive Session

9. CHIEF SCHOOL ADMINISTRATOR REPORT

Informational Items:

a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending October 17, 2023.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Aug 30- Sept 26	1	1	Yes	Yes	N
Sept 27 – Oct 17	0				
Oct 18– Nov 28					
Nov 29 – Dec 19					
Dec 20 – Jan 23					
Jan 24 – Feb 27					

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Feb 28 – Mar 12				
Mar 13 – April 23				
April 24 – May 14				
May 15 – June 25				
TOTAL	1	1		

b. Short term suspension report: None

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required

c. Security and Fire Drills

Drill	Date Completed
Security Drill	9/7/2023
Fire Drill	9/27/2023

Action Items:

HIB Report

9.1 Motion to affirm the HIB report submitted on September 26, 2023.

Emergency Exit/Transportation Drill

9.2 Motion to acknowledge receipt of evidence of completion of emergency exit transportation drill completed on October 12, 2023.

10. BOARD PRESIDENT’S REPORT

Participation in Regionalization Study

10.1 Motion to approve participation in a regionalization study in partnership with Holland Township Board of Education.

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11. POLICY

First Reading

11.1 Motion to approve the first reading of the following policies:

4151.1/4251.1 <u>Personal Illness and Injury Policy</u>
5131.1 <u>Harrassment Intimidation and Bullying Policy</u>
5131.5.1 <u>Harrassment Intimidation and Bullying Regulation</u>
5131.5 <u>Vandalism/Violence Policy</u>
6142.2 <u>ESL Bilingual Policy</u>
6163.3 <u>Live Animals in Schools Policy</u>

12. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

12.1 Motion to approve the October 17, 2023 bills list as follows:

General Fund:	\$276,775.03
Special Revenue Fund:	\$ 21,557.21
Total	\$298,332.24

Budget Transfers

12.2 Motion to approve the list of the September 2023 Budget Transfers in the amount of \$1,475.00.

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Board Secretary/Treasurer Reports

12.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **September 2023** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Budget Development Calendar

12.4 Motion to approve the attached 2024/2025 Budget Development Calendar

B & R E-Rate Consulting Services 2023-2024

12.5 Motion to approve the attached contract for E-Rate Consulting Services with B & R on a as needed basis at a rate of 10% of the total amount reimbursed to the District/Library on Cat1 applications and 5% of the total amount reimbursed for Cat2 applications for the 2023-2024 school year.

Facilities

Comprehensive Maintenance Plan

12.6 Motion to approve the attached resolution approving submission of the 2023-2024 Comprehensive Maintenance Plan (attached) to the NJ Department of Education.

Form M-1

12.7 Motion to approve the submission of the attached 2023-2024 M-1 to the New Jersey Department of Education.

Transportation

Personnel

Vacation Conversion

12.8 Motion to approve the following vacation day conversion in accordance with the employment contract:

Larry Whitman. \$6,634.35

Curriculum

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Field Trips

12.9 Motion to approve the following list of field trips for the 2023-2024 school year:

Destination	Grade	Date
<u>Holland Township School Assembly</u>	7th Grade	11-3-2023
<u>Sandy Scoops</u>	8th Grade	10-6-2023
<u>Raritan Valley Community College</u>	Kindergarten, 1st and 2nd	2-6-2024

Planning

13. NEW BUSINESS

14. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

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The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

15. EXECUTIVE SESSION (if necessary)

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

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WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

16. ADJOURNMENT