

# DELAWARE VALLEY REGIONAL HIGH SCHOOL

## Sponsorship Approval Form

All sponsorships require Delaware Valley Regional Board of Education approval as per District Policy 6162.

1. Teacher, Coach or Advisor submits a completed form to their Supervisor
2. Supervisor signs this form if the sponsor is deemed appropriate
3. Supervisor submits the form to the Principal for approval
4. Principal submits the form to the Superintendent for approval
5. If the Superintendent approves the sponsor a recommendation will for BOE approval
6. After BOE approval a copy of the form will be returned to the Teacher, Coach or Advisor
7. Publication of an sponsorships can only be done after the form is returned to the Teacher, Coach or Advisor.

**This form will not be processed if information is incomplete**

Teacher/Coach/Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Department and Activity: \_\_\_\_\_

Name of Sponsor: \_\_\_\_\_

Donation Amount: \_\_\_\_\_

Account Funds will be deposited into: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

BOE Secretary Signature: \_\_\_\_\_ Date: \_\_\_\_\_