

# **Frenchtown Board of Education**

## **Special Meeting Minutes**

March 18, 2014 6:30 p.m.

### I) Call to Order – Opening Statement

The special meeting of the Frenchtown Board of Education was called to order at 6:40 p.m. by President Kate Nugent.

President Kate Nugent, read the following:

Adequate notice of this special meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat and Express Times. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

### II) The Pledge of Allegiance

All persons present participated in the recitation of the Pledge of Allegiance.

### III) Roll Call

Members Present: Mrs. Pearson Mrs. Musolino Dr. Eckel  
Mrs. Einhorn Mrs. Campbell Mrs. Nugent  
Members Absent: Mrs. Buxton

Also Present: Mr. David Bailey, Chief School Administrator  
Dr. Mike Schilder, Interim Chief School Administrator  
Member of the public

### IV) Public Participation

None

### V) CORRESPONDENCE

1) Letter from Mrs. Kate Nugent to the Frenchtown School Community

*Mrs. Nugent reviewed the communication sent out announcing Dr. Schilder as Interim CSA and explaining BOE's plans to seek permanent replacement for Mr. Bailey. Mrs. Musolino asked how the public would participate. Mrs. Nugent discussed how that was done in past searches and including encouraging people to come to the BOE meetings to stay informed or share their views.*

### VI) BOARD PRESIDENT REPORT

1) CSA Evaluation

*Mrs. Nugent said that a CSA evaluation is still required. She recommended completing an abbreviated evaluation form based on template received from NJSBA. Mrs. Nugent said that she will send out that form to BOE members and BOE will target to complete the evaluation by end of April. Mr. Bailey said it was OK for the BOE to send the completed evaluation to him and a review with him during BOE meeting would not be necessary.*

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### 2) Goals Schedule

<b>February/March</b>	Complete CSA evaluation and submit to following March BOE meeting
<b>March/April</b>	Begin goal setting for goals for April of current year thru March of next year and approve goals at April BOE meeting
<b>April/May</b>	CSA and BOE president collaborate on CSA goals and share with BOE at May meeting CSA shares thoughts on goals for school/faculty with BOE
<b>September</b>	review progress toward goals
<b>January</b>	review progress toward goals

*Mrs. Nugent reviewed the goals setting process and proposed schedule. Dr. Schilder said BOE may want to wait until permanent Superintendent/CSA is in place so that he/she could be part of goals developments. Mrs. Pearson said it might be good for BOE to start thinking about what areas they would want to focus on. Mrs. Campbell said there was interest in having Dr. Schilder's input. Mrs. Nugent said she would put goal setting on the agenda for working session in May.*

### VII) CONSENT AGENDA

Matters listed within the consent agenda (designated by \*) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A motion to approve the below consent agenda items 1-2 was made by Dr. Eckel and seconded by Mrs. Pearson

The motion was carried on a roll call vote.

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### A. Finance

#### 2014-2015 School Budget

- \* 1. Approval the submission of the 2014-2015 Preliminary School Budget to the New Jersey Department of Education (Hunterdon County office).

Motion to approve the submission of the 2014-2015 Preliminary School Budget to the New Jersey Department of Education (Hunterdon County office) was made by Dr. Eckel and seconded by Mrs. Pearson.

**BE IT RESOLVED** that the preliminary budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$2,557,629
Capital Outlay	\$ 12,808
Special Revenue	\$ 73,000
Debt Service	<u>\$ 147,673</u>
Total Base Budget	\$2,791,110

And, be it further,

**Resolved** that the Frenchtown Board of Education acknowledge that the 2014-2015 budget results in a general fund tax levy of \$1,739,200.00 for voter approval.

And be it further,

**Resolved** that the Frenchtown Board of Education acknowledges that the 2014-2015 budget results in a debt service tax levy of \$147,673.00 as approved by Voter referendum.

And be it further

**Resolved** that:

The Board of Education of Frenchtown hereby adopts the following tentative budget for the 2014-15 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment 140

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<u>Expenditures</u>		<u>Revenue</u>	
General Current Expense	\$2,557,629	Budgeted Fund Balance	\$29,712
Capital Outlay	\$12,808	Local Tax Levy	\$1,739,200
Special Revenue Fund	\$73,000	Special Revenue Fund	\$73,000
	\$2,643,437	Tuition	\$56,500
Repayment of Debt	\$147,673	Debt Tax Levy	\$147,673
		Misc Revenue	0
		State Aid	\$745,025
Total Expenditures	<u>\$ 2,791,110</u>	Total Revenue	<u>\$ 2,791,110</u>

As per NJAC 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2014-15 tentative budget includes a maximum travel appropriation of

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Included in the 2014-15 proposed budget is a maximum regular business travel amount of \$16,200

**Resolved** that a Public Hearing for adoption of the 2014-15 budget be held on April 29, 2014 at 6:30 PM at the Frenchtown Elementary School for board approval on April 29, 2014.

Acceptance of 2014-2015 State Aid

Motion to accept the 2014-2015 State Aid:

School Choice Aid	\$145,095
Categorical Special Education Aid	\$ 85,703
Equalization Aid	\$508,039
Security Aid	\$ 3,251
Transportation Aid	\$ 457
PARCC Aid	\$ 1,240
Growth Aid	<u>\$ 1,240</u>
<b>Total Fund 10</b>	<b><u>\$745,025</u></b>

**B. Facilities**

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Use of Facilities

\*2 Approval of the following use of facilities:

Del-Val Soccer Club    March 24, 26, 28, 2014

I) EXECUTIVE SESSION

A motion was made by Dr. Eckel and seconded by Mrs. Einhorn to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 8:14 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

II) RECONVENE

The Board of Education re-entered regular session at 9:10 p.m.

III) ADJOURNMENT

There being no further business to come before the Board it was moved by Mrs. Campbell and seconded by Mrs. Einhorn to adjourn the meeting at 9:10 p.m.

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Respectfully submitted:

Attest:

Theresa Pearson  
Board Vice President

Kate Nugent  
Board President