

Frenchtown Board of Education Meeting Minutes

February 3, 2015 7:30 p.m.

1. CALL TO ORDER – Opening Statement

The regular meeting of the Frenchtown Board of Education was called to order at 7:38 pm by President Kate Nugent.

Mrs. Nugent, Board President, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat and The Express Times on January 15, 2015. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

3. ROLL CALL

Members Present: Mrs. Teresa Pearson
Mrs. Amy Musolino
Mr. Adam Blackburn
Mrs. Jennifer Campbell
Mrs. Laura Einhorn
Mrs. Kate Nugent

Members Absent: Mrs. Laura Buxton

Also Present: Daria Wasserbach, Superintendent
Ms. Christina Dalla Palu, Principal
Teresa Barna, Business Administrator/Board Secretary

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

BE IT RESOLVED, that the Board of Education approve the following minutes:

- December 18, 2014 Regular session – as amended
- January 6, 2015 Organization meeting

Moved by Mrs. Pearson and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays 0.

6. CORRESPONDENCE

Frenchtown Board of Education Meeting Minutes

February 3, 2015 7:30 p.m.

- Request for ½ day without pay from Lynne Cucco

7. REFERENDUM UPDATE

- Bids received for Window Replacement Project
- Pre-bid meeting for Roof Replacement and Toilet Renovations scheduled for January 29, 2015 at 2:00 pm.
- Currently working out a schedule to potentially take toilet rooms off-line before school ends and at the beginning of next school year if necessary. Board suggested that contractors could access the toilet rooms on days when school is in session but after students are dismissed for the day.
- Bid Opening for Roof Replacement and Toilet Renovations scheduled for February 18, 2015 at 1:00 and 1:30 pm
- Progress Meeting – February 18, 2015, 2:00 pm
- Materials

8. SUPERINTENDENT’S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending February 3, 2015.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 30	0	0	-	-	-
Oct 1 – Oct 21	0	0	-	-	-
Oct 22 – Nov 25	14	4	4	2	1
Nov 26 – Dec 18	0	0	0	0	0
Dec 19 – Feb 3	0	0	0	0	0
Feb 4 – Feb 24					
Feb 25 – Mar 24					
Mar 25 – April 28					
April 29 – May 19					
May 20 – June 23					
TOTAL	14	4	4	2	1

Action Items:

BE IT RESOLVED, that the Board of Education affirm the HIB report submitted on December 18, 2014.

Frenchtown Board of Education Meeting Minutes

February 3, 2015 7:30 p.m.

Moved by Mrs. Pearson and seconded by Mrs. Campbell. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

BE IT RESOLVED, that the Board of Education acknowledge and approve School Board Recognition Month

WHEREAS, The New Jersey School Boards Association has declared January 2015 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Frenchtown Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Frenchtown Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Frenchtown Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2015 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Frenchtown Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Frenchtown Board of Education Meeting Minutes

February 3, 2015 7:30 p.m.

Moved by Mr. Blackburn and seconded by Mrs. Campbell. On a roll call vote, resolution was adopted as follows: 6ayes; nays 0.

BE IT RESOLVED, that the Board of Education approve the 2015/2016 School Calendar as Presented and amended.

Moved by Mrs. Pearson and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

9. PRINCIPAL'S REPORT

- a. Spelling Bee

10. BOARD PRESIDENT'S REPORT

- a. Safe Streets meeting – Pedestrian safety campaign
- b. NJSBA - PARCC

11. BOARD SECRETARY/TREASURER REPORT

BE IT RESOLVED, that the Board of Education approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **December, 2014** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mrs. Pearson and seconded by Mrs. Campbell. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

12. CONSENT AGENDA

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Frenchtown Board of Education Meeting Minutes

February 3, 2015 7:30 p.m.

Payment of Bills

BE IT RESOLVED, that the Board of Education approve the January 27, 2015 bills list as follows:

General Fund:	\$282,358.38
Special Revenue Fund:	\$ 3,391.29
Total	\$285,749.67

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Service Electric Telephone

BE IT RESOLVED, that the Board of Education approve/renew the service lease agreement with Service Electric for telephone services for a period of 36 months effective July 1, 2015 as per the attached contract.

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Transfers

BE IT RESOLVED, that the Board of Education approve expense account transfers between line items for the month of January 2015 in the amount of \$45,650.

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

SEMI Waiver

BE IT RESOLVED, that the Board of Education approve the following resolution requesting a waiver of requirements for the Special Education Medicaid Initiative (SEMI) Program

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-2016; and

WHEREAS the Frenchtown Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students 2015-2016 budget year;

NOW THEREFORE BE IT RESOLVED that the Frenchtown Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2015-2016 school year.

Frenchtown Board of Education Meeting Minutes

February 3, 2015 7:30 p.m.

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Facilities

BE IT RESOLVED, that the Board of Education approves the suspension of Policy No. 1330 entitled, "Use of School Facilities" in accordance with Bylaw 9314 "Suspension of Policies, Bylaws and Regulations for the purpose of approving a facility use request for a profit-making organization.

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was denied as follows: 0 ayes; 6 nays.

BE IT RESOLVED, that the Board of Education approves the following list of facility use:

Organization	Dates	Times	Location
Precious Moments	June 12, 2015	3:30 – 7:30 pm	Auditorium
Dance Academy	June 13, 2015	2:30 – 6:30 pm	

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was denied as follows: 0 ayes; 6 nays.

Window Replacement

BE IT RESOLVED, that the Board of Education award a contract to Panoramic Window & Door Systems, Inc. for State Project #1680-050-14-2004 entitled "Window Replacement" at the Edith Ort Thomas Elementary School as per bids received on January 21, 2015 pending attorney review as follows:

Base Bid:	\$582,000
Alternate Bid 2 (Extended Warranty):	\$0
Total	\$582,000

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Transportation

Policy

Personnel

Frenchtown Board of Education Meeting Minutes

February 3, 2015 7:30 p.m.

Travel/Staff Development

BE IT RESOLVED, that the Board of Education approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Roxanne Kloos	PARCC Administration, Princeton, NJ	2-12-15	0.00	20.46	N/A	N/A
Peter Moran	PARCC Administration, Princeton, NJ	2-12-15	0.00	20.46	N/A	N/A

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Curriculum

Class of 2015 Donation

BE IT RESOLVED, that the Board of Education approve a \$200.00 donation from the Frenchtown Board of Education to the Frenchtown class of 2015 for their annual New York City field trip.

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Receiving Donation

BE IT RESOLVED, that the Board of Education accept a donation from Donors Choose, in the amount of \$1,868.00 representing the following:

- 5 Apple iPad mini MD531LL/A (16GB, Wi-Fi, White/Silver) @ \$265.99 each
- 5 Square Trade 2-Year Tablet Protection Plan (\$250-\$300) @ \$40.90 each

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Scholarship Award

BE IT RESOLVED, that the Board of Education accept a scholarship from the Frenchtown Borough Library in the amount of \$100.00 in consideration of written essays by a graduating 8th grader.

Frenchtown Board of Education Meeting Minutes

February 3, 2015 7:30 p.m.

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

School Choice

BE IT RESOLVED, that the Board of Education approve 2 non-resident students (ID#s 6212255762 and 1387801844) to remain enrolled in the Frenchtown Elementary School as unfunded school choice students effective March 1, 2015 through June 30, 2015.

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

Planning

13. NEW BUSINESS

BE IT RESOLVED, that the Board of Education grant a ½ day without pay for Lynne Cucco on February 13, 2015 and if necessary, a full day without pay on February 16, 2015.

Moved by Mrs. Pearson and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays 0.

14. PUBLIC COMMENT - None

15. EXECUTIVE SESSION - None

16. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Pearson and Mrs. Einhorn to adjourn the meeting at 9:59 pm.

Vote: 6 ayes; nays 0, motion carried on a voice vote.

Respectfully submitted:

Attest:

Teresa Barna
Business Administrator/
Board Secretary

Kate Nugent
Board President