

# Frenchtown Board of Education Work Session Minutes

October 7, 2014 6:30 p.m.

1. **Call to Order – Opening Statement**

The work session meeting of the Frenchtown Board of Education was called to order at 6:35 pm by President Kate Nugent.

Mrs. Nugent, Board President, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **The Pledge of Allegiance**

All persons present participated in the recitation of the Pledge of Allegiance,

3. **Roll Call**

Members Present: Mrs. Campbell (arrives at 6:40 pm)  
Mrs. Einhorn  
Mrs. Pearson  
Mrs. Musolino  
Mrs. Buxton (arrives at 6:41 pm)  
Mrs. Nugent

Members Absent: Dr. Eckel

Also Present: Daria Wasserbach, Superintendent  
Ms. Christina Dalla Palu, Principal  
Teresa Barna, Business Administrator

4. **Public Participation** - None

5. **Correspondence**

Discussion Items:

a. District Goals and Objectives and Action Plan

6. **Finance**

Discussion Items:

# Frenchtown Board of Education Work Session Minutes

October 7, 2014 6:30 p.m.

- a. Budget Development Calendar
- b. August Finance Reports
- c. Election Results

## 7. **Facilities**

### Discussion Items:

- a. Facility Use  
River Ballet Co.      Friday, December 12, 2014      3:30 pm – 9:00 pm  
   Saturday, December 13, 2014      11:00 am – 7:00 pm
- b. Comprehensive Maintenance Plan - submission of the 2014-2015 Comprehensive Maintenance Plan (attached) to the NJ Department of Education.
- c. Form M-1 - submission of the 2014-2015 M-1 to the New Jersey Department of Education.
- d. Referendum Kick-off-Meeting

## 8. **Transportation**

### Discussion Items:

## 9. **Policy**

### Discussion Items:

- a. Pre-School Policy – Daria Wasserbach is reviewing and will present a recommendation at the November 11, 2014 work session.

## 10. **Personnel**

### Discussion Items:

# Frenchtown Board of Education Work Session Minutes

October 7, 2014 6:30 p.m.

a. Travel/Staff Development

Employee/BOE Member	Program Title/Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Peter Moran	NJSBA Convention Atlantic City, NJ	10-28-14	0.00	\$72.54	N/A	N/A

b. Master Level Course Pre-Payment

Pre-payment for Master's Level Course for the following staff member:

Employee	Title	Date	Cost
Kendra Sullivan	Exploration of Classroom Inquiry	11-1-2014	\$1,320.00

c. Extra-Curricular Activities

Extra-curricular appointments for the 2014-2015 school year:

Peter Moran	Ski Club Coordinator
Elizabeth McCann	Ski Club Coordinator
Elizabeth McCann	Yearbook Advisor

d. Resignation of Extra-Curricular Activity

Resignation from Peter Moran for Girls' Basketball Coach extra-curricular activity.

e. Resignation of Library Aide

Resignation from Gema Kearns as a Library Aide effective 10-27-14.

## 11. Curriculum/Instruction

Discussion Items:

- a. Nursing Services Plan for the 2014-2015 school year.
- b. 2014-2015 Field Trips – List attached – Multiple dates
- c. Violence Vandalism Report

# Frenchtown Board of Education Work Session Minutes

October 7, 2014 6:30 p.m.

## 12. **New Business**

### Discussion Items:

- a. Revised Organizational Chart (attached)
- b. QSAC SOA (Statement of Assurance) - 2014/2015 NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance and authorization of submission to the NJ Department of Education.
- c. Enterovirus

## 13. **Public Participation** -None

## 14. **ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mrs. Einhorn and Mrs. Buxton to adjourn the meeting at 8:15 p.m.

Vote: 6 ayes, 0 nays, motion carried on a voice vote.

Respectfully submitted:

Attest:

Teresa Barna  
Business Administrator/  
Board Secretary

Kate Nugent  
Board President