

# **Frenchtown Board of Education Organization Meeting Minutes**

January 7, 2014 6:30 p.m.

## **I. CALL TO ORDER BY THE BOARD SECRETARY**

The Organization meeting of the Frenchtown Board of Education was called to order on January 7, 2014 at 6:30 p.m. by the Interim Board Secretary who then led the flag salute.

Mrs. Susan Joyce, Interim Board Secretary, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

## **II. The Pledge of Allegiance**

All persons present participated in the recitation of the Pledge of Allegiance.

## **III. Oath of Office**

Mrs. Joyce administered the Oath of Office to Mrs. Jennifer Campbell, Mrs. Laura Einhorn and Mrs. Amy Musolino.

## **IV. Roll Call**

Members Present: Mrs. Pearson  
Mrs. Buxton  
Dr. Eckel  
Mrs. Musolino  
Mrs. Campbell  
Mrs. Einhorn  
Mrs. Nugent

Members Absent: None

Also Present: Mr. David Bailey, Chief School Administrator  
Mrs. Susan Joyce, Interim B.A. /B.S.  
Members of the Public

## **V. Elect Board President**

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A motion was made by Mrs. Buxton and seconded by Dr. Eckel to nominate Mrs. Kate Nugent as Board President.

There were no further nominations.

The motion was carried unanimously on a roll call vote.

## **VI. Elect Board Vice-President**

A motion was made by Mrs. Nugent and seconded by Mrs. Buxton to nominate Mrs. Pearson as Board Vice President.

There were no further nominations.

The motion was carried unanimously on a roll call vote.

## **VII. Results of School Election**

A motion was made by Dr. Eckel and seconded by Mrs. Buxton to have the statement of the results of the November 5, 2013 School Board election made a part of the reorganization meeting minutes.

### Duly Elected Members of the Board of Education

|     |                   |                       |
|-----|-------------------|-----------------------|
| 276 | Jennifer Campbell | 3 year term           |
| 271 | Laura Einhorn     | 3 year term           |
| 225 | Amy Musolino      | 1 year unexpired term |

The motion was carried unanimously on a voice vote.

## **VIII. Committee Reorganization and Appointments by the President**

Mrs. Nugent said the Board will act as a 'Board of the Whole', rather than using the committee system. The Board will operate in this manner for 6 months and then re-assess.

The Board will meet for a work session on the 2<sup>nd</sup> Tuesday and for the regular Board meeting the 4<sup>th</sup> Tuesday of the month at 6:30 p.m.

## **IX. Public Participation (all school-related topics) - None**

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## X. Finance

### 1. Official Signatures for Bank Accounts

A motion was made by Dr. Eckel and seconded by Mrs. Buxton to approve the following four (4) signers for the Checking, Savings, CD and Money Market Accounts:

President, Vice-President, Interim Business Administrator, Treasurer

| <u>Title of Account</u> | <u>Signatures Required</u> |
|-------------------------|----------------------------|
| Regular Account         | 3                          |
| Payroll                 | 2                          |
| Unemployment            | 2                          |
| Payroll Agency          | 2                          |
| Student Activities      | 2                          |
| Cafeteria               | 2                          |
| Money Market            | 3                          |
| CD's (2)                | 3                          |

The motion was carried unanimously on a roll call vote.

### 2. Hire CDK to Support Business Office

A motion was made by Mrs. Buxton and seconded by Mrs. Pearson to approve the hiring of CDK Company to provide accounting support for the Business Office on a temporary basis at the rate of \$65.00 per hour, not to exceed \$1,600.00.

The motion was carried unanimously on a roll call vote.

## XI. Curriculum

### Elimination Special Education Program

A motion was made by Mrs. Pearson and seconded by Mrs. Buxton to approve the elimination of a Special Education program (self-contained) due to a decrease in enrollment and reduction in need.

The motion was carried unanimously on a roll call vote.

## XII. APPOINTMENTS

A motion was made by Dr. Eckel and seconded by Mrs. Buxton to adopt the following appointments as a slate:

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Liaison to town council: Kate Nugent  
Legislative Liaison: Jennifer Campbell  
NJSBA Delegate: Kate Nugent  
Hunterdon County School Boards Association: Kate Nugent  
Hunterdon County ESC: Teresa Pearson

The motion was carried unanimously on a roll call vote.

### **XIII. NEW BUSINESS**

Unfunded School Choice Students – Discussed if this could be a way to grow our choice program. Funding and policy need to be explored.

### **XIV. EXECUTIVE SESSION**

A motion was made by Mrs. Buxton and seconded by Dr. Eckel to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from Public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 7:36 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Memorandum of Agreement

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A motion was made by Mrs. Buxton and seconded by Dr. Eckel to approve the attached Memorandum of agreement between the Frenchtown Education Association and the Frenchtown Board of Education.

The motion was carried unanimously on a roll call vote.

## **XIV. ADJOURNMENT**

There being no further business to come before the Board it was moved by Mrs. Einhorn and Mrs. Campbell to adjourn at 8:52 p.m.

Respectfully submitted:

Attest:

Susan Joyce  
Interim Board Secretary/  
Business Administrator

Kate Nugent  
Board President