

Frenchtown Board of Education
Meeting Minutes
June 24, 2014 6:30 p.m.

I. Call to Order – Opening Statement

The regular meeting of the Frenchtown Board of Education was called to order at 6:30 pm by President Kate Nugent.

Mrs. Nugent, Board President, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

II. The Pledge of Allegiance

All persons present participated in the recitation of the Pledge of Allegiance.

III. Roll Call

Members Present: Mrs. Pearson
Mrs. Buxton
Dr. Eckel
Mrs. Campbell
Mrs. Einhorn
Mrs. Nugent

Members Absent: Mrs. Musolino

Also Present: Dr. Michael Schilder, Interim Chief School Administrator
Mrs. Teresa Barna, Business Administrator
Daria Wasserbach, Del-Val Superintendent
Members of the Public

IV. Public Participation - None

V. APPROVAL OF MINUTES

A motion was made by Mrs. Buxton and seconded by Mrs. Einhorn to approve the following minutes:

- Minutes of the May 27, 2014 executive session
- Minutes of the June 11, 2014 work session meeting
- Minutes of the June 11, 2014 executive session

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Vote: 5 ayes, 0 nays, 1 abstention (Mrs. Campbell) Minutes of the May 27, 2014 executive session motion carried on a roll call vote.

Vote: 4 ayes, 0 nays, 2 abstentions (Mrs. Buxton, Dr. Eckel) Minutes of the June 11, 2014 work session and June 11, 2014 executive session motion carried on a roll call vote.

VI. CORRESPONDENCE

- A. School Board Candidate kits are available. Petitions are due in the County Clerk's office by 4:00 pm on Monday, July 28, 2014.

VII. CSA REPORT

Dr. Michael Schilder presented the attached report.

- 1. Administrative transition is taking place.
- 2. Gym floor repair.
- 3. Lighting and sounds upgrades to auditorium
- 4. Referendum flyer

VIII. BOARD PRESIDENT'S REPORT

IX. BOARD SECRETARY/TREASURER'S REPORT

- 1. A motion was made by Dr. Eckel and seconded by Mrs. Buxton to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **April 2014** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Vote: 6 ayes, 0 nays motion carried on a voice vote.

X. CONSENT AGENDA

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

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A motion was made by Mrs. Pearson and seconded by Mrs. Buxton to approve the below consent agenda items 1-22 with item# 11, 13, 15 as amended and with item# 17 tabled.

Vote: 6 ayes, 0 nays motion carried on a roll call vote.

Finance

Action items:

Payment of Bills

BE IT RESOLVED, that the Board of Education approve the May/June 2014 bills list check numbers 4345 to check number 4394, payroll checks #0530, 0613 and 0619 and noncheck number#N0177 in the amount \$227,290.78. Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Budget Transfers

BE IT RESOLVED, that the Board of Education approve the attached list of budget transfers in the amount of \$35,348.00. Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Close out the Year

BE IT RESOLVED, that the Board of Education authorize the Superintendent and Business Administrator to pay any invoices to close the 2013-2014 school year with approval by the board at the next regular action meeting. Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Shared Superintendent Services

BE IT RESOLVED, that the Board of Education approve a Shared Superintendent Services Agreement with Delaware Valley Regional High School in accordance with the attached contract for July 1, 2014 through June 30, 2018 at a cost of \$80,000.00 (\$20,000.00 per year). Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

2014-2015 School Lunch Prices

BE IT RESOLVED, that the Board of Education approve the following school lunch prices for the 2014-2015 school year:

	2011-12	2012-13	2013-14	2014-2015
Student	\$2.50	\$2.60	\$2.70	2.75
Adult	\$3.00	\$3.10	\$3.20	3.25
Milk	\$.50	\$.50	\$.50	.50
Reduced				.40

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Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

2014-15 School Breakfast Prices

BE IT RESOLVED, that the Board of Education approve the following school Breakfast prices for the 2014-2015 school year:

	2012-13	2013-14	2014-15
Student	\$1.75	\$1.75	1.75
Adult	\$2.25	\$2.25	2.25
Milk	\$.50	\$.50	.50
Reduced			.30

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Management Contract

BE IT RESOLVED, that the Board of Education approve the renewal of the Food Service Management Company contract with Maschio's Food Service, Inc for the 2014-2015 year for an annual management fee of \$6,302.00 and a loss guarantee of \$4,000.00. Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Satellite Lunch Program

BE IT RESOLVED, that the Board of Education approve to extend the satellite lunch program with Milford Board of Education to the 2014-2015 school year at a cost per lunch of \$2.75 (includes milk and consumables) in accordance with the attached contract. Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

NCLB Grants

BE IT RESOLVED, that the Board of Education approve the Fiscal Year 2015 No Child Left Behind Grant (NCLB) Application and accept the funds as follows:

Title I Part A:	\$18,556
Title II Part A:	\$ 4,562
Total Allocation:	\$23,118

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

IDEA Grant

BE IT RESOLVED, that the Board of Education approve the Fiscal Year 2015 Individuals with Disabilities Improvement Education Act (IDEA) Grant and to accept the funds in the amounts as follows:

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BASIC:	\$37,711
Preschool:	\$ 1,056
Total:	\$38,767

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Deposit into Reserve Accounts

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Frenchtown Board of Education wishes to deposit anticipated current year surplus into the following reserve accounts at year end:

Capital Reserve – Not to exceed \$200,000
Maintenance Reserve – Not to exceed \$75,000
Total reserve deposit not to exceed \$275,000

NOW THEREFORE BE IT RESOLVED by the Frenchtown Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Facilities

Gym Floor

BE IT RESOLVED, that the Board of Education Approval to award a contract to NorthEastern for repair of gym floor in the amount of \$14,945.00 to be partially reimbursed from School Alliance Insurance Fund in the amount of \$14,788.37 as amended. Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Transportation

Policy

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First Reading

BE IT RESOLVED, that the Board of Education approve the first reading of the following policies:

5118-A	Tuition and Payment Policies
5131.6	Drugs, Alcohol, Steroids, Tobacco
5141	Health

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Personnel

2014-15 Substitute List*

BE IT RESOLVED, that the Board of Education approve the attached lists of substitutes for the 2014-2015 substitute list at a rate of \$80.00 per day (teacher/secretary), \$100.00 day (school nurse), \$13.00 per hour (custodian) or \$18.90 per hour (bus driver) as amended to remove names of those with expired certifications. Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Summer Custodian

BE IT RESOLVED, that the Board of Education approve Richard Kerr as summer custodian from June 23, 2014 to August 31, 2014 at a rate of \$13.00 per hour, not to exceed 150 hours. Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Extra-Curricular Activities*

BE IT RESOLVED, that the Board of Education approve the following extra-curricular positions for the 2014-15 school year as amended.

Co- Ed Soccer
Boys Basketball
Girls Basketball
Ski Club Coordinator
School Testing Coordinator
Home Instruction
Student Council
Yearbook
Teacher in Charge
Clubs – proposed
Marching Band Director
Detention – 3 days per week

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Eighth Grade Coordinator

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Extra-Curricular Activities

BE IT RESOLVED, that the Board of Education approve the following extra-curricular appointments for the 2014-2015 school year:

Ski Club Coordinator	Thomas Wollert
Co-Ed Soccer	Thomas Wollert
Boys Basketball	Peter Moran
Girls Basketball	Peter Moran
School Testing Coordinator	Roxanne Kloos
Student Council	Roxanne Kloos and Jennifer Baker
Eighth Grade Coordinator	Elizabeth McCann
Teacher in Charge	Hildegard Kress-Berhalter

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Extra-Curricular Activity Proposal

Motion by Dr. Eckel and seconded by Mrs. Buxton to table the extra-curricular proposals.

Lois Bondor Book Club Once per month, October – May, 3:35 - 5:00pm
at \$35.00 per hour

Kendra Sullivan Spelling Bee Once per week Sept – March
at \$35.00 per hour

Marjorie Leuschner German Club Grades 6 – 8 Once per week, 1 hour
October - April at \$35.00 per hour

Marjorie Leuschner Geography Bee Grades 4-8 Once per week, November – April
at \$35.00 per hour

Tricia Hurley Mural Club 1 (Fall) Grades 6-8 Once per week, 10 weeks
at \$35.00 per hour

Tricia Hurley Mural Club 2 (Winter) Once per week, 10 weeks at \$35.00 per hour

Tricia Hurley Sketchbook Club Grades 5-8 Once per week, 10 weeks 3:30-4:15pm
at \$35.00 per hour

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Kendra Sullivan Reading Olympics Grades 5-6 Once per week December – April
at \$35.00 per hour

Vote: 6 ayes, 0 nays motion carried on a roll call vote.

Post Master Course Reimbursement

BE IT RESOLVED, that the Board of Education approve the following POST MASTERS college course(s) in accordance with negotiated contract:

<u>Teacher</u>	<u>College</u>	<u>Course</u>	<u>*Cost</u>
Allison Okolichany	Del-Val College	TBD	\$675.00 per credit
	or		or
	University of Colorado		\$725.00 per credit

*Maximum reimbursement: 6 credits with district aggregate of \$7,500

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Travel/Staff Development

BE IT RESOLVED, that the Board of Education approve the following district staff development/travel:

Glenda Grimes Annual NJAAP Health Conference 10/22/14 \$175.00

Tricia Hurley Confratute, University of Connecticut \$1,745.00
July 13 – July 18, 2014

Ashley DiLorenzo Behavior Teaching Strategies 9/18 - 9/19/2014 \$150.00

Aide (TBD) Behavior Teaching Strategies 7/17 – 7/18/2014 \$150.00

District Travel Reports

Jeanine Walck Dyslexia, Dyscalculia, Dysgraphia 6/6/2014

Lynne Cucco Adapting Readers & Writers 12/2/2013

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Summer Curriculum Writing, 2014

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BE IT RESOLVED, that the Board of Education approve the following summer curriculum writing:

Language Arts, Grades 6-8: Final Completion (June 31 – July 3)

1 teacher X 10 hours: Beth McCann \$450.00

Writing, Grades 6-8: Final Completion (June 31 – July 3)

1 teacher X 10 hours: Beth McCann \$450.00

Research, Grade 7 (June 31 – July 3)

1 teachers X 5 hours: Beth McCann \$225.00

Social Studies, K-8 (June 23 – July 1)

1 teacher X 10 hours: Roxanne Kloos \$450.00

Computers/Tech/Media, Grades 5-8 (June 23 – July 1)

4 teachers X 10 hours: Pete Moran, Jen Baker, Kendra Sullivan, Lois Bondor
\$1,800.00 total

Gifted and Talented Program, Grades 3-8 (July 21 – 25)

1 teacher X 15 hours: Tricia Hurley \$675.00

PreSchool Program (August 25-29)

1 teacher X 5 hours: Ashley DiLorenzo \$225.00

K-2 Spanish (July 1-5)

1 teacher X 5 hours: Marjorie Leuschner \$225.00

Payment will be at the contracted rate.

Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Instructional Aide position

BE IT RESOLVED, that the Board of Education approve the hiring of Gema Kearns as a Media Center Instructional Aide for the 2014-2015 school year at a rate of \$16.09 per hour, 3 days per week, maximum of 171 hours, FTE .13. Moved by Pearson, seconded by Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Pre-School Instructional Aide

BE IT RESOLVED, that the Board of Education approve the hiring of Jennifer Ricardo as a Pre-School Instructional Aide for the 2014-2015 school year at a rate of \$16.09 per hour, 3 days per week, 4 hours per day, FTE .35. Moved by Pearson, seconded by

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Buxton. On roll call vote, resolution was adopted as follows: ayes 6; nays 0.

Curriculum

Planning

XI. NEW BUSINESS

XII. PUBLIC COMMENT - None

XIII. EXECUTIVE SESSION - None

XIV. RECONVENE

XV. ADJOURNMENT

There being no further to come before the Board it was moved by Mrs. Einhorn and Mrs. Campbell to adjourn the meeting at 8:09 pm.

Vote: 6 ayes, 0 nays motion carried on a voice vote.

Respectfully submitted:

Attest:

Teresa Barna
Business Administrator/
Board Secretary

Kate Nugent
Board President