

Frenchtown Board of Education Organization Meeting Minutes

May 10, 2011 6:30 p.m.

I. CALL TO ORDER BY THE BOARD SECRETARY

The Organization meeting of the Frenchtown Board of Education was called to order on May 10, 2011 at 6:30 p.m. by the Board Secretary who then led the flag salute.

Ms. Schaffner, Board Secretary, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

II. The Pledge of Allegiance

All persons present participated in the recitation of the Pledge of Allegiance.

III. Oath of Office

Ms. Schaffner administered the Oath of Office to Dr. Craig Eckel, Mrs. Barbara Huey and Mrs. Kate Kunzmann

IV. Roll Call

Members Present: Mrs. Kunzmann
Mrs. Buxton
Dr. Eckel
Mrs. DenBleyker
Ms. Herb
Mrs. Huey
Mrs. Nugent

Members Absent: None

Also Present: Dr. Elizabeth Nastus, Superintendent
Ms. Susan Schaffner, B.A. / B.S.
Mr. David Bailey, Principal
Members of the Public

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V. Elect Board President

A motion was made by Ms. Herb and seconded by Mrs. DenBleyker to nominate Mrs. Kate Nugent as Board President.

There were no further nominations

The motion was carried unanimously on a voice vote.

Mrs. Nugent continued with the meeting.

VI. Elect Board Vice-President

A motion was made by Ms. Herb and seconded by Mrs. DenBleyker to nominate Mrs. Barbara Huey as Board Vice President.

There were no further nominations.

The motion was carried unanimously on a voice vote.

VII. Results of School Election

A motion was made by Dr. Eckel and seconded by Mrs. Buxton to have the combined statement of the results of the April 27, 2011 School Board election made a part of the reorganization meeting minutes.

2011-2012 Tax Levy: \$1,641,301

Yes: 143

No: 46

Duly Elected Members of the Board of Education

114 Craig Eckel 3 year term

119 Kate Kunzmann 3 year term

111 Barbara Huey 3 year term

The motion was carried unanimously on a voice vote.

Mrs. Nugent thanked all the Board of Education members, especially Ms. Herb for all their hard work, in passing the 2011-2012 School Budget.

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VIII. Committee Appointments by the President

Mrs. Nugent made the following appointments:

Classroom – Barbara Huey – Chairperson, Kate Kunzmann and Jodi DenBleyker

Business – Jeanne Herb – Chairperson, Craig Eckel and Laura Buxton

IX. Public Participation (all school-related topics)

Mr. St. Onge asked for an update on the Kiln project. Mrs. Nugent said some insurance issues had arisen. Mr. Bailey said many issues including insurance need to be addressed. He said the plan will be presented to the Board this summer. Dr. Nastus added there are many variables involved in installation of the kiln. A lot of forethought and safety procedures must be put in place. Mr. St. Onge expressed concern about the lack of enthusiasm within the school board concerning the kiln project. He offered some volunteer services from members of the public. Mrs. Pearson said the general expectations should be expressed.

Mrs. Einhorn said the original email was issued in July 2010. She said the public would provide funds to cover the cost. Mr. St. Onge said the public enthusiasm about this project should be used by the board. Mrs. Nugent thanked Mr. St. Onge for his comments. Mrs. Huey said public comment at a Board meeting is not meant to be a dialogue. Dr. Nastus explained the process of public comment. She said the comments are taken by the Board and go back to the committee for review. Mrs. Pearson asked how the board gathers input to determine they are representing the community. Mrs. Nugent answered public input and also the recommendations from administration. Ms. Herb said the board set goals which drive the board's agenda for the year.

X. Appointments

Mrs. Huey asked about the December Board of Education meeting. Ms. Herb asked if the calendar mirrored the high school. Dr. Nastus said the calendar duplicated the high school for consistency and for parents with students in both schools.

A motion was made by Dr. Eckel and seconded by Ms. Herb to adopt the following appointments as a slate:

Board Secretary: Susan Schaffner

Treasurer of School Monies: Raymond Krov

Auditor: William Colantano, CPA

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Medical Inspector: Delaware Valley Health Center
Attorney: Leary Giacobbe Alfieri & Jacobs
Pest Management Coordinator: Larry Whitman
504 Officer: Melanie Ryan
Truant Officer: David Bailey
AHERA Representative: Larry Whitman
Asbestos Management Officer: Larry Whitman
Attendance Officer: David Bailey
Liaison to town council: Kate Nugent
Legislative Liaison: Jeanne Herb
Affirmative Action Officer: David Bailey
Public Agency Compliance Officer: Susan Schaffner
Purchasing Agent: Susan Schaffner
Custodian of Records: Susan Schaffner
Gender Equity Officer: David Bailey
Right to Know Coordinator: Larry Whitman
In Door Air Quality Designee: Larry Whitman
School Insurance Agents: Wells Fargo Insurance
BSI Contact Person: David Bailey
BSI Representative: David Bailey
Architect of Record: SSP Architects
Boiler Contractor of record: Hobbie Heat and Power/ Mechanical Preservation
Electrician of Record: Motto Electric/ Mt. Salem Electric
NJSBA Delegate: Kate Nugent
Hunterdon County School Boards Association: Kate Nugent
Hunterdon County ESC: Barbara Huey
School Choice Contact: David Bailey
Anti Bullying Specialist: David Bailey
District Bullying Coordinator: David Bailey

The motion was carried on a roll all with Mrs. Kunzmann abstaining

XI. Organizational Recommendations – roll call vote

Consent Agenda: Matters within the consent agenda (1.-20.) have been referred to the members of the Board of Education and/or its standing committees, for reading and study and will be enacted by one motion. If separate discussion is desired, the item may be removed from the consent agenda by Board Action.

The following motions were made by Mrs. Buxton and seconded by Mrs. Denbleyker:

1. A motion to designate the Day, Time and Place for the 2011-2012 regular School Board Meeting of the Frenchtown Board of Education (Calendar as listed):

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May 31, 2011	November 29, 2011
June 28, 2011	December 20, 2011
July 26, 2011	January 31, 2012
August 30, 2011	February 28, 2012
September 27, 2011	March 27, 2012
October 25, 2011	April 24, 2012

Meetings will begin at 6:30 p.m. in the library of the Edith Ort Thomas Elementary School on the last Tuesday of every month except December 2011. Action may or may not be taken at these meetings. Special meetings will be advertised.

2. A motion to approve the Board's official depositories of funds and to appoint approved Signers as listed:

Be it resolved that the PNC Bank be designated as the depositories of record for the Frenchtown Board of Education accounts and further resolved that investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and further resolved that all checks drawn against the following accounts have the designated number of the listed corresponding signatures:

Regular Acct.	President, Vice-president, Treasurer, Board Secretary (3)
Unemployment Acct.	President, Vice-president, Treasurer, Board Secretary (2)
Payroll Acct.	President, Vice-president, Treasurer, Board Secretary (2)
Payroll Agency Acct.	President, Vice-president, Treasurer, Board Secretary (2)
Student Activities Acct.	President, Principal, Treasurer, Board Secretary (2)
Cafeteria Acct.	President, Vice-president, Treasurer, Board Secretary (2)

3. A motion to authorize maintaining the following petty cash accounts and designate the Business Office Clerk as responsible for petty cash disbursements in amounts not to exceed \$50.00 per transaction with an account balance not to exceed \$200.00.

Business Office petty cash	\$200.00
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4. Approve the Hunterdon County Democrat as the official newspaper of the district and the Express Times as the alternate.
5. A motion to re-instate all Board By-laws, Policies and Regulations.
6. A motion to authorize the Superintendent and the School Business Administrator to implement the 2011-2012 school district budget pursuant to local and state policies and regulations.

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7. A motion to designate School Funds Investor as School Business Administrator/Board Secretary pursuant to 17:12B-241.
8. A motion to approve current district curriculum and textbooks.
9. A motion to approve Roberts Rules of Order as the authorized parliamentary procedure.
10. A motion to approve cooperative bidding during the 2011-2012 school year with the Hunterdon County Educational Services Commission.
11. Motion to approve the chart of accounts.(available for perusal in the Business Office)
12. Motion to authorize the award of contracts up to the bid amount of \$36,000 and to set the quote threshold at \$5,400 pursuant to NJSA 18A:18A -2 and to appoint Susan Schaffner as qualified purchasing agent.
13. Motion to approve the payment of bills for the 2011-2012 year between Board meetings on an emergency basis provided proper documentation is available and upon review of the Superintendent and Business Administrator.
14. Motion to adopt the Board Member Code of Ethics and the annual review of this code at the Organization meeting.
15. Motion to approve the following 2011-2012 tuition rates:

	10-11	11-12
PSH	\$9,000.00	\$9,000.00
Preschool Regular Education	\$3,000.00	\$3,000.00
Regular Education K-8	\$4,950.00	\$4,950.00

16. Motion to approve the Travel limitation.

District Travel

Motion to approve the following district travel:

1. All travel for the Superintendent, Principal and Business Administrator to attend articulation, roundtable, seminars, (registration fee of \$150.00 or less), county and state meetings for the 2011-2012 school year. Mileage reimbursement at the applicable NJ State rate. Meal reimbursement not to exceed state levels.
2. All travel for staff as directed by the Superintendent or Principal to attend articulations, roundtables, seminars, (registration fee of \$150.00 or less), county

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and state meetings for the 2011-2012 school year. Mileage reimbursement at the applicable NJ State rate. Meal reimbursement not to exceed state levels.

3. All travel for Board of Education members to attend board articulations, county, state and NJSBA sponsored meetings where the cost is \$150.00 or less.

17. State Contract Resolution

Whereas, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

Whereas, the Frenchtown Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Frenchtown Board of Education desires to authorize its purchasing agent for the 2011-2012 school year to make any and all purchase necessary to meet the needs of the school district throughout the school year,

Now Therefore Be It Resolved, that the Frenchtown Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors.

18. Affirmative Action

1. Motion to authorize the Affirmative Action Officer, in conjunction with the Affirmative Action Team, to conduct a needs assessment and to develop a Comprehensive Equity Plan, to implement the plan over a three-year period and to submit an annual progress report in the Quality Assurance Annual Report.
2. Motion to define the responsibility of the Affirmative Action Officer as to identify and correct all discriminatory and inequitable policies, programs, practices and conditions within or affecting their schools and to comply with Federal and State laws, require that the AAO be a certified staff person and to authorize any training as necessary to facilitate the AAO in handling the district's equity responsibilities.
3. Motion to authorize the AAO to conduct yearly training for all staff.

19. Internet Protection Act

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Motion to state that the Frenchtown School District is in compliance with the Internet Protection Act and that a filtering device is in place on all district computers with internet connections.

20. Tax Sheltered Annuity Companies

Motion to approve the following Tax Shelter Annuity Companies and Brokers of Record:

Equitable Insurance Company
Morgan Stanley
****Vanguard**

John Lenihan
Greg Butler
small business customer service

** New vendor for 2011-12 school year

XII. APPROVAL OF MINUTES – voice vote

- A. A motion was made by Ms. Herb and seconded by Mrs. DenBleyker to approve the following minutes:
- Minutes of the March 29, 2011 regular session
 - Minutes of the March 29, 2011 executive session.

The motion was carried on a voice vote with Mrs. Kunzman and Dr. Eckel abstaining.

XIII. CORRESPONDENCE

- A. Letter from NJSBA
- B. Letter from Mrs. Kathy Petro
- C. Letter from Mrs. Lisa Lubonty
- D. Letter from Ms. Susan Schaffner
- E. Letter from Mrs. Nugent
- F. Letter from NJSBA (Fall workshop)

XIV. PRINCIPAL'S REPORT

Mr. Bailey reviewed the attached report.

Dr. Nastus added Mr. Bailey is at the forefront of the School Choice process.

- Board of Education annual Ethics Discussion

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Mr. Bailey reviewed the ethics packet which included frequently asked questions, reviewed the code of ethics and also the School Ethics Act.

XV. BOARD PRESIDENT'S REPORT

Mrs. Nugent reviewed the information that will be posted on the webpage.

XVI. BOARD SECRETARY/TREASURER'S REPORT –roll call

After review of the Secretary's and Treasurer's reports for the month of **February and March 2011** based upon consultation with the Board Secretary, the Board of Education of the Borough of Frenchtown has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the financial reports.

A motion was made by Mrs. DenBleyker and seconded by Dr. Eckel to approve the following Secretary's and Treasurer's reports:

February 2011

Fund	Treasurer's Report	Secretary's Report
10	\$ 487,986.50	\$487,986.50
20	\$ (38,593.06)	\$(38,593.06)
40	<u>\$ 131,783.34</u>	<u>\$ 131,783.34</u>
	\$ 581,176.78	\$581,176.78

March 2011

Fund	Treasurer's Report	Secretary's Report
10	\$ 615,686.69	\$615,686.69
20	\$ (47,124.17)	\$(47,124.17)
40	<u>\$ 4,809.57</u>	<u>\$ 4,809.57</u>
	\$ 573,372.09	\$573,372.09

The motion was carried on a roll call with Mrs. Kunzmann abstaining.

XVII. COMMITTEE REPORTS

A. Business Committee Report

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- Minutes April 15, 2011
- Minutes May 3, 2011

Ms. Herb reviewed the attached minutes.

CONSENT AGENDA – Roll Call

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A motion was made by Mrs. DenBleyker and seconded by Mrs. Huey to approve the Finance committee consent agenda items A.1- A.9.

The motion was carried on a roll call with Mrs. Kunzmann abstaining.

Finance

Payment of Bills

*A1. Motion to approve the April/May 2011 bills list check numbers 2518 to check number 2557, payroll checks #0331, 0415 and 0429 and nonchecks number#N0117, 118 in the amount \$303,030.18

Budget Transfers

*A2 Motion to approve the attached list of budget transfers from February 28, 2011 to March 31, 2011.

Professional Services

*A3 Motion approve the following professional services for the 2011-2012 school year:

Auditor	William Colantano, CPA	\$135.00/hour
Attorney	Cleary Giacobbe Alfieri	\$135.00/hour
Medical Inspector	Delaware Valley Health Associates	\$250.00/hour
Architect of Record	SSP Architects	\$165.00/hour
Caroline Beidelman, OTR	Occupational Therapy	\$ 70.00/hour
Children's Therapy Services	Physical Therapy	\$100.58/session
RK Environmental	Environmental Service	\$110.00/hour

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These contracts are awarded without public bidding for the reasons that the services to be rendered are recognized professions, licensed and regulated by law and their services are required by the Board of Education. The Board of Education used a deliberate process that considered cost and other relevant factors Fees per hour for Principal/Partner/Physician

2011-2012 School Budget

*A4. Motion to approve the following resolutions.

RESOLVED, the Frenchtown Board of Education hereby adopts the 2011/2012 school district budget as follows:

General Fund	\$2,235,911
Capital Outlay	\$ 6,550
Special Revenue	\$ 67,433.
Debt Service	<u>\$ 138,861.</u>
Total Base Budget	\$2,448,755.

BE IT FURTHER RESOLVED, that the District's tax requirements to support the proposed 2011/2012 general fund budget is as follows:

General Fund	<u>\$1,641,301</u>
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2011-2012 State Aid

*A5 Motion to accept the following state aid:

Equalization Aid	\$472,265.00
Special Education Aid	<u>\$ 80,064.00</u>
Total	\$552,329.00
Less Debt Service SDA	<u>(\$ 6,052.00)</u>
Total Aid	\$546,277.00

Requisition for Taxes

*A6. **RESOLVED**: that the amount of district taxes needed to meet the obligations of the Board for the 2011-2012 school year is \$1,641,301. and that the Borough of Frenchtown is hereby requested to place in the hands of the Custodian of School Moneys that amount in accordance with the statutes relating thereto.

<u>Date Due</u>	<u>Amount Due</u>
July 1, 2011	\$273,550.17
September 1, 2011	273,550.17

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November 1, 2011	273,550.17
January 1, 2012	273,550.17
March 1, 2012	273,550.16
May 1, 2012	<u>273,550.16</u>
Total	\$1,641,301.00

Board Donation

*A7 Motion to approve a donation of \$200.00 from the Board of Education for the 2011 Eighth Grade trip to New York City.

SHBP Calendar Change

*A8 Motion to approve submission of the attached letter requesting a change in SHBP rate adjustment to a fiscal year.

Facilities -none

Transportation-none

Policy

Second Reading

*A9 Motion to approve the second reading and adoption of the following policies:

Gifts, Grants and Bequests	3280
Distribution of Materials by Pupils and Staff	1140
Emergencies and Disaster Preparedness	6114
School Choice ***	5001

* ** Note First and Second Reading combined

Personnel- after executive session

B. Curriculum Committee Report

Mrs. Huey reviewed the attached minutes

CONSENT AGENDA – Roll Call

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

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A motion was made by Dr. Eckel and seconded by Mrs. DenBleyker to approve the committee consent agenda items B.1- B.8.

The motion was carried on a roll call vote with Mrs. Kunzmann abstaining.

Curriculum

Field Trips

*B1 Motion to approve the following field trips:

2 nd grade	Echo Hill	Okolichany	6/10/11
4th grade	Washington Crossing	Kloos	5/18/11
Student Council	Great Adventure	Kloos/McCann	5/12/11
1 st Grade	Northlandz	Fiebig	5/11/11
1 st Grade	Centenary College	Fiebig	5/04/11
8 th Grade	NYC	Kress	5/25/11

Summer Camp

*B2. Motion to approve the following summer camp:

Art Camp	T. Toone	July 11th – July 14th, 2011
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Personnel – after executive session

Policy

*B3. Motion to approve the following job description:

Marching Band Leader

Planning

*B4 Motion to approve the following district staff development/travel:

S Schaffner	Annual School Law & Policy Seminar Lincroft, NJ	6/10/11	N/C
S Schaffner	Accounting & Audit Update Princeton, NJ	5/26/11	\$199.00
S Schaffner	Accident Investigation	5/17/11	N/C

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Flemington, NJ

A Okolichany	Guided Math Cherry Hill, NJ	5/18/11	\$215.00
**K Seneca	ISTE Convention Philadelphia, PA	6/26-29/11	\$670.00 (not to exceed \$670.00)
**H Kress	ISTE Convention Philadelphia, PA	6/26-29/11	\$670.00 (not to exceed \$670.00)
**P Moran	ISTE Convention Philadelphia, PA	6/26-29/11	\$670.00 (not to exceed \$670.00)
C. Gilmore	Auditory Processing Atlantic City, NJ	6/2/2011	\$189.99
S. Valle	Auditory Processing Atlantic City, NJ	6/2/2011	\$189.99
D. Fiebig	Guided Math Cherry Hill, NJ	5/18/11	\$215.00
G. Grimes	Pediatric Emergencies Cherry Hill, NJ	5/18/11	\$215.00

** Amended to allow exceeding OMB rate in this incident. Not to exceed \$670.00 in total.

*B5 Motion to approve the following district travel reports:

J DenBleyker	Governance IV	3/28/11
L Bondor	Lucy Caukins	8/9-13/10
	Sitton Spelling & Word	10/21/10

School Calendars

*B6 Motion to approve the attached 2011-2012 School Calendar.

*B7. Motion to approve the following changes to the 2010 -2011 school calendar:

Monday June 20, 2011	full day to half day
Tuesday June 21, 2011	full day to half day

Comprehensive Equity Assurances

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*B8 Motion to approve submission to the New Jersey Department of Education the attached Comprehensive Equity Plan Annual Assurance Statement. for the 2011-12 year.

D. P.D.I.C. REPORT

XVIII. NEW BUSINESS

XIX. PUBLIC COMMENT (all school-related topics)

Mrs. Einhorn asked if School Choice applications must disclose special education needs. She also asked if the number of seats available in next years 1st grade.

Mrs. Pearson asked if changes in the staffing made in 2010-2011 would be assessed.

Mrs. Einhorn asked if we would lose money if students exit the district. Mr. Bailey said yes.

Mrs. Pearson asked where the approved curriculum is posted. Mr. Bailey said it was electronically published.

XX. EXECUTIVE SESSION

A motion was made by Mrs. DenBleyker and seconded by Ms. Herb to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment

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____ 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 8:12 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

XXI. RECONVENE

The Board reconvened into regular session at 9:24 p.m.

XXII Personnel

Consent Agenda

Matters listed within the consent agenda (Items 1.-10) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. All items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

The following motions were made by Ms. Herb and seconded by Mrs. DenBleyker:

2010-2013 Negotiated Agreement - Ratification

*1 Motion to approve the following:

Whereas, the Board and the Frenchtown Education Association (FEA) have engaged in negotiations for a successor collective negotiations agreement; and

Whereas, those negotiations have produced a memorandum of agreement (MOA) and mutually-acceptable salary guides; and

Whereas, the FEA membership has ratified the MOA and salary guides; and

Whereas, by Resolution, the Board approved the MOA; and

Whereas, the Board wishes to approve the draft successor collective negotiations agreement and revised salary guides contained therein.

Now, therefore, be is Resolved that the Frenchtown Board of Education approves and ratifies the draft of the successor collective negotiations agreement and salary guides contained therein.

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Tenured Teachers

*2. Motion to offer employment contracts to all tenured teachers (see attached list) for the 2011-2012 school year at an annual salary per the 2010-2013 agreement.

Non-Bargaining Unit Staff

*3. Motion to offer employment contracts to the non-bargaining unit staff for the 2011-2012 school year (see attached list).

Non-Tenured Teachers

*4. Motion to offer employment contracts to the attached list (see attached list) of non-tenured teachers for the 2011-2012 school per 2010-2013 agreement.

Security Services

*5. Motion to contract with Officer Paul Murphy for security services on an as needed basis at a cost of \$35.00 per hour.

2011-2012 Referee Stipends

*6. Motion to approve the following stipends for athletic referees for the 2011-2012 school year:

\$52.50 per game
\$26.25 B Game
\$78.75 Sole Referee

Maternity Leave

*7 Motion to approve Tanya Brooks as a maternity leave replacement from approximately May 18, 2011 to June 30, 2011 at a cost of \$140.00 per day.

Spring Conferences

*8. Motion to approve the following payments for Middle School Spring Conferences:

H. Kress	4.25 hours at \$ 34.23 per hour
J. Baker	4.25 hours at \$ 34.23 per hour
E. McCann	4.25 hours at \$ 34.23 per hour

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Special Education Aide

- *9. Motion to approve the following increase in hours:
Mike Rose 1 hour per day at a rate of \$15.50 per hour
4/25/11 to 6/30/11

Authorization to Hire

- *10. Motion to authorize to hire a special education teacher/or aide at a cost not to exceed \$750.00 for the 2010-2011.

XXIII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Ms. Herb and seconded by Mrs. Buxton to adjourn at 9:24 p.m.

Respectfully submitted:

Attest:

Susan Schaffner
Business Administrator/
Board Secretary

Kate Nugent
Board President