

Frenchtown Board of Education Meeting Minutes

October 21, 2014 6:30 p.m.

1. Call to Order – Opening Statement

The regular meeting of the Frenchtown Board of Education was called to order at 6:40 pm by President Kate Nugent.

Mrs. Nugent, Board President, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on May 6, 2014. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. The Pledge of Allegiance

All persons present participated in the recitation of the Pledge of Allegiance.

3. Roll Call

Members Present: Mrs. Pearson
Mrs. Buxton
Dr. Eckel
Mrs. Campbell
Mrs. Einhorn
Mrs. Nugent (arrived at 6:49 pm)

Members Absent: Mrs. Musolino

Also Present: Daria Wasserbach, Superintendent
Ms. Christina Dalla Palu, Principal
Teresa Barna, Business Administrator
Staff and Members of the Public (3)

4. Referendum Election Results

BE IT RESOLVED, that the Board of Education accept the official special election results for a referendum held on September 30, 2014 authorizing the Frenchtown School District to undertake a school facilities project, which would require the sale of school bonds for the local share in the amount of \$1,353,000 as follows:

Votes:

Yes: 126

No: 51

Total Ballots Cast - 177

Referendum Accepted.

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Moved by Dr. Eckel and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 5 ayes; nays 0.

5. **Public Participation** - None

6. **TESTING PRESENTATION** – Ms. Christina Dalla Palu, Principal

7. **REPORT ON WEEK OF RESPECT AND VIOLENCE AWARENESS WEEK**

Action Items:

Violence Vandalism Report

1. Public Hearing on the Violence, Vandalism, Harassment, Intimidation and Bullying - Zero incidents were reported

2. Public Comment on Violence, Vandalism, Harassment, Intimidation and Bullying Report – No Comments

3. BE IT RESOLVED, that the Board of Education accept the Public Report on Violence, Vandalism, Harassment, Intimidation, and Bullying:

WHEREAS, the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) requires that at a public hearing two times each year, the superintendent of schools provide a report to the board of education on all acts of violence, vandalism, and harassment, intimidation and bullying (HIB) which occurred in the school district during the previous reporting period;

WHEREAS, the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) designates October 6-10, 2014 as a “Week of Respect” in New Jersey;

WHEREAS, N.J.S.A. 18A:36-5.1 designates October 20-24, 2014 as School Violence Awareness Week in the state of New Jersey.

WHEREAS, the Frenchtown School District has observed the Week of Respect and School Violence Awareness Week by organizing activities to prevent school violence, vandalism, and HIB including, but not limited to, age appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance;

WHEREAS, law enforcement personnel were invited to join members of the teaching staff in the discussions;

WHEREAS, programs designated to help recognize warning signs of school

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violence, vandalism, and HIB and to instruct on recommended conduct during an incident of school violence, vandalism, and HIB were provided for school employees;

WHEREAS, this public hearing is specifically conducted to fulfill the district's legal obligation to present school violence, vandalism, and HIB information to the public and to conduct public hearings on the violence, vandalism, and HIB report;

WHEREAS, pursuant to the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) the Superintendent has provided a presentation to the Board of Education at the public hearing on all acts of violence, vandalism and HIB which occurred during the previous reporting period, including a report on the district's verified violence and vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the NJDOE for the previous school year (2013-2014).

THEREFORE BE IT RESOLVED, that the Board of Education accepts the Superintendent's public report on Violence, Vandalism, Harassment, Intimidation and Bullying.

Moved by Mrs. Campbell and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

8. APPROVAL OF MINUTES

BE IT RESOLVED, that the Board of Education approve the following minutes:

- Minutes of the September 30, 2014 regular session
- Minutes of the September 30, 2014 executive session
- Minutes of the October 7, 2014 work session

Moved by Mrs. Buxton and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays 0, with Dr. Eckel abstaining on the October 7, 2014 work session.

9. CORRESPONDENCE

10. SUPERINTENDENT'S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending October 21, 2014.

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Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 30	0	0	-	-	-
Oct 1 – Oct 27	0	0	-	-	-
Oct 28 – Nov 25					
Nov 26 – Dec 16					
Dec 17 – Jan 27					
Jan 28 – Feb 24					
Feb 25 – Mar 24					
Mar 25 – April 28					
April 29 – May 19					
May 20 – June 23					
TOTAL	0	0			

Action Items:

BE IT RESOLVED, that the Board of Education affirm the HIB report submitted on September 30, 2014.

Moved by Ms. Buxton and seconded by Mrs. Campbell. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

QSAC SOA (Statement of Assurance)

BE IT RESOLVED, that the Board of Education approve the 2014/2015 NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance and authorize its submission to the NJ Department of Education.

Moved by Mrs. Buxton and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Organizational Chart

BE IT RESOLVED, that the Board of Education approve the attached revised Organizational Chart.

Moved by Mrs. Buxton and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

District Goals and Objectives and Action Plan

BE IT RESOLVED, that the Board of Education approve the attached District Goals and Objectives and Action Plan for the 2014-2015 school year.

Moved by Mrs. Buxton and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

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Memorandum of Agreement with Law Enforcement Officials

BE IT RESOLVED, that the Board of Education approve a Memorandum of Agreement with Law Enforcement Officials for the 2014-2015 year.

Moved by Mrs. Buxton and seconded by Dr. Eckel. On a roll call vote, resolution was adopted as follows: 6 ayes, nays 0.

11. PRINCIPAL'S REPORT

12. BOARD PRESIDENT'S REPORT

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13. BOARD SECRETARY/TREASURER'S REPORT

BE IT RESOLVED, that the Board of Education approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **August 2014** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mrs. Pearson and seconded by Mrs. Buxton. On a roll call vote, resolution was adoption as follows: 6 ayes; 0 nays.

14. CONSENT AGENDA

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Finance

Payment of Bills

BE IT RESOLVED, that the Board of Education approve the October 21, 2014 bills list as follows:

General Fund:	\$162,680.01
Special Revenue Fund:	\$ 4,077.75

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Total **\$166,757.76**

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Budget Transfers

BE IT RESOLVED, that the Board of Education approve the attached list of budget transfers in the amount of \$11,000.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Budget Development Calendar

BE IT RESOLVED, that the Board of Education approve the attached Budget Development Calendar

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Facilities

Use of Facilities

BE IT RESOLVED, that the Board of Education approve the following use of facilities:

River Ballet Co.	Friday, December 12, 2014	3:30 pm – 9:00 pm
	Saturday, December 13, 2014	11:00 am – 7:00 pm
Delaware Valley Education Association	Sunday, October 19, 2014	8:00 am – 12:00 pm

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Comprehensive Maintenance Plan

BE IT RESOLVED, that the Board of Education approve the attached resolution approving submission of the 2014-2015 Comprehensive Maintenance Plan (attached) to the NJ Department of Education.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Form M-1

BE IT RESOLVED, that the Board of Education approve the submission of the attached 2014-2015 M-1 to the New Jersey Department of Education.

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Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Pre-School Tuition Contract

BE IT RESOLVED, that the Board of Education approve a Preschool Tuition Contract for the 2014-2015 school year for one parent-paid half-time student (ID# 00280) effective November 1, 2014 at an annual rate of \$3,000.00

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Transportation

Bus Rental Agreement

BE IT RESOLVED, that the Board of Education approve an agreement between the Frenchtown Board of Education and the Delaware Valley Regional High School Board of Education for the rental of the Frenchtown Bus to the Delaware Valley Regional High School Transportation Consortium for \$275.00 per month on a month to month basis for the remainder of the 2014-2015 school year effective October 22, 2014 and prorated for the month of October.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Policy

Personnel

Travel/Staff Development

BE IT RESOLVED, that the Board of Education approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

Employee/BO E Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Peter Moran	NJSBA	10-28-14	0.00	\$72.54	N/A	N/A

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	Convention Atlantic City, NJ					
Peter Moran	NJECC Tech Updates Montclair NJ	11-21-14	0.00	\$38.99	N/A	N/A
Christina Dalla Palu	Standards Based IEPs in CCSS & PARCC Mt Laurel, NJ	12-12-14	0.00	\$39.49	N/A	N/A

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Master Level Course Pre-Payment

BE IT RESOLVED, that the Board of Education approve pre-payment for Master's Level Course for the following staff member:

Employee	Title	Date	Cost
Kendra Sullivan	Exploration of Classroom Inquiry	11-1-2014	\$1,320.00

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Extra-Curricular Activities

BE IT RESOLVED, that the Board of Education approve the following Extra-curricular appointments for the 2014-2015 school year:

Teacher	Extra-Curricular Activity	Total Stipend Amount
Peter Moran	Ski Club Coordinator	\$1,365.03 (per person)
Elizabeth McCann	Ski Club Coordinator	\$1,365.03 (per person)
Elizabeth McCann	Yearbook Advisor	\$1,500.00

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

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Resignation of Extra-Curricular Activity

BE IT RESOLVED, that the Board of Education approve the resignation from Peter Moran for the Girls' Basketball coach extra-curricular activity.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Resignation of Library Aide

BE IT RESOLVED, that the Board of Education approve the resignation from Gema Kearns as a Library Aide effective October 29, 2014.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Curriculum

Field Trips

BE IT RESOLVED, that the Board of Education approve the attached list field trips for the 2014-2015 school year (Multiple dates)

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Nursing Services Plan

BE IT RESOLVED, that the Board of Education approve the attached Nursing Services Plan for the 2014-2015 school year.

Moved by Dr. Eckel and seconded by Mrs. Buxton. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Planning

15. NEW BUSINESS

16. PUBLIC COMMENT

Mr. Adam Blackburn asked about the bathroom vandalism, how will it be handled if a student has a medical issue?

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Lice – There is a policy and the policy was followed on communication with the parents.

Write in candidate for election.

17. **EXECUTIVE SESSION** - None

18. **ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mrs. Buxton and Mrs. Einhorn to adjourn the meeting at 8:01 pm.

Vote: 6 ayes, 0 nays, motion carried on a voice vote.

Respectfully submitted:

Attest:

Teresa Barna
Business Administrator/
Board Secretary

Kate Nugent
Board President