

Frenchtown Board of Education

Meeting Minutes

October 29, 2013 6:30 p.m.

I. Call to Order – Opening Statement

The regular meeting of the Frenchtown Board of Education was called to order at 6:45 p.m. by President Kate Nugent.

Mrs. Susan Joyce, Interim Business Administrator read the following:
Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

II. The Pledge of Allegiance

All persons present participated in the recitation of the Pledge of Allegiance.

III. Roll Call

Members Present: Mrs. Pearson
Mrs. Buxton
Dr. Eckel
Ms. Herb
Mrs. Musolino
Mrs. Nugent

Members Absent: Mrs. DenBleyker

Also Present: Mr. David Bailey, Chief School Administrator
Mrs. Susan Joyce, Interim B.A./B.S.
Members of the Public

IV. Public Participation (all school-related topics)

School Choice, do you know anything about “capping” number of students?
Mrs. Nugent said we will get 5% more than approved for the previous year. The State realized they can’t fund it.

V. VIOLENCE AND VANDALISM REPORT PUBLIC HEARING

The Chief School Administrator reported that we had zero incidents during this time frame.

VI. APPROVAL OF MINUTES

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A motion was made by Mrs. Buxton and seconded by Dr. Eckel to approve the following minutes:

- Minutes of the September 24, 2013 regular meeting

The motion was carried on a voice vote with Ms. Herb abstaining.

VII. CORRESPONDENCE

VIII. CSA REPORT

Mr. Bailey presented the attached report.

- PARCC Technical Update (Mr. Moran)

Presented Frenchtown above bandwidth recommendations

Ms. Herb asked about keyboarding discussion followed. Does PARCC address having a dedicate lab

Discussion followed-Wireless and Mobile devices are the focus.
Shared platform like GoogleDocs? No but 21st Century skills is part of PARCC

- Evaluation Process

Achieve NJ – Mr. Bailey gave an overview of the new Teacher Evaluation process.

Reporting to the Board? – No requirements to do this will be communicated during annual performance review.

Appeal process? – Only after tenure charges have been filed, can always discuss evaluation with Chief School Administrator or observer. “Gray Area”

- QSAC SOA
- Personnel updates
- Technology update

IX. BOARD PRESIDENT’S REPORT

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Mrs. Nugent said next month she will report on the NJSBA convention, attended workshops on NJ Achieve, HIB, public participation at Board meetings and free speech.

Mrs. Nugent met with other Board Presidents and county members. She also said the Long Range Facility Committee report was close to completion. The Committee will get draft before the Board does.

X. BOARD SECRETARY/TREASURER'S REPORT

Report to be presented at next Board Meeting.

XI. COMMITTEE REPORTS

A. Business Committee Report

- Minutes attached – Ms. Herb presented this report

B. Curriculum Committee Report

- Minutes attached – Mrs. Pearson presented this report

XII. CONSENT AGENDA – Roll Call

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A motion to approve the below consent agenda items 1-16 was made by Dr. Eckel and seconded by Mrs. Buxton.

The motion was carried on a roll call vote with Mrs. Musolino abstaining on items 13 & 14.

Finance

Payment of Bills

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- *1. Motion to approve the September/October 2013 bills list check numbers 4014 to check number 4072, and non-check number #N0166 in the amount \$233,976.94.

Budget Transfers

- *2 Motion to approve the attached list of budget transfers from July 1, 2013 to September 30, 2013 in the amount of \$26,360.01.

Violence Vandalism Report

- *3. Motion to approve the assurance that the public hearing was specifically conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and conduct public hearings on the report and to present the Frenchtown School District's Electronic Violence and Vandalism Reporting System (EVVRS) which was submitted to the New Jersey Department of Education in July 2013.

QSAC SOA (Statement of Assurance)

- *4. Motion to approve the QSAC SOA 2013-2014 (statement of assurance) of scoring on the indicators as outlined by the Department of Education.

Facilities

Use of Facilities

- *5. Motion to approve the following use of facilities:

Frenchtown PTO	Art Room	10/28/2013	3:15 p.m. – 5:00 p.m.
Frenchtown PTO	Events & Meetings	2013-2014	School Year
Frenchtown PTO	Gym/K-3 Dance	11/15/2013	5:30 p.m.-8:30 p.m.
River Ballet Co.	Gym/Dance Perform.	12/13/13	3:30-7:30pm
	(Fri/Sat)	12/14/13	11:00am-6:00pm

Transportation

- *6. Motion to approve ESC transportation agreement at the rate of \$153.00 per day.

Policy

Policy Review Requirement (NCLB Title 1)

- *7 Motion to approve the annual review of the following policy:

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Parental Involvement 1001

Personnel

2013-14 Substitute List

*8. Motion to approve the attached additions to the 2013-2014 substitute list at a rate of \$80.00 per day (teacher/secretary), \$100.00 day (school nurse), \$13.00 per hour (custodian) or \$18.90 per hour (bus driver):

E. Schrack Substitute Teacher

D. Schreiber Substitute Teacher

*9. Payment of Frenchtown's portion of nursing services for Fairview Lake trip.
Margaret McPherson (nurse) \$82.00

2013-2014 Inservice Day

*10. Motion to approve the following inservice time: (beyond normal schedule)

S. Valle	Teacher In Service 9/3 & 9/4/13	6 hours @ \$34.23 per hour
T. Wollert	Teacher In Service 10/14/13	7 hours @ \$34.23 per hour
G. Kearns	Teacher In Service 10/14/13	2.25 hours @ \$34.23 per hour

Extra Curricular Activities

*11. Motion to approve the following extracurricular positions for the 2013-14 school year:

H Kress Berhalter	Overnight Trips	\$100.00/per night
K. Sullivan & P. Moran	Girls Basket Ball	\$3,276.00/season (split)
K. Sullivan	Reading Olympics	\$34.23 per hour (not to exceed 14 Hrs.)

Staff Development/Travel Reports

*12.

a. Motion to approve the following travel:

G. Kearns	Adapting Readers & Writers 12/02/13	\$100.00
L. Cucco	Adapting Readers & Writers 12/02/13	\$100.00

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A. Okolichany	Improving Reading Skills	12/11/13	\$150.00
R. Kloos	Improving Reading Skills	12/11/13	\$150.00
K. Sullivan	Improving Reading Skills	12/11/13	\$150.00
G. Grimes	Nursing Emergencies	12/4/13	\$189.99

b. Motion to approve the following district travel reports:

Kendra Sullivan	Ralph Fletcher	10/17/13
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Reduction in Force

*13. Motion to approve the reduction of an aid in the self-contained classroom due to decreased student enrollment.

Jessica Petschauer Effective 11/04/2013 (notice given 10/21/13)

Maternity Leave Replacement

*14. Motion to approve hiring Jessica Petschauer as the long-term substitute from 11/04/13 until the end of the leave, currently anticipated to be 01/15/14 at a per diem rate of \$83.35.

*15. Motion to approve hiring Glenn Warkala as the designated sub and long-term substitute for Mrs. Baker “as needed” for the fall and winter and likely full time in the spring during the teacher’s planned leave. The rate will be \$80.00 per diem (sub rate) until the 41st day when the pay changes to “long term sub” rate at \$247.20 per diem. (based on guide BA step 1 divided by 184 days)

Curriculum

Field Trips

*16. Motion to approve the following field trips:

West Portal Pumpkin Patch	Pre-K	10/30/13
Trenton, Patriot’s Theatre	MS Language Arts	12/18/13
Attached list of Field Trips for the School Year		Multiple dates

Planning - None

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D. P.D.I.C. REPORT

XIII. NEW BUSINESS

XIV. PUBLIC COMMENT (all school-related topics; time limits)

1. Mrs. Einhorn asked What does “Highly Qualified” mean? – Mr. Bailey received it from the State-multiple ways to obtain it. The most usual way to get an additional degree in a subject area.

Concern about qualifications of a long-term sub. Mr. Bailey said as a long term sub, step one is common protocol. If hired as a teacher it would be based on experience.

Item# 13 Reduction of aide due to lower student enrollment, why not use “Highly qualified” Aide or find another Aide instead?

2. A member of the public asked No Boy’s Basketball? Mr. Bailey said this is usually approved in the Spring.

Music program is fading, long term plans? Funding Changes? Future for program changes etc.. The Curriculum Committee will look at this issue.

XV. EXECUTIVE SESSION

A motion was made by Ms. Herb and seconded by Dr. Eckel to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations (FEA)
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8 Terms and conditions of employment (CSA/BA)

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____ 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 8:45p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

The motion was carried unanimously on a roll call vote.

XVI. ADJOURNMENT

There being no further business to come before the Board it was moved by Ms. Herb and Mrs. Buxton to adjourn the meeting at 9:21 p.m.

Respectfully submitted:

Attest:

Susan Joyce
Interim Business Administrator/
Board Secretary

Kate Nugent
Board President