

Frenchtown Board of Education

Meeting Minutes

August 26, 2014 6:30 p.m.

1. **Call to Order – Opening Statement**

The regular meeting of the Frenchtown Board of Education was called to order at 6:35 pm by President Kate Nugent.

Mrs. Nugent, Board President, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **The Pledge of Allegiance**

All persons present participated in the recitation of the Pledge of Allegiance.

3. **Roll Call**

Members Present: Mrs. Pearson
Mrs. Musolino
Mrs. Buxton
Dr. Eckel
Mrs. Campbell
Mrs. Nugent

Members Absent: Mrs. Einhorn

Also Present: Daria Wasserbach, Superintendent
Ms. Christina Dalla Palu, Principal
Teresa Barna, Business Administrator

4. **Public Participation - None**

5. **APPROVAL OF MINUTES**

A motion was made by Mrs. Buxton and seconded by Mrs. Pearson to approve the minutes of the July 15, 2014 work session and the minutes of the July 22, 2014 regular session and to table the July 22, 2014 executive session.

Vote: 6 ayes, 0 nays, motion carried on a voice vote with Mrs. Campbell abstaining on the July 15, 2014 work session and Mrs. Musolino and Mrs. Campbell abstaining on the July 22, 2014 regular session.

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6. CORRESPONDENCE

- Referendum 2014
- Public Notice – Special Meeting-Goal Setting 9/2/2014
- Elections – Challenger Appointment Procedures

7. SUPERINTENDENT REPORT

Ms. Daria Wasserbach provided updates on the following:

- PARCC Update
- Made contact with Mayor regarding referendum
- Website Hosting-Schoolwires

8. BOARD PRESIDENT'S REPORT

Discussion Items:

- Referendum Flyer/Calendar/Fact Sheets
- Meeting with County Superintendent regarding regionalization

9. BOARD SECRETARY/TREASURER'S REPORT

A motion was made by Mrs. Pearson and seconded by Mrs. Campbell to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **June 30, 2014** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Vote: 6 eyes, 0 nays, motion carried on a roll call vote.

CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A motion was made by Dr. Eckel and seconded by Mrs. Buxton to approve the

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below consent agenda item# 10.1 – 16.4.

Vote: 6 ayes, 0 nays, motion carried on a roll call vote.

Action Items:

10. Finance

Payment of Bills

10.1 Payment of Bills

BE IT RESOLVED, that the Board of Education approve the July 15th Payroll check no. 0715 as follows:

General Fund:	\$43,405.49
Special Revenue Fund:	\$ 0.00
Total	\$43,405.49

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

10.2 BE IT RESOLVED, that the Board of Education approve the August 26, 2014 bill list as follows :

General Fund:	\$186,113.51
Special Revenue Fund	\$ 11,464.80
Total	\$197,578.31

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Budget Transfers

10.3 BE IT RESOLVED, that the Board of Education approve the attached list of June 2014 budget transfers in the amount of \$109,305.25.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

10.4 BE IT RESOLVED, that the Board of Education approve the attached list of July 2014 budget transfers in the amount of \$76,054.00.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

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Board Certified Behavior Analyst

10.5 BE IT RESOLVED, that the Board of Education approve a service contract with Hunterdon County Educational Services Commission for Board Certified Behavior Analyst services for the 2014-2015 school year in the amount of \$90 per hour for approximately 14 hours. Approximate cost of the contract is \$1,260.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Year End Deposits to Reserve Account

10.6 BE IT RESOLVED, that the Board of Education approve to verify the actual amounts deposited into reserve accounts using unanticipated revenues or unexpended available balances at June 30, 2014 and to establish a Maintenance Reserve Account as follows:

Maintenance Reserve	\$ 25,000
Capital Reserve	\$127,970

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

11. Facilities

12. Transportation

13. Policy

14. Curriculum

Adoption of New or Revised Curriculum

14.1 BE IT RESOLVED, that the Board of Education approve the following new or revised curriculum:

Language Arts: 6-8
Writing: 6-8
Research: 7
Social Studies: K-6
Gifted and Talented: Grades 3-8
Computers/Tech/Media: 5-8

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Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

15. Planning

16. Personnel

New Hire-Instructional Aide

16.1 BE IT RESOLVED, that the Board of Education approve the following Instructional Aide for the 2014-2015 school year:

Name	Position	FTE	Salary
Leah Cahill	Instructional Aide	.75	\$15,542.94

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Resignation

16.2 BE IT RESOLVED, that the Board of Education approve to accept the resignation of Jennifer Ricardo as a Pre-School Instructional Aide.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Paid Medical Leave

16.3 BE IT RESOLVED, that the Board of Education approve to extend a paid medical leave for Helen Kovatch until approximately 9/8/2014.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Travel/Staff Development

16.4 BE IT RESOLVED, that the Board of Education approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

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Employee/BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Kate Nugent	NJSBA Convention, Atlantic City, NJ	10/29/2014 – 10/30/2014	\$200.00	N/A	\$97.00	N/A
Jennifer Campbell	GOV I Board Mandated Training, Williamstown, NJ	9/13/2014	\$0.00	N/A	N/A	N/A
Laura Einhorn	GOV I Board Mandated Training, Williamstown, NJ	9/13/2014	\$0.00	N/A	N/A	N/A
Christina Dalla Palu	SGO 2.0 training, Raritan, NJ	9/22/2014	\$0.00	N/A	N/A	N/A
Roxanne Kloos	Alan November Workshop, DVRHS	9/2/2014	\$100.00	N/A	N/A	N/A
Jennifer Baker	Alan November Workshop, DVRHS	9/2/2014	\$100.00	N/A	N/A	N/A
Gema Kearns	Dyslexia training, Franklin Twp School	8/26/2014	\$0.00	N/A	N/A	N/A
Jeanine Walck	Dyslexia training, Franklin Twp School	8/26/2014	\$0.00	N/A	N/A	N/A

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

17. P.D.I.C. REPORT

18. NEW BUSINESS

The Board agrees to move website hosting to become a link through the Delaware Valley Regional High School website via Schoolwires.

19. PUBLIC COMMENT - None

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20. **EXECUTIVE SESSION** - None

21. **RECONVENE**

22. **ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mrs. Campbell and Mrs. Buxton to adjourn the meeting at 7:41 p.m.

Vote: 6 ayes, 0 nays, motion carried on a voice vote.

Respectfully submitted:

Attest:

Teresa Barna
Business Administrator/
Board Secretary

Kate Nugent
Board President