

Frenchtown Board of Education

Regular Meeting Minutes

November 24, 2009 6:30 p.m.

I. Call to Order

The regular meeting of the Frenchtown Board of Education was called to order at 6:38 p.m. by Vice President Nugent who led the flag salute.

Ms. Schaffner, Business Administrator, read the following:
Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

II. Roll Call

Present: Dr. Petivan, Mrs. Huey, Mrs. Buxton, Dr. Eckel, Mrs. DenBleyker, Ms. Herb, and Mrs. Nugent
Also Present: Mr. Falkenstein and Ms. Schaffner
Absent: Mr. Longman

III. Good News

Mr. Falkenstein showed a Middle School video.

IV. Public Participation

Mrs. Einhorn asked about the Board President. Mrs. Nugent said that in the state of New Jersey when School Board vacancies occur the local Board is authorized to appoint to fill the vacancy. She also asked about Board vacancies and how the seats were filled. Mrs. Nugent said the Board would make an appointment.

Mrs. Einhorn described the reasons for changing from a PTA to a PTO. She explained the process. She also read a letter describing the hard work Mrs. Karyn Pristas put into the school playground. She asked that a memorial bench be dedicated in her memory. She said all cost would come from the community.

Mrs. Campbell, a parent and attorney, discussed the legal steps in creating the PTO. Mrs. Campbell also discussed the great contribution Mrs. Pristas had made to the school community.

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Dr. Petivan said she appreciated Mrs. Einhorn thanking Mrs. Pristas publicly at Back to School Night.
Mrs. Einhorn also said \$500-600.00 would be donated toward the 2010 Eighth Grade trip.

Mrs. Nugent asked for comments on ideas for the memorial from the Board. Mrs. Nugent said the Business Committee would come to the Board with a recommendation for the memorial.

V. Approval of Minutes

A motion was made by Ms. Herb and seconded by Mrs. Buxton to approve the minutes of the October 27, 2009 regular session.

A motion was made by Ms. Herb and seconded by Mrs. Buxton to approve the minutes of the October 27, 2009 executive session.

A motion was made by Ms. Herb and seconded by Mrs. Buxton to approve the minutes of the November 16, 2009 special meeting.

The motion was carried on a voice vote with Mrs. DenBleyker abstaining from the November 16, 2009 special meeting.

VI. Board Secretary and Treasurer Reports – roll call

After review of the Secretary's and Treasurer's reports for the month of **October 2009** based upon consultation with the Board Secretary, the Board of Education of the Borough of Frenchtown has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the financial reports.

A motion was made by Ms. Herb and seconded by Mrs. DenBleyker to approve the following Secretary's and Treasurer's report:

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October 2009

Fund	Treasurer's Report	Secretary's Report
10	\$ 411,684.57	\$411,684.57
20	\$ (22,882.47)	\$(22,882.47)
40	<u>\$ 4,809.57</u>	<u>\$ 4,809.57</u>
	\$ 393,611.67	\$393,611.67

The motion was carried unanimously on a roll call vote.

VII. Payment of Bills – roll call

Fund 10, 20, 40

A motion was made by Dr. Eckel and seconded by Mrs. Buxton to approve the bill list from check number 1783 to check number 1836, payroll check #1030 and #1113, non checks #N0096 and in the amount of \$227,862.53.

The motion was carried unanimously on a roll call vote.

VIII. Correspondence -none

IX. CSA Report

Mr. Falkenstein reviewed the attached report

Code of Student Conduct Report

Mr. Falkenstein reported on detentions and suspensions. He said the late 3 times rule contributed to these detentions. He also discussed the revisions to the code.

X. President's Report

Vice President Nugent discussed having a regular meeting on December 15, 2009 instead of early January. The Board was in agreement to change the meeting.

Mr. Falkenstein collected the Board members Professional Development Plan.

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Mrs. Nugent said she is meeting with the Delaware Valley Regional High School Board President and also the faculty.

Mrs. Nugent also discussed serving on the PDIC Committee. She also discussed the assembly bill that would give food service workers prevailing wage.

XI. Committee Reports

Classroom

Ms. Herb said curriculum generated by Learning Focus would be approved. She also said standard measure student achievement was discussed.

LEARNING FOCUS Link:
<http://publish.learningfocused.com/1154133>

Business

Dr. Eckel reviewed the attached report. He said the committee was looking at a new format for the Board Agenda.

PTO

Mr. Falkenstein said Mrs. Melissa DeBuis would attend the next meeting.

PDIC – no report

XII. New Business

December 15, 2009 meeting

A motion was made by Ms. Herb and seconded by Dr. Eckel to approve a regular Board meeting on December 15, 2009 to replace the regular Board meeting of January 5, 2010.

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The motion was carried unanimously on a voice vote.

Curriculum

Field Trips

A motion was made by Mrs. DenBleyker and seconded by Mrs. Buxton to approve the following field trips:

New York City Class of 2010 (8th Grade) Ms. Baker May 19, 2010

The motion was carried unanimously on a voice vote.

Curriculum

A motion was made by Dr. Petivan and seconded by Ms. Herb to approve the following curricula:

- Visual and Performing Arts
- Comprehensive Health and Physical Education
- Language Arts and Literacy
- Mathematics (readopted in 2008)
- Science
- Social Studies
- World Languages
- Technology Literacy
- Career Education and Consumer, Family and Life Skills Scope and Sequence Chart

The motion was carried unanimously on a roll call vote.

PTO Assemblies

A motion was made by Mrs. DenBleyker and seconded by Mrs. Buxton to approve the attached list of PTO assemblies for the 2009-2010 year.

The motion was carried on a voice vote with Dr. Petivan abstaining.

Policy

Code of Student Conduct

A motion was made by Mrs. DenBleyker and seconded by Ms. Herb to approve the Student Code of Conduct.

The motion was carried unanimously on a voice vote.

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Personnel - all motions recommended by the Chief School Administrator.

2009-2010 Substitute List –none

Grant Positions

A motion was made by Ms. Herb and seconded by Mrs. Huey to approve following positions paid by grant:

Reading Specialist	Connie Gilmore	\$12,540.00	NCLB
Preschool/SE	L Cucco/J Walck	\$2,122.00	Basic –ARRA

The motion was carried unanimously on a roll call vote.

Shared Services

A motion was made by Mrs. DenBleyker and seconded by Dr. Eckel to approve the extension of the following shared service contracts with Milford Board of Education from the period of September 1, 2009 to June 30, 2110. Contracts estimated at 10% over 2008-09 actual to be determined by cost.

			Stipend to Teacher
Speech Pathologist	2.5 days per week	\$53,747.00	\$1250.00
World Language Teacher	1.5 days per week	\$26,949.00	\$ 950.00
Technology Teacher	2 days per week	\$30,085.00	\$1,000.00
Music Teacher	2 days per week	\$27,389.00	\$1,000.00

The motion was carried unanimously on a roll call vote.

Extra Curricular Activities

A motion was made by Dr. Petivan and seconded by Mrs. Huey to approve the following extra curricular activities for the 2009-2010 school year stipends in accordance with the 2007-2010 negotiated agreement as recommended by the Chief School Administrator.

Activity

Sketchbook Club Toone

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Finance

Tuition –Sending

A motion was made by Ms. Herb and seconded by Mrs. Buxton to approve a tuition contract with Clinton Public School for a designated student from September 1, 2009 to June 30, 2010 at the following cost:

Tuition 09-10 School year	\$26,021.00
Personal Aide	\$25,000.00

The motion was carried unanimously on a roll call vote.

Facilities

Re-Submission of the Long Range Facilities Plan

A motion was made by Ms. Herb and seconded by Dr. Petivan to approve re-submission of the Long Range Facilities Plan to the New Jersey Department of Education.

The motion was carried unanimously on a roll call vote.

Planning

2009-2010 Board Goals

A motion was made by Dr. Eckel and seconded by Mrs. Huey to approve the attached 2009-10 Board Goals.

The motion was carried unanimously on a voice vote.

Administrative/Staff/Board Travel

A motion was made by Ms. Herb and seconded by Mrs. Buxton to approve the following district travel:

E McCann	1/5/10	Writing on Demand	Allentown/Bethlehem \$199.00
S Schaffner	12/3/09	Due Diligence	Woodbridge, NJ
Rescind Approval from		10/27/09 meeting	\$199.00
S Schaffner	12/17/09	Not for Profit Auditing	E. Hanover, NJ \$259.00

The motion was carried unanimously on a roll call vote.

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Administrative/Board/Staff Travel – Reports

A motion was made by Mrs. Buxton and seconded by Mrs. DenBleyker to approve the following Administrative/Board/Staff Travel Reports:

Schaffner	Internal Controls	11/3/09
Schaffner	Financial Statement Analysis	10/5/09
Kloos NJEA	Convention	11/5-6/09
Grimes School	Health Conference	10/28/09
Fishbourne	Centers	8/25/09

The motion was carried unanimously on a voice vote.

XIII. Public Participation

Mrs. Hanley presented a summary of ideas for honoring Mrs. Pristas. She also asked why Spanish is not also offered in the school.

Mrs. Nugent commented that the students at the high School were not at a disadvantage at learning other languages.

XIV. Executive Session

A motion was made by Dr. Petivan and seconded by Mrs. Huey at 8:14 p.m. to move to executive session to discuss personnel matters. Session to last approximately 30 minutes. Action may be taken upon return from executive session.

The Board returned from executive session at 8:51 p.m.

XV. Adjournment

A motion was made by Ms. Herb and seconded by Mrs. DenBleyker to adjourn the meeting at 8:51 p.m.

Respectfully submitted:

Attest:

Susan Schaffner
Business Administrator/
Board Secretary

Kate Nugent
Board Vice President