

Frenchtown Board of Education
Regular Meeting Minutes
December 21, 2010 6:30 p.m.

I. CALL TO ORDER – OPENING STATEMENT

The regular meeting of the Frenchtown Board of Education was called to order at 6:37 p.m. by President Nugent.

Ms. Schaffner, Business Administrator, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

II. THE PLEDGE OF ALLEGIANCE

All persons present participated in the recitation of the Pledge of Allegiance.

III. ROLL CALL

Members Present: Dr. Petivan
 Mrs. Buxton
 Dr. Eckel
 Mrs. DenBleyker
 Mrs. Huey
 Mrs. Nugent

Absent: Ms. Herb

Also Present: Dr. Elizabeth Nastus, Superintendent
 Ms. Susan Schaffner, B.A./B.S.
 Mr. David Bailey, Principal
 Members of the Public

IV. APPROVAL OF MINUTES – voice vote

A motion was made by Dr. Eckel and seconded by Dr. Petivan to approve the following minutes:

- Minutes of the November 30, 2010 regular session
- Minutes of the November 30, 2010 executive session.

The motion was carried on a voice vote with Mrs. DenBleyker and Mrs. Huey abstaining.

V. PUBLIC PARTICIPATION (all school-related topics) - None

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VI. CORRESPONDENCE

1. Letter from Mrs. Kathy Petro
2. Letter from Mrs. Alicia Parker

VII. PRINCIPAL'S REPORT

Mr. Bailey reviewed his report and discussed 2010-2011 Principal Goals.

VIII. BOARD PRESIDENT'S REPORT

Mrs. Nugent reviewed the meeting she had with the Delaware Valley Regional High School Board Presidents. She discussed a shared student data base. Dr. Nastus added that the High School may be taking over the Technology Consortium and also added the Transportation Consortium was now in the black.

Mrs. Nugent asked committees to review budget needs to bring to the full board. She also added the Board webpage is receiving 200-300 hits per month.

IX. BOARD SECRETARY/TREASURER'S REPORT - None

X. COMMITTEE REPORTS

A. Business Committee Report

Dr. Eckel reviewed on the attached report.

CONSENT AGENDA – Roll Call

Matters listed within the consent agenda (designated by *) have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A motion was made by Mrs. DenBleyker and seconded by Dr. Petivan to approve the Finance committee consent agenda items A.1- A.5.

The motion was carried unanimously on a roll call vote.

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Finance

Payment of Bills

*A1. Motion to approve the December 2010 bills list check numbers 2385 to check number 2409, payroll checks # 1130, 1215 and non check # N0112 in the amount \$183,656.07

Debt Service Requisition

*A2. Motion to approve the following Debt Service Requisition:

RESOLVE, that the amount of district taxes needed for debt service payment to bondholders is \$126,973.77 total principal and interest due by March 1, 2011 and that the Borough of Frenchtown is hereby requested to place in the hands of the custodian of school moneys that amount in accordance with the statues related thereto.

School Audit and CAFR for the year ended June 30, 2010

*A3. Motion to accept the Annual School Audit and Comprehensive Annual Financial Report for the year ended June 30, 2010 with no audit recommendations

PTO Fundraisers

*A4. Motion to approve the following Frenchtown PTO fundraisers for the 2010-2011 school year:

Scholastic Book Fair	May 2011
Literacy Week Used Book Drive	April 2011

VFW Donation

*A5. Motion to approve the donation of \$100.00 to be used for the Library.

Facilities - none

Transportation -none

Policy-none

Personnel-none

Planning -none

Curriculum Committee Report

Dr. Petivan reviewed the attached report.

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A motion was made by Dr. Petivan and seconded by Mrs. Buxton to approve the committee consent agenda items B.1- B7.

The motion was carried unanimously on a roll call vote.

Policy -none

Personnel

Staff Development

*B1. Motion to approve the following district staff development/travel:

P. Moran	NJECC	1/21, 2/11,4/15,6/10/2011 (2 of the above)
J. Walck	Development Disorders	1/06/2011
Kate Nugent	NJSBA Collaborating on Real Solutions	1/29/2011
Kate Nugent	Shared Service Seminar	1/31/2011
Victoria Petivan	Shared Service Seminar	1/31/2011

Motion to approve the following travel reports: none

Parent Conferences

*B2. Motion to approve the following (correction from November 30, 2011) payments for fall parent conferences:

E. McCann	\$34.23/hour (not to exceed 5 hours)
H. Kress	\$34.23/hour (not to exceed 5 hours)
T. Brooks	\$34.23/hour (not to exceed 5 hours)

*B3. Motion to approve the following payments for fall parent conferences and faculty meetings:

K. Seneca	\$34.23/hour (not to exceed 6 hours)
	\$34.23/hour (faculty meetings)

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2010-2011 Substitute List

*B4. Motion to approve the following additions to the 2010-2011 substitute list as recommended by the Chief School Administrator at a rate of \$80.00 per day (teacher/secretary), \$100.00 day (school nurse), \$13.00 per hour (custodian) or \$18.90 per hour (bus driver):

Patricia Emrick (teacher) Patricia Em (bus driver) increase in rate of \$20.55 per hour, 2010-11 school year.

Maternity Leave

*B5 Motion to approve the maternity leave of Alicia Parker beginning on or about May 25, 2011 and ending June 30, 2011.

Planning - none

Curriculum

Field Trips

*B6 Motion to approve the following field trips:

Adventure Aquarium	6 th Grade	1/21/2010
Frenchtown Public Library	J. Walck/Self Contained	1/24/2011
Frenchtown Fire Department	J. Walck/Self Contained	1/10/2011
Frenchtown Post Office	J. Walck/Self Contained	2/28/2011

River Union Stage

*B7 Motion to approve a contract with River Union Stage in the amount of \$6,691.50 for the 2010-2011 school year.

C. P.D.I.C. REPORT - none

XI. NEW BUSINESS - none

XII. PUBLIC COMMENT (all school-related topics) - None

Mrs. DenBleyker leaves the meeting at 7:18 p.m.

XIII. EXECUTIVE SESSION (if needed)

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A motion was made by Dr. Petivan and seconded by Mrs. Buxton to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 7:19 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

XIV. RECONVENE

The Board reconvened into regular session at 7:21 p.m.

XV. ADJOURNMENT

There being no further business to come before the Board, it was moved by Dr. Petivan and Mrs. Buxton to adjourn at 7:22 p.m.

Respectfully submitted:

Attest:

Susan Schaffner
Business Administrator/
Board Secretary

Kate Nugent
Board President