

Frenchtown Board of Education

Meeting Minutes

February 25, 2014 6:30 p.m.

I) Call to Order – Opening Statement

The regular meeting of the Frenchtown Board of Education was called to order at 6:40 p.m. by President Kate Nugent.

President Kate Nugent, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

II) The Pledge of Allegiance

All persons present participated in the recitation of the Pledge of Allegiance.

III) Roll Call

Members Present: Mrs. Pearson
Mrs. Musolino
Mrs. Campbell
Dr. Eckel
Mrs. Einhorn (Arrives 6:42)
Mrs. Nugent
Members Absent: Mrs. Buxton
Also Present: Mr. David Bailey, Chief School Administrator

IV) Public Participation

None

V) APPROVAL OF MINUTES

A motion was made by Dr. Eckel and seconded by Mrs. Musolino to approve the minutes of the

Minutes of the January 28,2014 regular meeting
Minutes of the January 28, 2014 executive session
Minutes of the February 11,2014 Work Session

The motion was carried on a voice vote with Dr. Eckel abstaining on February 11, 2014 Work Session minutes.

*Dr. Eckel discussed organization of minutes related to recording approval of consent agreement.
Mr. Bailey suggested alternative to be tried next time.*

VI) CORRESPONDENCE

Jennie M. Haver Memorial Scholarship

Correspondence was reviewed. Mrs. Nugent said she will look for additional information on how much BOE has donated to Jennie M. Haver Memorial Scholarship, if FES alumni have applied or won the scholarship in the past and will be discussed further in future working session.

VII) CSA REPORT

Mr. Bailey presented attached report.

VIII) BOARD PRESIDENT'S REPORTS

Mrs. Nugent provided update on meeting at borough hall sponsored by Mayor with a number of community groups. At that meeting she encouraged the organizations present to consider using the FES facilities and explained process to apply for use. She also made the groups aware of FES student council community service hours requirement and how to contact the school if they have need they think might fit.

Motion was made by Mrs. Einhorn and seconded by Mrs. Campbell for short recess at 6:58 PM.

Board reconvened at 7:04 PM

Mrs. Nugent said that President of DVRHS BOE contacted her and would like to meet to present ideas about sharing BA services.

IX) BOARD SECRETARY/TREASURER'S REPORT

None

X) CONSENT AGENDA

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A motion to approve the below consent agenda items 1-14 was made by Dr. Eckel and seconded by Mrs. Einhorn

The motion was carried on a roll call vote.

Finance

Payment of Bills

*1. Motion to approve the February 2014 bills list check numbers 4181 to check number 4215 and noncheck number #N0170 in the amount \$ 186,854.70.

Budget Transfers

*2 Motion to approve the list of budget transfers to be handed out at Board Meeting.

Facilities

Use of Facilities

*3 Motion to approve the following use of facilities:

Frenchtown Business/Professional Association 3/20/14
(pending receipt of updated insurance form)

Transportation - none

Policy

*4 School Calendar

Motion to approve the updated 2013-14' school calendar.

*5 Waiver Application

Motion to approve waiver application N.J.A.C 6A:5 regarding the number of observations for tenured teachers.

Personnel

*6. Motion to approve the adoption of the updated Job Description:

School Nurse

*7. Motion to approve the adoption of the updated Employment Contract:

T. Wollert

*8. Motion to approve the hiring of an aide to fulfill additional required hours:
(3 hours per week x 18 weeks = 54 hours x \$16.09/hr. = \$864.00

Gema Kearns

*9. Staff Development/Travel Reports:

a. Motion to approve the following staff development:

G. Grimes (\$189.99)	Advances in Orthopedic Care	5/7/14	Cherry Hill, NJ
H. Siock (\$150)	Comprehension at the Core with CCSS	5/29/14	New Brunswick, NJ
A. Parker (\$150)	Comprehension at the Core with CCSS	5/29/14	New Brunswick, NJ

A. Okolichany (\$150)	Comprehension at the Core with CCSS	5/29/14 New Brunswick, NJ
L. Bondor (\$180)	Rutgers Literacy Conference	3/28/14 New Brunswick, NJ
R. Kloos (\$180)	Rutgers Literacy Conference	3/28/14 New Brunswick, NJ
K. Sullivan (\$180)	Rutgers Literacy Conference	3/28/14 New Brunswick, NJ
P. Moran (\$95)	NJECC Annual Conference	3/11/14 West Milford, NJ
J. Walck	Lucy Calkins Units of Study (writing)	8/4-8/14 Columbia U., NY *
H. Siock	Lucy Calkins Units of Study (writing)	8/4-8/14 Columbia U., NY *
A. Parker	Lucy Calkins Units of Study (writing)	8/4-8/14 Columbia U., NY *
G. Kearns	Lucy Calkins Units of Study (writing)	8/4-8/14 Columbia U., NY *

*\$720. for workshop. Room and Board pending FEA contract agreement and terms.

- b. Motion to approve the following travel reports:
none

Extracurricular activities

*10. Motion to approve the following staff to serve as aides supporting River Union Stage musical rehearsals and performance:

Lynne Cucco	\$16.09 per hour not to exceed 52 hours
Lindsay Klesney	\$16.09 per hour not to exceed 20 hours

*11. Motion to approve the following Extra Curricular/Stipend Club:

*Irunforlife: 12 sessions, March – May, Grades 1-6, 65 student maximum
Allision Okolichany not to exceed 18.5 hours @\$34.23/hr.
Ashley Dilorenzo not to exceed 18.5 hours @\$34.23/hr.

***There will be threshold of 30 student participants before adding the second stipend position**

*12. Motion to approve the following substitute teacher:

Lisa Towle @ \$80.00/day

Curriculum

Field Trips

*13. Motion to approve the following field trip:

Woodlands Wildlife Refuge	Kindergarten	April 24, 2014
Fairview Lake YMCA Camp	7 th grade	October 8-10, 2014
Del Val H.S. Choral practice event	5-8 th Chorus students	March 26, 2014

Fundraisers

*14. Motion to approve the following fundraisers:

Clothing Drive	8 th grade	End of April (TBD)
Over the Rainbow/Little Leprechauns	8 th grade	March 14, 2014

XI) NEW BUSINESS

Mrs. Musolino distributed a draft of press release about FES and results of the Long Range Facilities Planning initiative. Discussed communications plans ideas related to ROD Grant, proposed improvement projects and seeking Bond approval.

XII) PUBLIC COMMENT

None

XIII) EXECUTIVE SESSION

A motion was made by Mrs. Einhorn and seconded by Mrs. Campbel to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 8:00 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

XIV) ADJOURNMENT

There being no further business to come before the Board it was moved by Mrs. Campbell and seconded by Mrs. Einhorn to adjourn the meeting at 8:14 p.m.

Respectfully submitted:

Attest:

Teresa Pearson
Board Member

Kate Nugent
Board President