

# Frenchtown Board of Education

## Work Session Minutes

November 11, 2014 6:30 p.m.

### 1. Call to Order – Opening Statement

The work session meeting of the Frenchtown Board of Education was called to order at 6:36 pm by President Kate Nugent.

Mrs. Nugent, Board President, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

### 2. The Pledge of Allegiance

All persons present participated in the recitation of the Pledge of Allegiance.

### 3. Roll Call

Members Present:            Mrs. Campbell  
                                      Mrs. Einhorn  
                                      Mrs. Pearson  
                                      Mrs. Buxton  
                                      Dr. Eckel  
                                      Mrs. Nugent

Members Absent:            Mrs. Musolino

Also Present:                Daria Wasserbach, Superintendent  
                                      Ms. Christina Dalla Palu, Principal  
                                      Teresa Barna, Business Administrator  
                                      Members of the Public (2)

### 4. Public Participation

Mr. Adam Blackburn asked about obtaining information on the referendum.

### 5. Finance/Facilities

Discussion:

- a.     September Finance Reports
- b.     Emergency Contract – SimplexGrinnell - \$6,867.00

# Frenchtown Board of Education

## Work Session Minutes

November 11, 2014 6:30 p.m.

- e. Award contracts to SSP Architectural Group for Architectural Services as follows:

Project Name	State Project Number	Contract Amount
Window Replacement	1680-050-14-2004	8% of Construction Cost/Estimate \$56,438
Toilet Room Renovation	1680-050-14-2005	8.5% of Construction Cost/Estimate \$29,750
Boiler Conversion/HVAC Upgrades	1680-050-14-2002	8.75% of Construction Cost/Estimate \$29,792
Roof Replacement	1680-050-14-2003	7.75% of Construction Cost/Estimate \$46,288

- f. Nonpublic Textbook Contract
- g. Nonpublic Technology Contract
- h. Budget Transfers for October 2014 totaling \$1,050.00.

**Action Items:**

- c. BE IT RESOLVED, that the Board of Education award a contract to Melnick-Tully and Associates for License Soils Remediation Services for \$11,345.00 related to State Project# 1680-050-14-2002 entitled Boiler Conversion.

Moved by Mrs. Buxton and seconded by Dr. Eckel. On a voice vote, resolution was adopted as follows: 6 ayes; nays 0.

- d. BE IT RESOLVED, that the Board of Education award a contract to Edwards Engineering Group Inc., for a Topographic Survey including a ground penetrating radar survey for \$6,935.00 related to State Project# 1680-050-14-2002 entitled Boiler Conversion.

Moved by Mrs. Buxton and seconded by Dr. Eckel. On a voice vote, resolution was adopted as follows: 6 ayes; nays 0.

**6. Transportation**

# Frenchtown Board of Education Work Session Minutes

November 11, 2014 6:30 p.m.

## Discussion Items:

- a. Joint Transportation Agreement – Delaware Valley Regional High School Route A01 \$692.00 for Choice Student Transportation.
- b. Joint Transportation Agreement – Delaware Valley Regional High School Route K01 \$2,076.00 for Choice Student Transportation.

## **7. Personnel**

### Discussion

- b. Substitute hire – Leah Petro

### Action Items:

- a. BE IT RESOLVED, that the Board of Education approve the recommendation of hiring, Library Aide, Julia Faye Smith at a cost of \$16.09 per hour.

Moved by Mrs. Buxton and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays 0.

## **8. Curriculum/Instruction**

### Discussion Items:

- a. Pre-school Grant opportunity

## **9. Policy**

### Discussion Items:

- a. Preschool Policy – 1<sup>st</sup> Reading November 25, 2014  
2<sup>nd</sup> Reading December 18, 2014

## **10. New Business**

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### Discussion Items:

- a. PTO Announcement Sign – The Board is interested in hearing more information on what the PTO may be proposing.
- b. Window Project Meeting Minutes – Will ask Architects to attend the November 25, 2014 regular meeting.
- c. NEA Foundation – Student Achievement Grant - \$2,000

### 11. Public Participation - None

### 12. EXECUTIVE SESSION

A Motion was made by Mrs. Einhorn and seconded by Mrs. Buxton to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

1. Matter which by express provision of law is rendered confidential
2. Release of information which would impair receipt of federal funds
3. Individual Privacy/ Student Matters
4. Collective Bargaining/Negotiations
5. Real estate matters
6. Disclosure could impair public safety
7. Pending/Anticipated Litigation
8. Terms and conditions of employment
9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 8:19 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Moved by Mrs. Buxton and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays 0.

### 13. ADJOURNMENT

**Frenchtown Board of Education**  
**Work Session Minutes**  
November 11, 2014 6:30 p.m.

There being no further business to come before the Board, it was moved by Mrs. Pearson and Mrs. Campbell to adjourn the meeting at 8:47 pm.

Vote: 6 ayes, 0 nays, motion carried on a voice vote.

Respectfully submitted:

Attest:

Teresa Barna  
Business Administrator/  
Board Secretary

Kate Nugent  
Board President