

Frenchtown Board of Education Work Session Minutes

September 23, 2014 6:30 p.m.

1. **Call to Order**

The work session meeting of the Frenchtown Board of Education was called to order at 6:45 pm by President Kate Nugent.

Mrs. Nugent, Board President, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on July 29, 2014. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **The Pledge of Allegiance**

All persons present participated in the recitation of the Pledge of Allegiance.

3. **Roll Call**

Members Present: Mrs. Campbell
Mrs. Einhorn
Mrs. Pearson
Mrs. Musolino
Dr. Eckel
Mrs. Nugent

Members Absent: Mrs. Buxton

Also Present: Daria Wasserbach, Superintendent
Ms. Christina Dalla Palu, Principal
Teresa Barna, Business Administrator

4. **Public Participation - None**

5. **Finance**

Discussion Items:

- a. Appropriate Non-Public Transportation Aid for the 2014 fiscal year in the amount of \$1,014.00 into account number 11-000-270-600 entitled Transportation Supplies.
- b. Correspondence requesting for enrollment of 1 student into Kindergarten.

Frenchtown Board of Education Work Session Minutes

September 23, 2014 6:30 p.m.

- c. Amend year end deposit into Capital Reserve Account from \$127,970 to \$110, 970.
- d. Approve the Revised June 30, 2104 Fund 10 Finance Report.
- e. Approve the July 31, 2014 Finance Reports.
- f. Approve August transfers in the amount of \$6,017.69.
- g. Membership in the Middlesex Regional Educational Services Commission Cooperative Pricing System.
- h. Financial Advisor Contract and Continuing Disclosure Agent Contract with Phoenix Advisors, LLC.

6. **Facilities**

Discussion Items:

- a. PTO Facility use from September 1, 2014 through June 30, 2015

7. **Transportation**

Discussion Items:

8. **Policy**

Discussion Items:

9. **Personnel**

Action Items:

New Hire-Instructional Aide

- 9.1 BE IT RESOLVED, that the Board of Education approve the following Instructional Aide and substitute for the 2014-2015 school year effective September 24, 2014:

Name	Position	FTE	Salary
Tracy McKinnon	Pre-School Instructional Aide	.35	\$16.09 per hour
Tracy McKinnon	Substitute	N/A	\$80.00 per day

Frenchtown Board of Education Work Session Minutes

September 23, 2014 6:30 p.m.

Moved by Dr. Eckel and seconded by Mrs. Campbell. On a roll call vote, resolution was adopted as follows 6 ayes; nays, 0.

Discussion Items:

Travel/Staff Development

Employee/BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Lynne Cucco	NJALC Fall Symposium 2014	10-24-14	\$195.00	\$18.22	N/A	N/A
Christina Dalla Palu	Charlotte Danielson Workshop	10-17-14	\$249.00	\$50.40	N/A	N/A
Tracey McKinnon	Intro to ABA Training Annandale, NJ	10-20-14 & 10-21-14	\$0	\$9.06	N/A	N/A

2014-2015 Substitute List

Hiring of new substitute, Ellen A. Madill for the 2014-2015 school year at a rate of \$80.00 per day.

10. Curriculum/Instruction

Discussion Items:

- a. Child Assault Prevention (CAP) Grant Award for the 2014-2015 school year. Award Total = \$3,465 with no district responsibility.
- b. PTO School Assemblies for the 2014-2015 school year
- c. Establish the 2014-2015 District Evaluation Advisory Committee (DEAC) as follows:

Daria Wasserbach, Superintendent
Christina Dalla Palu, Principal
Kate Nugent, Board President
Hildegard Kress-Berhalter, Teacher-in-Charge

Frenchtown Board of Education Work Session Minutes

September 23, 2014 6:30 p.m.

Allison Okolichany, Teacher
Marjorie Leuschner, Teacher
Melanie Ryan, Coordinator of Child Study Team

- d. Establish the 2014-2015 School Improvement Panel (SCIP) as required by Achieve NJ as follows:

Christina Dalla Palu, Principal
Lois Bondor, Teacher
Hildegard Kress-Berhalter, Teacher-in-Charge
Roxanne Kloos, Teacher
Peter Moran, FEA President

- e. Field Trip Pre-School to West Portal Pumpkin Patch 10-30-14.

Action Items:

Statement of Assurance

BE IT RESOLVED, that the Board of Education approve the Statement of Assurance and authorization for submission of the NJDOE School Self-Assessment for Determining Grades under the ABR.

Moved by Mrs. Pearson and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

11. New Business

Action Items:

Out-of-District student

BE IT RESOLVED, that the Board of Education approve the acceptance of one out-of-district student into the Kindergarten class effective October 1, 2014.

Moved by Mrs. Campbell and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Discussion Items:

- a. Public Hearing update

12. Public Participation – None

**Frenchtown Board of Education
Work Session Minutes**

September 23, 2014 6:30 p.m.

13. ADJOURNMENT

There being no further business to come before the Board it was moved by Mrs. Campbell and Mrs. Pearson to adjourn the meeting at 8:17 p.m.

Vote: 6 ayes, 0 nays, motion carried on a voice vote.

Respectfully submitted:

Attest:

Teresa Barna
Business Administrator/
Board Secretary

Kate Nugent
Board President